

**MIDDLE SCHOOL
JOINT BUILDING COMMITTEE MINUTES**

DATE: JUNE 22, 2011
LOCATION: LITTLE HARBOUR ELEMENTARY
TIME: 6:30 PM
SUBJECT: REGULAR JBC MEETING #38

CALL TO ORDER – Meeting #38 was called to order by Co-Chair Dwyer at 6:37 p.m.

ROLL CALL CO-CHAIR DWYER
CITY COUNCIL MEMBERS: SPEAR AND HEJTMANEK
SCHOOL BOARD MEMBERS: STEVENS AND WALKER
CITIZEN MEMBERS: CARRIER, MIDDLETON AND LIST
NON-VOTING MEMBERS: BUSINESS ADMINISTRATOR
BARTLETT, SUPERINTENDENT MCDONOUGH, CITY MANAGER
BOHENKO, PMS PRINCIPAL STOKEL AND CLERK OF THE
WORKS HARTREY

ACCEPTANCE OF MINUTES

MOTION: Motion to approve the minutes of JUNE 8, 2011 by Mr. Middleton

SECOND: Mr. Spear

DISCUSSION: Paragraph regarding “GROUND BREAKING CEREMONY UPDATE” to be removed.

VOTE: Pending above change, unanimously approved.

CORRESPONDENCE – Clerk of the Works Hartrey reported that a filled catch basin is being monitored by Gilbane and a pump has been installed to take care of water overflow. The abutting property owner has been contacted and is satisfied with the response of the city and Gilbane Construction.

A memo from City Manager Bohenko stated that the JBC will oversee construction of the Youth recreational Facility in accordance with the enclosed memorandum dated June 16, 2011.

SPECIAL PRESENTATION

Ms. Suzanne Woodland reported that the city is exploring the possibility of builders risk insurance through Primex. If negotiations are successful, there could be a \$30,000 savings in policy as well as a deductible savings. Ms. Woodland discussed pros and cons of Primex coverage and will report back to the committee when an agreement has been reached for final committee approval.

OLD BUSINESS

GRANITE STREET UPDATE - Sidewalks will be poured beginning June 27th, weather permitting. A permanent pump and electric panel with timer have been installed and programmed to care for the new field. The watering cycle has been checked to assure that the timing is satisfactory and reliable. Block has been delivered and the field is expected to be playable six weeks from today. (Approximately August 3rd) Mr. Rus Wilson will make any necessary field arrangements during the interim. Mr. Wilson is also collaborating with Mr. Bartlett and the Recreational Department to plan a ground breaking ceremony for the new field. The intent is to hold the ceremony on a day that a summer league is utilizing the field. High school athletes in uniform will be invited to the ceremony as well.

PARROTT AVE UPDATE – Geo Piers are complete along the back portion of the construction site and start down the wing parallel with the new field. Temporary parking is complete with striping and signage. The library parking lot is soon to be excavated and signage will be created as the construction process unfolds. It is expected that the parking lot will be unavailable for approximately two months. The Water Department is making necessary cuts over on Rogers Avenue and the Gas Company will disconnect all gas lines for the summer. The newly elected Ombudsman will begin work June 24, 2011, Friday. Work will begin with The City Sewer Department after a box culvert is available in August.

CONSIDERATION AND APPROVAL VALUE MANAGEMENT PLAN/ GMP# 3 – The Vegetative Roof, furniture options and technology amounts have been re-evaluated, bringing the total in yellow down to \$184,413.40. The FF&E could be adjusted to reflect new furniture only in new spaces. Through salvaging as much existing furniture as possible, \$500,000 could be deducted from the budget. After reviewing current inventory and recent school purchases of other projects by JCJ Architecture, Principal Stokel is comfortable with the adjusted FF&E budget. It was requested that Mr. Bartlett collaborate with the School Board Technology Subcommittee regarding cloud computing modules to see if further savings in technology purchases are possible. The following line items of GMP #3 were considered:

MOTION: Motion to approve line item 10 of GMP #3 in principle by Mr. Spear

SECOND: Ms. Stevens

DISCUSSION: More information to be received by Mr. Weathers

VOTE: Unanimously Approved

MOTION: Motion to reject line item 30 of GMP #3 by Mr. Spear

SECOND: Ms. Stevens

DISCUSSION:

VOTE: Unanimously Approved

MOTION: Motion to approve line item 69 of GMP #3 by Mr. Spear

SECOND: Ms. Walker

DISCUSSION:

VOTE: Unanimously Approved

MOTION: Motion to approve line item 70 of GMP #3 by Mr. Spear

SECOND: Ms. Stevens

DISCUSSION: A soft budget amount of \$11,000 was entered by Mr. Bartlett. Mr. Weathers will provide final electrician amount.

VOTE: Unanimously Approved

LINE ITEM 80a – PASS. Mr. Hartrey noted that rebate programs will be actively pursued and is an actual requirement for reimbursement by the State.

MOTION: Motion to accept spending additional amount on line item 88 of GMP #3 by Mr. Spear

SECOND: Ms. Walker

DISCUSSION: City Manager Bohenko and Mr. Bartlett with work with Ms. Suzanne Woodland to pursue any possible rebates from PUC. The City Manager requested that any correspondence to support this effort be forwarded to him.

VOTE: Unanimously Approved

MOTION: Motion to reject line item 92 of GMP #3 by Mr. Spear

SECOND: Ms. Walker

DISCUSSION:

VOTE: Unanimously Approved

MOTION: Motion to approve line item 95 of GMP #3 by Mr. Spear

SECOND: Ms. Stevens

DISCUSSION:

VOTE: Unanimously Approved

MOTION: Motion to recommend working with the city to amend the amount of line item 98 of the GMP #3 and further reduce usage by Ms. Walker

SECOND: Mr. Carrier

DISCUSSION:

VOTE: Unanimously Approved

MOTION: Motion to make change in material of line item 98 of the GMP #3 by Mr. Hejtmanek

SECOND: Ms. Stevens

DISCUSSION:

VOTE: Unanimously Approved

LINE ITEM 99 – PASS. The committee requested more information on the size of fabric panels and the impact in noise pollution if a row of panels were removed.

MOTION: Motion to approve Gilbane Construction to buy out remaining necessary bids to complete job within the targeted budget by Mr. Carrier

SECOND: Mr. Spear

DISCUSSION:

VOTE: Unanimously Approved

MOTION: Motion to proceed with securing Gemini Electric by Ms. Walker

SECOND: Mr. Spear

DISCUSSION:

VOTE: Unanimously Approved

NEW BUSINESS – Clerk of the Works Hartrey reported that an adjustment was necessary regarding Gillespie and testing. The original purchase order was \$16,495.00, but did not include the monitoring of geo-pier work. The PO needs to be increased by \$27,609.00.

MOTION: Motion to increase the Gillespie purchase order by the amount of \$27,609.00 by Mr. Hejtmanek

SECOND: Ms. Walker

DISCUSSION:

VOTE: Unanimously Approved

FINANCIAL REPORT – Mr. Bartlett reported that Ms. Terry Poulin has tied the JBC financial report to reports generated by the city. When a financial report is now received, the manifest will already be reflected.

MANIFEST

MOTION: Motion to approve the manifest in the amount of \$304,859.26 by Ms. Walker

SECOND: Ms. List

DISCUSSION:

VOTE: Unanimously Approved

FUTURE AGENDA ITEMS – FF&E, Technology, Public Art, GMP #3, July meeting to be July 20, 2011.

ADJOURNMENT Motion to adjourn by Mr. Hejtmanek, seconded by Mr. Spear, Unanimously approved.