

CITY COUNCIL MEETING

MUNICIPAL COMPLEX, EILEEN DONDERO FOLEY COUNCIL CHAMBERS, PORTSMOUTH, NH
DATE: MONDAY, OCTOBER 1, 2012 TIME: 7:00PM

AGENDA

- 6:00PM – ANTICIPATED “NON-MEETING” WITH COUNSEL RE: NEGOTIATIONS AND PERSONNEL MATTER - RSA: 91-A:2, I (b-c), AND LITIGATION RSA: 91-a:2 I (C)

- I. CALL TO ORDER [7:00PM or thereafter]
- II. ROLL CALL
- III. INVOCATION
- IV. PLEDGE OF ALLEGIANCE

PRESENTATION

1. Presentation to Retiring Welfare Director, Keith Bates

V. ACCEPTANCE OF MINUTES – AUGUST 20, 2012

VI. PUBLIC COMMENT SESSION

VII. PUBLIC HEARINGS

- A. RESOLUTION AUTHORIZING A BOND ISSUE OF UP TO TWO MILLION TWO HUNDRED SIXTY SEVEN THOUSAND DOLLARS (\$2,267,000.00) FOR FY13 CITYWIDE, BRIDGE, STREET, AND SIDEWALK IMPROVEMENTS
- B. RESOLUTION AUTHORIZING A BOND ISSUE OF UP TO FIVE HUNDRED THOUSAND DOLLARS (\$500,000.00) FOR FY13 SCHOOL FACILITIES IMPROVEMENT
- C. VARIOUS HOUSEKEEPING AMENDMENTS TO THE CITY’S CODE OF ORDINANCES
 - CHAPTER 1, ARTICLE VI – RESIDENCY REQUIREMENTS – DELETE IN ITS ENTIRETY
 - CHAPTER 3, ARTICLE I, SECTION 3.111 – HOGS – DELETE IN ITS ENTIRETY
 - CHAPTER 5, ARTICLE I, SECTION 5.102 – RESIDENTS OF THE CITY – DELETE IN ITS ENTIRETY

- CHAPTER 5, ARTICLE I, SECTION 5.103 – AGE LIMIT – DELETE IN ITS ENTIRETY
 - CHAPTER 6, ARTICLE VI – DANCING – DELETE IN ITS ENTIRETY
 - CHAPTER 9, ARTICLE II – SUNDAY ORDINANCES – DELETE IN ITS ENTIRETY
- D. ORDINANCE AMENDING CHAPTER 7, ARTICLE I, SECTION 7.102 – PARKING METER ZONES
- DOWNTOWN HIGH OCCUPANCY ZONE: PARKING SHALL BE AT THE RATE OF ONE DOLLAR FIFTY CENTS (\$1.50) PER HOUR IN THE FOLLOWING AREAS:
 1. DANIEL STREET, STARTING AT CHAPEL STREET THROUGH TO MARKET SQUARE
 2. BOW STREET, STARTING AT CHAPEL STREET THROUGH TO MARKET STREET
 3. CONGRESS STREET, STARTING AT MARKET SQUARE THROUGH TO CHESTNUT STREET
 4. PLEASANT STREET, STARTING FROM COURT STREET THROUGH TO MARKET SQUARE
 5. MARKET STREET, STARTING FROM MOFFATT-LADD HOUSE THROUGH TO MARKET SQUARE
 - PARKING IN ALL OTHER PARKING METER ZONES SHALL BE AT THE RATE OF ONE DOLLAR (\$1.00 PER HOUR)

VIII. APPROVAL OF GRANTS/DONATIONS

A. *Acceptance of Donations to Fire Department Re: Kearsarge Project

- Anonymous - \$40.00
- William B. Hart - \$100.00
- The Sharon R. Berger Trust \$100.00
- Carla Fletcher Johnson - \$250.00
- Donald E. & Ann F. Hare - \$500.00
- Northeast Auctions
by Ronald Bourgeault LLC - \$5,000.00

(Sample motion – move to approve and accept the donations to the Portsmouth Fire Department, as listed)

IX. CONSIDERATION OF RESOLUTIONS AND ORDINANCES

- A. Report Back from Planning Board and First Reading of Proposed Ordinance which would amend the Zoning Ordinance, Chapter 10, to Rezone 143 Daniel Street (former Connie Bean Property) from Municipal to Central Business B (CBB) and also, to place that property in the Downtown Overlay District (DOD)
- B. Adoption of Resolution Authorizing a Bond Issue of up to Two Million Two Hundred Sixty Seven Thousand Dollars (\$2,267,000.00) for FY13 Citywide, Bridge, Street, and Sidewalk Improvements
- C. Adoption of Resolution Authorizing a Bond Issue of up to Five Hundred Thousand Dollars (\$500,000.00) for FY13 School Facilities Improvements
- D. Second reading of Various Housekeeping Amendments to the City's Code of Ordinances.
 - Chapter 1, Article VI – RESIDENCY REQUIREMENTS – delete in its entirety
 - Chapter 3, Article I, Section 3.111 – HOGS – delete in its entirety
 - Chapter 5, Article I, Section 5.102 – RESIDENTS OF THE CITY – delete in its entirety
 - Chapter 5, Article I, Section 5.103 – AGE LIMIT – delete in its entirety
 - Chapter 6, Article VI – DANCING – delete in its entirety
 - Chapter 9, Article II – SUNDAY ORDINANCES – delete in its entirety
- E. Second reading of Ordinance Amendment to Chapter 7, Article I, Section 7.102 – Parking Meter Zones
 - Downtown High Occupancy Zone: Parking shall be at the rate of one dollar fifty cents (\$1.50) per hour in the following areas:
 1. Daniel Street, starting at Chapel Street through to Market Square
 2. Bow Street, starting at Chapel Street through to Market Street
 3. Congress Street, starting at Market Square through to Chestnut Street
 4. Pleasant Street, starting from Court Street through to Market Square
 5. Market Street, starting from Moffatt-Ladd House through to Market Square
 - Parking in all other parking meter zones shall be at the rate of one dollar (\$1.00 per hour)

X. CONSENT AGENDA

A MOTION WOULD BE IN ORDER TO ADOPT THE CONSENT AGENDA

- A. Request from Trevor Bartlett, Portsmouth Halloween Parade to hold the annual parade on Wednesday, October 31, 2012 ***(Anticipated action – move to refer to the City Manager with power)***
- B. Letter from Patti Maccabe, Arthritis Foundation, requesting permission to hold the 19th Annual Jingle Bell 10k Run and Walk on Saturday, December 1, 2012 ***(Anticipated action – move to refer to the City Manager with power)***
- C. Acceptance of Police Department Donations:
- St. Andrew's Lodge #56 in support of the Portsmouth Police Honor Guard - \$500.00
 - Dr. & Mrs. David Ferland in support of the Portsmouth Police Explorer Cadets - \$48.00
 - Mr. Frank Mastan in support of the Portsmouth Police Honor Guard - \$45.00
- (Anticipated action – move to approve and accept the donations to the Portsmouth Police Department, as listed)***
- D. Request for Approval of Pole License to install/replace 6 poles located on Gosling Road ***(Anticipated action – move to approve the aforementioned Pole License Agreement as recommended by the Public Works Department with the approval conditioned upon amendment of the license to allow for the collection of any lawfully assessed real estate taxes)***
- E. Request for License from Paul Ambrose, owner of Grain Surfboards Wood Shop for property located at 74 Congress Street for a projecting sign on an existing bracket ***(Anticipated action – move to accept the recommendation of the Planning Director with the aforementioned stipulations and approve the request of Paul Ambrose, owner of Grain Surfboards Wood Shop for a projecting sign at property located at 74 Congress Street and, further, authorize the City Manager to execute License Agreements for this request)***

Planning Director's Stipulations:

- ***The licenses shall be approved by the Legal Department as to content and form;***
- ***Any removal or relocation of the projecting signs, for any reason, will be done at no cost to the City; and***
- ***Any disturbance of a sidewalk, street or other public infrastructure resulting from the installation, relocation or removal of the projecting signs, for any reason, shall be restored at no cost to the City and shall be subject to review and acceptance by the Department of Public Works***

- F. Request for License from Hans and Linda Van der Does, owner of Toko Indo, Inc. for property located at 111 Market Street for a projecting sign on an existing bracket **(Anticipated action – move to accept the recommendation of the Planning Director with the aforementioned stipulations and approve the request of Hans and Linda Van der Does, owner of Toko Indo, Inc. for a projecting sign at property located at 111 Market Street and, further, authorize the City Manager to execute License Agreements for this request)**

Planning Director's Stipulations:

- **The licenses shall be approved by the Legal Department as to content and form;**
- **Any removal or relocation of the projecting signs, for any reason, will be done at no cost to the City; and**
- **Any disturbance of a sidewalk, street or other public infrastructure resulting from the installation, relocation or removal of the projecting signs, for any reason, shall be restored at no cost to the City and shall be subject to review and acceptance by the Department of Public Works**

XI. PRESENTATION & CONSIDERATION OF WRITTEN COMMUNICATIONS & PETITIONS

- A. Letter from Kelly and Jake Weinstein of property located at 809 State Street requesting the City keep brick sidewalks where they currently exists along the front of their home rather than replacing them with concrete
- B. Letter from James Ritzo, Attorney representing Leonard McAuliffe regarding Request for Restoration of Involuntarily Merged Lots 452-460 Richards Avenue – McAuliffe Realty Trust **(Sample motion – move to refer to the Legal Department for report back)**
- C. Letter from Shaun Rafferty requesting the City Council ask the residents and voters of Portsmouth if they want a second municipal garage
- D. Letter from Linda Harvey regarding her opposition to a second parking garage at the Worth Lot but supporting a second garage at the Parrott Avenue Lot
- E. Letter D. Allan Kerr, Thresher Memorial Project Group, requesting the City of Portsmouth support and endorse the project to install a 129' flagpole and monument in Kittery's Memorial Circle on Sunday, April 7, 2013 as a permanent memorial **(Sample motion – move to refer to the Veterans Organization Committee for a recommendation and report back)**

- F. Letter from Attorney Peter Loughlin regarding Parking Spaces in front of Portwalk Hanover Street Garage Entrance (***Sample motion – move to refer to the Legal Department for report back***)

XII. REPORTS AND COMMUNICATIONS FROM CITY OFFICIALS

A. CITY MANAGER

Items Which Require Action Under Other Sections of the Agenda

1. First Reading of Proposed Resolution and Ordinance Amendments:
 - 1.1 Report Back from Planning Board and First Reading of Proposed Ordinance which would amend the Zoning Ordinance, Chapter 10, to Rezone 143 Daniel Street (former Connie Bean Property) from Municipal to Central Business B (CBB) and also, to place that property in the Downtown Overly District (DOD) (***Action on this item should take place under Section IX of the Agenda***)
2. Public Hearings of Proposed Ordinances and Resolutions:
 - 2.1 Public Hearing and Adoption of Proposed Bonding Resolutions Re: Citywide and School Facilities Improvements:
 - a) Resolution for Bond Authorization of up to \$2,267,000.00 for FY13 Citywide, Bridge, Street and Sidewalk Improvements
 - Downtown Sidewalk Replacement Program - \$700,000.00
 - Sagamore Creek Bridge Replacement - \$367,000.00
 - McDonough Street Area Improvements Project - \$400,000.00
 - Aldrich Road Traffic Safety Improvements - \$300,000.00
 - Pease International Tradeport Roadway Rehabilitation - \$500,000.00
 - b) Resolution for Bond Authorization of up to \$500,000.00 for FY13 School Facilities Improvements:
 - Replacement of the older sections of the high school roof, not replaced under previous projects, which are now leaking
 - Elementary school computer lab building infrastructure improvements to keep pace with newer technology upgrades
 - Replacement of the existing boiler at New Franklin School with a new energy efficient model providing a healthier student environment and energy savings

(Action on this item should take place under Section IX of the Agenda)

2.2 Public Hearing/Second Reading of Various Housekeeping Amendments to the City's Code of Ordinances

- Chapter 1, Article VI – RESIDENCY REQUIREMENTS – delete in its entirety
- Chapter 3, Article I, Section 3.111 – HOGS – delete in its entirety
- Chapter 5, Article I, Section 5.102 – RESIDENTS OF THE CITY – delete in its entirety
- Chapter 5, Article I, Section 5.103 – AGE LIMIT – delete in its entirety
- Chapter 6, Article VI – DANCING – delete in its entirety
- Chapter 9, Article II – SUNDAY ORDINANCES – delete in its entirety

(Action on this item should take place under Section IX of the Agenda)

2.3 Public Hearing/Second Reading of Proposed Ordinance Amendment to Chapter 7, Article I, Section 7.102 – Parking Meter Zones

- A. Downtown High Occupancy Zone: Parking shall be at the rate of one dollar fifty cents (\$1.50) per hour in the following areas:
1. Daniel Street, starting at Chapel Street through to Market Square
 2. Bow Street, starting at Chapel Street through to Market Street
 3. Congress Street, starting at Market Square through to Chestnut Street
 4. Pleasant Street, starting from Court Street through to Market Square
 5. Market Street, starting from Moffatt-Ladd House through to Market Square
- B. Parking in all other parking meter zones shall be at the rate of one dollar (\$1.00 per hour)

(Action on this item should take place under Section IX of the Agenda)

City Manager's Items Which Require Action

1. Proposed Work Session Re: Report Back on Parking Garage Site Selection Committee

Informational Items

1. Events Listing
2. Draft of City Council Retreat Agenda
3. Report Back Re: Voter ID/Reporting Times
4. Report Back Re: Request by Steven Kelm for an Easement over the Connie Bean Parking Lot
5. Fall 2012 Household Hazardous Waste Collection Notice

B. MAYOR SPEAR

1. Appointments to be Considered:
 - Appointment of Francesca Marconi Fernald to the Peirce Island Committee
 - Appointment of George Melchior to the Historic District Commission as a regular member (*currently an alternate*)

XIII. MISCELLANEOUS/UNFINISHED BUSINESS

XIV. ADJOURNMENT [AT 10:00PM OR EARLIER]

**KELLI L. BARNABY, CMC/CNHMC
CITY CLERK**

**Indicates Verbal Report*

INFORMATIONAL ITEMS

1. Notification that the Conservation Commission Minutes of the August 8, 2012 meeting are available on the City's website for your review
2. Notification that the Board of Adjustment Minutes of the May 22, 2012 meeting are available on the City's website for your review

NOTICE TO THE PUBLIC WHO ARE HEARING IMPAIRED: Please contact Dianna Fogarty at 603-610-7270 one-week prior to the meeting for assistance.

CITY COUNCIL MEETING

MUNICIPAL COMPLEX
DATE: MONDAY, AUGUST 20, 2012

PORTSMOUTH, NH
TIME: 7:00 PM [or thereafter]

At 6:15 p.m. an anticipated "Non-Meeting" with Counsel was held regarding Negotiations - RSA 91-A:2, I (b-c).

I. CALL TO ORDER [7:00PM or thereafter]

Mayor Spear called the meeting to order at 7:20 p.m.

II. ROLL CALL

Present: Mayor Spear, Assistant Mayor Lister, Councilors Coviello, Kennedy, Novelline Clayburgh, Lown, Dwyer, Smith and Thorsen

III. INVOCATION

Mayor Spear asked everyone to join in a moment of Silent Prayer.

IV. PLEDGE OF ALLEGIANCE

Assistant Mayor Lister led the Pledge of Allegiance to the Flag.

PRESENTATIONS

1. Presentation to Retiring Deputy City Manager Cindy Hayden

City Manager Bohenko presented Deputy City Manager Cindy Hayden with a City of Portsmouth Chair in recognition of her 20 years of service to the City and her upcoming retirement. Deputy City Manager Hayden accepted the Chair with thanks and appreciation.

2. Report Back Re: Senior Services in Portsmouth and Various Recommendations for Interim Programming

Staff Committee members Recreation Director Wilson, Library Director List, Community Development Director Moore and Assistant Project Manager Cannon presented the Report of the Senior Services and various recommendations. The report recommends that the City of Portsmouth, through the Recreation Department, use the 24-month interim period to facilitate various senior activities and programs, including communicating about the availability of these programs, and that the City take additional steps to support existing programs to ensure they meet the needs of Portsmouth Seniors.

Senior Services Recommendations:

Recommendation #1 - Hire a part-time Senior Services Coordinator to work within the Recreation Department. The Senior Services Coordinator would be tasked with communicating and encouraging usage of existing and new senior activities.

Recommendation #2 - Coordinate and facilitate the development of the proposed new and expanded programming in Recreation Department and at the Portsmouth Public Library to supplement existing senior program services.

Recommendation #3 - Continue to support and invest in the Senior Transportation Program operated by the Mark Wentworth Home; including providing an additional day of operation as well as supporting rolling stock needs.

City Manager Bohenko spoke to the funding needed for FY13 and said we do not want to delay moving forward.

V. ACCEPTANCE OF MINUTES – AUGUST 6, 2012

Councilor Coviello moved to approve and accept the minutes of the August 6, 2012 City Council meeting. Seconded by Assistant Mayor Lister and voted.

VI. PUBLIC COMMENT SESSION

Angela Star spoke concern regarding senior transportation and the need for COAST to include City Hall as a stop for the residents of Connors Cottage.

Barbara DeStefano urged the City Council to adopt the Omnibus Parking Ordinance. She requested that parking enforcement stop on Sunday and suggested a new parking garage to be constructed behind the federal building. She also spoke to the need for upgrades to the bathroom facilities at the High Hanover Parking Garage.

Blair McCracken spoke against the construction of a parking garage at the Parrott Avenue lot. He also discussed the petition containing 117 signatures against the construction of a new garage at that location.

Martin Cameron spoke to his letter requesting that \$3,000.00 - \$5,000.00 in funding to support the World War 1 Marker Site to come from the Connie Bean Center Fund distribution.

Bob Hassold spoke opposed to raising the parking meter rates and suggested increasing the parking ticket fines from \$10.00 to \$15.00. He also suggested more signage for visitors to direct them to the parking garage. Mr. Hassold also urged the City Council to solicit comments from the business owners regarding the parking needs of the City.

Natalie Hassold provided a copy of signage used in Newburyport, MA with instructions on the use of their pay and display units, parking rates, hours of enforcement, where to display the receipt, etc.

Susan Denenberg spoke regarding the proposals of the parking consultant. She suggested that the City consider implementing “share parking” and expressed her opposition to a second parking garage.

Ron Zolla stated that a great deal of thought has been put into the omnibus parking ordinance and suggested some changes for a better use of the parking garage. He spoke opposed to providing a free hour of parking in the garage and the creation of stickers for residents at a fee. Mr. Zolla also stated that the Economic Development Commission should have had an opportunity to review the ordinance before coming to the City Council.

VII. PUBLIC HEARING

- A. TO RECEIVE PUBLIC COMMENT ON THE PETITION OF COMMERCE WAY LLC FOR A CONDITIONAL LAYOUT OF THE EXISTING, PRIVATELY OWNED COMMERCE WAY, A COMPLETE RECONSTRUCTION OF THE ROAD AND A BETTERMENT ASSESSMENT, BASED UPON LINEAR FEET OF ROAD FRONTAGE, TO BE CHARGED AGAINST CERTAIN PROPERTIES ABUTTING OR SERVED BY THE RECONSTRUCTED ROAD IN ACCORDANCE WITH RSA 231:28-33. SAID PROPERTY IS SHOWN ON ASSESSOR PLAN 216 AND LIES WITHIN THE OFFICE RESEARCH DISTRICT. AT THE HEARING, THE APPLICANT WILL PRESENT TO THE COUNCIL, THE DETAILS OF THE PROPOSED CONSTRUCTION, AND ESTIMATED COSTS THEREOF, AND THE ANTICIPATED BETTERMENT ASSESSMENT TO BE CHARGED TO EACH AFFECTED OWNER

Councilor Coviello recused himself from this matter and stepped down from the Dias.

Public Works Director Parkinson provided a presentation on this matter. He stated that Commerce Way LLC is seeking to attract new businesses to Portsmouth and the creation of new jobs. He reported on the state statutes governing a Conditional Layout for Existing Private Rights of Way and Betterment Assessment that is a mechanism by which the cost of improvements to a private roadway is financed by a general obligation bond issued by the city and repaid by assessments on the private property owners served by the road. Public Works Director Parkinson indicated that 100% of the bond and road improvement costs are paid by abutting property owners.

Patrick Crimmins of Tighe and Bond outlined the road improvements and the estimated costs of the improvements. He reported on the design and permitting process, bringing the roadway to City standards, pedestrian upgrades, improvements to traffic safety, the reduction of curb cuts, new signage, drainage upgrades, water service improvements and landscape enhancements. Mr. Crimmins advised the City Council that the anticipated cost of the project is \$1.6 million dollars.

The City Council discussed the projects and expressed their support.

Mayor Spear read the legal notice, declared the public hearing open and called for speakers.

Attorney Malcolm McNeill spoke in support of the project on behalf of developers for which he represents. He addressed the benefits to the City and urged the support and approval of the Council.

With no further speakers, Mayor Spear declared the public hearing closed.

Councilor Coviello returned to the Dias.

VIII. APPROVAL OF GRANTS/DONATIONS

(There are no items under this section of the agenda)

IX. CONSIDERATION OF RESOLUTIONS AND ORDINANCES

- A.1. First reading of Ordinance amending Chapter 7, Article III, Section 7.330 – No Parking – Tanner Court

Councilor Smith moved to pass first reading and schedule a public hearing and second reading of the proposed Ordinance amendment, as presented, at the September 4, 2012 City Council meeting. Seconded by Councilor Dwyer and voted.

Consolidated Parking Supply and Demand Omnibus Ordinances:

- A. Third and final reading of Ordinance Chapter 7, Article I, Section 7.102 – Parking Meter Zones – Increase the Rate for Parking at all Metered Spots on City Streets and in Off-Street Lots to \$1.50 Per Hour and Increase the Maximum Time at which an Automobile could Remain at a Metered Spot on the Street or in a Metered Lot from Two (2) to Three (3) Hours

- B. Third and final reading of Ordinance amending Chapter 7, Article IV, Section 7.402 – Off-Street Parking Areas – Areas Established, Designated and Described – Allows the City Council to set the fee for parking in the High Hanover Garage either by means of the budget process as is currently done, or by vote of the City Council at any time. (Adoption of this ordinance would allow the City Council to set the parking rate in the parking garage by vote of the Council. It is anticipated that the Council would then set the rate at \$0.75 per hour, “except, however, there shall be no fee for the first hour in which any vehicle shall park in the facility)
- C. Third and final reading of Ordinance amending Chapter 7, Article I, Section 7.105 – Parking – Deletion of existing language “*All on-street metered parking shall be at the rate of \$1.00 per hour for a maximum of two hours. This rate*”, remaining language unchanged from existing. (Adoption of this ordinance would consolidate the ordinance provisions relating to the rate for parking in on-street and off-street lots.)

