

**PORTSMOUTH SCHOOL BOARD MINUTES FOR JANUARY 19, 2010  
BUDGET WORK SESSION**

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LITTLE HARBOUR ELEMENTARY

PORTSMOUTH, NH

DATE: TUESDAY, JANUARY 19, 2010

TIME: 6:30PM [or thereafter]

It is anticipated that the School Board will hold a public meeting prior to the regularly scheduled meeting, beginning at 5:30 p.m., in accordance with RSA 91-A: 3, II (a) (2).

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**I. CALL TO ORDER** – Chair Shuldman called the meeting to order at 6:47 p.m.

**II. ROLL CALL**

Present: MITCH SHULDMAN (CHAIR), ANN WALKER (VICE CHAIR), LISA SWEET, LESLIE STEVENS, KENT LAPAGE, DEXTER LEGG, REBECCA EMERSON, TOM MARTIN, CAROL CHELLMAN, ED MCDONOUGH, (SUPERINTENDENT), STEVE ZADRAVEC (ASSISTANT SUPERINTENDENT), STEPHEN BARTLETT (BUSINESS ADMINISTRATOR), LINDA BRIOLAT (EMPLOYEE REPRESENTATIVE)

Absent: ANN MAYER AND PHIL BOYNTON

**III. BUDGET WORKSHOP –**

The Superintendent presented a PowerPoint, outlining the budget process and breakdown of next year's budget recommendations and requests. As Mr. McDonough prepared the proposed budget, he was careful to include what Board members had identified as major concerns/items necessary to see sustained. The recommended FY' 11 budget, as presented, reflected an increase of 7.2% for a total of \$38,848,230.00. To view the complete PowerPoint, please click [here](#).

It was then discussed between board members how to best proceed. Board members who had attended the City Council "Meeting of the Whole" were confused as to what exactly the Board had been asked to cut from next year's budget. Mr. McDonough clarified that the district is being asked to present an FY' 11 Budget at 96% of FY' 10.

A discussion followed regarding how a 4% cut would actually affect the district. The Board discussed different areas that could possibly be combined with city services to decrease the district's overall budget line over time. Could any of these processes be accelerated?

The meeting concluded with a decision that the Superintendent would meet with the City Manager to discuss what areas he would be willing to explore with the Board. A letter will be sent to the City Manager stating that the Board is exploring structural changes. It will show anticipated budget impacts of these changes and where the Board believes its target to be.

The Board then discussed possible Board retreat dates in February and March.

**IV. ADJOURNMENT** - Motion to adjourn by Ms. Emerson, second by Ms. Walker.  
Unanimously approved at 8:30 p.m.

Respectfully submitted by:



Mr. Edward McDonough  
Superintendent of Schools

# Portsmouth School District FY 2011 Budget Workshop

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Tuesday, January 19, 2010

# Budget (Policy DB)

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- ❑ The preparation of the school department budget involves input from school personnel at all levels.
  - ❑ After reviewing all instructional and non-instructional needs, principals, directors and department heads will submit proposed budget to the superintendent.
  - ❑ The Superintendent will meet with principals and other personnel to review the proposed budget prior to submission of the budget to the School Board.
  - ❑ The Superintendent shall present to the Board the proposed school department budget for the next school year in a timely manner .... which will enable the board to submit it to the City Manager.
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# Budget Process Timeline

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- ❑ November: Teachers / department identify needs
  - ❑ December: Principals / Directors review, make adjustments, present to Central Office.
  - ❑ January 14, 2010: Meeting of the Whole w/ Council
  - ❑ **January 19, 2010: Proposed FY '11 Budget**
  - ❑ January 21, 2010: 1<sup>st</sup> Public Hearing & K-5 Workshop
  - ❑ January 26, 2010: PMS & PHS (w/ CTE) Workshop
  - ❑ January 28, 2010: SPED, PEEP, RJL Workshop
  - ❑ February 2, 2010: Technology, Facilities, etc. Workshop
  - ❑ February 4, 2010: Budget Deliberations
  - ❑ February 9, 2010: Public Hearing # 2, Deliberations
  - ❑ February 11, 2010: Budget Adoption – Forward to City
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# Proposed FY 11 School Board Priorities

*October 27, 2009 Workshop*

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- What priorities does Board have to inform FY 2011 Budget Development?

