

Portsmouth Library Board of Trustees
Minutes
Wednesday, March 16, 2011, 6:30 p.m., MacLeod Board Room

Present: Elly Abelson, Kate Gill Kressley, Grace Lessner, John O’Leary, Jody Record, Megan Tehan

Excused: Carol Chellman, Valerie Cunningham

Staff: Mary Ann List, Steve Butzel

Secretary’s Report. The minutes from the February 16, 2011 meeting were approved.

Financial Report

1. The director reviewed the income/expenditure report through February 2011; we’re on budget.
2. Reviewed the Library Trustee funds report.

Director’s Report

1. Spring programs are underway, including film series (weekend matinees, evenings, special screenings), music offerings and a book group. Other activities scheduled include AARP tax help, and a spring clothing swap.
2. FY12 Budget. The budget reflects level funding. Any costs that have gone up have been absorbed; \$10,000 has been deducted from books and media. The public hearing on the municipal budget is April 11, and work session with City Council is April 21; the reopened public hearing is May 9th. It’s expected that the municipal budget will be adopted in early June.
3. Building issues and improvements. The wind block was successfully tested, confirming the need for a permanent installation. The design from the architect for a permanent solution to protect the front entrance has been reviewed with Public Works staff who will work with a general contractor to install the large glass panels that will block the wind. It will be paid for from donations.
4. New Millennium server. The new server for the integrated library system will be installed March 29th, rendering the library system unavailable that day.
5. Work on the middle school begin in April. A temporary parking lot will be built on Alumni Field (40 temporary spaces) behind PPL and will be used for library visitors during the summer while the city lot between the library and the school is redone. A public information session on the middle school will be held March 23 at 7 p.m., Levenson Room.

Trustees Activities / Reports / Discussion.

1. City Council formally accepted Betsy Shultis’ resignation from the Board.

New Business – none.

Old Business – none.

Acceptance of Gifts and Grants – none.

The meeting was adjourned at 7:30 p.m.

Next regular full board meeting: April 20, 2011

Respectfully submitted,

Grace Lessner