Councilor Dwyer moved to pass third and final reading on the consolidated Parking Supply and Demand Ordinance A thru C, as presented and that the City Council hereby establishes the parking fee at the High Hanover Parking Facility to be at the rate of \$0.75 per hour, except, however, there shall be no fee for the first hour in which any vehicle shall park in the facility. Seconded by Councilor Coviello.

Councilor Dwyer stated she would like to be able to amend in order to establish the highest rate for the areas that have the highest turn over rate and that she would not vote to implement the ordinance until January 2, 2013.

Councilor Dwyer moved to suspend the rules in order to allow for an amendment at third reading. Seconded by Councilor Coviello and voted. Councilor Kennedy voted opposed.

Councilor Dwyer moved to amend the Omnibus Ordinances to delay the implementation until January 2, 2013. Seconded by Councilor Coviello.

Councilor Lown said he would like to have a separate vote on the rate for the garage and having the first hour free for parking in the garage.

Councilor Dwyer stated that the motion would delay everything and make additional amendments needed to various provisions.

Councilor Smith said it is getting very confusing for people and therefore he would not support the amendment.

Councilor Novelline Clayburgh suggested setting up a meeting with the downtown business owners. She stated her support of Mr. Zolla's suggestion to create a sticker for residents to use the parking garage at a set fee.

Councilor Coviello said the omnibus is the only way this works.

Councilor Dwyer said that the City Council needs to do something about the Sunday parking enforcement and there is a feeling that the \$1.50 fee for all parking meters will not serve the City well and it is not what the parking consultant recommended. She indicated that she would work with City Attorney Sullivan promptly to get changes made and brought forward to the Council.

Councilor Kennedy said she feels many of these amendments are to fill the parking garage and expressed her opposition to that being a focus.

On a roll call 5-4, voted to pass the amendment. Councilors Coviello, Novelline Clayburgh, Lown, Dwyer and Mayor Spear voted in favor. Assistant Mayor Lister, Councilors Kennedy, Smith and Thorsen voted opposed.

Councilor Thorsen moved to suspend the rules in order to allow for an amendment at third reading. Seconded by Assistant Mayor Lister.

On a roll call vote 5-4, motion to suspend the rules in order to allow for further amendments at third reading failed to pass due to a *lack of 6 votes (two-thirds vote required)*. Assistant Mayor Lister, Councilors Kennedy, Lown, Smith and Thorsen voted in favor. Councilors Coviello, Novelline Clayburgh, Dwyer and Mayor Spear voted opposed.

Assistant Mayor Lister said he would not vote for the ordinance because of the \$1.50 fee.

Councilor Smith spoke to the projected revenue impact the amendments would mean to the budget.

On a roll call 5-4, voted to pass third and final reading on the consolidated Parking Supply and Demand Ordinances A thru C, as amended. Councilors Coviello, Novelline Clayburgh, Lown, Dwyer and Mayor Spear voted in favor. Assistant Mayor Lister, Councilors Kennedy, Smith and Thorsen voted opposed.

Councilor Novelline Clayburgh moved that the parking fee at the High Hanover parking facility be at no cost for any time in which a vehicle has been parked in the facility on a Sunday when it is demonstrated to the garage attendant in accordance with standards to be promulgated by the City Manager that either the driver or the owner of the vehicle is a resident of the City of Portsmouth to take effect on January 2, 2013. Seconded by Councilor Coviello.

Councilor Kennedy asked how a person could demonstrate that they are a resident. City Manager Bohenko suggested a driver's license but that will need to be determined and it is important to keep this as simple as possible.

Councilor Novelline Clayburgh spoke to providing the residents some relief and encouraged the use of the parking garage.

Assistant Mayor Lister spoke opposed to Sunday parking enforcement and the affect it has had on residents and visitors to the City.

Councilor Coviello said if free parking is better for businesses why are we not providing free parking all week.

Councilor Smith said that more parking tickets are issued on Sunday than any other time of the week. He said downtown business revenues are down and residents have stated they no longer will come into the downtown on Sunday due to parking enforcement.

On a unanimous roll call vote 9-0, motion passed.

Motion that the City Council hereby establish the parking fee at the High Hanover Parking Facility to be at the rate of \$.75 per hour, except, however, there shall be no fee for the first hour in which any vehicle shall park in the facility; and

Motion to postpone until the next meeting. Were withdrawn.

Mayor Spear declared a brief recess at 10:00 p.m. At 10:10 p.m., Mayor Spear called the meeting back to order.

X. CONSENT AGENDA

A MOTION WOULD BE IN ORDER TO ADOPT THE CONSENT AGENDA

- A. Request for License from Kenneth Hooper, owner of National Electrical Manufacturers for property located at 22-28 Deer Street for a projecting sign on an existing bracket ***(Anticipated action – move to accept the recommendation of the Planning Director with the aforementioned stipulations and approve the request of Kenneth Hooper, owner of National Electrical Manufacturers for a projecting sign at property located at 22-28 Deer Street and, further, authorize the City Manager to execute License Agreements for this request)***

Planning Director's Stipulations:

- ***The licenses shall be approved by the Legal Department as to content and form;***

- **Any removal or relocation of the projecting signs, for any reason, will be done at no cost to the City; and**
 - **Any disturbance of a sidewalk, street or other public infrastructure resulting from the installation, relocation or removal of the projecting signs, for any reason, shall be restored at no cost to the City and shall be subject to review and acceptance by the Department of Public Works**
- B. Request for License from Federal Savings Bank, for property located at 1 Market Square for a projecting sign on an existing bracket (**Anticipated action – move to accept the recommendation of the Planning Director with the aforementioned stipulations and approve the request of Federal Savings Bank, for a projecting sign at property located at 1 Market Square and, further, authorize the City Manager to execute License Agreements for this request**)

Planning Director's Stipulations:

- **The licenses shall be approved by the Legal Department as to content and form;**
 - **Any removal or relocation of the projecting signs, for any reason, will be done at no cost to the City; and**
 - **Any disturbance of a sidewalk, street or other public infrastructure resulting from the installation, relocation or removal of the projecting signs, for any reason, shall be restored at no cost to the City and shall be subject to review and acceptance by the Department of Public Works**
- C. *Acceptance of Donations to the Coalition Legal Fund
- Town of Hebron - \$1,000.00
 - Town of Grantham - \$1,000.00

(Anticipated action – move to approve and accept the donations, as listed, to be placed in the Coalition Legal Fund)

Councilor Smith moved to adopt the Consent Agenda. Seconded by Councilor Coviello and voted.

XI. PRESENTATION & CONSIDERATION OF WRITTEN COMMUNICATIONS & PETITIONS

- A. Letter from Martin Cameron requesting \$3,000.00 - \$5,000.00 to support the World War 1 Marker Site with funding from the Connie Bean Center Fund Distribution

Councilor Coviello moved to place the letter on file. Seconded by Assistant Mayor Lister.

Councilor Coviello said this is a reasonable request but too early for a decision.

Councilor Thorsen stated that this raises the question of how funds are distributed.

Councilor Smith said he would not support the motion because he would have preferred the matter be referred to the City Manager.

Councilor Novelline Clayburgh asked that City Manager Bohenko to remind the City Council of when action on the funding would need to take place.

Motion passed with Councilors Smith and Thorsen voting opposed.

XII. REPORTS AND COMMUNICATIONS FROM CITY OFFICIALS

A. CITY MANAGER

1. Rezoning of 143 Daniel Street (Connie Bean Center)

City Manager Bohenko recommended that this matter be referred to the Planning Board for changes to the zoning map.

Assistant Mayor Lister moved to refer the proposed Zoning Map amendments to the Planning Board for report back to the City Council. Seconded by Councilor Coviello and voted.

2. Request to Approve City Manager's Designee to Planning Board

City Manager Bohenko stated that Deputy City Manager Hayden currently serves as his designee to the Planning Board and with her upcoming retirement his new designee Deputy City Manager David Allen will need to be acted upon by the City Council.

Councilor Smith moved to approve the City Manager's recommendation to designate incoming Deputy City Manager David Allen as the City Manager's designee to the Planning Board effective September 1, 2012. Seconded by Assistant Mayor Lister and voted.

3. Report Back Regarding Workforce Housing Coalition's Rock Street Garage Design Charrette Proposal

City Manager Bohenko spoke to the letter submitted to the City Council at the May 21st City Council meeting from the Workforce Housing Coalition. He recommended that the City Council approve the request of the Workforce Housing for funding towards the Rock Street Garage Design Charrette Proposal.

Councilor Novelline Clayburgh moved to authorize the City Manager to work with the Workforce Housing Coalition on a design charrette for the Rock Street garage and appropriate \$500.00 in UDAG funding to support the Workforce Housing Coalition's Rock Street Garage design charrette. Seconded by Councilor Dwyer and voted.

4. Funding for Implementation of Interim Senior Services Programming

City Manager Bohenko spoke to the presentation provided this evening by members of the City staff. He recommended the Council authorize him to expend funds from the General Fund Contingency in the amount of \$29,054.00 for hiring of a part-time senior services coordinator and \$10,000.00 to provide for other programs as outlined in the report; and further authorize him to expend \$43,500.00 from the Parking and Transportation Fund for the expansion of senior transportation by one day and the purchase of a new senior van at a 50% cost which will be cost-shared with Wentworth Connections.

Councilor Smith moved to authorize the aforementioned request for supplemental funding of senior services for FY2013. Seconded by Councilor Novelline Clayburgh.

Expenditure of Funds as follows:

- *Expend funds from the General Fund Contingency in the amount of \$29,054.00 for hiring of a part-time senior services coordinator and \$10,000.00 to provide for other programs as outlined in the report.*
- *Expend \$43,500.00 from the Parking and Transportation Fund for the expansion of senior transportation by one day and the purchase of a new senior van at a 50% cost which will be cost-shared with Wentworth Connections.*

Councilor Smith asked if the van is property of the Mark Wentworth Home or the City. City Manager stated he would need to review that and report back.

Councilor Dwyer asked if the request of Ms. Star during the public comment session to add City Hall as a stop on the COAST bus route would be possible. City Manager Bohenko stated that he would have to discuss the matter with COAST and indicated that there are certain times associated with the routes that may not be as easy to change as it sounds.

Councilor Smith asked if there is a vacancy on COAST created when Jon Frederick left his position with the City to be Town Manager for another community. City Manager Bohenko reported that Planning Director Taintor is serving as our representative.

Councilor Coviello stated that he is in favor of funding senior services but is concerned that we are providing first class service for other communities and wants to ensure the costs are equitable.

Councilor Kennedy spoke in support of the funding request. She said we need to support all citizens.

Councilor Dwyer suggested these discussions take place at the City Council Retreat in October.

Councilor Novelline Clayburgh stated that 30% of the City seniors are living below the poverty rate.

Motion passed.

B. MAYOR SPEAR

1. Appointment to be Considered:

Trees and Public Greenery Blue Ribbon Committee

- Dennis Souto to the Trees and Public Greenery Blue Ribbon Committee

The City Council considered the appointment of Dennis Souto to the Trees and Public Greenery Blue Ribbon Committee which will be voted on at the September 4, 2012 City Council meeting.

2. Appointment to be Voted:

Mayor's Blue Ribbon Committee on Sustainable Practices

- Andrew (Drew) Stadterman to the Committee on Sustainable Practices

Councilor Coviello moved to appoint Andrew (Drew) Stadterman to the Committee on Sustainable Practices. Seconded by Assistant Mayor Lister and voted.

3. Resignation – June Rogers from Trees and Greenery Blue Ribbon Committee

Councilor Smith moved to accept with regret the resignation of June Rogers from the Trees and Greenery Blue Ribbon Committee. Seconded by Assistant Mayor Lister and voted.

Councilor Smith requested that a thank you letter be sent to June Rogers for her service to the City.

4. Reauthorization of the Blue Ribbon Committee on Transportation Policy

Mayor Spear announced the re-establishment of the Blue Ribbon Committee on Transportation Policy with a sunset date of April 15, 2013 and charge it with developing policies, principles and positions for the City's approach to transportation, including but not limited to:

- Public transportation options
- Access for bicycle and pedestrian travel
- Parking availability and access
- Control/management of traffic
- Travel routes through the City
- "Complete" streets (sustainable design)

The Committee will be comprised of the following individuals: Councilor Brad Lown, Bill Lyons, Rick Chellman, Paige Roberts, Cliff Sinnott, Eric Gregg and Councilor Ken Smith, to serve as Chair Pro-Tem until a vote is taken by the Committee for the position of Chair.

C. COUNCILOR SMITH

1. Parking and Traffic Safety Committee – Michael Coffey

Councilor Smith moved have Mayor Spear bring back Michael Coffey for appointment to the Parking and Traffic Safety Committee. Seconded by Councilor Novelline Clayburgh.

Councilor Smith said we still need the 4th resident to serve on the committee. He said we need that fourth resident to get the work of the committee done and have the committee fully functional.

Councilor Kennedy spoke in support of the appointment.

Councilor Smith stated without the fourth member seated the committee is not fully seated.

Mayor Spear passed the gavel to Assistant Mayor Lister.

Mayor Spear said he has reviewed Mike Coffey's qualifications and he is not going to make the appointment.

Councilor Thorsen said we need to make an appointment and allow the Parking & Traffic Safety Committee to move forward.

City Attorney Sullivan stated that the Parking & Traffic Safety Committee is operating without the fourth member

Assistant Mayor Lister said that this maybe an appropriate discussion at the Council Retreat.

Mayor Spear said that there are no applications for Peirce Island Committee. He said that the City Council should encourage people to apply. He indicated that he understands the urgency for the Committee.

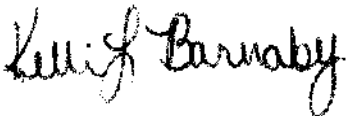
Motion passed with Mayor Spear voting opposed.

Assistant Mayor Lister returned the gavel to Mayor Spear.

XIII. MISCELLANEOUS/UNFINISHED BUSINESS

XIV. ADJOURNMENT [AT 10:00PM OR EARLIER]

At 10:45 p.m., Councilor Coviello moved to adjourn. Seconded by Councilor Novelline Clayburgh and voted.



Kelli L. Barnaby, CMC/CNHMC
City Clerk

LEGAL NOTICE

NOTICE IS HEREBY GIVEN that a Public Hearing will be held by the Portsmouth City Council on Monday, October 1, 2012 at 7:00 p.m., Eileen Dondero Foley Council Chambers, Municipal Complex, 1 Junkins Avenue, Portsmouth, NH, on a Resolution Authorizing a Bond Issue of up to Two Million Two Hundred Sixty Seven Thousand Dollars (\$2,267,000.00) for FY13 Citywide, Bridge, Street, and Sidewalk Improvements. The complete Resolution is available for review in the Office of the City Clerk and Portsmouth Public Library, during regular business hours.

KELLI L. BARNABY, CMC/CNHMC
CITY CLERK

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KELLI L. BARNABY, CMC/CNHMC
CITY CLERK

#12517

11P9/20

**CITY OF PORTSMOUTH
TWO THOUSAND TWELVE
PORTSMOUTH, NEW HAMPSHIRE**

RESOLUTION # – 2012

A RESOLUTION AUTHORIZING A BOND ISSUE OF UP TO TWO MILLION TWO HUNDRED SIXTY SEVEN THOUSAND DOLLARS (\$2,267,000) FOR FISCAL YEAR 2013 CITYWIDE, BRIDGE, STREET, AND SIDEWALK IMPROVEMENTS.

BE IT RESOLVED:

THAT, the sum of **Two Million Two Hundred Sixty Seven Thousand Dollars (\$2,267,000)** is appropriated for Citywide Bridge, Street and Sidewalk Improvements for the FY13 Capital Improvement Program;

THAT, to meet this appropriation, the City Treasurer, with the approval of the City Manager, is authorized to borrow **Two Million Two Hundred Sixty Seven Thousand Dollars (\$2,267,000)** through the issuance of bonds and/or notes of the City under the Municipal Finance Act;

THAT That the expected useful life of the project is determined to be at least ten (10) years, and;

THAT That this Resolution shall take effect upon its passage.

APPROVED:

ERIC SPEAR, MAYOR

ADOPTED BY CITY COUNCIL

**KELLI BARNABY, CMC/CNHMC
CITY CLERK**

LEGAL NOTICE

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KELLI L. BARNABY, CMC/CNHMC
CITY CLERK

LEGAL NOTICE

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KELLI L. BARNABY, CMC/CNHMC
CITY CLERK

#12517

11P9/20

IN THE YEAR OF OUR LORD
TWO THOUSAND TWELVE
PORTSMOUTH, NEW HAMPSHIRE

RESOLUTION # – 2012

A RESOLUTION AUTHORIZING A BOND ISSUE OF UP TO FIVE HUNDRED THOUSAND DOLLARS (\$500,000) FOR FY13 SCHOOL FACILITIES IMPROVEMENTS.

RESOLVED:

THAT, the sum of **Five Hundred Thousand Dollars (\$500,000)** is appropriated for School Facilities Improvements for the FY13 Capital Improvement Program;

THAT, to meet this appropriation, the City Treasurer, with the approval of the City Manager, is authorized to borrow **Five Hundred Thousand Dollars (\$500,000)** through the issuance of bonds and/or notes of the City under the Municipal Finance Act;

THAT, the expected useful life of the projects is determined to be at least ten (10) years, and;

THAT, this Resolution shall take effect upon its passage.

APPROVED:

ERIC SPEAR, MAYOR

ADOPTED BY CITY COUNCIL

KELLI BARNABY, CMC/CNHMC
CITY CLERK

LEGAL NOTICE

NOTICE IS HEREBY GIVEN that a Public Hearing will be held by the Portsmouth City Council on Monday, October 1, 2012 at 7:00 p.m., Eileen Dondero Foley Council Chambers, Municipal Complex, 1 Junkins Avenue, Portsmouth, NH, on a Proposed Ordinance amending Various Chapters and Sections as outlined below:

- Chapter 1, Article VI – RESIDENCY REQUIREMENTS – delete in its entirety
- Chapter 3, Article I, Section 3.111 – HOGS – delete in its entirety
- Chapter 5, Article I, Section 5.102 – RESIDENTS OF THE CITY – delete in its entirety
- Chapter 5, Article I, Section 5.103 – AGE LIMIT – delete in its entirety
- Chapter 6, Article VI – DANCING – delete in its entirety
- Chapter 9, Article II – SUNDAY ORDINANCES – delete in its entirety

The complete Ordinance is available for review in the Office of the City Clerk and Portsmouth Public Library, during regular business hours.

KELLI L. BARNABY, CMC/CNHMC
CITY CLERK

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- Chapter 1, Article VI – RESIDENCY REQUIREMENTS – delete in its entirety
- Chapter 3, Article I, Section 3.111 – HOGS – delete in its entirety
- Chapter 5, Article I, Section 5.102 – RESIDENTS OF THE CITY – delete in its entirety
- Chapter 5, Article I, Section 5.103 – AGE LIMIT – delete in its entirety
- Chapter 6, Article VI – DANCING – delete in its entirety
- Chapter 9, Article II – SUNDAY ORDINANCES – delete in its entirety

The complete Ordinance is available for review in the Office of the City Clerk and Portsmouth Public Library, during regular business hours.

KELLI L. BARNABY, CMC/CNHMC
CITY CLERK

ORDINANCE #

THE CITY OF PORTSMOUTH ORDAINS that the following amendments be made to:

A. That Chapter 1, Article VI – RESIDENCY REQUIREMENTS of the Ordinances of the City of Portsmouth be deleted in its entirety;

(Explanation not part of ordinance: Passage of this ordinance would delete department head residency requirement which was ruled unconstitutional by the Court in the early 1980s.)

B. That Chapter 3, Article I, Section 3.111 – HOGS of the Ordinances of the City of Portsmouth be deleted in its entirety;

(Explanation not part of ordinance: Passage of this ordinance would eliminate a provision which allowed the Health Officer to issue permits for the keeping of hogs, "within the compact part of the City".)

C. That Chapter 5, Article I, Section 5.102 – RESIDENTS OF THE CITY of the Ordinances of the City of Portsmouth be deleted in its entirety;

(Explanation not part of ordinance: Passage of this ordinance would remove from the ordinances a requirement that members of the Fire Department, "establish residence anywhere within a ten mile direct line radius of the Central Fire Station" as well as other requirements, all of which have been superseded by collective bargaining.

D. That Chapter 5, Article I, Section 5.103 – AGE LIMIT of the Ordinances of the City of Portsmouth be deleted in its entirety;

(Explanation not part of ordinance: Passage of this ordinance would remove an unused provision which would prevent persons under the age of 21 or over the age of 35 from being, "appointed a permanent fireman" as well as remove an age limitation on the now non-existent call Fire Department.

E. That Chapter 6, Article VI – DANCING of the Ordinances of the City of Portsmouth be deleted in its entirety;

(Explanation not part of ordinance: Passage of this ordinance would eliminate an obsolete licensing provision regarding public dances in the City which requires a license; requires a fee; requires the City Manager approve the location of the dance; calls for police attendance at each dance; requires a matron to be, "in charge of the ladies parlor and toilet" and establishes hours when dances are allowed.)

F. That Chapter 9, Article II - SUNDAY ORDINANCES of the Ordinances of the City of Portsmouth be deleted in its entirety

(Explanation not part of ordinance: Passage of this ordinance would eliminate a series of unenforced ordinances which prohibit or limit amateur or professional sports, "moving pictures and theatricals" and certain retail trades on Sunday.

The City Clerk shall properly alphabetize and/or re-number the ordinance as necessary in accordance with this amendment.

All ordinances or parts of ordinances inconsistent herewith are hereby deleted.

This ordinance shall take effect upon its passage.

APPROVED:

Eric Spear, Mayor

ADOPTED BY COUNCIL:

Kelli L. Barnaby, City Clerk

LEGAL NOTICE

NOTICE IS HEREBY GIVEN that a Public Hearing will be held by the Portsmouth City Council on Monday, October 1, 2012 at 7:00 p.m., Eileen Dondero Foley Council Chambers, Municipal Complex, 1 Junkins Avenue, Portsmouth, NH, on a Proposed Ordinance amending Chapter 7, Article I, Section 7.102 – Parking Meter Zones. The complete Ordinance is available for review in the Office of the City Clerk and Portsmouth Public Library, during regular business hours.

