



Art-Speak
CITY OF PORTSMOUTH CULTURAL COMMISSION

**March 21, 2011 Board Meeting
Meeting Notes**

In Attendance:

Robin Albert
Tom Cocchiaro
Molly Ferrara
Russell Grazier
Chris Greiner
Steve McHenry
Peter Michaud
Anna Nuttall
Leanne Spees
Liz Wright

Absent:

Meganne Fabrega
Sarah Haskell

Also:

Sue Cobler

Steve McHenry began the meeting at 6:34pm.

1. Review of Minutes

The board unanimously approved the meeting minutes from February.

2. Treasurer's Report

Molly Ferrara reported that there was no income in February. Expenses were \$4,162.91. At this point, we have enough funds to cover 3 more pay periods for the coordinator's contract, however there are 8 pay periods remaining. In order to cover this shortfall, Art-Speak will need to transfer \$8,142.93 from the trust fund. The board voted unanimously to accept the Treasurer's Report.

3. Financial Concerns

Russ Grazier made a motion to approve the transfer \$8,150 from the Trustees of the Trust funds to Art-Speak's bank account in order to cover the coordinator's contract, administrative funds, and website maintenance. The board unanimously approved the motion.

4. Committee Reports

a. AFTA Committee: Liz Wright reported that every Friday the board would be emailed a calendar of potential events to attend. She asked that an email be sent to her



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about the events that you are expecting to attend. Materials can be picked up at Sue's office Tuesday-Thursday. Friday-Sunday materials will be available at Liz's shop. Liz also reported she needs help on Friday morning with setup for the event at the Library. Additionally, she laid the agenda for the event.

- b. Marketing Committee:** Tom Cocchiari reported that he wrapped up the RFP for the website. He also recommended that we start a Constant Contact account. Anna is working on the new Art-Speak logo. Russ Grazier reported that other cities have very simple models and regulations for light-post signage and believes it is worthy of a conversation.
 - c. Development Committee:** Sue Cobler reported that we have submitted a grant proposal to PSNH and are about to submit a proposal to the Portsmouth Rotary for AFTA. We did not receive a grant we applied to from Provident Bank. There are a number of other grant ideas that have been floated, but have not yet been applied to.
 - d. Outreach and Education:** Anna Nuttall reported that the H(EAT) program is wrapped up and is headed into the evaluation period. She will be putting together a presentation regarding her projects on behalf of Art-Speak for the Creative Communities Exchange conference.
 - e. Public Art:** Peter Michaud reported that the committee is keeping an eye on the Middle School Building project. The City's Public Art Acquisition Committee was launched on the 15th with a meeting. Jeff Hyland is the interim chair.
 - f. Nominating:** Russ Grazier submitted a current board member matrix, and suggest that we use this as a tool for recommendations to the nominating committee as they move forward toward nominations for FY12.
5. **Additions to the Agenda**
- a. The April board meeting was moved to Monday the 11th.
6. **Adjournment**
- Meeting was adjourned at 8:12pm.

Meeting notes taken by Chris Greiner, Secretary.



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Art-Speak, City Cultural Commission Board of Directors (alpha order)

Robin Albert
Tom Cocchiaro
Meganne Fabrega, *Vice Chair*
Molly Ferrara, *Treasurer*
Sarah Haskell
Russell Grazier
Christopher Greiner, *Secretary*
Steve McHenry, *Chair*
Peter Michaud
Anna Nuttall
Leanne Spees
Liz Wright
Nancy Carmer, *Ex Officio*
John Bohenko, *Ex Officio*