

## Joint Loss Management/Workplace Safety Committee Minutes

DATE: October 5, 2011

ATTENDANCE: Steve Bartlett, Ken Linchey, Arthur Ashley, Karen Conway, Deb Riso and Barbara Pamboukes

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Mr. Bartlett introduced new Committee members and discussed the purpose/responsibilities of the committee. Mr. Bartlett also encouraged that the committee focus on training staff during the 2011-2012 school year.

Mr. Ken Linchey was nominated the JLWSM Committee Chair for the 2011/2012 school year.

Committee members discussed which trainings should be offered through Primex this year, beginning with Harassment. Others to be considered would include blood borne pathogens, cleaning routines within classrooms and possibly slip, trip and fall.

Other items discussed were as follows:

- Specified training offered to certain groups, i.e. food services, maintenance
- E-mail correspondence with staff members to educate about the district's efforts to move toward being a "Green Seal" school district
- E-mail correspondence regarding the difference between disinfecting the classroom and cleaning the classroom
- Educating the entire school staff district wide about the Joint Loss Workplace Safety Management Committee and the purpose the committee fulfills
- What type of wipe can teachers use in their classrooms to wipe down surfaces? Does the district purchase?
- Mr. Bartlett will contact Primex for a list of different training available and provide committee members with a copy, along with their minutes, for the next meeting to discuss

Next meeting is scheduled for December 7, 2011, 3:30 pm in the Little Harbour Conference Room.

Motion to adjourn at 4:14 p.m.