## Group A

1. *Building Safety*
2. Program by Dept/Bldg
3. Loss of Funding Sources/  
Outside Aid / Grants
4. **Technology** /  
*Food Service*

## Group B

1. **Class Size**
2. **Technology**
3. World Language
4. Unfilled needs Math  
Science Mandates
5. *Maintenance of  
Facilities*

## Group C

1. **Class Size**
  2. **Technology**
  3. Meeting needs of  
all students
  4. Hiring / Retaining  
Exceptional Teachers
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# Budget Headlines

*"maintaining status quo in a tough fiscal environment"*

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- ❑ Sustain all programs
  - ❑ Maintain K-5 class size (18:1 ratio)
  - ❑ Replace PHS technology / infrastructure needs
  - ❑ Maintenance / equipment
  - ❑ Grade 1 Literacy Initiative
    - *All reading @ grade level by end of 1<sup>st</sup> grade*
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# Budget in "3 chunks"

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	FY '09	FY '10	<b>FY'11</b>	(+/-)
Salaries	20,042,518	20,562,480	<b>21,758,400</b>	+1,195,920
Benefits	9,525,591	9,972,479	<b>11,065,992</b>	+1,093,513
All other	5,935,323	5,709,544	<b>5,995,838</b>	+314,294
TOTAL	35,503,432	36,244,503	<b>38,848,230</b>	<b>+2,603,727</b>

7.2% increase

2.82% COLA

11.7% Health Insurance

8.02% Retirement

88% Increase Salary / Ben.

12% Technology /  
Maintenance & Food Service

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# Budget Adjustments

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## Current FY 2010

PHS Study Skills 1 FTE  
Elementary School SRO  
PHS Library Paraprofessional  
Central Office Clerical .5 FTE  
\$67,000 in Professional  
Development  
Eliminate PHS Late Bus  
Reduced Substitute Account  
Reduced Overtime Accounts  
Eliminated sabbaticals  
Delayed furniture

## Proposed FY 2011

3.5 FTE teachers to maintain  
ratios  
1 FTE PMS SPED Director (+.4)  
Eliminate .6 FTE a PMS  
1 FTE Psychologist @ PHS  
.8 FTE Speech & Language (K  
service)  
Eliminate PMS World Language  
Stipends  
Restore PD funds  
Fund substitutes, PHS  
maintenance (+\$25K)

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# Capital Improvements

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## CIP Fund

- ❑ 19,000 sq ft roof replacement at Dondero
- ❑ Bleacher replacement at PHS
- ❑ New Box Truck
- ❑ 2 New Mowers

## Minor Capital Improvements *General fund*

- ❑ Dondero: Hot Water Upgrade
  - ❑ Little Harbour: Ventilation Damper Replacement & ADA ramp replacement
  - ❑ New Franklin: Walkway replacement; refrigeration upgrade, interior lighting
  - ❑ Sherburne: Cupola
  - ❑ PHS: Security Camera replacement
  - ❑ Food service - warmers
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# Technology

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## High School Replacement

PHS Science Labs (50)

PHS Classrooms (124)

PHS Music

PHS Admin (40)

PHS Projectors

## Elementary School

Netbooks (75) 1 lab @ each

Interactive White Boards

Response Units (18 sets)

Document Cameras (9)