**KELLI L. BARNABY, CMC/CNHMC
CITY CLERK**

LEGAL NOTICE

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**KELLI L. BARNABY, CMC/CNHMC
CITY CLERK**

#12517 1t P 9/20

ORDINANCE #

THE CITY OF PORTSMOUTH ORDAINS

That Chapter 7, Article I, Section 7.102 – PARKING METER ZONES of the Ordinances of the City of Portsmouth be amended to read as follows (deletions from existing language ~~stricken~~; additions to existing language **bolded**; remaining language unchanged from existing):

Section 7.102: PARKING METER ZONES

All of those streets, parts of streets and off-street parking lots, the time for parking upon which is limited by any ordinance of the City of Portsmouth, and any such areas the time for parking upon which may at any time hereafter be limited by any ordinance of the City or any amendment thereto are designated as parking meter zones. **Parking in parking meter zones at metered spots upon streets or in off-street metered lots shall be at the rate of \$1.50 per hour with the for a maximum time permitted for of parking of three (3) consecutive hours, unless otherwise established by ordinance. The rate for such parking shall be:**

A. DOWNTOWN HIGH OCCUPANCY ZONE:

Parking shall be at the rate of one dollar fifty cents (\$1.50) per hour in the following areas:

- 1. Daniel Street, starting at Chapel Street through to Market Square**
- 2. Bow Street, starting at Chapel Street through to Market Street**
- 3. Congress Street, starting at Market Square through to Chestnut Street**
- 4. Pleasant Street, starting from Court Street through to Market Square**
- 5. Market Street, starting from Moffatt-Ladd House through to Market Square.**

B. Parking in all other parking meter zones shall be at the rate of one dollar (\$1.00) per hour.

The City Clerk shall properly alphabetize and/or re-number the ordinances as necessary in accordance with this amendment.

All ordinances or parts of ordinances inconsistent herewith are hereby deleted.

This ordinance shall take effect as of January 2, 2013.

APPROVED:

Eric Spear, Mayor

ADOPTED BY COUNCIL:

Kelli L. Barnaby, City Clerk

Downtown High Occupancy Meter Zone

Downtown Streets in the High Occupancy Zone (\$1.50 per hour)

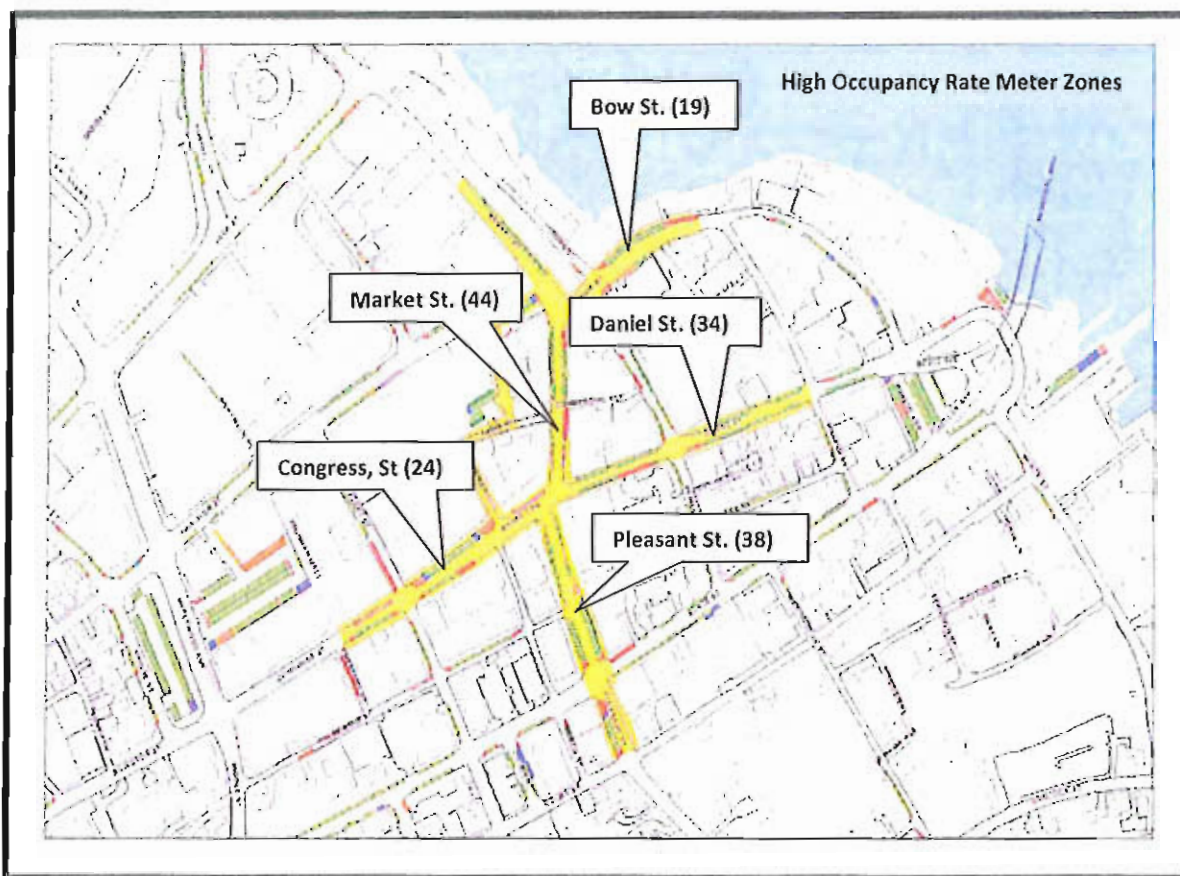


Figure 1

Phase #1, Strategy #2: Increase all 2-hour on-street time limits to 3-hours. *Institute with passage of the Parking Omnibus.*

Daniel St., starting at Chapel St. through to Market Square (34 metered spaces)

Bow St., starting at Chapel St. through to Market St. (19 metered spaces)

Congress St., Market Square through to Chestnut St. (24 metered spaces)

Pleasant St. from Court St. through to Market Square (38 metered spaces)

Market St. starting from Moffatt-Ladd House through to Market Square (44 metered spaces)

Total metered spaces in downtown: **782** (Not including Sheafe and Livermore Streets)

Total metered spaces in High Occupancy Area: **159**

Total metered spaces outside HOA: **623** (Not including Sheafe and Livermore Streets)

Parking Omnibus:

	All Meters @ \$1.50	Just High Occupancy @ \$1.50	Difference
Parking Meters (change to \$1.50 per hr)	458,950	191,800	(267,150)
Increase Parking Limit from 2Hr to 3 Hrs	(61,000)	(61,000)	-
First hour Free in Garage	(343,750)	(343,750)	-
Residence Free on Sunday (use 20% resident usage)	(30,000)	(30,000)	-
Total Change Without Expired Meter Violation Fee Increase	24,200	(242,950)	(267,150)
Increase Expired Meter fine from \$10 to \$15 (and late fine from \$25 to \$30)	253,125	253,125	
Total Change With Expired Meter Violation Fee Increase	277,325	10,175	(267,150)

ORDINANCE #

THE CITY OF PORTSMOUTH ORDAINS

That Chapter 10, Article 4 of the Ordinances of the City of Portsmouth is hereby amended to read as follows:

The lot designated as Assessors Map 105, Lot 19 (143 Daniel Street) be rezoned from Municipal (M) to Central Business B (CBB); that the Downtown Overlay District be extended across Daniel Street to include said lot; and that the Zoning Map referenced in Chapter 10, Article 4, Section 10.420 (District Location and Boundaries) of the Ordinances of the City of Portsmouth be amended, as shown on the attached exhibit titled "Connie Bean Center – Proposed Rezoning to Central Business B (CBB) and Downtown Overlay District (DOD)."

The City Clerk shall properly alphabetize and/or re-number the ordinances as necessary in accordance with this amendment.

All ordinances or parts of ordinances inconsistent herewith are hereby deleted.

This ordinance shall take effect upon its passage.

APPROVED:

Eric Spear, Mayor

ADOPTED BY COUNCIL:

Kelli L. Barnaby, City Clerk

MEMORANDUM

TO: John P. Bohenko, City Manager
FROM: Rick Taintor, Planning Director *RT*
DATE: September 26, 2012
RE: City Council Referral –
Rezoning of 143 Daniel Street from Municipal (M) to Central Business B (CBB) and Downtown Overlay District (DOD)

On August 6, 2012, the City Council voted to sell the property at 143 Daniel Street (the Connie Bean Center). As with all City-owned properties, this parcel is currently in the Municipal (M) zoning district. In order to make clear to potential purchasers what zoning regulations will apply, it is important to apply a new zoning designation to the parcel.

143 Daniel Street is bordered on three sides by the Central Business B (CBB) district, with the Central Business A (CBA) district on the fourth side. Rezoning the property to CBB will allow uses and apply dimensional and intensity standards that are consistent with those that apply to the adjoining properties.

The Downtown Overlay District (DOD) faces the parcel on the west side of Daniel Street. Extending the DOD to include 143 Daniel Street will ensure the continuity of ground-floor commercial uses and thereby support street-level vitality in this area of the downtown.

At its meeting on September 20, 2012, the Planning Board voted to recommend that the lot designated as Assessors Map 105, Lot 19 (143 Daniel Street) be rezoned from Municipal (M) to Central Business B (CBB); that the Downtown Overlay District (DOD) be extended across Daniel Street to include said lot; and that the Zoning Map be revised accordingly.

The proposed zoning changes are shown on the attached map.

From: Trevor Bartlett [eyesfingerstoest@gmail.com]
Sent: Thursday, September 20, 2012 8:56 AM
To: jbohenko@ch.cityofportsmouth.com; Valerie A. French
Subject: Halloween Parade Permit request

Greetings,

On behalf of the Portsmouth Halloween Parade committee I would like to request a permit to hold our annual parade this year on Wednesday, October 31. We plan to follow the roughly same route as last year, starting at Pierce Island to concluding at Prescott Park, with one exception: there will need to be a slight jog in the route, as we obviously cannot go under the Memorial Bridge this year. We're proposing a quick detour up Court Street, then turning right to State and right again to continue as usual.

As always, members of the committee will be happy to meet with your team to discuss particulars of the event.

Thank you for your consideration.

Trevor Bartlett
Portsmouth Halloween Parade



Take Control. We Can Help.™

SEP 19 2012

CITY MANAGER
PORTSMOUTH, NH

NEW ENGLAND REGION

Connecticut Office

35 Cold Spring Rd, Suite 411
Rocky Hill, CT 06067
860-563-1177
800-541-8350
Fax 860-563-6018

Massachusetts Office

29 Crafts St, Suite 450
Newton, MA 02458
617-244-1800
800-766-9449
Fax 617-558-7686

New Hampshire Office

6 Chenell Dr, Suite 260
Concord, NH 03301
603-224-9322
800-639-2113
Fax 603-224-3778

Rhode Island Office

2348 Post Rd, Suite 104
Warwick, RI 02886
401-739-3773
Fax 401-739-8990

September 18, 2012

Dear Honorable Mayor Eric Spear and City Council Members,

I am the Regional Development Director at the Arthritis Foundation of Northern and Southern New England. I am in the process of planning the 19th Annual Portsmouth Jingle Bell 10K Run and Walk to be held on December 1st beginning from the Little Harbour School.

I am requesting that the Arthritis Foundation be on the agenda for the October 1st City Council Meeting to obtain permission, permits and direction of detail necessary to carry out a safe road race for the participants as well as for the residents and visitors in Portsmouth. The Arthritis Foundation will also provide the Certificate of Insurance for \$1,000,000 naming the City of Portsmouth as certificate holders, as well as additional insured. I have reserved the Little Harbour School pending city approval notification. I appreciate all your time and assistance.

Thank you,

Patti Maccabe
Regional Development Director
Arthritis Foundation
Northern and Southern New England
pmaccabe@arthritis.org
603-224-0177
603-867-9799 cell

www.arthritis.org



Please remember the Arthritis Foundation in your will.

PORTSMOUTH POLICE DEPARTMENT

MEMORANDUM

RECEIVED

SEP 24 2012

CITY MANAGER
PORTSMOUTH, NH


DATE: 19 SEPTEMBER, 2012
TO: JOHN P. BOHENKO, CITY MANAGER
FROM: JOHN F. GOLUMB, CHAIRMAN, PORTSMOUTH POLICE COMMISSION
STEPHEN J. DUBOIS, CHIEF OF POLICE
RE: GRANTS & DONATIONS


At the September 19th, monthly Police Commission meeting, the Board of Police Commissioners approved and accepted the following grant and donations:

1. A donation in the amount of \$500 from St. Andrew's Lodge #56 in support of the Portsmouth Police Honor Guard.
2. A donation in the amount of \$48 from Dr. and Mrs. David Ferland in support of the Portsmouth Police Explorer Cadets.
3. A donation in the amount of \$45.00 from Mr. Frank Mastan in support of the Portsmouth Police Honor Guard.

We submit the information to you pursuant to City Policy Memorandum #94-36, for the City Council's consideration and approval at their next meeting.

Respectfully submitted,


John F. Golumb, Chairman
Board of Police Commissioners


Stephen J. DuBois, Chief of Police

JFG/kml

cc: Board of Police Commissioners
Finance Director Judie Belanger
Admin. Captain Frank Warchol
Budget Coordinator Tammie Perez

InterOffice Memo

To: John P. Bohenko, City Manager
From: Tom Richter, Engineering Technician
Date: September 24, 2012
Subject: PSNH License Agreement 63-0543

I have reviewed the pole location information provided by PSNH for Petition and Pole License 63-0543.

This request is to license six poles located on Gosling Road that are in need of replacement. Even though the new poles will be located next to the old ones PSNH could not find existing licenses for these poles and a license is being requested at this time.

Replacements of these existing poles pose no impact to existing city infrastructure. The Public Works Department recommends approval of this license.

Attached are pictures of the poles. Please call with any questions you may have.

cc: Peter Rice, P.E. Deputy Director of Public Works
Kelli Barnaby, City Clerk



**Public Service
of New Hampshire**

60 W. Pennacook Street, Manchester, NH 03101

Public Service Company of New Hampshire
P.O. Box 330
Manchester, NH 03105-0330
(603) 669-4000

The Northeast Utilities System

August 28, 2012

Office of the City Clerk
City of Portsmouth
One Junkins Avenue
Portsmouth, NH 03801

Dear City Clerk,

Public Service of New Hampshire is hereby requesting permission to install/replace poles located in the City of Portsmouth. Enclosed for your review is pole license petition 63-0543 for pole(s) located in the City of Portsmouth.

Upon approval, please have the license section signed by the proper authority. The copy labeled "**Portsmouth**" should be retained for your records.

Please return the remaining copies along with any invoices for payment to my attention at the address below.

If the petition is rejected, please return all copies of the license petitions with an explanation of rejection.

If you have any additional questions or require more information, please contact me at 603-634-3234 .

Respectfully,

Jeana Delisle

Jeana Delisle
Representative-A Records
Public Service of New Hampshire
60 West Pennacook Street PO Box 330
Manchester, NH 03105-9989

Enclosure(s)

PETITION AND POLE LICENSE

PETITION

Manchester, New Hampshire

August 20, 2012


To the City Council of the City of Portsmouth New Hampshire.

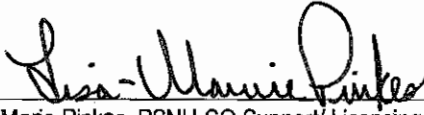
PUBLIC SERVICE OF NEW HAMPSHIRE and Northern New England Telephone Operations LLC d/b/a FairPoint Communications-NNE, request a license to install and maintain underground conduits, cable and wires, and maintain poles and structures with wires, cables, conduits and devices thereon, together with such sustaining, strengthening and protecting fixtures as may be necessary along, and under the following public ways:

License six (6) pole(s), 191/7, 191/6, 191/5, 191/4S, 191/2, 319/3A located on Gosling Road in the City of Portsmouth.

Northern New England Telephone Operations LLC
d/b/a FairPoint Communications-NNE

PUBLIC SERVICE OF NEW HAMPSHIRE

BY: 

BY: 
Lisa-Marie Pinkes, PSNH CO Support/ Licensing

LICENSE

Upon the foregoing petition and it appearing that the public good so requires, it is hereby

ORDERED

This 20th day of August, 2012, that, PUBLIC SERVICE OF NEW HAMPSHIRE and Northern New England Telephone Operations LLC d/b/a FairPoint Communications-NNE be and hereby are granted a license to erect and maintain poles and structures, with wires, cables, conduits and devices thereon, together with sustaining, strengthening and protecting fixtures, in the public ways covered by said petition. All of said wires, except such as are vertically attached to poles and structures, shall be placed in accordance with the National Electrical Safety Code in effect at the time of petition and/or license is granted.

The approximate location of the poles and structures shall be shown on plan marked "PUBLIC SERVICE OF NEW HAMPSHIRE and Northern New England Telephone Operations LLC d/b/a FairPoint Communications-NNE No. 63-0543, dated 8/20/2012, attached hereto and made a part hereof.

City of Portsmouth, New Hampshire

BY: _____

BY: _____

BY: _____

BY: _____

BY: _____

BY: _____

Received and entered in the records of the City of Portsmouth, New Hampshire, Book _____, Page _____

Date: _____

ATTEST: _____
Town Clerk

POLE LOCATION PLAN

PUBLIC SERVICE OF NEW HAMPSHIRE and
Northern New England Telephone Operations LLC d/b/a FairPoint Communications-NNE

DATE 08/20/2012
MUNICIPALITY: Portsmouth
STREET / ROAD: Gosling Road
PSNH OFFICE: Portsmouth
PSNH ENGINEER: Jim Osburn
TELCO ENGINEER: Joe Considine

LICENSE NO. 63-0543
STATE HWY. DIV. NO. 6
STATE LICENSE NO. _____
WORK REQUEST# 1807163
WORK FINANCIAL # 9P220015
TELCO PROJECT # _____

Pole Numbers		Pole Sz-CI	Eq BH	INSTALL	REMOVE	REF	100% LTS	J/O	100% TEL	Span	Dist. from:	Remarks	DOC REQ
LTS	TEL			POLE	PB	⊗	⊗	∧	∧				
191/9	132/7.5					⊗				200			
191/7	132/6	45/2				⊗				136		Inst/rmv JO pole	M
191/6	132/5	45/2				⊗				136		Inst/rmv JO pole	M
191/5	132/4	45/2				⊗				130		Inst/rmv JO pole	M
191/4	132/3	45/2				⊗				135		Inst/rmv JO pole lic. # 1997	
191/4S	132/3S					⊗						inst JO pole/anc FP rmv 100% pole/anc	M
191/3A	132/2-1R	45/2				⊗						Inst/rmv JO pole	P
191/3	132/2	50/3				⊗				131			
191/2	132/1	45/2				⊗				95		Inst/rmv JO pole	M
177/87	920/25	50/3				⊗						Inst/rmv JO pole lic. # 63-236	
177/86	920/24	45/2				⊗						Inst/rmv JO pole lic. # 63-236	
177/86PB												transfer push brace	

no pole 191/8

Windsor St

C & K

3' +/-

Weald Rd

need to cut granite curb

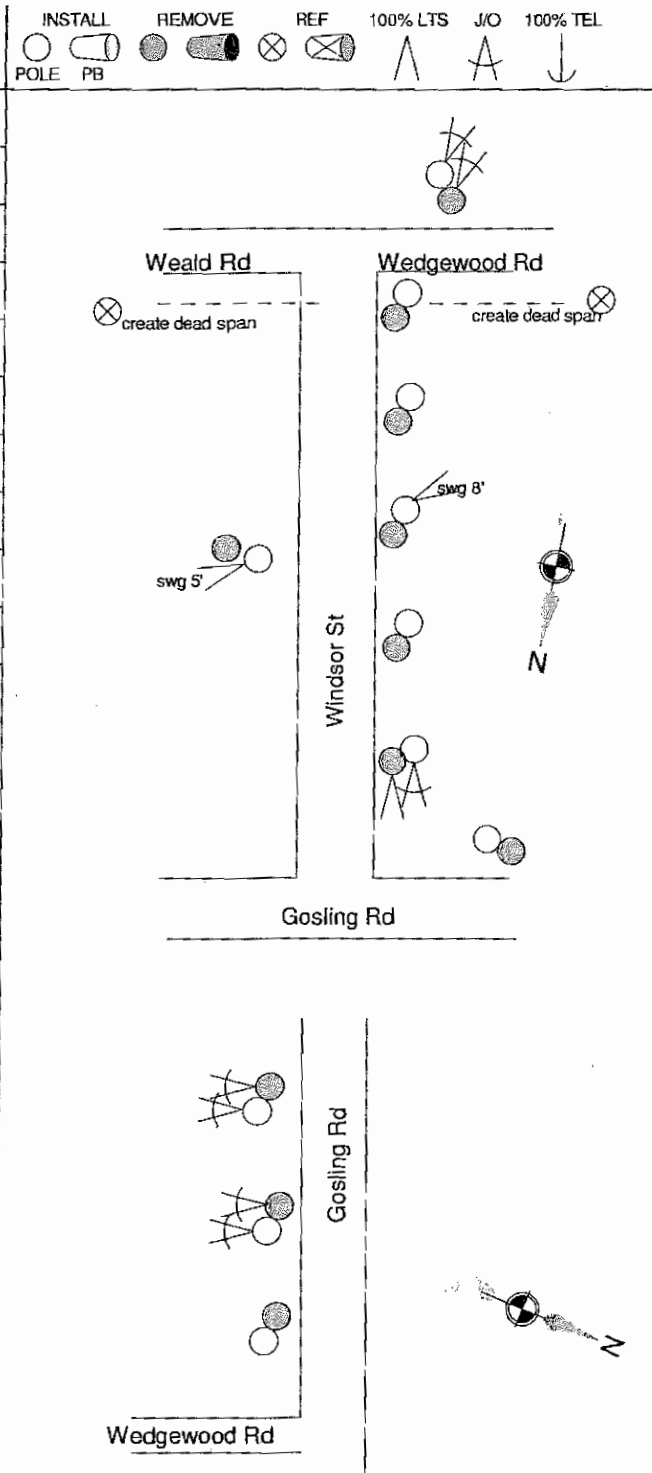


POLE LOCATION PLAN

PUBLIC SERVICE OF NEW HAMPSHIRE and
Northern New England Telephone Operations LLC d/b/a FairPoint Communications-NNE

DATE	08/20/2012	LICENSE NO.	63-0543
MUNICIPALITY:	Portsmouth	STATE HWY. DIV. NO.	6
STREET / ROAD:	Gosling Road	STATE LICENSE NO.	
PSNH OFFICE:	Portsmouth	WORK REQUEST#	1807163
PSNH ENGINEER:	Jim Osburn	WORK FINANCIAL #	9P220015
TELCO ENGINEER:	Joe Considine	TELCO PROJECT #	

Pole Numbers		Pole Sz-CI	Eq BH	INSTALL POLE PB	REMOVE	REF	100% LTS	J/O	100% TEL	Span	Dist. from:	Remarks	DOC REQ
LTS	TEL												
319/6	1321/7X	45/2								78		inst/rmv JO pole/anc Lic. # 63-319	
319/5	1321/5	45/2								73		inst/rmv JO pole Lic. # 63-319	
319/4	1321/4	45/2								55		inst/rmv JO pole Lic. # 63-319	
319/3	1321/3	45/2								97		inst/rmv JO pole inst 100% Lts anc Lic. # 63-319	
319/3A		35/4										inst/rmv JO pole inst 100% Lts anc	M
319/2	1321/2	45/2								80		inst/rmv JO pole Lic. # 63-319	
319/1	1321/1	45/2								56		inst/rmv JO pole/anc Lic. # 63-319	
191/6	132/5											see sketch 1	
191/12	132/10	45/2										inst/rmv JO pole/anc Lic. # 63-303	
91/11	132/9	45/2										inst/rmv JO pole/anc Lic. # 63-303	
31/10	132/8	45/2								203		inst/rmv JO pole Lic. # 63-303	



