



## **Art-Speak Board of Directors Meeting**

**Date/Time: Monday, August 22, 2011 from 6:30 to 8:30PM**

Location: Portsmouth City Hall, 4<sup>th</sup> Floor City Manager's Conference Room

1. Approval of June 20, 2011 minutes
2. Treasurer's Report
3. Fundraising needs:
  - a. Discussion of AFTA appeal letter
  - b. Potential Arts Means Business Event
4. Review of Coordinator's schedule and work plan
  - a. Assign person(s) to work on Coordinator Job Description
5. AFTA update & review of time line
  - a. Agency follow up assignments
6. Nomination Updates
  - a. Resignation of Meganne Fabrega, Tom Cochiarro
  - b. Need for "At large" Executive Committee member
  - c. Deadline for commitments from new members
  - d. Date for Retreat/Planning meeting to develop goals and fundraising plan to meet goals 2011-2012
7. Other Dates & Committee Reports
  - a. Overnight Art – Drop dead date by which we need to decide "go" or "no go"
  - b. Marketing Committee:
    - i. Updating website, Face Book?
  - c. Development committee:
    - i. Date for Annual Appeal? (Noting that we just did an AFTA appeal)
    - ii. Needs new chair
  - d. Education
  - e. Public Art
8. Other new business
  - a. Michael Kane request
  - b. Set next Exec Committee mtg
9. Adjourn

Upcoming board meetings:

**September 19, 2011**