

**MIDDLE SCHOOL
JOINT BUILDING COMMITTEE**

DATE: MAY 25, 2011
LOCATION: LITTLE HARBOUR ELEMENTARY
TIME: 6:30 PM
SUBJECT: REGULAR JBC MEETING #36

MINUTES

CALL TO ORDER – Co-Chair Dwyer called the meeting to order at 6:50 p.m.

ROLL CALL – CO-CHAIR DWYER AND CO-CHAIR LEGG
CITY COUNCIL MEMBERS: SPEAR AND HEJTMANEK
SCHOOL BOARD MEMBERS: WALKER
CITIZEN MEMBERS: CARRIER AND MIDDLETON
NON-VOTING MEMBERS: BUSINESS ADMINISTRATOR
BARTLETT, SUPERINTENDENT MCDONOUGH, CITY MANAGER
BOHENKO, CLERK OF THE WORKS HARTREY AND PMS
PRINCIPAL STOKEL

MOTION: Motion to approve the minutes of May 5 2011 by Mr. Carrier

SECOND: Ms. Walker

DISCUSSION:

VOTE: Unanimously Approved

CORRESPONDENCE - None

PUBLIC COMMENT - None

OLD BUSINESS

GRANITE STREET UPDATE - Mr. Weathers reported that despite rain delays, the majority of the fencing is in place. Sidewalks have been prepped and light poles will be in place by end of week. The irrigation system and fine grading will also be completed in the next week. A walk through is scheduled June 8th, beginning at 5:30 p.m. Mr. Bartlett will work with Mr. Wilson regarding a Granite Street Opening Ceremony.

PARROTT AVE UPDATE –The Phase 1A: portion of the construction site has been flagged to indicate each rammed aggregate pier location.

Principal Stokel continues to work with faculty to assure that middle school personnel are parking in the correct spaces. A couple personnel are biking to school and spaces will be reassigned to conserve spaces needed.

Mr. Stokel also raised concern that people are parking at the library and walking downtown for the day. Mr. Bohenko will work with Ms. List and Parking enforcement.

Co-Chair Legg inquired whether it made sense for the city to draft a document outlining JBC's scope of authority regarding the Youth Recreation Center. Mr. Bohenko will discuss with legal.

Mr. Roberts presented amendment #23, identifying the Youth Recreation Center construction administrative cost of \$33,200 that was deferred from amendment #5.

MOTION: Motion to approve amendment #23, authorizing the spending \$33,200 by Ms. Walker

SECOND: Ms. Walker

DISCUSSION: The previous approval was limited to 80% of the budgeted amount. Excluding contract administration for the youth recreational facility, other contractor fees will be captured by Mr. Bartlett and apportioned appropriately between the school project and the youth recreational facility.

VOTE: Unanimously Approved

CONSIDERATION AND APPROVAL OF ADDITIONAL VALUE MANAGEMENT PLAN ITEMS –Mr. Weathers reported that beginning June 3rd, curtain wall and metal extrusions are expected to increase 6 to 8%. Mr. Weathers requested that the committee approve the RTA for NH Glass to lock in the rate before prices increase.

MOTION: Motion to approve \$1,179,500, plus \$87,000, deducting \$5,000 for youth recreational facility by Mr. Hejtmanek

SECOND: Ms. Walker

DISCUSSION:

VOTE: Unanimously Approved

Mr. Stokel reported that he is comfortable scaling back to 20 security cameras.

BACKGROUND CHECK DISCUSSION –While background checks are clearing, construction crews will begin work. Mr. Weathers reiterated that crews are segregated from student areas at all times and access is granted through a series of decals displayed on construction crew hardhats. Anything flagged during the background process will be reported to the Superintendent by the Deputy Chief of Police. The Superintendent will notify Mr. Weathers.

GROUND BREAKING CEREMONY UPDATE – 12 students will participate in the picture ceremony. Mr. Bohenko will provide addresses to Mr. Stokel so the Recreational Committee can be invited.

NEW BUSINESS -

JBC MEETING TIME AND FORMAT CHANGES – Mr. Bartlett stated now that Gilbane has begun the Parrot Avenue phase of construction, meetings could be reduced to one a month. Delegated approvals would be set up allowing overages to be addressed by Mr. Weathers, Mr. Bartlett and Mr. Hartrey and updates would be routinely provided to Co-chairs. Co-Chair Dwyer raised a concern that as the construction phase begins, complaints be heard by the entire JBC. Mr. Hartrey stated that a log is kept of all complaints and any issues flagged would be discussed at the next JBC Committee meeting. It was noted that to date, there have been few complaints.

FINANCIAL REPORT – Manifest

MOTION: Motion to approve the manifest in the amount of \$16.44 by Mr. Carrier

SECOND: Ms. Walker

DISCUSSION:

VOTE: Unanimously Approved

FUTURE AGENDA ITEMS – Public Information Presentation #3 is tentatively scheduled for August 24, 2011. A Granite Street walk through is scheduled for 5:30 p.m., prior to June 8th the regular meeting.

ADJOURNMENT – Motion to adjourn at 8:05 p.m. by Ms. Walker and seconded by Mr. Carrier. Unanimously Approved.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read "Stephen T. Bartlett", with a long horizontal line extending to the right.

Stephen T. Bartlett
Business Administrator