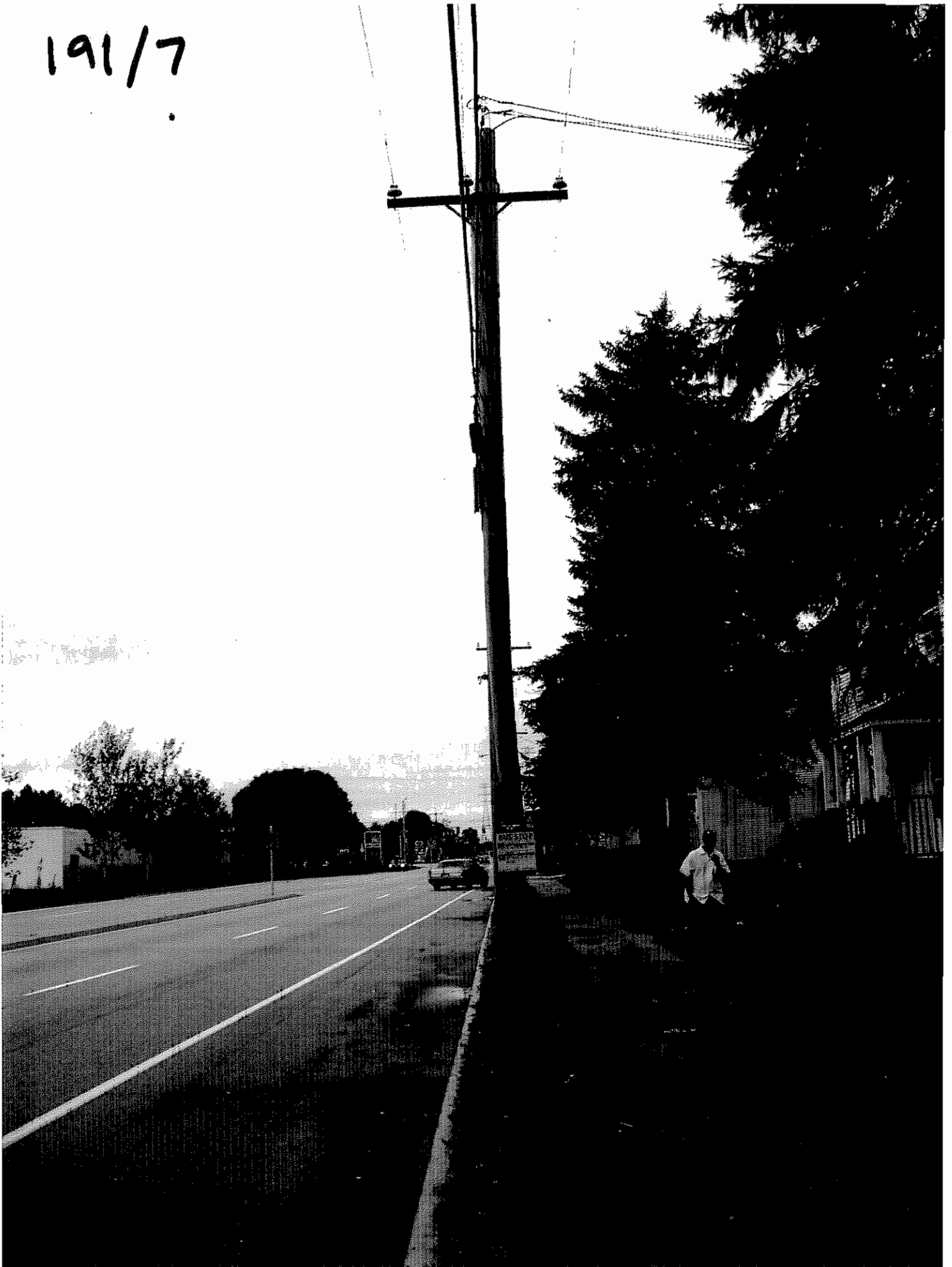
ADDENDUM PER RSA 231:163

- 1) All licensee(s) and any other entity using and/or occupying property of the City pursuant to a license, lease or other agreement shall provide for the payment of properly assessed real and personal property taxes by the party using or occupying said property no later than the due date.
- 2) All licensee(s) and any other entity using and/or occupying property of the City shall provide for the payment of properly assessed real and personal property taxes on structures or improvements added by the licensee(s) or any other entity using or occupying property of the city; and
- 3) Failure of the licensee(s) and any other entity using and/or occupying property of the City to pay duly assessed personal and real taxes when due shall be cause to terminate said agreement by the lessor.

The changes to the licenses, leases and other agreements set forth in the preceding paragraphs shall remain in effect until changed in accordance with the requirements of RSA 231:163.

Approved by City Council:

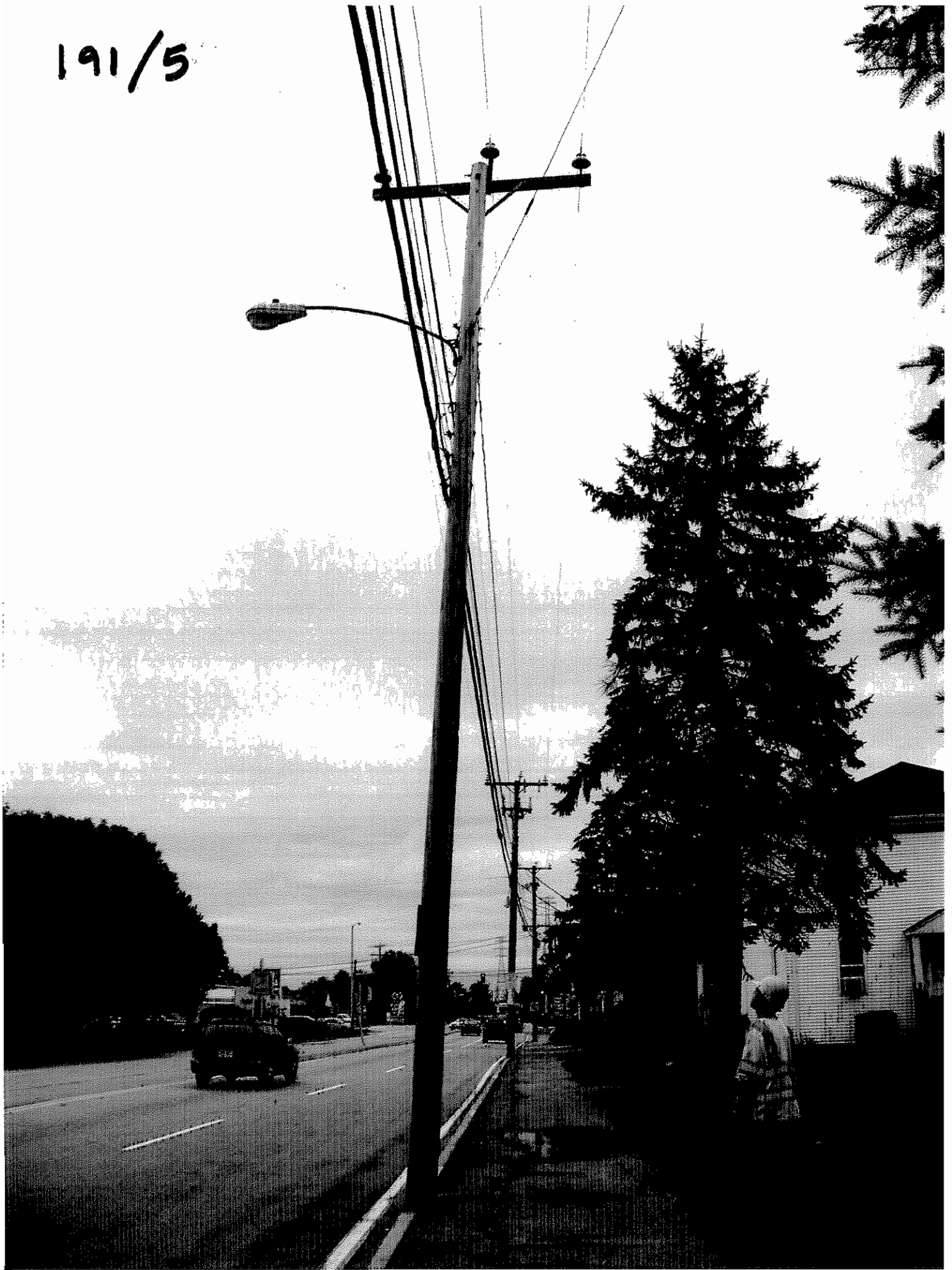
191/7

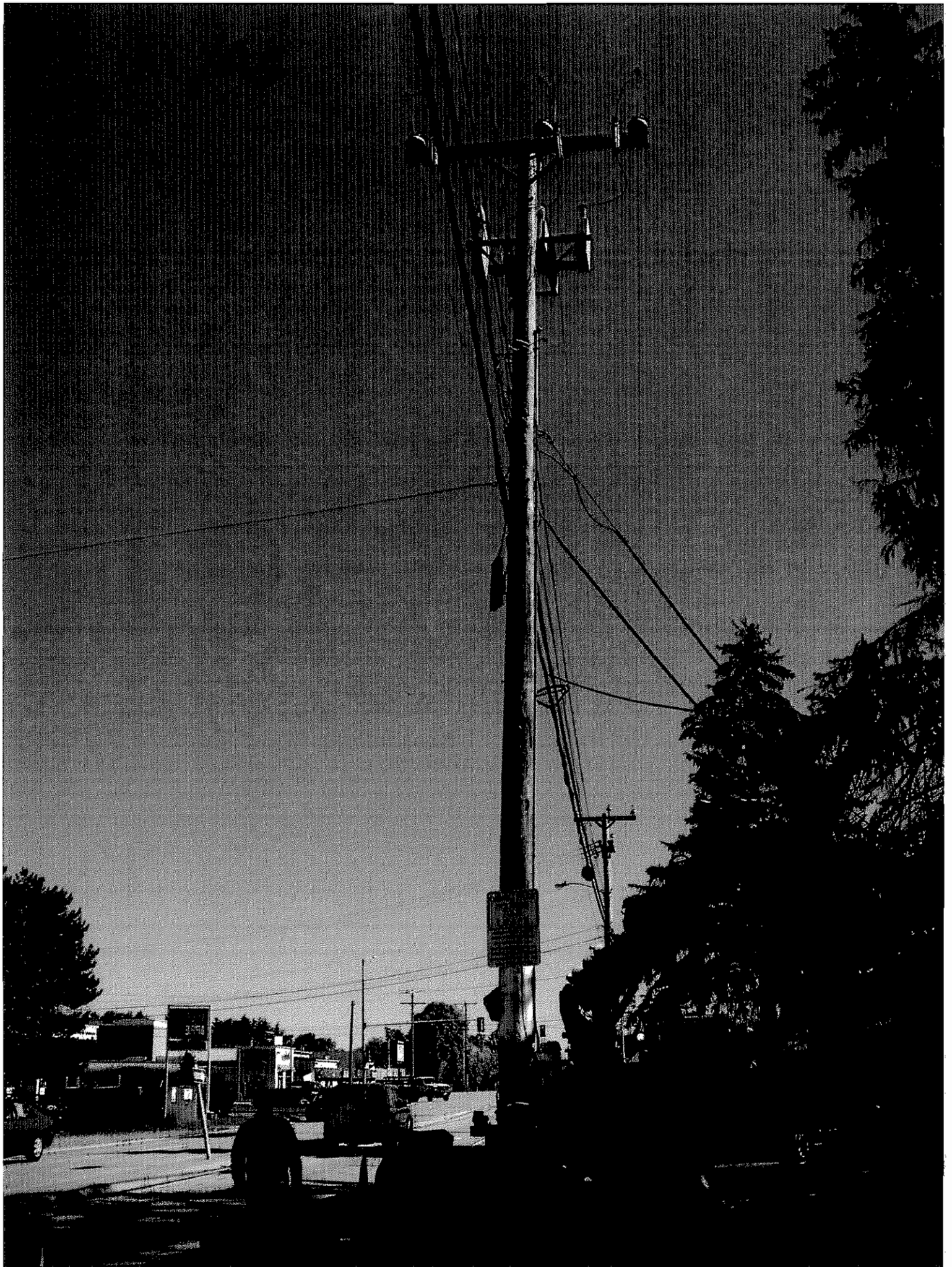


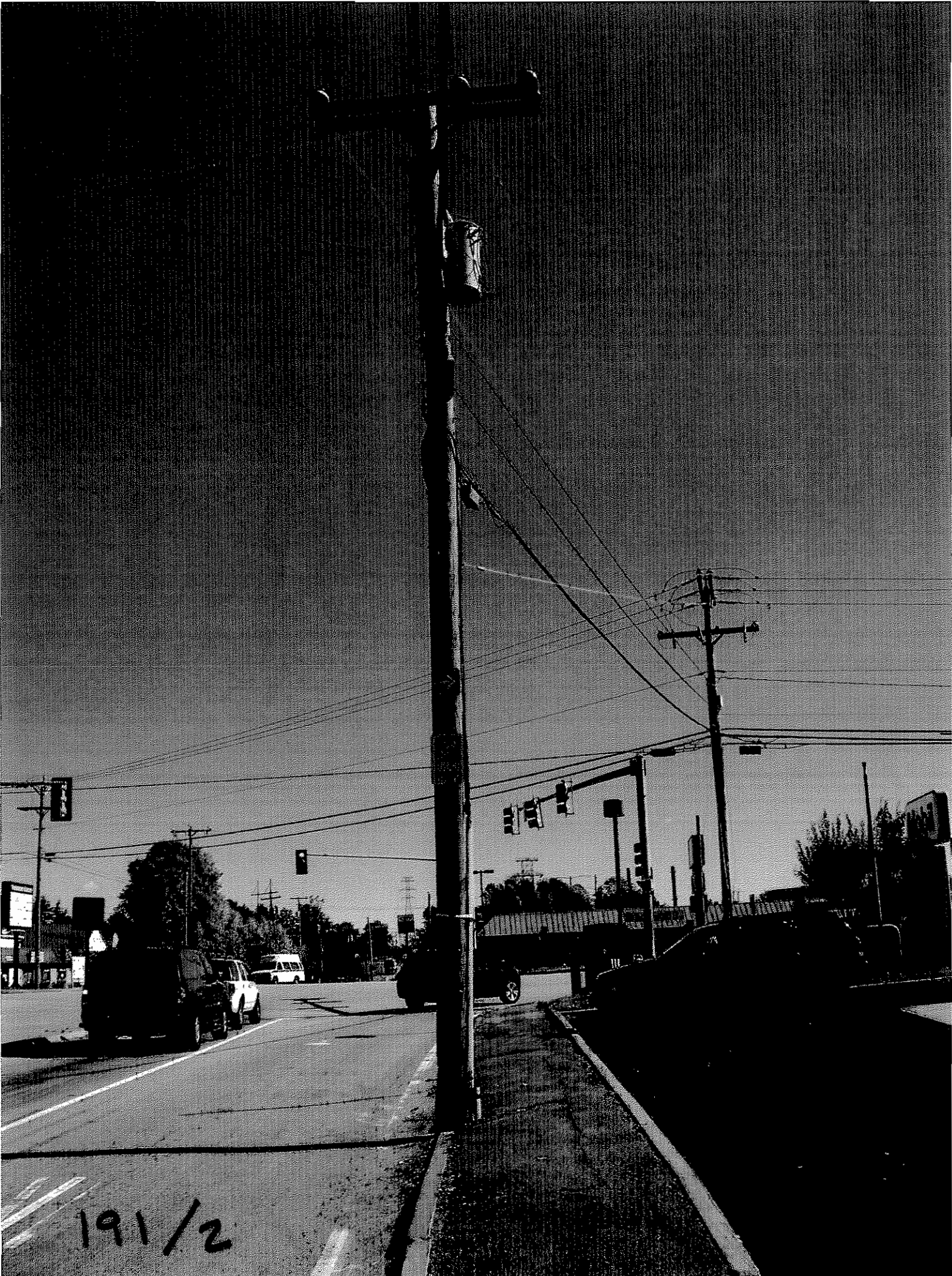
191/6



191/5







191/2



319/34

M E M O R A N D U M

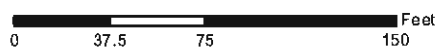
TO: John P. Bohenko, City Manager
FROM: Rick Taintor, Planning Director *RT.*
DATE: September 25, 2012
RE: City Council Referral – Projecting Sign
Address: 74 Congress Street
Business Name: Grain Surfboards Wood Shop
Business Owner: Paul Ambrose

Permission is being sought to install a projecting sign on an existing bracket, as follows:

Sign dimensions: 30" x 34"
Sign area: 7.1 sq. ft.
Height from sidewalk to bottom of sign: 9'3"
Maximum protrusion from building: 36 in.

The proposed sign complies with zoning requirements. If a license is granted by the City Council, no other municipal approvals are needed. Therefore, I recommend approval of a revocable municipal license, subject to the following conditions:

1. The license shall be approved by the Legal Department as to content and form;
2. Any removal or relocation of the projecting sign, for any reason, shall be done at no cost to the City; and
3. Any disturbance of a sidewalk, street or other public infrastructure resulting from the installation, relocation or removal of the projecting sign, for any reason, shall be restored at no cost to the City and shall be subject to review and acceptance by the Department of Public Works.

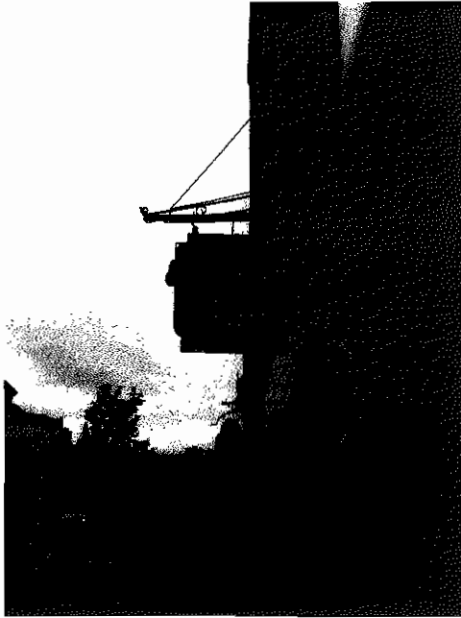


Request for Projecting Sign License 74 Congress Street

Grain Surfboards Wood Shop
74 Congress Street
1 Projecting Sign

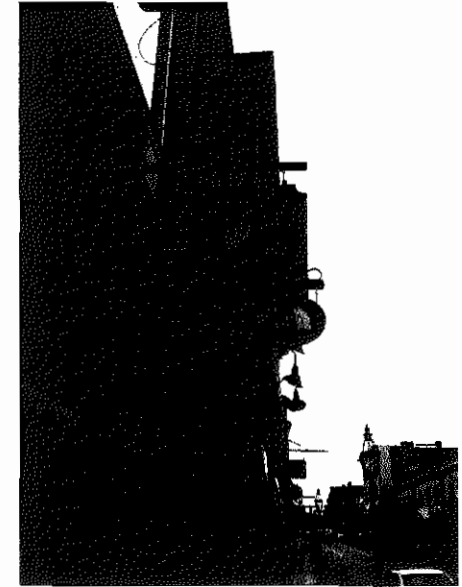


74 CONGRESS STREET EXISTING & PROPOSED SIGN



WEAR HOUSE - EXISTING

EXISTING SIGN TO BE REMOVED



BUILDING ← 6" →

PROPOSED SIGN: 34x30
NOT TO SCALE

$$6' + 34'' = 40'' < \frac{144}{3} = 48'' \quad \checkmark$$



M E M O R A N D U M

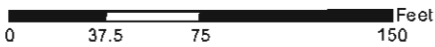
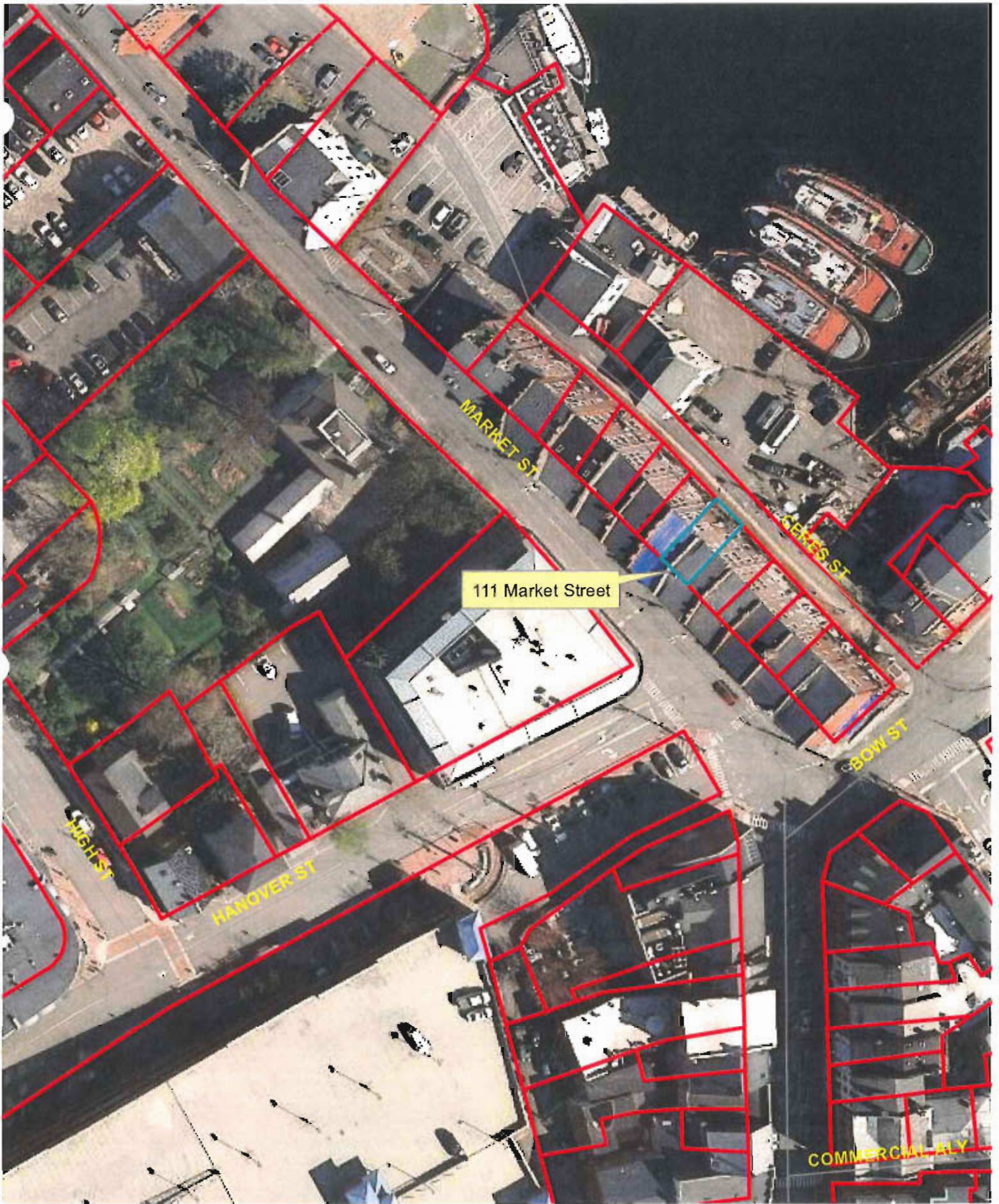
TO: John P. Bohenko, City Manager
FROM: Rick Taintor, Planning Director *RT*
DATE: September 25, 2012
RE: City Council Referral – Projecting Sign
Address: 111 Market Street
Business Name: Toko Indo, Inc.
Business Owner: Hans and Linda Van der Does

Permission is being sought to install a projecting sign on an existing bracket, as follows:

Sign dimensions: 24" x 30"
Sign area: 5.0 sq. ft.
Height from sidewalk to bottom of sign: 10'0"
Maximum protrusion from building: 30 in.

