

MIDDLE SCHOOL JOINT BUILDING COMMITTEE

DATE: February 23, 2011
LOCATION: Little Harbour Elementary Conference Room
TIME: 6:30 PM
SUBJECT: Regular JBC Meeting #30

MINUTES

1. Co-Chair Dwyer called the meeting to order at 6:30 p.m.
2. Roll Call - CO-CHAIR DWYER AND CO-CHAIR LEGG, SCHOOL BOARD MEMBERS: WALKER, CITIZEN MEMBERS: CARRIER AND LIST NON-VOTING MEMBERS: BUSINESS ADMINISTRATOR BARTLETT, SUPERINTENDENT MCDONOUGH, PMS PRINCIPAL STOKEL AND CLERK-OF-THE-WORKS HARTREY
3. Acceptance of Minutes of February 9, 2011

MOTION: Motion to approve the minutes of February 9, 2011 by Mr. Carrier

SECOND: Ms. Walker

DISCUSSION:

VOTE: Unanimously Approved

4. Correspondence – Letter from NHDES Commissioner indicating our permit requests meet the expedited review qualifications and will be reviewed in less than 90 days.
5. Public Comment- none
6. Old Business
 - a. Parrott Avenue Update – Ms. Susan Christmas, Chair of the advisory board and Karen Webb, Director of Project Safety, proposed a fundraiser using slate from the middle school. Most funding for Project Safety comes from grants and small fundraisers. The slates would be laser sketched with the Portsmouth Middle School image and sold to the community. Mr. Weathers will report back on how many slates can be harvested without impacting the middle school project as far as time and cost.
 - b. The Construction Management Plan is nearly complete. Concerns and suggestions from city staff will be incorporated, and a copy will go out to the committee prior to planning board submittal.. Mr. Weathers walked the committee through the drawings phase by phase. Committee members followed up with questions. Some items of concern were:
 - Temporary Signage directing parents, students and community members
 - Coordination with Little League prior to season kick off
 - Coordination with sewer work by City happening simultaneously

- Security lighting
 - Utility tie-ins will need flaggers assigned or police patrol
 - Recreation Department will be moving summer activities to Little Harbour during the summer of Phase I
 - One individual from the school department will need to be designated for any issues that may arise.
- c. MOA – Mr. Roberts presented the draft Memorandum of Agreement which was forwarded to NHDHR. They want to include the EPA in the approval cycle but the EPA currently does not agree and declined the NHDHR’s request.
- d. IDC Review Update – Mr. Weathers explained that the IDC finds any discrepancies between the architectural drawings and the construction drawings. Because these discrepancies are being identified before going to bid, there will not be an extra charge for a change order. The IDC assures that all drawings and finish schedules are accurate.
- e. Plan Agenda for March 23 Public Meeting – The focus of this meeting will be Phase I of the construction plan. The meeting will be held at the public library in the Levenson Room at 7:00 p.m. All city department heads will be in attendance in order to field any questions that may arise. Mr. Stokel and Ms. List will begin with a presentation to assure constituents that a plan is in place to deal with parking and safety during Phase I, followed by Q & A.
- f. Communication Subcommittee Update – Principal Stokel and Ms. List Ms. List will update the web page and flyers and invitations will be delivered to abutters personally, notifying them of the meeting occurring on March 23rd.
7. New Business
- a. Bonding Info/Subguard Presentation – Mr. Weathers explained to the committee members how the bonding process works and the difference between Subguard and regular bonding companies. To become a member of Subguard, the screening process is extremely thorough. Finances of a company are thoroughly reviewed. This allows larger companies like Gilbane to carry the cost themselves. Dealing with subcontractors who need to be replaced, a process that once took weeks and now takes days.
8. Financial Report – Mr. Bartlett reviewed the financial report.
9. Consideration and Approval of Manifest –
- MOTION:** Motion to approve the manifest in the amount of \$86,998.43 by Ms. Walker
- SECOND:** Mr. Carrier
- DISCUSSION:**
- VOTE:** Unanimously Approved
- MOTION:** Motion to approve three change orders for the Granite State Ball Field project in the amount of \$6,359.00 by Mr. Carrier
- SECOND:** Ms. Walker

DISCUSSION:

VOTE: Unanimously Approved

MOTION: Motion to authorize PSNH to proceed with relocating the middle school electrical service and transformer by Mr. Carrier

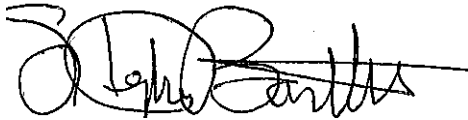
SECOND: Ms. Walker

DISCUSSION:

VOTE: Unanimously Approved

10. Future Agenda Items –Update on Public Art, Bids process , FF&E proposal broken down by rooms, Technology matrix
11. Future Meeting Dates – March 9th, 23rd, April 6th and 13th at LHS.
12. Motion to adjourn at 8:50 pm.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read "Stephen T. Bartlett". The signature is stylized with large, overlapping loops and a long horizontal stroke extending to the right.

Stephen T. Bartlett
Business Administrator