

PORTSMOUTH POLICE COMMISSION
MINUTES OF THE JULY 21ST, 2010 MEETING

6:00 PM (Non-Public) – Wm. Mortimer Conference Room, Police Dept.

6:30 PM (Public) – Wm. Mortimer Conference Room, Police Dept.

Gerald W. Howe, Chairman
John C. Russo
John F. Golumb

- I. **CALL TO ORDER:** The chairman called the July 21st, 2010 monthly police commission public session to order at 6:30 PM in the Wm. Mortimer Conference Room of the Portsmouth Police Department.
- Action: Commissioner Golumb moved** to go into non-public session for the purpose of discussing personnel issues as per RSA 91-A:3, II.
Seconded by Commissioner Russo.
On a Roll Call Vote: The board voted unanimously to go into non-public session for a discussion of personnel issues at 6:31PM.
- Action: Commissioner Russo moved** the board come out of non-public session.
Seconded by Commissioner Golumb.
On a Roll Call Vote: The board voted unanimously to come out of non-public session at 6:55 PM .
- Action: Chairman Gerald Howe re-opened the public session at 7:02 PM. in the Wm. Mortimer Conference Room.**
- Present during the public session:** Commissioners Howe, Russo, and Golumb, Deputy Chief Stephen DuBois, Admin. Captain Frank Warchol, Executive Assistant Kathleen Levesque
- II. **PLEDGE OF ALLEGIANCE:** Capt. Frank Warchol led the Pledge of Allegiance.
- III. **ACCEPTANCE OF THE MINUTES OF THE MEETING HELD ON:**
July 21st, 2010.

Action: Commissioner Russo moved to accept the minutes and place them on file.

Seconded by Commissioner Golumb.

On a Roll Call Vote: The board voted to accept the minutes of the July 21st, 2010 police commission meeting and place them on file.

IV. PUBLIC COMMENT: None.

V. NEW BUSINESS:

A. POLICE COMMISSION:

1. Personnel Items that require action: None.

B. CHIEF OF POLICE

1. Grants

- a. A grant in the amount of \$6,050 from the NH Department of Highway Safety for "Portsmouth Enforcement Patrols".
- b. A grant in the amount of \$6,050 from the NH Department of Highway Safety for "Portsmouth Red Light Running Enforcement Patrols".
- c. A grant in the amount of \$9,900 from the NH Department of Highway Safety for "Portsmouth Sobriety Checkpoints". Portsmouth will conduct three sobriety checkpoints with this funding.
- d. A grant in the amount of \$6,050 from the NH Department of Highway Safety for "Portsmouth DWI Patrols".

Commissioner Golumb read off the amount, source, and description of each of the four grants listed above.

Action: Commissioner Russo moved to accept each of the four grants listed above and forward to the city council for their action.

Seconded by Commissioner Golumb.

On a Roll Call Vote: The board voted unanimously to accept each of the four grants listed above and forward to the city council for their action.

2. Chairman Howe congratulated Evidence Technician Jim Gaskell for successfully completing all of the certification requirements of the International association for Property and Evidence, Inc. Jim is now a certified Property and Evidence Specialist.

3. Administrative Services Division Report

- a. Financial Reports, by line item
- b. Overtime Report
- c. Attendance Report
- d. Personnel and Training Report
- e. Information Systems Report
- f. Records Division Report
- g. Fleet Report
- h. Communications Center Report

The Chair indicated he would entertain a motion to accept all of the division and team reports.

Action: Commissioner Russo moved to accept all of the division and team reports contained in the July meeting packet and place them on file.
Seconded by Commissioner Golumb.

On a Roll Call Vote: The board voted unanimously to accept the division and team reports and place them on file.

4. Letters of Thanks and Appreciation from Outside the Department:

- a. Letter of Thanks from Dover Police Chief Anthony Colarusso for Lieutenant Sargent's participation in their recent oral board process to establish an eligibility list for future sergeants' promotions.
- b. Letter of Thanks from Mr. James O'Donnell of the Mark Wentworth Home Enrichment Program to Captain Schwartz for his presentation about recruitment and the work of the Portsmouth Police Department.

C. PATROL SERVICES BUREAU:

- 1. Offense Report
- 2. Program/Self-Initiated Activity/Directed Patrol Report – This type of work is down slightly, reflecting the shortages in staffing in patrol.
- 3. Animal Control Report
- 4. Special Teams/Programs report
 - a. K-9 Program
 - b. Seacoast Emergency Response Team
 - c. Accident Investigation Team
 - d. Field Training Program
 - e. Auxiliary Unit
 - f. Community Relations
- 5. Personnel Out Sick or Injured- One officer out on FMLA.

6. Update on Special Events

D. CITY PROSECUTOR REPORT

E. DETECTIVE DIVISION

VI. MISCELLANEOUS OTHER BUSINESS: None.

VII. MOTION TO ADJOURN

Chairman Howe asked if there was any other business before the commission. There being none, the Chairman asked for a motion to adjourn.

Action: Commissioner Russo moved the July 21st, 2010 meeting of the police commission be adjourned.

Seconded by Commissioner Golumb.

On a Roll Call Vote: The board voted unanimously in favor of the motion at 7:10 PM.

VIII. NEXT MEETING: *August 18th, 2010, Eileen Dondero Foley Council Chambers; public session begins at 7:00 P.M.*

Kathe

*Respectfully Submitted By Kathleen Levesque, Executive Assistant
Reviewed By Commissioner Golumb, Clerk of the Commission*

John F. Golumb