The proposed sign complies with zoning requirements. If a license is granted by the City Council, no other municipal approvals are needed. Therefore, I recommend approval of a revocable municipal license, subject to the following conditions:

1. The license shall be approved by the Legal Department as to content and form;
2. Any removal or relocation of the projecting sign, for any reason, shall be done at no cost to the City; and
3. Any disturbance of a sidewalk, street or other public infrastructure resulting from the installation, relocation or removal of the projecting sign, for any reason, shall be restored at no cost to the City and shall be subject to review and acceptance by the Department of Public Works.



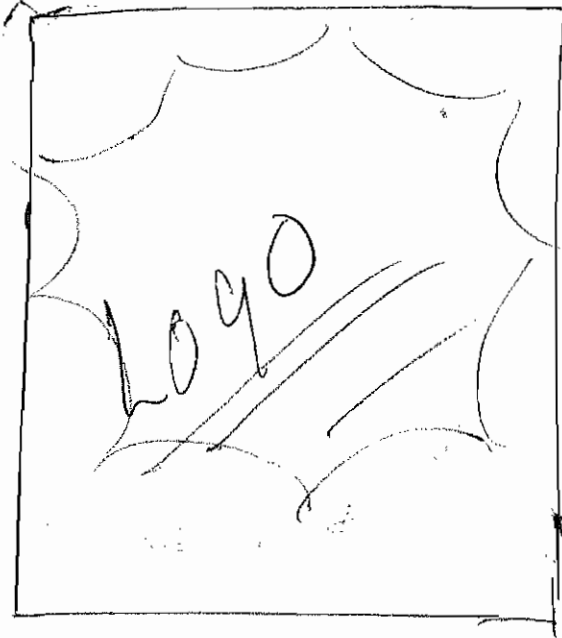
Request for Projecting Sign License 111 Market Street

Toko Indo
111 Market Street
1 Projecting Sign



↔
24

LOKO Indo



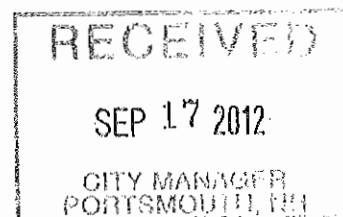
↑
30
↓

hand Crafted Jewelry, Accessoires & Gifts



September 11, 2012

Dear Council Members,



My husband and I searched for our dream home in Portsmouth for over two years before we found it at 809 State Street. We were immediately drawn to its charm; the exterior is adorned with brick sidewalks, the New Englander-style quintessential, and the neighborhood was ideal for us to raise our young twins in. In our short time here, we have worked hard to be active community members- we started a neighborhood organization, we helped to beautify our parks, we organized and participated in the National Night Out. We are proud residents here.

We recently learned of the city's plans to improve our water lines, sewers, and drainage systems. Yet upon further questioning, learned that the plan is to replace whatever damage is caused to the current sidewalks with concrete sidewalks. We cannot express enough how upsetting this information is. We have no front yard for our children, and one of the most beautiful aspects of our street (on State and Cabot) is the fact that with the limited greenery there is, at least, brick sidewalk. We have worked hard to maintain the historic integrity of our home- from selecting time appropriate "historic" paint colors, to collecting antiques from the 1860s, to preserving the original wood floors. From an aesthetic standpoint, the brick truly adds to our home's historic charm. When we purchased our home, we certainly never expected the façade of our home to be changed. We would be immensely disappointed if the city takes away this historic detail from our neighborhood.

This information also creates concern over the potential impact to our property value. We consulted several lawyers (including a commercial real estate lawyer), real estate agents, and our appraiser in order to better understand the potential negative effect. Some comments shared with us were, "it could certainly negatively effect property values if the overall appearance of the neighborhood is less attractive", "it is just not right for the city to take the brick away", "why is this happening to the residents?" and "how can they replace the brick with something else? Wasn't the brick there for years and years?". Their sentiments reflect ours exactly, and therefore we feel justified in our plea to you: please consider keeping the brick where it currently exists.

We have frequent out-of-town guests that compliment our brick sidewalks, tourists admire the brick, and residents appreciate its charm. Visitors to Portsmouth often explore areas other than downtown or the South End; we often see tourists adorned with maps meandering around the streets here. Therefore, it is important for the city to carry its historic standards to the outlying neighborhoods (those that might not be officially labeled "historic") as well. We recently met a family from Germany who was participating in a housing exchange in our neighborhood, and the woman commented to us, "The neighborhood is so charming and the sidewalks remind us of home! Everything is walking distance, and we love exploring the city! There is a fascinating history in Portsmouth!" This conversation struck a chord with us: the city of Portsmouth is a special place, a historic gem that needs preservation throughout its borders. It can not be reduced to just another New England town with standard concrete sidewalks. Keep Portsmouth beautiful. Preserve our historic charm. Keep the brick sidewalk and add to it- don't take it away!

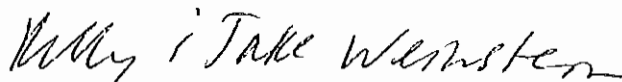
Portsmouth is known for listening to the voice of its residents, as evidenced by the fact that the brick sidewalk was added to this neighborhood years ago after a concerted effort by the neighborhood organization. To remove the brick and replace it with a less attractive and more standard substance would

be an atrocity from both a sustainability and a moral standpoint. Our transitional neighborhood needs the city to make upgrades to what currently exists, not take away from it. It is an issue such as this that gives the City Council members the chance to prove to the citizens that their collective voice is being heard- we urge you to maintain your standard of listening to the proud residents here, and consider keeping the brick where it currently exists.

We were told that the current plan is that brick will only be placed and replaced in the "historic district". We consulted a historic preservationist who helped us understand some of the fascinating history of our neighborhood: our home dates back to 1862-3, and many of the homes in our neighborhood date back to the 1860s and 1870s. The beautiful building across the street at State and Cabot was an old schoolhouse that was constructed in the 1860s. Our neighborhood was home to the Mayor of Portsmouth in the 1890s, who graciously donated Goodwin Park for public use. Another large home (Now the Farrell Funeral home) was erected in the 1870s, and was constructed by the famous builder Beacham. Our neighborhood was home to other notable builders like Currier, Gordon, Bean, and Marston. There are many other homes that date back to 1840s and earlier: The Joseph Sise house, Greenleaf House, Haines-Fonda House, Jeremiah Mason House are all on State Street, the Moses Yeaton House and Webster Houses are on Austin Street, the Anderson house on Winter Street, the Oliver Mason House on Union Street, the Webster houses on Cass Street, and the Hutchinson House on Summer Street (just to name a few). Even though we are not a designated "historic district", one could certainly argue that we have as much history as other areas of Portsmouth. Please consider our neighborhood in the same category as the other areas that will be granted brick sidewalks (like in the South End, where the current sidewalks are being replaced with brick). We would love the opportunity to sit down with you to discuss our options here, as there was a recommendation by some Council Members to consider being included in the historic district. Can we organize a meeting to further understand the implications of this and to discuss this situation?

We would certainly prefer that our sidewalks stay the same, without having to potentially upset residents over a new designation as "historic". We are not requesting additional spending for several streets to have their sidewalks replaced entirely like in the South End. While the history of our neighborhood deserves consideration in order to preserve the brick sidewalks that currently exist and were here when we arrived, we politely request that you consider an alternate option to the current "rule" in place: keep brick where brick currently exists. Our home's very limited exterior space is admired, loved, and valued. Please don't take that away from our family and the proud residents of Portsmouth.

Thank you for your time,



Kelly & Jake Weinstein
809 State Street
Portsmouth, NH 03801
(603)319-8955

THE LAW OFFICES
OF
JAMES E. RITZO, P.A.

ATTORNEYS AT LAW
(603) 436-1123

P.O. BOX 1137
PORTSMOUTH, NEW HAMPSHIRE 03802-1137
EMAIL ritzonhlaw@yahoo.com
FAX (603) 422-7727

125 Islington St.
Portsmouth, NH
03801

100 Clough Dr.
Portsmouth, NH
03802-1137

September 17, 2012

City Council
City of Portsmouth
1 Junkins Avenue
Portsmouth, NH 03801

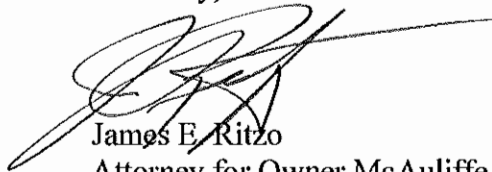
Re: Restoration of Involuntarily Merged Lots
452-60 Richards Avenue, Portsmouth, NH
Assessors Map 33, Lots 46, 47, 48 and 49

Dear Mayor Spear and Members of the City Council:

The lots referenced above were involuntarily merged by municipal action without the consent of the owner prior to September 18, 2010. I certify that no owner in the chain of title voluntarily merged the lots, including by any overt action or conduct that indicated that an owner regarded said lots as merged (such as, but not limited to, abandoning a lot line).

In accordance with RSA 674:aa, I hereby request that these lots be restored to their premerger status and that all zoning and tax maps be updated to identify the premerger boundaries of said lots or parcels as recorded at the Rockingham County Registry of Deeds.

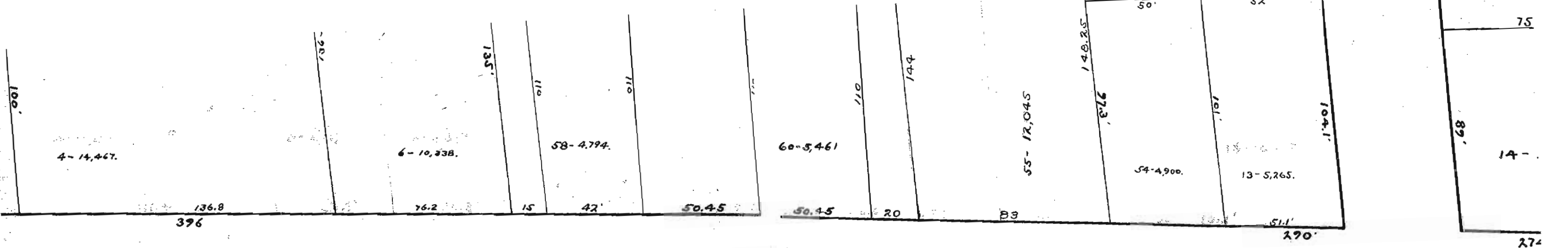
Sincerely,



James E. Ritzo
Attorney for Owner McAuliffe Realty Trust

JER
Attachments: Deed and Plan

cc: Leonard McAuliffe



MILLER AVE.



RICHARDS AVE.

Portsmouth City Council
Junkins Ave
Portsmouth, NH



September 14, 2012

Re: a second municipal garage

A second municipal garage located in Portsmouth's downtown will either positively or negatively effect our city for decades to come.

Hopefully in the very near future, you, as members of Portsmouth's City Council, will ask the residents of Portsmouth if they wish to assume the responsibility of financing and building a second multi-story municipal garage in our downtown. The answer to this question is not at all clear to me.

The second question, which should not even be discussed, unless the answer to the first question is in the affirmative, is where a new garage should be built.

Being fearful that a site for a second municipal garage will be selected by the Council and that the construction of it will be rushed to completion before either of the above noted questions is answered, I will put forth my thoughts on this important issue.

Among the locations for a new garage that are being discussed are sites in Portsmouth's downtown commercial areas and in our residential South End. I believe that the character of these two parts of our city must be a primary consideration in any proper analysis.

The North End's development is chiefly responsible for Portsmouth's perceived downtown parking problems. Nearly all new and planned construction in our downtown is located in the North End. The businesses, which have received variances from

the city's parking requirements for off-street parking spaces, also are located here. The former residents of this area had their homes demolished years ago for so-called urban renewal. The area today is nearly completely commercial with large block chain hotels, and existing parking lots. It is neither a residential area nor a scenic one.

The South End, on the other hand, is one of the most beautiful parts of our city. It is a scenic residential area with very few businesses. It has many historic homes and those living there have worked hard to preserve their neighborhood's historic charm. To diminish the South End's unique character by building a multi-story parking garage here would be a tragedy for this and future generations.

One proposed garage site in the South End is at the edge of the South Mill Pond at the intersection of Pleasant St, Parrott Ave and Junkins Ave. Today from this corner one can view the picturesque South Mill Pond, the South Playgrounds, Langdon Park and a number of beautiful historic homes including that of John Langdon, a signer of the U.S. Constitution. In 1798 George Washington visited this house and described it as the most "esteemed" that he had seen in Portsmouth. Unfortunately in recent years, we have had other scenic historic views blocked and other beautiful old historic buildings diminished by large new structures that have been built near them.

Another proposed garage site in the same general area is located adjacent to the Central Fire Station on Court St. This site is next to the 100 unit Feaster Apartments, which is home to the elderly and disabled.

A garage on Parrott Ave or next to the Central Fire Station would generate additional traffic on the already crowded residential streets near these sites. Traffic also would increase on the streets that would be used to approach either proposed garage site. To reach either of these sites from I-95 and the Market Street Extension would not be easy and drivers would seek other

approaches.

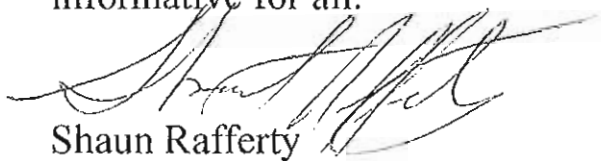
Among the streets and neighborhoods that would be negatively effected would be Parrott Ave (Library, Middle School, Court House, and athletic fields), Court St. (fire station, elderly and disabled housing), Junkins Ave (police station and municipal complex), Pleasant St, Richards Ave, Middle St and South St. Residents and municipal services in these areas should not be burdened with additional traffic hardships for the financial benefit of hotels and businesses located on the other side of downtown in our city's commercial areas.

We must act as custodians for future generations and preserve Portsmouth's historic views, charm and quality of life. We must protect our residential neighborhoods and we should encourage more walkers and bikers to visit our downtown, not more cars.

I strongly urge Portsmouth's City Council to ask the residents and voters of Portsmouth if they want a second municipal garage.

Even for those residents, who may want one, the location they would choose is not clear.

A Portsmouth Listens dialogue on this issue would be highly informative for all.



Shaun Rafferty
1157 South Street,
Portsmouth, NH

cc: Portsmouth Herald
FAX: 433-5760

RECEIVED	155 Echo Ave, Unit 2 Portsmouth, N.H. 03801
SEP 25 2012	9/24/12
CITY MANAGER PORTSMOUTH, NH	

Dear Mayor Spear, and Council members —
I cannot believe that the council is seriously considering the Worth Lot for a parking garage!

1) We have been told that it is, or will be, a serious and difficult engineering situation to build on that lot and therefore will be very costly.

2) Architectural renderings always show such a pretty face, but the reality never measures up to those renderings.

3) In that location, we would now have 2 parking garages which enter and exit onto Hanover Street. I recall going to an event one evening at Prescott Park (Judith Collins, I believe) and we had parked in the High-Hanover garage. It took close to an hour to get out of the garage. Can you imagine how tied up Hanover Street will be with 2 garages emptying out ~~at~~ at the same time??

I hope you will reconsider before deciding on another garage on Hanover Street. I also hope that you will reconsider a garage at Parrott Avenue. Despite what the neighbors say, a garage there is not really "in" the South End. While possibly on the fringe of the South End, it is really more closely aligned to downtown than to the South End.

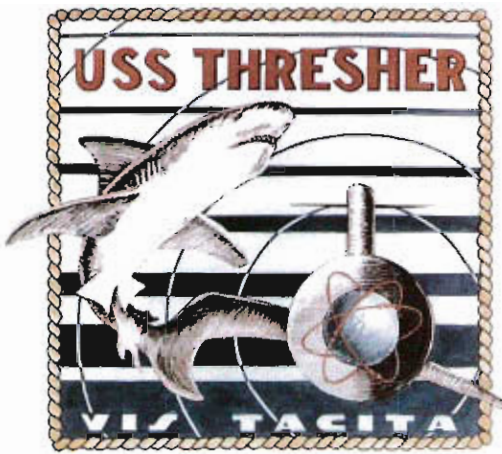
In point of fact, it is the South Enders who generally have insufficient off-street parking for their own 2 vehicles, much less for any of their visitors. A parking garage at Parrott Avenue could benefit them greatly... for guests' vehicles, or if they decide to avoid the snow-clearing of their cars by parking in the garage at Parrott Avenue. Teachers might also appreciate a garage convenient to the Junior High School. That location would also be good for visitors to Strawberry Bank and Prescott Park, as well as employees ^{or patrons} in that end of downtown. A parking garage on Parrott Avenue would alleviate massive congestion on Hanover Street if both the existing garage and the proposed garage are using Hanover Street for ingress and egress.

Sincerely,

Linda J. Harvey

155 Echo Avenue, Unit 2

Portsmouth, NH 03801



*USS Thresher Memorial
Project Group*

Honorary Group Members

John Riemanschneider
Crewmember
Tim Noonis
Thresher Family

Thresher Base SubVets

Kevin Galeaz

Documentary Producer

Beth Carroll

Kittery Group Members

D. Allan Kerr
Capt William McDonough
John Carson
Kenneth Lemont
Keith Lemont
Norm Leon
David Kelly
Jeffery Pelkey
Robert T. Markel
Gerald R. Mylroie

Liaison to Town Council

Gary Beers

September 19, 2012

Mr. John P. Bohenko
City Manager
City of Portsmouth
1 Junkins Avenue
Portsmouth, NH 03801

re: Memorial Project Support

Dear Mr. Bohenko,

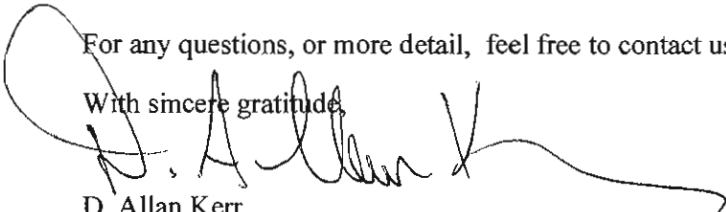
Built and homeported at Portsmouth Naval Shipyard, USS THRESHER (SSN 593), was lost in the Gulf of Maine during a post-overhaul test dive on April 10th 1963, along with the 129 gallant crew, officers, and civilian employees from the Shipyard and elsewhere. Those lost were all residents in our towns. They were neighbors, friends, with family in our schools.

With endorsement from the Town of Kittery, a group of local citizens and civic leaders are conducting a project to emplace a 129' flagpole and monument in Kittery's Memorial Circle on Sunday, April 7th, 2013, as a permanent memorial. Details are found on our website noted above.

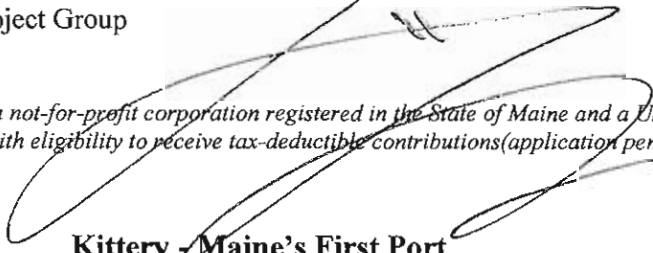
Contributions are more than welcome, but mostly we seek your endorsement and assistance in getting the word out in your Town/City. I respectfully request of your municipal officers a public expression of support for the project. And if it be consistent with your policies, a link on your website to the project's, would be most appreciated.

For any questions, or more detail, feel free to contact us at one the above listed addresses.

With sincere gratitude,


D. Allan Kerr
Thresher Memorial Project Group

Kittery Maine Improvement Foundation is a not-for-profit corporation registered in the State of Maine and a US Internal Revenue Service 501(c) 3 corporation with eligibility to receive tax-deductible contributions(application pending).


**Kittery - Maine's First Port
Incorporated 1647**

USS Thresher Memorial

Thresher Memorial Project Group
P.O. Box 321
Kittery, ME 03904

Telephone: 207-712-6333
E-mail: tmpg2013@gmail.com
Web: <http://threshermemorialkittery.sharepoint.com>

Under the auspices of:
Kittery Maine Improvement Foundation

**50th Memorial Dedication — Memorial Circle, Kittery Maine
April 07, 2013**



Peter J. Loughlin

ATTORNEY AT LAW

LEONARD COTTON HOUSE • STRAWBERRY BANKE
144 WASHINGTON STREET
P.O. BOX 1111
PORTSMOUTH, NH 03802-1111

TELEPHONE 603-431-6466
FAX 603-436-4079

E-MAIL
peter.loughlin@pjllaw.com

September 25, 2012

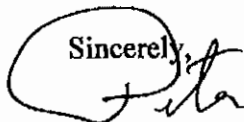
John P. Bohenko
Portsmouth City Manager
Portsmouth City Hall
Junkins Avenue
Portsmouth, N.H. 03801

Re: Parking Spaces in Front of Portwalk Hanover Street Garage Entrance

Dear City Manager Bohenko:

At its February 16, 2012 meeting, the Parking and Traffic Safety Committee voted to approve the Portwalk Site Plan calling for "the removal of two parking spaces on Hanover Street to accommodate the parking garage entrance." At its March 5, 2012 meeting the City Council voted to accept the recommendation of the Parking and Traffic Safety Committee. I am not certain if additional Council action is necessary concerning these parking spaces, however, if additional steps are necessary, it is respectfully requested that the Council take the appropriate action.


