

PORTSMOUTH POLICE COMMISSION

MINUTES OF THE AUGUST 17TH, 2011 MEETING

5:00 p.m. (Non-Public) – Wm. Mortimer Conference Room, Police Dept.

6:00 p.m. (Public) – Eileen Dondero Foley Council Chambers, City Hall

Gerald W. Howe, Chairman

John C. Russo

John F. Golumb

UNAPPROVED

- I. **CALL TO ORDER:** The chairman called the August 17th, 2011 monthly police commission public session to order at 5:02 p.m.

Action: Commissioner Golumb moved to go into non-public session for the purpose of discussing personnel issues as per RSA 91-A:3, II.

Seconded by Commissioner Russo.

On a Roll Call Vote: The board voted unanimously to go into non-public session at 5:02 p.m.

Action: Commissioner Russo moved to come out of non-public session.

Seconded by Commissioner Golumb.

On a Roll Call Vote: The board voted unanimously to come out of non-public session at 5:56 p.m.

Chairman Howe called the public session back to order at 6:03 p.m. in the Eileen Dondero Foley Council Chambers of Portsmouth City Hall.

Present during the public session: Commissioners Howe, Russo, and Golumb, Deputy Chief Stephen DuBois, Executive Assistant Kathleen Levesque, Officer Brian Houde and Explorer Cadets from post #609.

- II. **PLEDGE OF ALLEGIANCE:** Officer Brian Houde led the Pledge of Allegiance.

- III. **ACCEPTANCE OF THE MINUTES OF THE MEETING HELD ON:** July 20th, 2011.

Action: Commissioner Russo moved to accept the minutes and place them on file.

Seconded by Commissioner Golumb.

On a Roll Call Vote: The board voted to accept the minutes of the July 20th, 2011 police commission meeting and place them on file.

IV. PUBLIC COMMENT: None

Action: Commissioner Golumb made a motion to suspend the agenda.

Seconded by Commissioner Russo.

On a Roll Call Vote: The board voted unanimously to suspend the agenda.

Chairman Howe turned the meeting over to Deputy DuBois, who in turn invited Explorer Post Advisor Officer Brian Houde to take the podium.

Officer Houde and the Explorer Cadets presented the Commission with the New Hampshire Law Enforcement Weekend Challenge First Place trophy won by the Cadets earlier this year, as well as the third place trophy in the “Best Overall” category they garnered at the Massachusetts games in May.

The Commissioners individually commended the cadets and the value of the overall program.

Action: Commissioner Golumb moved to return to the agenda.

Seconded by Commissioner Russo.

On a Roll Call Vote: The board voted unanimously to return to the agenda.

V. UNFINISHED BUSINESS: None

VI. NEW BUSINESS:

A. POLICE COMMISSION:

1. Personnel Items that require action:

Action: Commissioner Golumb moved to appoint Officer Scott Pearl to Master Patrol Officer status.

Seconded by Commissioner Russo.

On a Roll Call Vote: The board voted unanimously to appoint Officer Scott Pearl to Master Patrol Officer status, effective July 30th, his ten-year anniversary date.

Action: Commissioner Golumb moved to accept the resignation of Auxiliary Officer Wm. Irving.

Seconded by Commissioner Russo.

On a Roll Call Vote: The board voted unanimously to accept the resignation of Officer Irving.

B. CHIEF OF POLICE: In Chief Ferland's absence, Deputy Chief DuBois conducted this portion of the briefing.

1. Deputy DuBois recognized Dispatcher Keith Noseworthy for his actions early last month in Farmington that helped save the life of a driver trapped in his burning vehicle after a motor vehicle accident by reading Keith's recognition letter into the record.

2. Item 2 was addressed earlier in the meeting.

The Deputy continued with the following updates:

- Pease Air Show. The air show was a large, successful event. Of particular note is the logistical and planning work of Lt. Maloney and Sgt. Keaveny to deal with moving tens of thousands of cars in and out of the air show without encountering the traffic woes of last year. They successfully moved 50,000 people in and out of the show pretty much without a hitch. They deserve a lot of credit for the work they put into this over the past year.
- Thefts from vehicles – The Deputy explained he gets a monthly crime report from our crime analyst and every month sees many car break reports. There is a saying, “See something, Say something.” Deputy DuBois urged the public to let the police know about any thing that appears suspicious to them, however small. We are happy to check things out; some of our best leads come from such calls, he said.
- National Night Out – Portsmouth had another very successful event this year with good neighborhood participation. In a related topic, the Deputy reminded everyone that school will be starting August 31st this year, and he asked the public to again be alert for children in the crosswalks and on sidewalks. Deputy DuBois indicated we have obtained some grant monies and our officers would be doing some crosswalk/stop sign enforcement to raise driver awareness during the time period surrounding the opening of school.

In addition to the letter included in the meeting packet, Deputy DuBois relayed some formal and informal thank you's received by the Chief's office.

2. Grants:

Action: Commissioner Golumb moved to accept a grant in the amount of \$234,318 from the Dept. of Juvenile Justice and Delinquency Prevention to continue funding of the New Hampshire Internet Crimes

Against Children Task Force (ICAC). The Commissioner noted that as the Task Force headquarters, Portsmouth will distribute the grant monies among the state's local ICAC affiliates.

Seconded by Commissioner Russo.

On a Roll Call Vote: The board voted unanimously to accept the grant and forward it on to the city council for their action.

4. Administrative Services Division Report

- a. Financial Reports, by line item
- b. Overtime Report
- c. Personnel and Training Report
- d. Information Systems Report
- e. Records Division Report
- f. Fleet Report
- g. Communications Center Report

5. Letters of Thanks and Appreciation from Outside the Department:

- a. Letter of Thanks from Ms. Jen Hubbell of "Girls on the Run New Hampshire", to Captain Schwartz and Officers Kiberd and Brabazon for their help with the June 18th 5K event at the Pease International Tradeport.

C. PATROL SERVICES DIVISION:

1. Offense Report
2. Program/Self-Initiated Activity/Directed Patrol Report
3. Animal Control Report
4. Special Teams/Programs report
 - a. K-9 Program
 - b. Seacoast Emergency Response Team
 - c. Field Training Program
 - d. Auxiliary Unit
 - e. Community Relations
5. Personnel Out Sick or Injured

D. CITY PROSECUTOR REPORT

E. DETECTIVE DIVISION

VII. MISCELLANEOUS OTHER BUSINESS:

Action: Commissioner Russo moved to accept the division and team reports and place them on file.

Seconded by Commissioner Golumb.

On a Roll Call Vote: The board voted unanimously to accept the division and team reports and place them on file.

VIII. MOTION TO ADJOURN

Chairman Howe gave the date of the next meeting and asked if there was any other business before the commission. There being none, the Chairman asked for a motion to adjourn.

Action: Commissioner Russo moved the August 17th, 2011 meeting of the police commission be adjourned.

Seconded by Commissioner Golumb.

On a Roll Call Vote: The board voted unanimously in favor of the motion at 6:20 p.m.

IX. NEXT MEETING: *Wednesday, September 21st, 2011, at 6:00 p.m. in the Eileen Dondero Foley Council Chambers.*

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*Respectfully Submitted By Kathleen Levesque, Executive Assistant
Reviewed By Commissioner Golumb, Clerk of the Commission*

John F. Golumb