

TO: MEMBERS OF THE JOINT BUILDING COMMITTEE

Co-Chairs: Dexter Legg- School Board
Chris Dwyer-City Councilor
City Council Members: Jerry Hejtmanek, Eric Spear
School Board Members: Leslie Stevens, Ann Walker
Citizen Members: Ernie Carrier, MaryAnn List, Peter Middleton
Ex Officio: Stephen Bartlett, Business Administrator
Also: John Bohenko, City Manager
Ed McDonough, Superintendent
John Stokel, Middle School Principal
Dan Hartrey, Clerk-of-the-Works

FROM: Stephen Bartlett, Clerk for the Committee

DATE: December 15, 2010

RE: Joint Building Committee Meeting Minutes

The Joint Building Committee held a meeting at the LHS Conference Room on December 15, 2010. Attending were School Board Members: Dexter Legg, City Council Members: Eric Spear, Jerry Hejtmanek and Citizen Members: Ernie Carrier, MaryAnn List, and Peter Middleton.

Also attending was: Stephen Bartlett, Business Administrator, and Clerk for the Committee, Superintendent Edward McDonough and Clerk of the Works Dan Hartrey.

Attending guests: Doug Roberts (JCJ), Chad Weathers and Andrew Prochniak (Gilbane)

I. CALL TO ORDER - Mr. Legg called the regular meeting #27 of the JBC to order.

II. ROLL CALL - Mr. Bartlett took roll call.

III. MINUTES

MOTION: Motion to accept the minutes of December 1, 2010

SECOND: Councilor Spear

DISCUSSION: Page 4, JCJ Architect Inc. to JCJ Architecture Inc. PC

VOTE: Pending above change unanimously approved.

IV. CORRESPONDENCE

1. Letter from JCJ Architecture Inc. regarding discussion answering the City Manager's request as to why the JBC would not designate the Portsmouth Middle School as a shelter. The city manager has reviewed the response and finds the response acceptable. Copies of the letter will be distributed to necessary city staff members.

V. PUBLIC COMMENT – None

VI. OLD BUSINESS

1. Parrott Avenue Update- Mr. Roberts reported:
 - A meeting was held on Thursday, December 9th with fire and building inspectors. A follow up meeting with inspectors will be held on Friday, December 10th. Incorporated comments and finalized documents will then be forwarded to the state Fire Marshall and city inspection departments.

- A meeting was held with the technology consultant.
 - Balance of interdisciplinary review comments will be received from Gilbane the week of January 3, 2011, minimizing the request for information.
 - Bid packages for mechanical, electrical and plumbing will be posted the first week in January. Scope reviews will begin the first week of February and Recommendations to Award will be presented to the committee towards the end of March.
 - Parking on the street will not be allowed by construction crews. Two vehicles/trade will be incorporated in the construction management plan.
 - A third public update session will be scheduled for early February to assure communication with abutters and the community at large.
 - Update in pole relocation issue: The property owner was notified that the pole will be relocated.
 - A ground breaking ceremony will need to be arranged with the appropriate members in attendance.
 - Walls and plaster ceilings were found not to contain asbestos.
2. Granite Street Field Update- Drawings were reviewed as well as photos of recent activity.
- Underground drainage has been installed.
 - Gas Company has completed excavation and is in process of installing lines.
 - Scoreboard electrical is now installed.
 - Frost situation is preventing dirt mounds from being spread and delaying further construction.

MOTION: Motion to postpone the concession building until spring by Councilor Hejtmanek

SECOND: Councilor Spear

DISCUSSION:

VOTE: Unanimously approved

3. Consideration and Approval of the Value Management List

MOTION: Motion to approve the Value Management List with the exclusion of item #34 reducing from 4 to 3 by Councilor Spear

SECOND: Mr. Carrier

DISCUSSION:

VOTE: Unanimously Approved

VII. NEW BUSINESS

1. Technology Update: Mr. Bartlett reported that an initial meeting with Mike Kirwan and a sub group of the design team resulted in a trip to Cisco Systems in Massachusetts. A second meeting was held to reassure members that the focus would be to create a matrix showing clear definition of all levels progressing to end results desired. Capability to interface with equipment in the future will be included. The School Department Technology Committee and the JBC Committee will be presented the matrix document when completed.
2. Schedule Update: A detailed schedule is being created and will be presented at the next meeting.
3. CHPS Committee Update: In order to receive 3% reimbursement, there are policies that will need to be discussed with the Portsmouth School Board. Language stating that approval is required for A CHPS Advisory Committee resulted in the School Board approving the committee, consisting of Mr. Bartlett, Clerk of the Works Mr. Hartrey, Facilities Manager Ken Linchey and Ms. Stevens.
4. Connie Bean/ 2nd Gym Update: A complete update will be provided at next meeting.
5. Bleacher Seating: Architect Doug Roberts addressed Mr. McDonough's concern that seating of 100 may not be adequate. Cost for construction will rise if seating is increased. By federal law and standards, seating is calculated at 18 inches per spectator. Seating can be increased to 127 spaces with changes to sections A and B. Decisions that must be made by the committee or facility members will be included in the schedule being submitted at the next JBC meeting. Bleacher seating decision will be deferred until the next meeting.
6. Re-Pointing Consultant Proposal – The re-pointing is currently in the value management log as \$35,000. JBC will contract with the Re-Pointing consultant directly.

MOTION: Motion to approve Re-Pointing Consultant Proposal not to exceed \$4,500 and after legal review by Councilor Spear

SECOND: Councilor Hejtmanek

DISCUSSION:

VOTE: Unanimously Approved

VIII. FINANCIAL REPORT

MOTION: Motion to approve Financial Report by Councilor Spear

SECOND: Councilor Hejtmanek

DISCUSSION: Goal post has moved

VOTE: Unanimously Approved

IX. CONSIDERATION AND APPROVAL OF MANIFEST:

MOTION: Motion to approve Manifest by Councilor Hejtmanek

SECOND: Councilor Spear

DISCUSSION: Manifest stands at \$196,580.45

VOTE: Unanimously Approved

X. FUTURE AGENDA ITEMS:

1. On site archeological oversight during construction
2. Principal Stokel to report on item to include in MOU with NHDHR

XI. MEETING DATES: January 12, 2011, January 26, 2011, February 9, 2011 and February 23, 2011

XII. ADJOURNMENT - The meeting adjourned at 8:03pm.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Stephen Bartlett", with a long horizontal flourish extending to the right.

Stephen Bartlett, Clerk for the Committee