## Infrastructure

Replace exchange server

Upgrade storage servers

Sustain increased bandwidth

PHS Wireless Upgrade

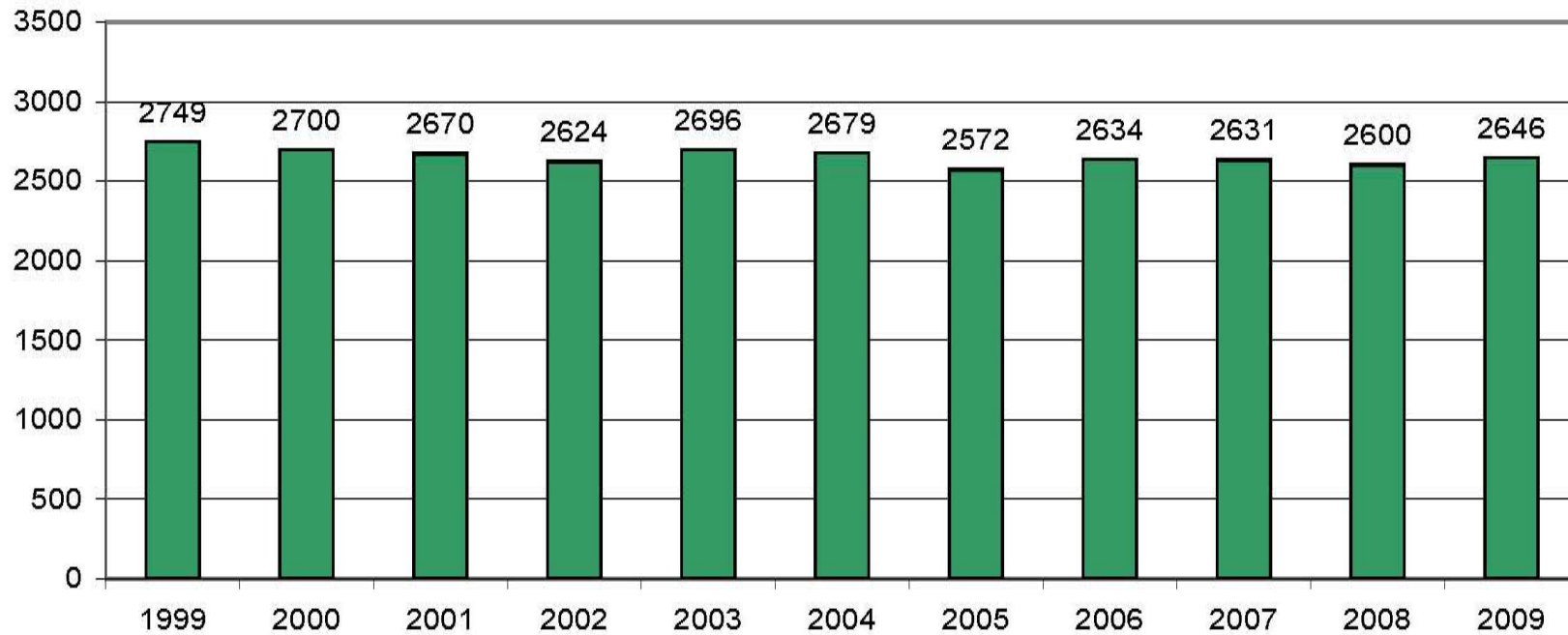
Committed to existing leases

Point of Sale (POS) for each  
school cafeteria

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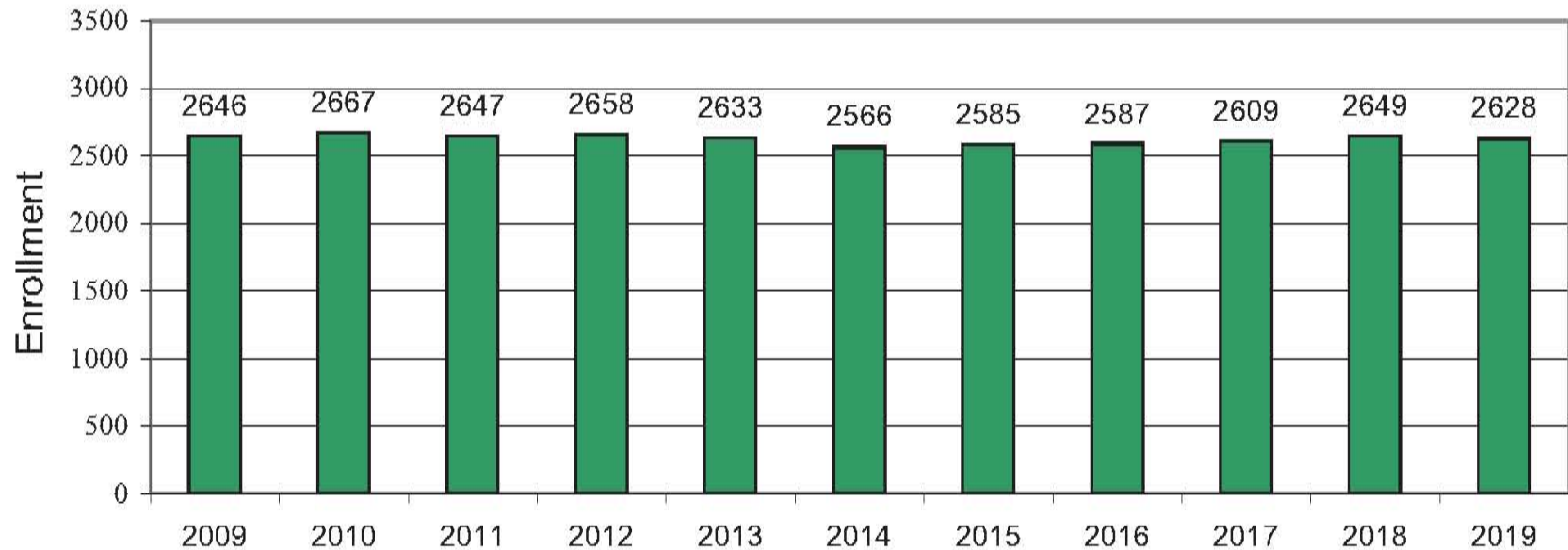
# Portsmouth, NH Historical Enrollment

**PK-12, 1999-2009**



# Portsmouth, NH Projected Enrollment

PK-12 TO 2019 Based On Data Through School Year 2009-10



# Projected 2010-2011 K-5 Enrollments

*maintaining appropriate class size*

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Grade	New Franklin	Dondero	Little Harbour	Totals
K	3	3	4	171
1	50 - 3	61 - 3	68 - 4	179 - 10
2	43 - 3	41 - 3	81 - 5	165 - 11
3	48 - 3	64 - 4	70 - 4	182 - 11
4	50 - 3	54 - 3	80 - 4	184 - 10
5	35 - 2	47 - 3	67 - 4	155 - 9
<b>Totals</b>	<b>17 (+1)</b>	<b>20 (+1.5)</b>	<b>25 (+1)</b>	1,036

	FY '09 Actual	FY '10 Budget	FY' 11 Proposed	(+ / -)	
Salaries	20,042,518	20,562,480	<b>21,758,400</b>	+1,195,920	
Benefits	9,525,591	9,972,479	<b>11,065,992</b>	+1,093,513	
