

MINUTES
PARKING COMMITTEE MEETING

7:30 AM – Thursday, September 8, 2011
City Hall – Conference Room A

I. CALL TO ORDER:

Chairman Ken Smith called the meeting to order at 7:30 a.m.

II. ROLL CALL:

Members Present: Councilor Ken Smith, Chair
John Bohenko, City Manager
Steve Parkinson, Deputy Public Works Director
Stephen DuBois, Deputy Police Chief
Andrew Purgiel, City Controller
Jon Frederick, Director of Parking and Transportation

III. ACCEPTANCE OF THE MINUTES:

Motion made by Andrew Purgiel to accept the minutes of the August 11, 2011 meeting as presented. Seconded by Deputy Chief Dubois and voted.

IV. FINANCIAL REPORT:

Andrew Purgiel presented the financial report stating that the early projections show a slight surplus.

Public Works Director Parkinson moved to accept the finance report. Seconded by Deputy Chief Dubois and voted.

V. NEW BUSINESS:

A. **Library – Middle School Parking Lot Enforcement** – City Manager request

Jon Frederick distributed a map outlining the new configuration of the parking lot stating the overriding issue has been 2 hour parking enforcement. He stated that parking enforcement will need to start chalking tires and issuing warnings but feels it will be difficult to monitor the library-only parking spaces without someone standing there all day. He stated it will be up to the library staff to monitor those spaces.

Councilor Smith asked who owns the parking lot, the school or the city.

Public Works Director Parkinson stated that a part of this land was part of the Peirce Trust and the library lot line is on the left side of the lot.

City Manager Bohenko stated that is a key element to this discussion and will need to be verified by the City Attorney.

Public Works Director Parkinson moved to table pending clarification from City Attorney on property ownership. Seconded by Deputy Chief Dubois and voted.

B. Peirce Island Permit Process Review

Jon Frederick explained that the deposit for the overnight parking permit is a requirement of Section 7.408 Item A of the City Ordinance, but the amount of the fee is determined in accordance with Chapter 1, Article XVI. He stated this means that the Fee Committee can establish and adjust the fee as deemed necessary.

Councilor Smith reviewed the background of why this issue came to the Parking Committee stating that currently there is limited use of the overnight parking, but those who do use it have expressed that there is difficulty in returning the pass to get the deposit back and therefore the recommendation is to zero out the deposit fee.

City Manager Bohenko moved to refer to the Fee Committee with a recommendation to eliminate the \$25.00 deposit fee. Seconded by Deputy Chief Dubois and voted.

VII. ADJOURNMENT

Meeting adjourned at 7:40 a.m.