

Meeting Notice and Agenda

Portsmouth Public Library Board of Trustees

Date: **January 19, 2011**
Time: 6:30 p.m.
Place: MacLeod Board Room

- I. Call to Order
- II. Secretary's Report. Minutes of November 17, 2010 meeting.
- III. Financial Report
 - A. Income / Expenditure report through December 2010
 - B. Library Trustee Funds report
- IV. Director's Report
 - A. Quarterly Activity Report
 - B. Fall programs
 - C. Digital Projects
 - i. Interns from Simmons and URI
 - D. Staff changes
 - i. John Bickerstaff Library Assistant I in Youth Services
 - ii. Vacant Library Assistant I in Public Services hiring (Sunday circulation)
 - E. Staff Activities
 - i. Steve to ALA Midwinter Conference
 - ii. Mary Ann chairing New England Library Association 2011 Annual Conference
 - iii. Partnerships
 - A. Chamber of Commerce Holiday Doors Contest
 - B. Arts in Reach—The Phenomenal Woman Project
 - C. Art-Speak Arts and Economic Prosperity
 - D. Portsmouth Middle School—Ending the Cycle of Bullying
 - E. Friends of the Library—Splash! Art Show and Reception
 - F. Evaluation and Planning
 - i. Department and Individual Evaluation with FY11 Goals and Objectives
 - ii. Staff Visioning Sessions—The New Normal
 - G. FY12 Budget Preparation—Numbers due to Finance Dept January 21st
 - H. Building Issues and Improvements
 - i. Perimeter Cameras Ordered
 - ii. Wind Block Proposed / Current Test
 - I. Portsmouth Middle School Expansion Report
- V. Assistant Director's Report
 - A. Library Anywhere—Mobile Catalog
 - B. The Online Community—Literacy / Engagement
- VI. Trustees Activities / Reports / Discussion
 - A. Vacancy Appointments
- VII. New Business
- VIII. Old Business
- IX. Acceptance of Gifts and Grants
 - A. David Hussey \$43.11 unrestricted
 - B. Gary and Dure Almed in memory of Gloria Dunn \$25.00 unrestricted
 - C. Evelyn S. Karu \$25.00 unrestricted
 - D. Karnan Fund \$450.00 (addition to established materials fund)
 - E. John Jay in honor of Doreen Gray materials for Youth Collection/ Social responsibility \$100.00
 - F. Heather Armitage \$50.00 unrestricted
 - G. Richard S. Hayes \$46.00 unrestricted
- X. Adjournment

Next Regular Full Board Meeting:

Please email Mary Ann List at malist@cityofportsmouth.com or Barbara Weismann bhweismann@cityofportsmouth.com or telephone 766-1710 if you are not able to attend.

