

PORTSMOUTH SCHOOL BOARD PUBLIC MINUTES FOR NOVEMBER 7, 2011

CITY HALL, EILEEN DONDERO FOLEY COUNCIL CHAMBERS PORTSMOUTH, NH

DATE: MONDAY, NOVEMBER 7, 2011

TIME: 7:00PM [or thereafter]

- I. **CALL TO ORDER** – Chair Shuldman called the meeting to order at 7:15 p.m.
- II. **ROLL CALL** – MITCH SHULDMAN (CHAIR), ANN WALKER (CO-CHAIR), TOM MARTIN, CLAY HAYWARD, LESLIE STEVENS, CAROL CHELLMAN, ED MCDONOUGH (SUPERINTENDENT), STEVE BARTLETT (BUSINESS ADMINISTRATOR) STEVE ZADRAVEC (ASSISTANT SUPERINTENDENT) AND ELIZABETH BOYNTON (STUDENT REPRESENTATIVE)
- III. **INVOCATION** – Vice-Chair Walker requested a moment of silence for Ms. Tina Ball who recently passed away. Ms. Ball was a member of the New Franklin community for many years.
- IV. **PLEDGE OF ALLEGIANCE** – Chair Shuldman led in the pledge of allegiance.
- V. **ACCEPTANCE OF MINUTES**
 - a. OCTOBER 25, 2011 PUBLIC MINUTES
MOTION: Motion to accept the minutes of October 25, 2011 by Mr. Martin
SECOND: Mr. Hayward
DISCUSSION:
VOTE: Unanimous
- VI. **PUBLIC COMMENT** – Ms. Zelita Morgan of 39 Richards Avenue addressed the Board.
- VII. **SUPERINTENDENT’S REPORT**
 - a. ITEMS OF INFORMATION
 - i. POLICY COMMITTEE MINUTES, OCTOBER
 - ii. ELEMENTARY LUNCH MENU, NOVEMBER
 - b. CORRESPONDENCE
 - i. REQUEST FROM DOVER HIGH RE: NJROTC – A proposed partnership is being considered between Dover High School and Portsmouth High School. The agreement will be reassessed year to year and all costs for the current year will be incurred by Dover.
 - ii. LETTER OF RESIGNATION, MS. CINDY VINCIGUERRA
 - c. DISTRICT REPORTS
 - i. ADMINISTRATOR REPORTS
 1. PRINCIPAL STOKEL, PMS – Principal Stokel reported on NWEA testing and new assessment tools now being utilized by PMS teachers. Parents are able to access data on line to monitor their child’s progress and where they measure state wide and nationally.

2. DIRECTOR SIMONS, PUPIL INSTRUCTION AND SUPPORT – Ms. Simons reported on Special Education restructuring at Central Office and at the school level. Communication, collaboration and consistency are making the difference in Special Education’s success.
 3. PRINCIPAL ROY, RJLA – Ms. Roy reported that the extension of the school day has allowed students to be tested without disrupting the classroom. Two retired teachers, Woody Barr and Ceri Eagling, volunteer on a weekly basis to work with students who need extra time in math and writing. Board members discussed the Academy’s ability to stay as self-sustaining as possible, even as many districts choose to educate students in-house due to budget restrictions.
- ii. FINANCIAL, MR. BARTLETT – There are a number of variances in the salary benefit lines that can be attributed to timing and continued allocation adjustment in an attempt to maximize the use of non-property tax revenue sources. Unfortunately, unemployment expense will continue to outpace the budget as it did last year in spite of a revised budget. Cost Center 207 – Staffing and benefit levels continue to track as expected. The district remains ahead on Medicaid reimbursement.

VIII. OLD BUSINESS

- a. CONSIDERATION AND APPROVAL OF POLICIES (2nd READING)
 - i. (KED) FACILITIES OF SERVICES GRIEVANCE PROCEDURE (SECTION 504)

MOTION: Motion to accept (KED) FACILITIES OF SERVICES GRIEVANCE PROCEDURE (SECTION 504) by Mr. Martin
 SECOND: Mr. Hayward
 DISCUSSION:
 VOTE: Roll Call Unanimous
 - ii. (ILBA) ASSESSMENT OF EDUCATIONAL PROGRAMS

MOTION: Motion to accept (ILBA) ASSESSMENT OF EDUCATIONAL by Mr. Martin
 SECOND: Ms. Walker
 DISCUSSION:
 VOTE: Roll Call Unanimous
- b. DISCUSSION OF 2011-12 SCHOOL BOARD GOALS – School Board goals will be officially voted on at the next regularly scheduled school board meeting.

IX. NEW BUSINESS

- a. CONSIDERATION AND APPROVAL OF PARAPROFESSIONAL JOB DESCRIPTION

MOTION: Motion to approve paraprofessional job description by Ms. Walker
 SECOND: Mr. Martin
 DISCUSSION:

VOTE: Unanimously Approved

b. **CONSIDERATION AND APPROVAL OF SPECIAL EDUCATION POLICY AND PROCEDURAL MANUAL**

MOTION: Motion to approve special education policy and procedural manual by Mr. Hayward

SECOND: Mr. Martin

DISCUSSION:

VOTE: Unanimously Approved

c. **CONSIDERATION AND APPROVAL OF POLICIES (1st READING)**

i. **(ADB) DRUG-FREE WORKPLACE/DRUG-FREE SCHOOLS**

MOTION: Motion to accept first reading of policy (ADB) DRUG-FREE WORKPLACE/DRUG-FREE SCHOOLS by Mr. Martin

SECOND: Ms. Walker

DISCUSSION:

VOTE: Roll Call Unanimous

ii. **(JLI) SAFETY PROGRAM**

MOTION: Motion to accept first reading of policy (JLI) SAFETY PROGRAM by Mr. Martin

SECOND: Ms. Walker

DISCUSSION:

VOTE: Roll Call Unanimous

d. **CONSIDERATION AND APPROVAL OF ONE YEAR TEACHING CONTRACT**

MOTION: Motion to approve one year teaching contract by Ms. Stevens

SECOND: Mr. Martin

DISCUSSION:

VOTE: Unanimously Approved

X. **COMMITTEE UPDATE**

- a. **ELEMENTARY EDUCATION FACILITIES** – The following members will represent the Elementary Education Facilities Committee: 3 School Board members, the School Board Chair, 3 administrators, 3 teachers, 3 PTA members and 1 WAVE representative.

XI. **FUTURE AGENDA ITEMS**

- a. **ADJOURNMENT** - Motion to adjourn at 8:45 p.m. by Mr. Martin and seconded by Ms. Stevens.

Respectfully submitted by:



Ed McDonough
Superintendent of Schools