

MINUTES
PARKING COMMITTEE MEETING

7:30 AM – Thursday, May 12, 2011
City Hall – Conference Room A

I. CALL TO ORDER:

Chairman Ken Smith called the meeting to order at 7:30 a.m.

II. ROLL CALL:

Members Present: Councilor Ken Smith, Chair
John Bohenko, City Manager
Dave Allen, Deputy Public Works Director
Andrew Purgiel, City Controller
Jon Frederick, Director of Parking and Transportation

Members Absent: Stephen DuBois, Deputy Police Chief

Present in the Audience: Brian Slovinsky of Atlantic Parking Co., Mike Buckley of Surf Restaurant, Michael Labrie of River House Restaurant and Chuck McMahon of the Portsmouth Herald.

III. ACCEPTANCE OF THE MINUTES:

Motion made by City Manager Bohenko to accept the minutes of the April 14, 2011 meeting as presented. Seconded by Andrew Purgiel and voted.

IV. FINANCIAL REPORT:

Andrew Purgiel presented the Committee with the projected May to June budget stating these figures do not reflect the recent change of parking meter fee to \$1.00 nor the Sunday metering. He stated that the projected revenue for the \$1.00 meter fee is \$35,000.00 through the end of June and \$15,000.00 for the Sunday metering.

Motion made by John Bohenko to accept the report. Seconded by Dave Allen and voted.

V. NEW BUSINESS: None

VI. OLD BUSINESS:

A. Wellington Room/Surf – Request for Valet License

Jon Frederick briefly reviewed the request regarding the Bow Street Valet Spaces stating that by designating 2 parking spaces from 5:00 p.m. to 12:00 a.m. daily we would only lose 2 hours of metered spaces overall with 17 hours a day available to the public.

Established fees are \$500.00 annually for use of a loading zone and \$10.00 per day per space for metered parking spaces and given that this zone is comprised of 2 metered parking spaces for only two hours per day, he recommends utilizing a pro-rated fee structure of \$2.00 per day per space, or \$624.00 per year per space.

City Manager Bohenko recognized Mr. Labrie asking if River House restaurant was going to participate. Mr. Labrie stated he read about this in the newspaper and is attending the meeting to learn more about it. City Manager Bohenko stated he is going to recommend going forward with this as a pilot program and would like it to include other businesses as well if they are interested with equal financial participation.

Councilor Smith agreed and stated that the parking is tight down there and this agreement will be with Atlantic Parking using 2 spaces for 50 vehicles.

Mr. Labrie asked if earlier hours were discussed because in the summer on the weekends a lot of people come during the day for lunch. Mr. Frederick stated yes, but we don't want to take spaces out of circulation during the day. City Manager Bohenko stated that this is why it will be a pilot program for 6 months. Mr. Labrie asked if tweaks could be made within the 6 months because it is the busiest time of the year. City Manager Bohenko stated yes as everyone works together it can be reevaluated as needed.

MOTION made by City Manager Bohenko to accept the pilot program for valet parking on Bow Street as described by the Director of Parking and Transportation for 6 months and further to get a report back 30 days after the Surf Restaurant has opened. Seconded by Dave Allen. Motion passed.

Councilor Smith asked about the current handicap spaces and will they be relocated. Mr. Frederick stated yes they will be relocated.

VII. ADJOURNMENT

Meeting adjourned at 7:45 a.m.