

**MAYOR'S BLUE RIBBON COMMITTEE
TREES AND PUBLIC GREENERY
7:30 AM – Wednesday, January 13, 2010
City Hall, City Manager's Conference Room**

Call to Order:

Members Present: Peter Loughlin, Chairman
Steve Parkinson, Public Works Director
Everett Kern, General Forman
Richard Adams, Vice-Chair
June Rogers, Member
A.J. Dupere, Community Forester

Absent: Carla Marvin

Also present were David Allen, Deputy Public Works Director, Peter Rice, Water/Sewer Engineer, Rick Dolce, Engineering Project Manager, Keith Pratt, Underwood Engineers and Phil McDonald Underwood Engineers.

The Chair called the meeting to order at approximately 7:35 a.m.

1. **Acceptance of the Minutes** – Minutes of the December 9, 2009 meeting were accepted with the following change. Dick Adams stated the Sugar Maple was not to be removed, taking down the Norway was to allow the Sugar Maple to thrive.
2. **Tree Removal Requests/Proposals** - Everett Kern reported there were no removals.
3. **Request for Attendance Records** The Chair referred to the request of the City Clerk for the attendance record which Elaine prepared Peter will submit City Clerk.
4. **Tree City Certification** - The Chair reported he sent out the material and referred to all the work that Nancy Carmer does to get certification.
5. **Tree Sites for 2010** – The Chair stated we should be thinking about sites and within the next month or so we should be submitting tree sites to Everett. Everett stated he has received few requests to date. There will be something posted on the website.
6. **Old Business:**
Dick Adams stated he was instructed to find the location of the Rockingham County Champion Green Ash. He has not looked at it on Foch.

Lincoln Ave. Sewer Separation Project – The triangular 100 acres of spaces of Richards Ave. to Middle St. to South St. Peter Rice stated it is broken into three separate projects. The first project will be going approximately fro Richards Ave and Lincoln down to the Ginko tree up to Middle St. Phil McDonald Underwood Engineers, Keith Pratt Underwood are presents together with Dave Allen and Rick Dolce, the project engineer. A handout was given the members listing the trees that are potentially impacted and may require removal. We are at 75% design and are here now so you have ample time to review our proposal. The back of the handout shows a locus map showing all drawings and the cover sheets are a summary of each tree and the drivers for the potential removal and the following sheets show each of the trees. We are looking at each tree as to its health, the potential impact of the changes in street scape will have on each individual tree and whether there's any means of adjusting what we are doing. The project is scheduled to start in July, going out to bid in April and will be able to make changes up to April and feel there is adequate time to address your concerns and will be back in a month or so.

Keith Pratt, Project Manager referred to the design features of this large project explaining they have been under contract with the City for a year and a half. This project is being done in three phases. As we have been developing this we have been looking at an impact list for every property. In going through these trees and to meet the design standards of DPW with road widths, parking, curb line and ADA standards throughout the area we have been looking at what the

impact is to each property. The list of trees so far is that preliminary effort. A landscape architect worked with us and have looked at most of these trees. We are talking about putting trees back, a smaller caliber. If we take out 15 trees, we are putting back 15 trees. We will speak with each individual homeowner as to what we are proposing to do. A new sewer line, new water and new drain service is part of this project. Large drawings of their proposals were shown to the members and were discussed.

Steve Parkinson suggested that at this point the plans and charts be notated as "Draft".

The Chair suggested as a committee to digest this information.

Steve Parkinson requested that they take pictures of the trees and attach them for a visual

The Chair thanked them and will see you next month.

Richard Adams suggested maybe putting in the Tree Ordinance a provision that a homeowner could, with the concurrence of Public Works contract with an approved tree company.

Steve Parkinson stated we have done this in the past. It is in the Ordinance that a homeowner cannot touch a City tree and if you do there is an associated fine. If a homeowner calls, we go and look at it and it maybe something we do ourselves.

Richard Adams stated that the Committee membership is out of date and should be brought up to date.

7. Next Meeting – Wednesday, March 10, 2010 at 7:30 a.m.

8. Adjourned.