Professional Services	728,728	683,692	<b>676,596</b>	(-7,096)	
Property Services	482,995	431,601	<b>471,423</b>	+39,822	
Transportation	841,909	896,733	<b>865,992</b>	(-30,741)	
Other Services	243,588	271,095	<b>269,782</b>	(-1,313)	
SPED Tuition	1,453,057	1,321,655	<b>1,343,320</b>	+21,671	
Supplies	493,888	469,318	<b>499,447</b>	+30,129	
Books	245,412	276,061	<b>268,399</b>	(-7,662)	
Utilities	974,371	1,014,458	<b>1,044,680</b>	+30,222	
Minor Repair,	406,128	291,191	<b>521,459</b>	+230,268	
Membership Dues, etc.	65,247	53,740	<b>62,734</b>	+8,994	
<b>TOTALS</b>	<b>35,503,432</b>	<b>36,244,503</b>	<b>38,848,230</b>	<b>+2,603,727</b>	

# City Council Request

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Examine budget at 96% of FY 2010

FY 2010

FY 2010

FY 2011

@ 96%

\$36,244,503

\$34,794,722

\$38,848,230

(-1,449,781)

(-4,053,508)

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# Tonight's Workshop

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1. Steve Bartlett – Review of Budget Materials
  2. Next Steps – Discussion
  3. Steve Zadavec – FY '10 @ 96%
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