

MIDDLE SCHOOL JOINT BUILDING COMMITTEE

DATE: March 9, 2011
LOCATION: Little Harbour Elementary Conference Room
TIME: 6:30 PM
SUBJECT: Regular JBC Meeting #31

MINUTES

The meeting was called to order by Chair Dwyer at 6:42 p.m.

PRESENT: CO-CHAIR DWYER AND CO-CHAIR LEGG
CITY COUNCIL MEMBERS: SPEAR AND HEJTMANEK
SCHOOL BOARD MEMBERS: WALKER AND STEVENS
CITIZEN MEMBERS: LIST, CARRIER AND MIDDLETON

NON-VOTING MEMBERS: BUSINESS ADMINISTRATOR BARTLETT,
SUPERINTENDENT MCDONOUGH, PMS PRINCIPAL STOKEL AND
CITY MANAGER BOHENKO

MOTION: Motion to approve the minutes of February 23, 2011 by Mr. Hejtmanek

SECOND: Ms. Stevens

DISCUSSION:

VOTE: Unanimously Approved

The waste water permit has been approved and was received by Mr. Bartlett.

Old Business

- a. GMP # 3 Update – The results of GMP #3 bidding and scope review will be provided to the JBC prior to the April 6th meeting. April 13th is the scheduled vote on GMP #3.
- b. MOA Update –Mr. Roberts reached out to DHR to see if it would be acceptable to move forward without a signature from the EPA. The EPA does not wish to be listed on the document. Mr. Bartlett agreed to make contact with Mr. Murdough at the Department of Education to see how the MOA could be completed. This document is needed to break ground.
- c. Construction Management Plan Update – Mr. Weathers is in the process of revising and updating items that were asked to be shown in the drawings. The city is working with the Baptist church to complete an agreement that City Council will vote on resulting in 17 spaces for public library staff members. at the and middle school. Parking passes are in and within the next week will be assigned to middle school staff members. The potential need for a “risk/traffic management” person during peak hours will be discussed with Mr. Hartrey.

- d. Finalize March 23 agenda – The agenda will be as follows:
 1. Introduction – Co-Chairs
 2. Overview of Architecture – D. Roberts
 3. Construction MP as it relates to Phase 1 – C. Weathers
 4. Dave Allen will discuss the coordination of the Parrott Avenue sewer separation project
 5. Coordination of issues affecting employees and library patrons during Phase 1 – Principal Stokel and M. A. List

Mr. Weathers agreed to investigate two intersections that may need crossing guards during certain phases of construction. Invitations will be created and mailed by the Communications Sub Committee. Abutters will receive hand delivered invitations.

- e. Youth Recreation Facility Update – City Council will make the final decision on whether or not to build the Youth Recreational Facility at the April 4, 2011 meeting.
- f. Update on Boundary Issue – City Attorney Sullivan is in the process of reviewing the data and is working on reaching an agreement with the abutter.
- g. Slate Harvesting for Project Safety – Three hundred pieces of slate can be harvested from the middle school roof for a Project Safety fundraiser. It was requested by the City Manager that the Portsmouth School Board vote to approve the donation of slate tiles to Project Safety. Mr. McDonough will add it to the March 22nd agenda. Mr. Bartlett will verify with the legal department.

New Business

- a. Update on Public Art – Ms. Stevens reported that past examples of public art proposals will be reviewed by committee members and will be reviewed to create an RFP for local artists. Ms. Stevens will report out their findings at a later date.
- b. Financial Report – Mr. Bartlett provided the financial report.
- c. Consideration and Approval of Manifest – It was noted that a survey of the field house for asbestos would need to be made at a cost of \$531.05

MOTION: Motion to approve that the field house be surveyed for asbestos at a cost of \$531.05 by Ms. Walker

SECOND: Mr. Carrier

DISCUSSION:

VOTE: Unanimously Approved

MOTION: Motion to approve the manifest in the amount of \$22,060.05 by Ms. Walker

SECOND: Mr. Carrier

DISCUSSION:

VOTE: Unanimously Approved

- d. Mr. Roberts provided a DRAFT copy of a preliminary technology matrix for the middle school project. Committee members discussed the appropriateness of purchasing certain equipment, such as laptops, with project funding. Mr. Bartlett will check to see if all technology is reimbursable.

Future Agenda Items noted were FF&E and Ground Breaking. Middle school students will generate ideas for a ground breaking ceremony and Principal Stokel will report out their ideas at the next meeting.

The meeting adjourned at 8:03 p.m.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read "Stephen T. Bartlett". The signature is stylized with a large, circular initial "S" and a long horizontal stroke extending to the right.

Stephen T. Bartlett
Business Administrator