

MIDDLE SCHOOL JOINT BUILDING COMMITTEE

DATE: SEPTEMBER 28, 2011
SUBJECT: **REGULAR JBC MEETING #42**
LOCATION: LITTLE HARBOUR CONFERENCE ROOM
TIME: 6:30 P.M.

MINUTES

CALL TO ORDER The meeting was called to order by Co-Chair Dwyer at 6:45 P.M.

ROLL CALL: CO-CHAIR DWYER AND CO-CHAIR LEGG
CITY COUNCIL MEMBERS HEJTMANEK AND SPEAR
SCHOOL BOARD MEMBERS STEVENS AND WALKER
CITIZEN MEMBERS CARRIER AND MIDDLETON
NON-VOTING MEMBERS BUSINESS ADMINISTRATOR
BARTLETT, SUPERINTENDENT MCDONOUGH, PMS PRINCIPAL
STOKEL AND CLERK OF THE WORKS HARTREY

ACCEPTANCE OF MINUTES – SEPTEMBER 15, 2011

MOTION: Motion to approve the minutes of SEPTEMBER 15, 2011 by Ms. Stevens

SECOND: Ms. Walker

DISCUSSION: Granite Street Field should now be referred to as Alumni Wentworth Field in all minutes. Parental consent forms were not necessary for students to participate in the Topping Off ceremony.

VOTE: Pending above changes, unanimously approved

CORRESPONDENCE- Mr. Bartlett shared a memo from Rick Taintor, Planning Director, to City Manager Bohenko which granted an amendment to the Site Plan Approval. This amendment will allow changes in the approved outdoor lighting fixtures as described in documents received by the Planning Department.

PUBLIC COMMENT -NONE

OLD BUSINESS

ALUMNI WENTWORTH FIELD UPDATE – The drainage issue at the field has been addressed and is expected to be completed in five to seven days. The estimate to fix the drainage issue is approximately \$28,000, with the actual cost based on time and materials.

The rest of the concession building is being shingled and overhead doors will be installed as soon as Mr. Weathers is confident that all block has adequately dried. Sub-contractors will then install the hot water heater and sink. Final paving of the parking lot will be done after all heavy equipment is removed. The balance of sidewalks will then be poured. Mr. Weathers will schedule owner training for the fourth week in October for city personnel who will be responsible for winterizing the new facility.

Committee members inquired about different types of signs necessary and who should be responsible for their installation. Clerk of the Works Hartrey will investigate and report back to the committee at the next regularly scheduled meeting. Mr. Roberts reminded the committee of the agreement reached with NHDR regarding a Wentworth School historical recognition.

PARROTT AVE UPDATE – Clerk of the Works met with City Attorney Suzanne Woodland and identified the clarifying questions that need to be answered. Mr. Weathers will need more time to review. The committee hopes to have all questions answered in time for the next meeting.

The “Topping Off” ceremony was well received. When the deck gym slabs are being poured, Mr. Hartrey will send out notifications to abutters or personally make contact with neighbors who may be disturbed by the sound of the power trowels necessary to cure the concrete slab properly.

Mr. Bartlett reported that the School Board motioned to forward the JCJ’s request regarding parking enforcement of the middle school parking lot on to Parking and Transportation. Ordinance options will be reported back to the School Board. Background checks on construction personnel have been submitted to the state.

Mr. Doug Roberts met with Planning Director Hopley to reassess how the fire dampers are installed. In the evaluation process, it was discovered and confirmed that half of the dampers could be eliminated. Mr. Carrier commended Mr. Roberts on his knowledge of code and thanked him for identifying new cost saving ideas.

Committee members were invited to tour the construction site October 12th at 5:30 p.m.

UPDATE AND DISCUSSION OF ESTIMATED TOTAL PROJECT COSTS – Mr. Bartlett walked the committee through revised costs. Committee members requested that two new columns be added to the monthly spreadsheet showing the original budget to the left and one named anticipated costs, containing both numbers and text.

NEW BUSINESS – Co-Chair Legg believes the committee needs to better understand FF&E procedures and unit costs. A small work group was nominated with Ms. List as chair. Other members will be Clerk of the Works Hartrey, Mr. Bartlett, Principal Stokel and Ms. Stevens. Findings of the work group will be brought back to the full committee by March, allowing enough time to bid out before installation.

Technology – Mr. Bartlett will coordinate a meeting with school personnel to assure that all technology purchases support planned technology integration within the schools. Mr. Spear questioned if altering the school calendar would modify savings. Mr. Weathers will meet with Principal Stokel to discuss and report back to the committee his findings.

MANIFEST

MOTION: Motion to approve the manifest in the amount of \$1,417,506.50 by Mr. Carrier

SECOND: Mr. Middleton

DISCUSSION:

VOTE: Unanimously approved

FUTURE AGENDA ITEMS – GMP3 final vote, altering school calendar, final numbers on field work and status update on technology.

ADJOURNMENT – Motion to adjourn at 8:10 p.m.