

# PORTSMOUTH MIDDLE SCHOOL JOINT BUILDING COMMITTEE

DATE: January 19, 2011  
TIME: 6:30 PM

LOCATION: Little Harbour School  
SUBJECT: Regular JBC Meeting #28

## MINUTES

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- I. Call to Order – The meeting was called to order at 6:35 p.m. by Chair Dwyer.
- II. Roll Call: CO-CHAIR DWYER AND CO-CHAIR LEGG, CITY COUNCIL MEMBERS: HEJTMANEK AND SPEAR, SCHOOL BOARD MEMBERS: STEVENS AND WALKER, CITIZEN MEMBERS: MIDDLETON, NON-VOTING MEMBERS: BUSINESS ADMINISTRATOR BARTLETT, CITY MANAGER BOHENKO, PMS PRINCIPAL STOKEL AND CLERK-OF-THE-WORKS HARTREY
- III. Acceptance of Minutes of December 15, 2010  
**MOTION:** Motion to approve the minutes of December 15, 2010 by Mr. Spear  
**SECOND:** Mr. Hejtmanek  
**DISCUSSION:**  
**VOTE:** Unanimously Approved
- IV. Correspondence – City Manager Bohenko provided a memo regarding Clerk of the Works Staffing for Middle School Construction
- V. Public Comment – Mr. Tom Hersey requested that as the bid process begins, committee members think about the men and woman working on the building. Are they receiving appropriate wages/health insurance?
- VI. Old Business
  - a. Schedule Update – A DRAFT copy of the schedule was provided to committee members by Mr. Weathers. A discussion resulted in the following questions/concerns being raised:
    - Mr. Weathers agreed to provide JBC and the city manager with firm construction dates on the geo piers and steel building frame for the second gym in order for City Council to make policy decision on whether or not to build the gym.
    - Chair Dwyer stated that City Council is participating in a joint work session with JBC and the Recreation Department on February 9<sup>th</sup> at 6:30 p.m. at City Hall. This will provide council members an opportunity to review the design and function of a second gym. Mr. Weathers stated that as long as the decision to build the facility is approved in a timely manner, it will not affect construction on the middle school project.

- A second public hearing will need to be scheduled soon.
- b. Granite Street Field Update – Mr. Weathers reported that the goal is to have the field ready for the middle of May. Mr. Wilson will secure alternate locations for softball games if the grass is not established for the start of the season due to inclement weather which may impact the construction schedule.
  - c. Parrott Avenue Update – Co-Chair Dwyer requested that Mr. Weathers provide a review of the IDC documents for the Parrott Ave plans.
  - d. Update on NHDHR MOU process – Mr. Roberts reported that in October there was a public outreach meeting regarding the former Wentworth school where many public comments were received. These comments will be formalized into the language within the MOU and submitted to the Department of Historical Review for approval. Mr. Stokel reported on a newly organized student group called the Young Historians Club. YHC is in the process of conducting interviews with veteran faculty members of the Wentworth School and PMS. Their findings will become part of an artifacts display. Where the MOU will need to define how the school district addresses the history of the Wentworth School within their curriculum, Mr. Bohenko requested that Superintendent McDonough’s signature be added to the document. Mr. Stokel will work with Mr. Roberts to draft a completed document for consideration and approval on February 9<sup>th</sup>.
  - e. Consideration and Approval of On-site Archeological Review Proposal -  
**MOTION:** Motion to approve the On-site Archeological Review Proposal, not to exceed \$15, 979.00 by Mr. Legg  
**SECOND:** Mr. Spear  
**DISCUSSION:** Fee consists of 40 hours of on-site monitoring. It was noted that monitors will have the ability to stop construction if artifacts are found that have historical significance.  
**VOTE** Unanimously approved
  - f. Consideration and Approval of Bleacher Seating – It was noted that specification were not being altered so a vote was not necessary.

VII. New Business

- Discussion of Bid Selection Process – Mr. Weathers elaborated on the bid process for committee members.
- Consideration and Approval of State Fire Marshall 3<sup>rd</sup> Party Review –  
**MOTION:** Motion to approve the State Fire Marshall 3<sup>rd</sup> Party Review by Mr. Spear  
**SECOND:** Ms. Dwyer  
**DISCUSSION:** Three proposals were reviewed and SFC will be awarded the bid, not to exceed \$3,680.00  
**VOTE** Unanimously approved.

- VIII. Financial Report – Mr. Bartlett reviewed the financial report with committee members.
- IX. Consideration and Approval of Manifest –  
**MOTION:** Motion to approve the Manifest in the amount of \$663,401.55 by Ms. Walker  
**SECOND:** Mr. Spear  
**DISCUSSION:** Final addenda will be issued January 28<sup>th</sup>.  
**VOTE** Approved, One opposed (PM)
- X. Future agenda items –
- Discussion of the construction management plan
  - Planning for the next public information meeting
  - The performance bonding process
- XI. Future Meeting Dates will fall on the second and fourth Wednesdays of each month.
- XII. A motion to adjourn was made at 8:10 p.m.

Respectfully Submitted,

Stephen T. Bartlett  
Business Administrator