Sincerely,



Peter J. Loughlin

**CITY OF PORTSMOUTH
PORTSMOUTH, NH 03801**

Office of the City Manager

Date: September 27, 2012
To: Honorable Mayor Eric Spear and City Council Members
From: John P. Bohenko, City Manager 
Re: City Manager's Comments on October 1, 2012 City Council Agenda

6:00 p.m. – Non-meeting with counsel.

For details on this matter, please refer to the confidential envelope inserted in the inside pocket of your binder.

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Presentation:

1. **Presentation to Retiring Welfare Director Keith Bates.** Keith Bates has decided to retire from the City after nineteen (19) years as the City's Welfare Director. He will start a new chapter in his life as the Community Services Director at Rockingham Community Action. During his 19 years with the City, Keith has done an outstanding job in the role of Welfare Director, staying within his budget every year. He also has been very active in the New Hampshire Local Welfare Administrator's Association serving as the President for nine (9) years. He was appointed by NH Governor John Lynch to serve as a Member for the NH Interagency Council on Homelessness from 2003 to 2009 and as a member for the Governor's TANF (Temporary Assistance to Needy Families) Council from 2006 - 2008 just to name a few. I would like to present him with a chair from the City Council and fellow employees in gratitude for his years of dedicated service and wish him the best of luck in his new position.

Acceptance of Grants and Donations:

1. **Acceptance of Donations to Fire Department Re: Kearsarge Project.** The Fire Department has received the following donations totaling \$5,990.00 for the Kearsarge Project:

•	Anonymous	\$ 40.00
•	William B. Hart	\$ 100.00
•	The Sharon R. Berger Trust	\$ 100.00
•	Carla Fletcher Johnson	\$ 250.00
•	Donald E. & Ann F. Hare	\$ 500.00
•	Northeast Auctions By Ronald Bourgeault LLC	\$5,000.00

I would recommend that the City Council move to approve and accept the donations to the Portsmouth Fire Department, as listed. Action on this matter should take place under Section VIII of the Agenda.

Items Which Require Action Under Other Sections of the Agenda:

1. **First Reading of Proposed Resolution and Ordinance Amendments:**

- 1.1 **Report Back from Planning Board and First Reading of Proposed Ordinance which would amend the Zoning Ordinance, Chapter 10, to Rezone 143 Daniel Street (former Connie Bean Property) from Municipal to Central Business B (CBB) and also, to place that property in the Downtown Overlay District (DOD).** Attached under Section IX of the Agenda is a proposed Ordinance and map which would amend Zoning Ordinance, Chapter 10, to rezone 143 Daniel Street (former Connie Bean property) from Municipal to Central Business B (CBB) and also, to place that property in the Downtown Overlay District (DOD).

As you will recall, at the August 20, 2012 City Council meeting, the Council referred a proposed rezoning from Municipal to Central Business B (CBB), and also that it be included with the Downtown Overlay District (DOD) to the Planning Board for report back. Attached is a memorandum from Rick Taintor, Planning Director, regarding this matter. At its September 20, 2012 meeting, the Planning Board voted to recommend the rezoning of this property.

I would recommend the City Council move to pass first reading and schedule a public hearing and second reading of the proposed Ordinance Amendments, as presented, at the October 22, 2012 City Council meeting. Action on this item should take place under Section IX of the Agenda.

2. **Public Hearings of Proposed Ordinances and Resolutions:**

2.1 **Public Hearing and Adoption of Proposed Bonding Resolutions Re: Citywide and School Facilities Improvements.** As a result of the September 17th City Council meeting, under Section VII of the Agenda, I am bringing back for public hearing and adoption **the attached Bonding Resolutions** of up to Two Million Seven Hundred Sixty-Seven Thousand Dollars (\$2,767,000) for the FY 2013 – 2018 Capital Improvement Projects. The following list identifies two separate resolutions:

a) **Resolution for Bond Authorization of up to \$2,267,000 for FY13 Citywide, Bridge, Street and Sidewalk Improvements.**

- **Downtown Sidewalk Replacement Program** **\$700,000.00**

This project involves the replacement of the sidewalks on Daniel Street from Market Square to the Wright Avenue Parking Lot. The existing sidewalks are made of concrete, asphalt and brick in some locations and are in poor condition due to wear and tear and age. Work will include resetting of granite curbing, new brick walking surface, period lighting and landscaping where appropriate. This project will tie together similar work previously completed on adjoining streets.

- **Sagamore Creek Bridge Replacement** **\$367,000.00**

This project involves funding the construction of the replacement of the Sagamore Creek Bridge on Rte 1A. Included with the bridge replacement is the reconstruction of the roadway approaches from Shaw Road to Rte 1B/Rte 1A intersection. Current schedule has project bidding in May-June 2013 with actual construction starting August 2013 through November 2014. Funding requested is for matching funds for federal/state grants.

- **McDonough Street Area Improvements Project** **\$400,000.00**

This project is at the request of the Neighborhood Association to have new sidewalks and traffic calming measures installed throughout the McDonough Street Area, and it provides funding for Phase 3 of the project. The main purpose of this project is to enhance safety for the residents and others who travel through this area on foot, by bicycle or motor vehicle. The work includes water, sewer, storm drainage, paving, curbing, sidewalks and associated landscaping.

- **Aldrich Road Traffic Safety Improvements** **\$300,000.00**

Aldrich Road has been identified as a high traffic connector between Middle Street and Islington Street which are both major arterial streets.

This project is to construct traffic calming methods such as curbing, reduction of travel widths and intersection realignment. These improvements will slow traffic speeds, discourage through traffic and increase pedestrian safety in the corridor.

- Pease International Tradeport Roadway Rehabilitation \$500,000.00

Per the Municipal Services Agreement between the City and the Pease Development Authority, the City shall provide Public Works services in the non-airfield area of the Tradeport. These services include maintaining and repairing roads, streets and sidewalks. These funds will provide for rehabilitation of roadway infrastructure within the Tradeport similar to the program conducted upon the roadway system in the remaining sections of the City.

- b) **Resolution for Bond Authorization of up to \$500,000 for FY13 for School Facilities Improvements:** The School Department has maintenance responsibilities for seven buildings with over 600,000 square feet of space. These funds will be utilized for the following facility upgrades:

- Replacement of the older sections of the high school roof, not replaced under previous projects, which are now leaking.
- Elementary school computer lab building infrastructure improvements to keep pace with newer technology upgrades.
- Replacement of the existing boiler at New Franklin School with a new energy efficient model providing a healthier student environment and energy savings.

On Monday evening, Steve Parkinson, Public Works Director and Steve Bartlett, School Business Administrator, will make presentations regarding this matter.

I would recommend that the City Council move the following motions:

- 1) Move to adopt the proposed Bond Resolution for Citywide Improvements in the amount up to \$2,267,000 as submitted.*
- 2) Move to adopt the proposed Bond Resolution for School Facilities Improvements in the amount of up to \$500,000 as submitted.*

Please note that Bonding Resolutions require two readings and a public hearing and two-thirds vote of the City Council. Action on this item should take place under Section IX of the Agenda.

2.2 **Public Hearing/Second Reading of Various Housekeeping Amendments to the City's Code of Ordinances.** As a result of the September 17th City Council meeting, under Section VII of the Agenda, I am bringing back for public hearing and second reading the **attached Ordinance** with various housekeeping amendments to the City's Code of Ordinances as follows:

- A. That Chapter 1, Article VI - RESIDENCY REQUIREMENTS of the Ordinances of the City of Portsmouth be deleted in its entirety;

(Explanation not part of ordinance: Passage of this ordinance would delete department head residency requirement which was ruled unconstitutional by the Court in the early 1980s.)

- B. That Chapter 3, Article I, Section 3.111 - HOGS of the Ordinances of the City of Portsmouth be deleted in its entirety;

(Explanation not part of ordinance: Passage of this ordinance would eliminate a provision which allowed the Health Officer to issue permits for the keeping of hogs, "within the compact part of the City".)

- C. That Chapter 5, Article I, Section 5.102 - RESIDENTS OF THE CITY of the Ordinances of the City of Portsmouth be deleted in its entirety;

(Explanation not part of ordinance: Passage of this ordinance would remove from the ordinances a requirement that members of the Fire Department, "establish residence anywhere within a ten mile direct line radius of the Central Fire Station" as well as other requirements, all of which have been superseded by collective bargaining.)

- D. That Chapter 5, Article I, Section 5.103 -AGE LIMIT of the Ordinances of the City of Portsmouth be deleted in its entirety;

(Explanation not part of ordinance: Passage of this ordinance would remove an unused provision which would prevent persons under the age of 21 or over the age of 35 from being, "appointed a permanent fireman" as well as remove an age limitation on the now non-existent call Fire Department.)

- E. That Chapter 6, Article VI - DANCING of the Ordinances of the City of Portsmouth be deleted in its entirety;

(Explanation not part of ordinance: Passage of this ordinance would eliminate an obsolete licensing provision regarding public dances in the City which requires a license; requires a fee; requires the City Manager approve the location of the dance; calls for police attendance at each dance; requires a matron to be, "in charge of the ladies parlor and toilet" and establishes hours when dances are allowed.)

- F. That Chapter 9, Article II - SUNDAY ORDINANCES of the Ordinances of the City of Portsmouth be deleted in its entirety;

(Explanation not part of ordinance: Passage of this ordinance would eliminate a series of unenforced ordinances which prohibit or limit amateur or professional sports, "moving pictures and theatricals" and certain retail trades on Sunday.)

At the City Council meeting of September 17, 2012, the Council indicated an interest in retaining certain ordinances which have been deleted from the ordinance book for historical reference purposes. The Council is interested in developing a method which would allow for easy review of selected ordinances which illustrate the changing circumstances of life in the City (for example, an ordinance which allows hogs to be kept in the downtown area with a permit from the Health Officer).

As a preliminary point, it should be noted that all repealed ordinances are kept on permanent record in the office of the City Clerk. However, that permanent file does not allow for easy review. Secondly, it is the City Attorney's operating assumption that most ordinances which are repealed by the Council such as traffic ordinances and zoning ordinances do not have historical interest and do not need to be kept available for ready review.

With those thoughts in mind, it is the City Attorney's recommendation that the Council by motion request that an appendix be added to the City's ordinance book. The appendix might be entitled, "Repealed Ordinances of Historical Interest". The City Council could then decide on a case by case basis whether to put any particular repealed ordinance into the appendix.

There would be no particularly formalities involved in the establishment of such an appendix, a motion passed by the Council directing that it be prepared would be sufficient authority for the action to be taken.

I would recommend the City Council move the following motions:

- 1) Move to pass second reading and schedule a third and final reading of the proposed Ordinance Amendments, as presented, at the October 22, 2012 City Council meeting, and,*
- 2) Move to add an appendix to the City's Ordinance Book.*

Action on this item should take place under Section IX of the Agenda.

2.3 **Public Hearing/Second Reading of Proposed Ordinance Amendment to Chapter 7, Article I, Section 7.102 – Parking Meter Zones.** As a result of the September 17th City Council meeting, under Section VII of the Agenda, I am bringing back for public hearing and second reading the **attached proposed Ordinance amendment** to Chapter 7, Article I, Section 7.102 – Parking Meter Zones. Also, **attached is a map**, regarding the following proposed amendment:

Section 7.102: PARKING METER ZONES

All of those streets, parts of streets and off-street parking lots, the time for parking upon which is limited by any ordinance of the City of Portsmouth, and any such areas the time for parking upon which may at any time hereafter be limited by any ordinance of the City or any amendment thereto are designated as parking meter zones. Parking **in parking meter zones at metered spots upon streets or in off-street metered lots** shall be at the rate of \$1.50 per hour with the **for a** maximum time permitted **for of** parking of three (3) **consecutive** hours, unless otherwise established by ordinance. **The rate for such parking shall be:**

A. DOWNTOWN HIGH OCCUPANCY ZONE:

Parking shall be at the rate of one dollar fifty cents (\$1.50) per hour in the following areas:

- 1. Daniel Street, starting at Chapel Street through to Market Square**
- 2. Bow Street, starting at Chapel Street through to Market Street**
- 3. Congress Street, starting at Market Square through to Chestnut Street**
- 4. Pleasant Street, starting from Court Street through to Market Square**
- 5. Market Street, starting from Moffatt-Ladd House through to Market Square.**

B. Parking in all other parking meter zones shall be at the rate of one dollar (\$1.00) per hour.

On Monday evening before the public hearing, Steve Parkinson, Public Works Director, will give a brief presentation regarding this matter. Also, I have **attached** an **economic impact sheet** regarding this matter. Please note that I have included what additional revenue would be received in the event the City Council increased the fines from \$10.00 to \$15.00.

I would recommend the City Council move to pass second reading and schedule a third and final reading of the proposed Ordinance Amendments, as presented, at the October 22, 2012 City Council meeting. Action on this item should take place under Section IX of the Agenda.

Consent Agenda:

1. **Acceptance of Police Department Donations.** Attached under Section VIII of the Agenda is a memorandum, dated September 19, 2012, from John F. Golumb, Chairman of the Portsmouth Police Commissioners, and Police Chief Stephen J. DuBois, requesting that the City Council approve the following donations:
 - a) A donation in the amount of \$500.00 from St. Andrew's Lodge #56 in support of the Portsmouth Police Honor Guard.
 - b) A donation in the amount of \$48.00 from Dr. and Mrs. David Ferland in support of the Portsmouth Police Explorer Cadets.
 - c) A donation in the amount of \$45.00 from Mr. Frank Mastan in support of the Portsmouth Police Honor Guard.

The Police Commission is submitting this information pursuant to City Policy Memorandum #94-36 for City Council approval and acceptance.

I would recommend that the City Council move to approve and accept the donations to the Portsmouth Police Department, as listed. Action on this matter should take place under Section VIII of the Agenda.

2. **Request for Licenses to install Projecting Signs.** Attached under Section X of the Agenda are the following requests for projecting sign licenses (see attached memorandums from Rick Taintor, Planning Director):
 - Paul Ambrose, owner of Grain Surfboards Wood Shop for property located at 74 Congress Street
 - Hans and Linda Van der Does, owners of Toko Indo, Inc. for property located at 111 Market Street

I would recommend the City Council move to approve the aforementioned Projecting Sign Licenses as recommended by the Planning Director and, further, authorize the City Manager to execute License Agreements for these requests. Action on this matter should take place under Section X of the Agenda.

City Manager's Items Which Require Action:

1. **Proposed Work Session Re: Report Back on Parking Garage Site Selection Committee.**
On Tuesday, September 25th, the Parking Garage Site Selection Committee met and reviewed a draft of its final report to the City Council. As a result, it is anticipated the Committee will have its report ready next week. The Committee is requesting that the City Council establish a work session on Monday, October 15, 2012, at 6:30 p.m., in City Council Chambers to review and present this report.

I would recommend the City Council move to establish a Work Session on Monday, October 15, 2012 at 6:30 p.m. in City Council Chambers regarding a review and presentation of the final report from the Parking Garage Site Selection Committee.

Informational Items:

1. **Events Listing.** For your information, **attached is a copy of the Events Listing** updated after the last City Council meeting on October 1, 2012. In addition, this now can be found on the City's website.
2. **Draft City Council Retreat Agenda.** For your information, **attached is a draft agenda for the City Council Retreat**
3. **Report Back Re: Voter ID/Reporting Times.** As requested by the City Council, **attached is a memorandum from Kelli Barnaby, City Clerk,** regarding Voter ID and election reporting times. If you have any questions regarding the report back, Kelli Barnaby will be available at Monday's meeting to answer them.
4. **Report Back Re: Request by Steven Kelm for an Easement over the Connie Bean Parking Lot.** As you may recall, at its May 21, 2012 meeting, the City Council referred the aforementioned matter to the Planning Board for report back to the City Council. **Attached is a memorandum from Rick Taintor, Planning Director,** regarding this matter. On September 20, 2012, the Planning Board voted to recommend that no action be taken on the request for an easement.
5. **Fall 2012 Household Hazardous Waste Collection Notice.** For your information, **attached is a notice regarding the Fall 2012 Household Hazardous Waste Collection Day** scheduled for Saturday, October 27, 2012.

Run: 9/24/12
3:58PM

Event Listing by Date

Page: 1

Starting Date: 1/ 1/2012

Ending Date: 8/31/2013

Start End	Type Description	Location	Requestor	Vote Date
1/ 1/2012 1/ 1/2012	ROAD RACE Stu Simon is the contact for this event - 436-2014. This event begins at 11:00 a.m.	Little Harbour School	Great Bay Services	4/ 4/2011
2/13/2012 2/13/2012	CONCERT Vernis Jackson is the contact for this event.	Chestnut Street	African Burying Ground Committ	12/19/2011
3/11/2012 3/11/2012	ROAD RACE Todd Hanson is the contact for this event. He can be reached at 436-2551. This event starts at 10:30 a.m.	Pease Tradeport	St. Paddy's 5 Miler	3/15/2012
3/25/2012 3/25/2012	ROAD RACE Donald Allison is the contact for this event. This event begins at Portsmouth High School to Route 1A South. The event begins at 11:00 a.m.	Portsmouth High School	Eastern States 20 Mile	1/17/2012
4/14/2012 4/14/2012	ROAD RACE Robert Sutherland, Jr. is the contact for this event. This event begins and ends at the Baptist Church on Miller Avenue. Race starts at 9:00 a.m.	Baptist Church - Miller Avenue	St. John's Lodge - Out of Hibe	2/ 6/2012
4/14/2012 4/14/2012	WALK Heidi R. Roy, Development Manager is the contact for this event. This event begins and ends at Little Harbour School, from 10:00 a.m. to 2:00 p.m.	Little Harbour School	National Multiple Sclerosis So	12/19/2011
4/15/2012 4/15/2012	ROAD RACE Olivia Kopri is the contact for this event. This event begins at approximately 11:00 a.m. This event starts and finishes at Martin's Point Health Care.	Pease Tradeport	Sexual Assault Support Service	2/ 6/2012
4/15/2012 4/15/2012	WALK Randy Eaton is the contact of this event. The event beings at City Hall and ends at Prescott Park, starting at 1:00 p.m.	City Hall	Walk for Faith	12/19/2011
5/ 6/2012 1/ 3/2012	BIKE TOUR Kathryn M. Libby is the contact for this event. This event begins at 7:00 a.m. and ends at approximately 4:00 p.m.	Little Harbour School	American Lung Association	12/19/2011
5/ 6/2012 5/ 6/2012	FESTIVAL Barbara Massar is the contact for this event. This event begins at Noon until 4:00 p.m.	Downtown Portsmouth	Pro Portsmouth - Children's Da	1/18/2012
5/ 6/2012 5/ 6/2012	WALK Barbara Kautz is the contact for this event (207-363-5833). This event begins at 10:00 a.m. and the walk starts at 2:00 p.m. and ends around 5:00 p.m.	Lower Parking Lot of City Hall	AIDS Response Seacoast	1/17/2012
5/12/2012 5/12/2012	ROAD RACE Kimberly McGlinchey and Deirdre Barrett are the ECO Club Advisors and they are the contacts for this event. The time of this event is 1:00 p.m. to 3:00 p.m.	Pease Tradeport	Portsmouth High School ECO Clu	2/21/2012

Event Listing by Date

Starting Date: 1/ 1/2012

Ending Date: 8/31/2013

Start End	Type Description	Location	Requestor	Vote Date
5/12/2012 5/12/2012	ROAD RACE Deborah Peretz is the contact for this event. This event begins at 9:00 a.m.	Strawberry Banke	Susan G. Komen for the Cure	10/ 3/2011
5/19/2012 5/20/2012	BIKE TOUR Kelly Sicard is the contact for this event. Tel. (603)669-2411 ex. 120	Pease International Tradeport	Breathe New Hampshire	3/ 5/2012
5/19/2012 5/19/2012	ROAD RACE Doug Bates is the contact for this event. This event is part of the Greater Portsmouth Chamber of Commerce Road Race series. This event begins and ends at the YMCA on Peverly Hill Road. **This event has been canceled.	YMCA - Peverly Hill Road	GPCC - YMCA - CANCELED	12/19/2011
5/20/2012 5/20/2012	MARCH Contact Mylene Hollick. Starting and Finishing at Little Harbour Elementary School from 9:00 a.m. to 1:00 p.m.	Little Harbour School	Seacoast March for Babies	5/ 7/2012
5/27/2012 5/27/2012	ROAD RACE Jeanine Sylvester is the contact for this event. This event begins at 11:00 a.m.	Redhook Ale Brewery	Runner's Alley	2/ 6/2012
6/ 8/2012 6/ 8/2012	FESTIVAL Barbara Massar is the contact for this event.	Downtown	Market Square Day	9/ 4/2012
6/ 8/2012 6/ 8/2012	FESTIVAL Barbara Massar is the contact for this event. This event begins at 9:00 a.m, to 4:00 p.m.	Market Square	Pro Portsmouth	9/ 4/2012
6/ 8/2012 6/ 8/2012	ROAD RACE Barbara Massar is the contact for this event. This is the Market Square Day Road Race that starts at 9:00 a.m. in Market Square.	Starts in Market Square	Pro Portsmouth - Market Square	2/17/2012
6/ 9/2012 6/ 9/2012	FESTIVAL Barbara Massar is the contact for this event. This event begins at 9:00 a.m. to 4:00 p.m.	Downtown Portsmouth	Pro Portsmouth - Market Square	1/17/2012
6/23/2012 6/23/2012	FESTIVAL This is a Summer in the Street Music Series. It begins at 5:00 p.m. to 9:30 p.m.	Downtown - Pleasant Street/State and Square	Pro Portsmouth - summer in the	1/17/2012
6/24/2012 6/24/2012	MARCH This event begins at 8:30 a.m. - the route from the William Pitt Tavern on Court Street to Atkinson Street down State Street then up Chapel Street to the Church. Robert Sutherland, Jr. is the contact for this event - 436-1095.	Masonic Lodge - Miller Avenue	St. John's Lodge	6/11/2012

Event Listing by Date

Starting Date: 1/ 1/2012

Ending Date: 8/31/2013

Start End	Type Description	Location	Requestor	Vote Date
6/30/2012 6/30/2012	FESTIVAL Barbara Massar is the contact for this event. This is Summer in the Streets event beginning at 5:00 p.m. to 9:00 p.m.	Downtown - Pleasant Street/State and Square	Pro Portsmouth - Summer in the	1/17/2012
7/ 3/2012 7/ 3/2012	FIREWORKS Fireworks begin at 9:15 p.m.	Leary Field	City of Portsmouth	1/1
7/ 7/2012 7/ 7/2012	FESTIVAL Barbara Massar is the contact for this event. This is a part of the Summer in the Streets series that begins at 5:00 p.m. and ends at 9:30 p.m.	Downtown - Pleasant Street/State and Square	Pro Portsmouth - Summer in the	1/17/2012
7/ 7/2012 7/ 7/2012	ROAD RACE Doug Bates is the contact for this event. This event is part of the Road Race Series. It begins and ends at Little Harbour School at 9:00 a.m.	Little Harbour School	GPCC - Harbour Trail	12/19/2011
7/ 8/2012 7/ 8/2012	PARADE Contacts: Peter Somssich and Josh Denton Begins from City Hall lower lot area at 2:00 p.m. and proceed through downtown.	Begins at City Hall lower lot area and proceeds th	Welcome Home, Iraq Veterans Pa	3/19/2012
7/14/2012 7/14/2012	FESTIVAL Barbara Massar is the contact for this event. This event is part of the Summer in Street Series. It begins at 5:00 to 9:30 p.m.	Downtown - Pleasant Street/State and Square	Pro Portsmouth - Summer in the	1/18/2012
7/14/2012 7/14/2012	FUND Contact:: Mark Herrholz, Secretary, Portsmouth Professional Fire Fighters	Market Square	Portsmouth Professional Firefi Boot Drive for MDA 8:00 a.m. to 5:00 p.m.	5/21/2012
7/15/2012 7/15/2012	ROAD RACE Brenda M. Blonigen is the contact of this event. Her cell number is (603) 475-4080	Pease Tradeport - Great Bay Community College	The Minuteman Fund	3/ 5/2012
7/21/2012 7/21/2012	FESTIVAL Barbara Massar is the contact for this event. This event is part of the Summer in the Streets begins at 5:00 p.m. to 9:30 p.m.	Downtown - Pleasant Street - between State Street	Pro Portsmouth - Summer in the	1/17/2012
7/28/2012 7/28/2012	FESTIVAL Barbara Massar is the contact for this event. This event is part of the Summer in the Streets series that begins at 5:00 p.m. and ends at 9:30 p.m.	Downtown - Pleasant Street - between State Street	Pro Portsmouth - Summer in the	1/17/2012
7/28/2012 7/28/2012	RACE Contact Alyssa Aldrich Close Chestnut Street on Saturday, July 28, 2012 from 4:00 p.m. to 6:00 p.m. (Rain date of Saturday, August 4, 2012)	Chestnut Street	Big Brothers Big Sisters of th	5/ 7/2012
8/ 2/2012 8/ 2/2012	ROAD RACE Doug Bates is the contact for this event. This event is part of the Road Race series. It begins and ends at Peirce Island at 6:00 p.m.	Peirce Island	GPCC - Portsmouth Rotary Club	12/19/2011

Event Listing by Date

Starting Date: 1/ 1/2012

Ending Date: 8/31/2013

Start End	Type Description	Location	Requestor	Vote Date
8/ 4/2012 8/ 4/2012	FESTIVAL Barbara Massar is the contact for this event. This event is part of the Summer in the Street series which begins at 5:00 p.m. and ends at 9:30 p.m.	(Raindate)Downtown - Pleasant Street/State and Squ	Pro Portsmouth - Summer in the	1/17/2012
8/ 8/2012 8/ 8/2012	FESTIVAL Doug Bates is the contact for this event. This is the 2012 Greater Portsmouth Chamber of Commerce Annual Dinner "Celebrating Portsmouth Business".	Pleasant Street from State to Congress Street	Greater Portsmouth Chamber of	2/17/2012
8/11/2012 8/11/2012	SIDEWALK Alan Keith is the contact on this event. This is a sidewalk sale on the south side of the Connors Cottage from 8:00 a.m. to 1:00 p.m.	Connors Cottage	Alan Keith	8/ 6/2012
8/18/2012 8/18/2012	BIKE TOUR Heidi R. Roy, Development Manager is the contact for this event. Her contact number: 623-3502. The race enters Portsmouth on Ocean Road to Banfield Road to a left on Peverly Hill Road, Right onto Middle Road, bear right onto South Street, right onto Marcy Street, left on Route 1B south, across into New Castle follow thru New Castle, left onto Sagamore Road to rotary, around rotary to Route 1A south to Odiome State Park	Thru South End	National Multiple Sclerosis So	4/ 2/2012
8/18/2012 8/18/2012	FUND Contact: Mark Herrholz, Secretary, Portsmouth Professional Firefighters - Boot Drive for MDA 8:00 a.m. to 5:00 p.m.	Market Square	Portsmouth Professional Firefi	5/21/2012
8/18/2012 8/18/2012	TOUR Christina Mirasolo is the contact for this event. She can be reached on her cell 781-389-0427. This is a Red Carper Roll Out Event - outsidet of the 100 Club on High Street from 5:45 p.m. to 6:45 p.m.	100 Club - High Street	Destination Partners	8/ 6/2012
9/ 3/2012 9/ 3/2012	ROAD RACE Sister Mary Agnes is the contact for this event. This event begins at 9:00 a.m. on Pease Tradeport.	Pease Tradeport	St. Charles Children's Home	8/ 6/2012
9/ 9/2012 9/ 9/2012	BIKE TOUR Susanne Delaney or Catherine Keenan are the contacts for this event. This event begins and ends at Market Square.	Downtown	Portsmouth Criterium	12/ 6/2011
9/14/2012 9/16/2012	TELLURIDE Chris Curtis is the contact for this event. He can be reached at 766-2199. This is the Annual Telluride by the Sea Weekend Celebration of Film. They will be closing Chestnut Street from Congress to Porter Street. They will also be hanging a banner across the Congress Stree end of Chestnut,	Chestnut Street	Music Hall	7/16/2012
9/15/2012 9/15/2012	ROAD RACE Doug Bates is the contact for this event. This event is part of the Road Race series - it begins at 9:00 a.m.	Little Harbour School	GPCC - BreastCancerStories.org	12/19/2011
9/15/2012 9/16/2012	TOUR Caroline Amport (686-4338) and Nancy Pollard are the contacts for this event. This event begins on Saturday, September 15th from 9:00 a.m. to 1:00 p.m. and Sunday, September 16th - 11:00 a.m. to 3:00 p.m.	South End	Friends of the South End	2/ 6/2012

Event Listing by Date

Starting Date: 1/ 1/2012

Ending Date: 8/31/2013

Start End	Type Description	Location	Requestor	Vote Date
9/22/2012 9/22/2012	FUND	Prescott Park	New Hampshire Fish and Lobster	/ /
9/23/2012 9/23/2012	WALK Caitlyn Mosher Ellis, Development Officer is the contact for this event. This event begins and ends at Strawberry Banke. Set up 6:00 a.m., race begins at 10:00 a.m., Post walk cleanup completed by approx. 2:00 p.m.	Strawbery Banke	Alzheimer's Association	7/16/2012
9/29/2012 9/30/2012	FESTIVAL Maritime Folk Festival on September 29th and September 30th - On September 29th.	Portsmouth - downtown area	Maritime Folk Festival	6/11/2012
9/29/2012 9/29/2012	ROAD RACE Karen Butz Webb is the contact for this event. This event begins and ends at Portsmouth High School. the course starts at Portsmouth High School, left onto South Street, right onto Middle Street, bear right to Court Street, right onto Marcy Street back to South and finishing at the PHS.	Portsmouth High School	Project Safety	2/21/2012
9/29/2012 9/29/2012	WALK Ken La Valley is the contact for this event - 603-862-4343. Registration for this event begins at 8:00 a.m. and the walk duration is 10:00 a.m. to Noon. The walk would begin and end on Peirce Island near the outdoor pool. Walkers would make a 2.6 mile loop starting from Peirce Island to Marcy Street, continuing onto South Street, Miller Avenue, Middle Street, State Street and finishing at Peirce Island.	Peirce Island	American Foundation for Suicid	4/ 2/2012
10/ 4/2012 10/ 4/2012	VIGIL Marsie Silvestro, Executive Director is the contact for this event. This event is from 6:00 p.m. to 7:00 p.m. at the Vaughan Mall.	Vaughan Mall	A Safe Place	9/17/2012
10/13/2012 10/13/2012	ROAD RACE Doug Bates is the contact for this event. This event is the for the Community Child Care and it is part of the Road Race series. This event begins at 7:00 a.m. to 12:00 p.m. Catherine Edison, Development Director of Community Child Care Center is also a contact. This event has changed locations from Little Harbour School.	Community Campus - 100 Campus Drive	GPCC - Community Child Care	8/ 6/2012
11/11/2012 11/11/2012	ROAD RACE Jay Diener, Co-Race Director is the contact for this event. This race begins and ends at Portsmouth High School.	Portsmouth High School	Seacoast Half Maranthon	3/20/2012
11/22/2012 11/22/2012	ROAD RACE Doug Bates is the contact for this event. This event is part of the Road Race Series. The event begins at 8:30 a.m.	Prescott Park	GPCC - Seacoast Rotary Club -	12/19/2011
12/ 1/2012 12/ 1/2012	FESTIVAL Pat Remick is the contact for this event. This event is at 5:00 p.m. in Market Square.	Market Square	Tree Lighting	/ /
12/ 1/2012 12/ 1/2012	PARADE Pat Remick is the contact for this event. This event starts at 6:00 p.m. at 800 Islington Street - up Islington Street - cross over to Congress Street thru Market Square - turn onto Pleasant Street - ends the parking lot at the corner of Junkins and Parrott Avenue.	Islington Street to Market Square	Holiday Parade	/ /

Run: 9/24/12
3:58PM

Event Listing by Date

Page: 6

Starting Date: 1/ 1/2012

Ending Date: 8/31/2013

Start End	Type Description	Location	Requestor	Vote Date
12/31/2012 12/31/2012	FESTIVAL Barbara Massar is the contact for this event.	Market Square	Pro Portsmouth	9/ 4/2012
1/ 1/2013 1/ 1/2013	ROAD RACE Doug Bates is the contact for this event. This event is part of the Road Race series.	Little Harbour School	GPCC - Great Bay Servies	12/19/2011
5/ 5/2013 5/ 5/2013	FESTIVAL Barbara Massar is the contact for this event. This event takes place in various locations downtown.	Downtown - Various locations	Children's Day	9/ 4/2012
6/ 8/2013 6/ 8/2013	ROAD RACE Barbara Massar is the contact for this event. This event begins and ends at Market Square.	Downtown	Market Square Road Race	9/ 4/2012
6/22/2013 6/22/2013	MUSIC Barbara Massar is the contact for this event. This is part of the Summer in the Streets series which begins at 5:00 p.m. and ends at 9:30 p.m.	Pleasant Street	Pro Portsmouth - Summer in the	9/ 4/2012
6/29/2013 6/29/2013	MUSIC Barbara Massar is the contact for this event. This is part of the Summer in the Streets series that starts at 5:00 p.m. to 9:30 p.m.	Pleasant Street	Pro Portsmouth - Summer in the	9/ 4/2012
7/ 6/2013 7/ 6/2013	MUSIC Barbara Massar is the contact for this event. This is part of the Summer in the Streets series begins at 5:00 p.m. and ends at 9:30 p.m.	Pleasant Street	Pro Portsmouth - Summer in the	9/ 4/2012
7/13/2013 7/13/2013	MUSIC Barbara Massar is the contact for this event. This is part of the Summer in the Streets series which begins at 5:00 p.m. and ends at 9:30 p.m.	Pleasant Street	Pro Portsmouth - Summer in the	9/ 4/2012
7/20/2013 7/20/2013	MUSIC Barbara Massar is the contact for this event. This is part of the Summer in the Streets series which begins at 5:00 p.m. and ends at 9:30 p.m.	Pleasant Street	Pro Portsmouth - Summer in the	9/ 4/2012
7/27/2013 7/27/2013	MUSIC Barbara Massar is the contact for this event. This event is part of the Summer in the Streets series which begins at 5:00 p.m. and ends at 9:30 p.m.	Pleasant Street	Pro Portsmouth - Summer in the	9/ 4/2012
8/ 3/2013 8/ 3/2013	MUSIC Barbara Massar is the contact for this event. This event is part of the Summer in the Streets series which begins at 5:00 p.m. and ends at 9:30 p.m.	Pleasant Street	Pro Portsmouth - Summer in the	9/ 4/2012

CITY COUNCIL RETREAT

SATURDAY, OCTOBER 27, 2012

8:00 A.M. TO 3:00 P.M.

**PORTSMOUTH PUBLIC LIBRARY
LEVENSON ROOM**

Agenda

- 8:00 a.m. – 8:15 a.m. **Coffee**
- 8:15 a.m. – 8:30 a.m. **Introduction**
John P. Bohenko, City Manager
- 8:30 a.m. – 9:45 a.m. **FY 2014 Budget Process**
John P. Bohenko, City Manager
Judie Belanger, Finance Director
- Charter Requirements
 - Other Budget Process Ideas
 - Policy re: Use of Unassigned Fund Balance
- 9:45 a.m. – 10:15 a.m. **Bike Friendly Communities**
Rick Taintor, Planning Director
Peter Britz, Environmental Planner/Sustainability Coordinator
- 10:15 a.m. – 10:30 a.m. **Break**
- 10:30 a.m. – 11:00 a.m. **Senior Services Update**
Rus Wilson, Recreation Director
Mary Ann List, Library Director
David Moore, Community Development Director
- 11:00 a.m. – 12:00 p.m. **Water & Sewer Rate Study**
Dave Allen, Deputy City Manager
Peter Rice, Deputy Director of Public Works
- Impacts of any proposed changes to rate model
- 12:00 p.m. – 12:30 p.m. **Lunch**

12:30 – 1:45 p.m.

Wastewater Update

John P. Bohenko, City Manager

Dave Allen, Deputy City Manager

Peter Rice, Deputy Director of Public Works

1:45 p.m. – Finish

Non-meeting with counsel re: negotiations– RSA 91-A:2, I

Dianna Fogarty, Director of Human Resources

Thomas M. Closson, City Negotiator

Robert Sullivan, City Attorney

- Collective Bargaining

Adjournment

OFFICE OF THE CITY CLERK

MEMORANDUM

TO: John P. Bohenko, City Manager
FROM: Kelli L. Barnaby, City Clerk *KLb*
DATE: September 24, 2012
SUBJECT: Voter ID/Reporting Times

During the 2012 legislative session the legislature passed House Bill 1354, also known as the "Voter ID" Law. The new law is phasing in the photo identification requirements over a period of time.

The following is an outline of the law's requirements for 2012 as provided by the Secretary of State.

Voter ID Requirements:

What type of photo ID will I need in order to vote?

*For any election **before September 1, 2013**, the voter will be asked to provide one of the following:*

- Driver's license issued by any state (even if expired);
- ID card issued by NH DMV (Division of Motor Vehicles);
- US Armed Services ID card;
- US Passport (even if expired)
- Valid photo ID card issued by either the federal government or a state, county or municipal government;
- Valid student ID card
- Other photo ID deemed legitimate by the supervisors of the checklist, the moderator, or the clerk; or
- Verification of identity by a supervisor of the checklist, the moderator or the clerk

What if I do not have an approved photo ID?

Between November 1, 2012 and September 1, 2013, any voter who does not present an approved photo ID will be permitted to vote after executing a "challenged voter affidavit."

A voter who does not have an approved photo ID may obtain a free photo ID for voting purposes only by presenting a voucher from their town/city clerk or the Secretary of State to any NH DMV office that issues identification.

After November 1, 2012, if you filled out a "challenged voter affidavit" in order to vote on Election Day, you will receive a verification letter from the Secretary of State, requesting confirmation that you voted in the election. If you do not respond in writing to the Secretary of State within 90 days of the date it was mailed, the Attorney General will conduct an investigation to determine whether fraudulent voting occurred.

The September Primary voters received a one page Voter ID Law Explanatory Document as prepared by the Secretary of State and was part of the process of educating the public about the law's requirements. In addition, all new registered voters receive a copy of this Explanatory Document when registering to vote at the City Clerk's Office. We have also posted a copy of the Explanatory Document outside of our office, at the Library, on our website and information regarding the law in the e-newsletter.

The Voter Identification Card Voucher will be provided to those individuals that do not possess a form of identification that meets the requirements of the election laws of this state. However, the Secretary of State will advise the city and town clerk's when we are authorized to release the vouchers. Individuals will be required to bring the form to the Division of Motor Vehicles where the photo identification for voting purposes will be issued. The voucher does require the signature of the town or city clerk and city seal.

The Challenged Voter Affidavit is required to be completed by any voter that does not or refuses to provide a picture identification at the November 6, 2012 General Election. Each form will also require the signature of an election official.

It is my intention to have "greeters" at each polling location to assist those voters that do not or may refuse to show their picture identification.

Reporting Times:

There has been a question regarding the release of election results. Administrating an election is a very complex and intricate process comprised of many components that necessitate methodical procedures to ensure accuracy.

We released our election results in exactly the same fashion as many other communities.

Below is a chart of other communities' reporting times:

Community	Unofficial Results	Official Results	City/Town	# of Polling Places
Manchester	9:00 p.m.	1:45 a.m.	City	Multiple
Nashua	9:00 p.m.	After 12:00 a.m.	City	Multiple
Rochester	9:00 p.m.	3:00 a.m.	City	Multiple
Keene	<i>Does not Release</i>	11:30 p.m.	City	Multiple
Lebanon	7:30 p.m.	11:30 p.m.	City	Multiple
Berlin	9:50 p.m.	11:45 p.m.	City	Multiple
Bedford	<i>Does not Release</i>	10:15 p.m.	Town	One
Exeter	<i>Does not Release</i>	12:15 a.m.	Town	One
Newmarket	8:05 p.m.	10:00 p.m.	Town	One
Wolfeboro	<i>Does not Release</i>	10:00 p.m.	Town	One
Portsmouth	9:30 p.m.	12:15 a.m.	City	Multiple

There are 13 cities in the State of New Hampshire and the chart provides detailed information on 6 of the cities, with the remainder being sizable towns. Portsmouth's reporting times are similar to the cities and towns above which account for a substantial portion of the State's population.

Election Procedures:

This is what the City of Portsmouth does once the polls closed. The Moderators print a report generated from the voting machine and read it to those in attendance and a copy is posted in the Ward. A copy is then brought immediately to City Hall and posted outside the office for the public to view. These results are considered "unofficial" and do not include manual ballots to be hand counted or write-in votes.

The wards then tabulation the various categories required for reporting to the Secretary of State. These categories include but are not limited to ballots cast, ballot delivered, ballot uncast, spoiled ballots, hand count ballots, absentee ballots, write-in ballots and checklist totals. Additionally, in a Primary Election it is further tiered down to include how many Republican, how many Democratic, how many Undeclared took Republican or Democratic ballots and how many then returned to Undeclared status. In addition to how many new people registered to vote on Election Day, we were required to keep a tally of those voters that refused to provide picture identification. Moderators cannot return to City Hall until all ballots have been thoroughly processed and reconciled as they must be completely sealed before returning to City Hall.

The tallying of write-in ballots is especially time consuming. It requires the election officials to manually review each write-in ballot to extract the individual name that was written in for a particular race. Sometimes there is not a name written in but just the oval filled in which is tabulated as a write-in and recorded on the report generated from the voting machine which must be accounted for in the process. If there is a write-in campaign being conducted the amount of ballots requiring to be hand counted can be considerable. An example of this occurred in Ward 3 for the Floterial District 31 which had no Democratic candidate on the ballot so an individual sought to be elected through a write-in campaign which accounted for 158 write-in votes for this particular race.

The next phase of the process is the completion of various State-mandated Return of Vote forms and the verification of the Moderators' figures. There are many components that necessitate running an election and ensuring accuracy. All documents returned to the office are carefully and thoroughly reviewed with the Moderator before they can be released.

Once all five wards have reported the City Clerk's staff begins compiling and entering the various data into a spreadsheet. Also, the State required forms must be completed and verified for accuracy as these must be submitted to the Police Department for transport by the State Police and delivery to the Secretary of State. All of these documents and final results spreadsheet are thoroughly examined before the release of official results.

The Office of the City Clerk and election officials remain dedicated in providing a high level of service to the community.

MEMORANDUM

TO: John P. Bohenko, City Manager
FROM: Rick Taintor, Planning Director *RT*
DATE: September 26, 2012
RE: City Council Referral –
Request by Stephen Kelm for an easement over City property at
143 Daniel Street (Connie Bean Center)

Stephen Kelm is the owner of the property at 80 Wright Avenue (the former Rosa's parking lot). He has requested an easement to access his property from Chapel Street across the Connie Bean Center parking lot. The City Council voted on May 21, 2012, to refer this request to the Planning Board for a report.

The Planning Board considered this request at its meeting on June 21, 2012. However, because the City Council was in the process of reviewing disposition alternatives for the Connie Bean property, the Board voted to defer its review until the Council selected a disposition and redevelopment plan for the property.

On August 6, 2012, the Council voted to sell the Connie Bean Center with appropriate historical covenants. Because of uncertainty as to how an easement might affect the proceeds from the sale of the property, staff recommended to the Planning Board that the question of an easement should be left to negotiations between Mr. Kelm and the future owner of the property. On September 20, 2012, the Planning Board voted to recommend that no action be taken on the request for an easement.

CITY OF PORTSMOUTH



Fall 2012 Household Hazardous Waste Day

September 12, 2012

FOR MORE INFORMATION:

Jared Sheehan, Engineering Technician, 610-7497

PORTSMOUTH – The City will hold its annual Fall Household Hazardous Waste Collection Day on Saturday, October 27, 2012 for residents of Portsmouth, Greenland and Newington.

Household chemicals may be brought to the Department of Public Works facility at 680 Peverly Hill Road for safe disposal between 8 a.m. and noon. Residents must show proof of residency.

For more information regarding HHW Collection Day, see www.cityofportsmouth.com/publicworks and click on the “Solid Waste and Recycling Info” page for the link to “Household Hazardous Waste” on the left. Here are some of the household chemicals that will be accepted on October 27, 2012:

- From the yard: fertilizer with pesticides or fungicides, insect spray, lighter fluid, pest strips/traps, pesticides, poisons and pool chemicals.
- From the garage: acids, car waxes/polish, creosote, driveway sealer/tar, flea powder, gasoline, radiator fluid, and roofing tar.
- From the house: bathroom cleaner, disinfectants, furniture polish, metal polish, mothballs, oven cleaner, photo chemicals, rug cleaner and wood strippers.
- From the workbench: brush cleaner, corrosives, lead and oil-based paint/stain/finish, rust preventative, solvents, thinner/turpentine and wood preservatives.

Empty containers for these items are not considered hazardous and may be disposed of in the regular trash collection. Residents should NOT bring explosives, asbestos or latex paints. Portsmouth residents may bring solidified latex paint cans to the Recycling Center during normal business hours. Latex paint may be solidified with kitty litter, sawdust, speedy dry or by opening the can and allowing the paint to completely dry before bring it in for disposal.

Anyone with items they suspect are hazardous but are not on the HHW list should call 427-1530 to discuss alternatives.

Non-hazardous materials including solidified latex paint may be brought to the Recycling Center during normal business hours between 8 a.m. to 3:30 p.m. on Tuesdays, Wednesdays and Thursdays, and from 8 a.m. until noon on Saturdays. For information on the City’s other sustainability initiatives, see www.CityofPortsmouth.com/sustainability.

PEIRCE ISLAND COMMITTEE APPLICATIONS

TO BE CONSIDERED:

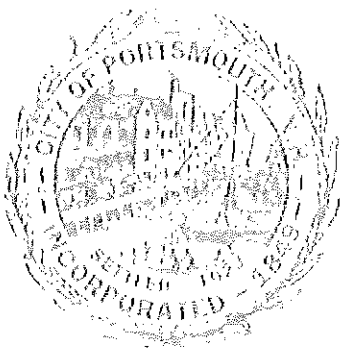
- Francesca Marconi Fernald as a regular member

INFORMATIONAL:

- Lisa Louttit
- Renee Williams

PEIRCE ISLAND COMMITTEE

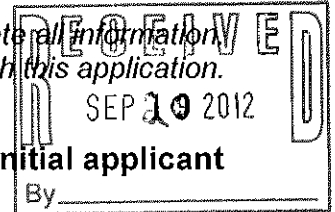
Hubbard, Chris	139D South Street	12/31/2013
Kennedy, Esther, Council Rep.	41 Pickering Ave.	12/31/2013
Marison, Steven, Co-Chair	38 Pickering St.	12/31/2013
McVay, John	42 Hunking St.	12/31/2013
Philp, Stephen	39 Spring St.	12/31/2013
Pollard, Robert	294 Marcy St.	12/31/2013
Simon, John	21 Humphrey Court	12/31/2013
Smith, Richard, Co-Chair	93 High St. #1	12/31/2013
Whitehouse, Harold	58 Humphrey Ct.	12/31/2013
Vacancy		
Vacancy		



CITY OF PORTSMOUTH, N.H.
BOARDS AND COMMISSIONS

APPOINTMENT APPLICATION

Instructions: Please print or type and complete all information.
Please submit resume' along with this application.



Committee: Peirce Island Committee

Name: FRANCESCA MARCONI FERNALD Telephone: cell 603 930-9700

Could you be contacted at work? YES NO If so, telephone # 603 427-2070

Street address: 1000 Mapewood Ave Portsmouth

Mailing address (if different): _____

Email address (for clerk's office communication): francesca177@comcast.net

How long have you been a resident of Portsmouth? 48 years

Occupational background:

18 yrs Owner/operator Geno's Chowder & Sandwich Shop inc
manager Geno's 10 years prior
VA case worker for Congressman Bob Smith (R-NH) 85'
Galley help m/r New Shoreham II 83'-84'

Please list experience you have in respect to this Board/Commission:

Former member F.O.S.E Steering Committee 4 years
ST Thomas Aquinas H.S: Fashion Show committee 4 years
ST. PATRIC School school board 0 years



Have you contacted the chair of the Board/Commission to determine the time commitment involved? YES/NO

Would you be able to commit to attending all meetings? YES/NO

Reasons for wishing to serve: I am a native to the South End / Puddle Dock and wish to help maintain all the wonderful work that has so far been done to the island.

Please list any organizations, groups, or other committees you are involved in:

Son's of ITALY

Please list two character references not related to you or city staff members: (Portsmouth references preferred)

1) Beth Griffin Richards Ave Portsmouth 436-5276
Name, address, telephone number

2) Christine Cuzzi Cornwall St. Portsmouth 475-7788
Name, address, telephone number

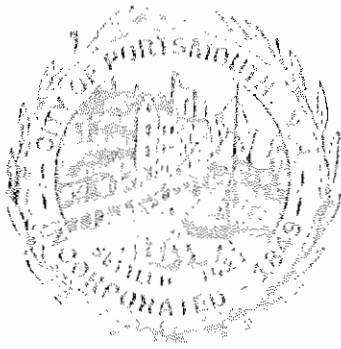
BY SUBMITTING THIS APPLICATION YOU UNDERSTAND THAT:

1. This application is for consideration and does not mean you will necessarily be appointed to this Board/Commission; and
2. The Mayor will review your application, may contact you, check your references, and determine any potential conflict of interests; and
3. This application may be forwarded to the City Council for consideration at the Mayor's discretion; and
4. If this application is forwarded to the City Council, they may consider the application and vote on it at the next scheduled meeting.
5. Application will be kept on file for one year from date of receipt.

Signature: Francesca Hancock Fernald Date: 9/19/12

If you do not receive the appointment you are requesting, would you be interested in serving on another board or commission? Yes No

Please submit application to the City Clerks Office, 1 Junkins Avenue, Portsmouth, NH 03801



CITY OF PORTSMOUTH, N.H. BOARDS AND COMMISSIONS

APPOINTMENT APPLICATION

*Instructions: Please print or type and complete all information.
Please submit resume' along with this application.*

Committee: Peirce Park

MAY 4 2012
Initial applicant

Name: LISA LOUITTIT Telephone: 501-0278

Could you be contacted at work? YES/NO If so, telephone # 508-561-8169

Street address: 99 Hanover St. #303

Mailing address (if different): _____

Email address (for clerk's office communication): lisagle@comcast.net

How long have you been a resident of Portsmouth? 3 months

Occupational background:

Real Estate Sales 17 yrs.

Please list experience you have in respect to this Board/Commission:

I was elected to the Parks & Recreation Commission in
Medfield, MASS. Served 4 terms. (12 years)

OVER

Have you contacted the chair of the Board/Commission to determine the time commitment involved? YES/NO

Would you be able to commit to attending all meetings? YES/NO

Reasons for wishing to serve: _____

Peirce Park is beautiful. I visit the dog park almost daily. I would like to contribute my time to my new City.

Please list any organizations, groups, or other committees you are involved in:

Please list two character references not related to you or city staff members:

1) Pat Bertrand 427-2413
Name, address, telephone number

2) Tom Barron 501-0900 ~~Carol Heade~~
Name, address, telephone number

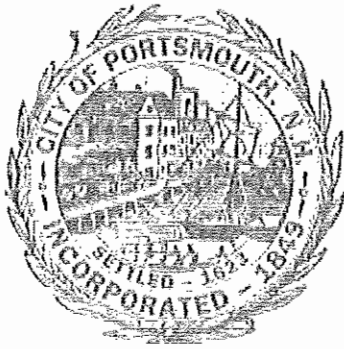
BY SUBMITTING THIS APPLICATION YOU UNDERSTAND THAT:

1. This application is for consideration and does not mean you will necessarily be appointed to this Board/Commission; and
2. The Mayor will review your application, may contact you, check your references, and determine any potential conflict of interests; and
3. This application may be forwarded to the City Council for consideration at the Mayor's discretion; and
4. If this application is forwarded to the City Council, they may consider the application and vote on it at the next scheduled meeting.
5. Application will be kept on file for one year from date of receipt.

Signature: Lisa Louttit Date: 5/4/12

If you do not receive the appointment you are requesting, would you be interested in serving on another board or commission? Yes No

Please submit application to the City Clerks Office, 1 Junkins Avenue, Portsmouth, NH 03801



CITY OF PORTSMOUTH, N.H.
BOARDS AND COMMISSIONS

APPOINTMENT APPLICATION

Instructions: Please print or type and complete all information.
Please submit resume' along with this application.

MAY 4 2012

Committee: Recreation (or Pieree Island) Initial applicant

Name: Renee Williams Telephone: 603-285-2787

Could you be contacted at work? YES / NO If so, telephone # 603-433-0657

Street address: 25 Cabot Street Portsmouth

Mailing address (if different): _____

Email address (for clerk's office communication): renee-williams@comcast.net

How long have you been a resident of Portsmouth? 2 years

Occupational background:

Accountant Bachelor of Science
Bachelor of Arts
Master of Science

Currently I work as an auditor for the federal government

Please list experience you have in respect to this Board/Commission:

No experience A desire to be part of my community. I am smart, have common sense, and a strong commitment to our children and this city

OVER

Have you contacted the chair of the Board/Commission to determine the time commitment involved? YES/NO NO

Would you be able to commit to attending all meetings? YES/NO NO

Reasons for wishing to serve: To give my passion for
the kids in our community a place
to be proud of

Most important project I would like is
a skateboard park which is safe for
our kids.

Please list any organizations, groups, or other committees you are involved in:

NH Society of Accountants

Please list two character references not related to you or city staff members:

1) Kim Macaulay Union St 603-312-1544
Name, address, telephone number

2) Anne Landau Elwyn St 603-969-1223
Name, address, telephone number

BY SUBMITTING THIS APPLICATION YOU UNDERSTAND THAT:

1. This application is for consideration and does not mean you will necessarily be appointed to this Board/Commission; and
2. The Mayor will review your application, may contact you, check your references, and determine any potential conflict of interests; and
3. This application may be forwarded to the City Council for consideration at the Mayor's discretion; and
4. If this application is forwarded to the City Council, they may consider the application and vote on it at the next scheduled meeting.
5. Application will be kept on file for one year from date of receipt.

Signature: Beece Callahan Date: 3/2/12

If you do not receive the appointment you are requesting, would you be interested in serving on another board or commission? Yes No

Please submit application to the City Clerks Office, 1 Junkins Avenue, Portsmouth, NH 03801

HISTORIC DISTRICT COMMISSION APPLICATIONS

TO BE CONSIDERED:

- George Melchior as a Regular member (currently an alternate)

INFORMATIONAL:

- Jonathan Sobel
- Reagan Ruedig
- Martin Ryan

HISTORIC DISTRICT COMMISSION			
Almeida, Joseph (Vice Chair)	33 Blossom St.		6/1/2013
Katz, Richard J. (Chair)	59 Kensington Rd.	R	6/1/2014
	41 Pickering Avenue		12/31/2013
Kennedy, Esther, Council Rep.			
Kozak, Tracy	28 Walden St.	R	6/2/2013
Gladhill, William, Planning Board Rep.	12 Barberrry Lane		N/A
Melchior, George (Alternate)	1061 South St.	R	6/1/2012
Rawling, Daniel (Alternate)	411 Middle St.		6/1/2013
Wyckoff, Jonathan M.	135 Sparhawk St.	R	6/1/2013
Vacancy			6/1/2012



CITY OF PORTSMOUTH, N.H.
BOARDS AND COMMISSIONS

APPOINTMENT APPLICATION

Instructions: Please print or type and complete all information.

MAY 16 2012

Committee: HISTORIC DISTRICT COMMISSION Renewing applicant - Alt.

Name: GEORGE MELCHIOR Telephone: 603 431 7019

Could you be contacted at work? YES If so, telephone # 207 438 5044

Street address: 1061 SOUTH ST

Mailing address (if different): _____

Email address (for clerk's office communication): george.w.melchior@navy.mil

How long have you been a resident of Portsmouth? 8 yrs

Occupational background (attach resume if there is not enough space provided):

Architect, Structural Engineer, Parking
consultant, Planner, Military Engineer
Facilities Management

Would you be able to commit to attending all meetings? YES NO

Reasons for wishing to continue serving: WOULD LIKE TO BECOME
FULL-TIME MEMBER (CURRENTLY ALTERNATE). I
ENJOY THE OPPORTUNITY TO SERVE & GIVE BACK
TO MY COMMUNITY.

OVER
→

Please list any organizations, groups, or other committees you are involved in:

SAME (Society of American Military Eng.)

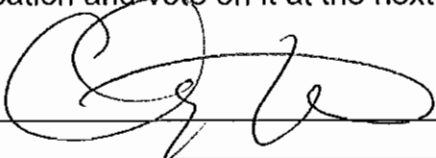
Please list two character references not related to you or city staff members:

1) JOE ALMIEDA (502 - 8605), PORTSMOUTH
Name, address, telephone number

2) MARTIN RYAN (502 - 8635), PORTSMOUTH
Name, address, telephone number

BY SUBMITTING THIS APPLICATION YOU UNDERSTAND THAT:

1. this reappointment application is for consideration and does not mean you will necessarily be reappointed to this Board/Commission; and
2. the Mayor will review your application, may contact you, check your references, and determine any potential conflict of interests; and
3. this application may be forwarded to the City Council for consideration at the Mayor's discretion; and
4. if this application is forwarded to the City Council, they may consider the application and vote on it at the next scheduled meeting.

Signature: 

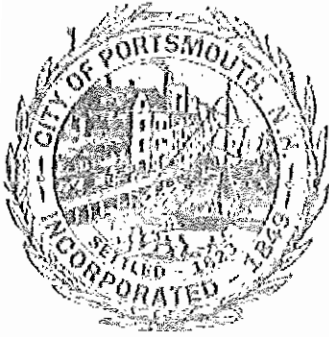
Date: 17 MAY 12 (2b 1/19/05)

CITY CLERK INFORMATION ONLY:

New Term Expiration Date: 06-01-2015

2011 Annual Number of Meetings: 18 Number of Meetings Absent: 6

Date of Original Appointment: January 1, 2008



CITY OF PORTSMOUTH, N.H.
BOARDS AND COMMISSIONS

received
2/24/12

APPOINTMENT APPLICATION

Instructions: Please print or type and complete all information.
Please submit resume' along with this application.

Committee: HISTORIC DISTRICT COMMISSION Initial applicant

Name: JONATHAN W. SOBEL Telephone: 603 703 3979

Could you be contacted at work? YES / NO If so, telephone # 603 432 0590

Street address: 49 SHEAFE ST. PORTSMOUTH

Mailing address (if different): SAME

Email address (for clerk's office communication): JWSOBEL@GMAIL.COM

How long have you been a resident of Portsmouth? 6+ yrs

Occupational background:

PHYSICIAN - ORTHOPAEDIC

WOODWORKER - DESIGN-BUILD CONTRACTOR

(FAMILY BUSINESS)

PRINCIPLE - SNH REALTY TRUST LLC (NOTE: NO HOLDINGS IN PORTSMOUTH)

Please list experience you have in respect to this Board/Commission:

1980-1990's BUILDING-CONSTRUCTION

NANTUCKET HISTORIC DISTRICT GUIDELINES

2006-2008 HISTORIC DISTRICT-PORTSMOUTH

CONSTRUCTION

MEDICAL DIRECTOR / BOARD MEMBER MULT.

MEDICAL BUSINESSES

I HAVE READ THE HDC RULES & PROC'S AND ARTICLE 6 ZONING ORDINANCE PORTSMOUTH OVER →

Have you contacted the chair of the Board/Commission to determine the time commitment involved? YES NO

Would you be able to commit to attending all meetings? YES NO

Reasons for wishing to serve: I have experience in the development of standards of care/ construction, and am committed to the preservation of historic Portsmouth. I believe new written guidelines for development must be addressed by the HDC.

Please list any organizations, groups, or other committees you are involved in:

My current participation is with medical - professional groups/businesses and I am responsible for Quality Review, design - protocol implementation, and compliance documentation for medical companies.

Please list two character references not related to you or city staff members:

1) Mr. Mark BODI - 124 STATE ST, PORTS, 422-6797
Name, address, telephone number

2) Mr. Neal Oulette - 124 Kensington Rd Ports.
Name, address, telephone number 422-7308

BY SUBMITTING THIS APPLICATION YOU UNDERSTAND THAT:

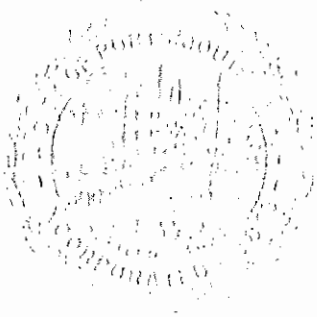
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5. Application will be kept on file for one year from date of receipt.

Signature: John W. Sobel

Date: 2/23/2012

If you do not receive the appointment you are requesting, would you be interested in serving on another board or commission? Yes ___ No

Please submit application to the City Clerks Office, 1 Jenkins Avenue, Portsmouth, NH 03801



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CITY OF PORTSMOUTH, N.H. BOARDS AND COMMISSIONS

APPOINTMENT APPLICATION

*Instructions: Please print or type and complete all information.
Please submit resume' along with this application.*

FEB 17 2012

Initial applicant

Committee: Historic District Commission

Name: Reagan B. Ruedig Telephone: 603-373-8391

Could you be contacted at work? YES/NO If so, telephone # 646-342-9275 (cell)

Street address: 27 Rock Street, Portsmouth, NH 03801

Mailing address (if different): _____

Email address (for clerk's office communication): rbaydoun@gmail.com

How long have you been a resident of Portsmouth? 2 years (since 12/15/2009)

Occupational background:

Architectural Conservator, 2007-2009, in the Boston area.

Historic Preservationist, 2010-current, in the state of New Hampshire.

Please list experience you have in respect to this Board/Commission:

Intern at the Philadelphia Historical Commission while in graduate school.

Historian/preservationist working on sites throughout the state of New Hampshire.

Served on the Buildings and Grounds Committee for the John Paul Jones house for the

Portsmouth Historical Society, on the Board of Trustees since Dec. 2011.



Have you contacted the chair of the Board/Commission to determine the time commitment involved? YES/NO

Would you be able to commit to attending all meetings? YES/NO

Reasons for wishing to serve: To contribute to the preservation community in Portsmouth and the city's future development.

Please list any organizations, groups, or other committees you are involved in:

Board of Trustees for the Portsmouth Historical Society, Building and Grounds Committee for the John Paul Jones House (Historical Society)

Please list two character references not related to you or city staff members:

1) Lynne Monroe, 5 Hobbs Road, Kensington, NH 603-778-1799
Name, address, telephone number

2) John Mayer, 68 Cabot Street, Portsmouth, NH 603-422-9551
Name, address, telephone number

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Signature: *Reagan Brudney* Date: 2/17/2012

If you do not receive the appointment you are requesting, would you be interested in serving on another board or commission? Yes ___ No X

Please submit application to the City Clerks Office, 1 Junkins Avenue, Portsmouth, NH 03801

REAGAN BAYDOUN RUEDIG

27 Rock Street, Portsmouth, NH 03801
tel. 646-342-9275 rbaydoun@gmail.com

EDUCATION

- University of Pennsylvania**, School of Design Philadelphia, PA 2005-2007
MSHP, concentration in Site Management
- New York University**, Institute of Fine Arts New York, NY 2001-2004
MA in Art History and Archaeology, concentration in Ancient Greek Architecture
- Duke University**, College of Arts and Sciences Durham, NC 1997-2001
BA in Art History, minor in Classical Archaeology, certificate in Markets and Management
-

EMPLOYMENT

- Preservation Company**, Kensington, NH *Historian*. 2010-present
Preservation consulting work including Section 106 compliance review, National Register Nominations, individual and historic district determinations of eligibility, and Historic Structure Reports. Projects located throughout the state of New Hampshire and southern Maine.
- Building Conservation Associates, Inc.**, Dedham, MA *Architectural Conservator*. 2007-2009
Completed exterior conditions surveys and interior finishes analyses, prepared construction documents using AutoCAD, performed mortar and paint analyses, monitored construction projects, assisted in the writing of specifications for construction.
- Samothrace Excavations, New York University, Institute of Fine Arts**, Samothrace, Greece *Preservation Management Consultant*. 2008
Archaeologist, Architectural Draftsman. 2004
Documented site conditions, drafted reports and recommendations for site preservation management, and collaborated on conservation treatment of archaeological monuments at the Sanctuary of the Great Gods on Samothrace. Archaeological responsibilities included architectural drawings, pottery drawings, assisting in preparation of publication.
- University of Pennsylvania Museum of Archaeology and Anthropology**, Philadelphia, PA/Arcadia, Greece *Architectural Draftsman*. 2007
Documented architectural fragments and remains in situ by hand and drafted field drawings of architectural fragments into AutoCAD as part of the architectural team at for the Mt. Lykaion Excavation and Survey Project in Arcadia, Greece.
- Preservation Alliance of Greater Philadelphia/Philadelphia Historical Commission** *Samuel S. Fels Fund Intern*. 2006
Surveyed neighborhoods for nomination for Philadelphia Register Historic District with experimental digital methods, researched and prepared nomination forms, and helped develop handbook for district nominations.
- Metropolitan Museum of Art, Department of Greek and Roman Art**, New York, NY *Collections Management Assistant*. 2004-2005
Managed and expanded database of the Greek and Roman collection, worked with curators to write and generate new descriptive material for the new installation of South Italian and Roman art (open April 2007), research and editorial assistant.

City College, City University of New York

Adjunct Professor. 2004

Lectured two semesters of the Greek and Roman Art undergraduate/graduate course.

Pratt Institute, Brooklyn, NY

Visiting Instructor. 2003, 2004

Lectured two semesters of the Survey of Western Art I undergraduate course.

Institute for Aegean Prehistory, Greenwich, CT

Library/Research Assistant. 2002-2004

Edited and researched articles for publication by the Institute.

Aphrodisias Excavations, New York University,

Archaeologist, Sculpture Team Member. 2002

Institute of Fine Arts, Aphrodisias, Turkey

Responsibilities included overseeing the excavation of 2 trenches, recording excavation and producing reports, recording and drawing archaeological finds, and writing catalogue entries for sculpture in the museum.

Agora Excavations, American School of Classical Studies in Athens, Greece

Excavator. 2001

Responsibilities included physical excavation work and assisting in pottery analysis.

COURSEWORK AND PROJECTS

The Plastic Club of Philadelphia: a Site Management Study and Building Analysis: Master's Thesis in Historic Preservation, a study in site management approaches to a local Philadelphia art club.

The Jacob Rittenhouse House Summary Building Report: Conditions Assessment Report on a historic house in Philadelphia for a Building Pathology course with Michael C. Henry.

Preservation Management Plan for Historic RittenhouseTown, Inc.: Preservation Plan for an historic site in Philadelphia for a Studio course in preservation planning with Randall Mason and Carol Franklin.

The Woodlands: A Report on Architectural Investigations and Archival Research: Report on an historic house in Philadelphia for an Architectural Archaeology course with John Milner.

Conservation and Management Plan, Gordion, Turkey: Preservation Plan for the archaeological site of Gordion for a Conservation of Archaeological Sites course with Frank Matero.

Character Analysis and Furnishing Plan for James Dundas Pratt and the Estate of Whitehall: Report and historic interior furnishing plan for an American Domestic Interiors course with Gail C. Winkler.

Feasibility Study Report: Feasibility assessment and analysis for rehabilitation of a historic building in Philadelphia for an Economics of Preservation course with Donovan Rypkema.

SKILLS AND TRAINING

Conservation: Materials science, porosity/water absorption analysis, paint and mortar analysis techniques, salt analysis.

Computer Skills: AutoCAD, Microsoft Word, Excel, Access, FileMaker Pro, TMS, Adobe Photoshop, Illustrator, InDesign, GoLive, GIS/ArcView, and others.

Fine Arts: Drawing and drafting, sculpting, printmaking, photography.

AWARDS

Fellowship, NYU Institute of Fine Arts: Leo and Karen Gutmann Foundation Award, Fall 2002

Shelby White and Leon Levy Summer Travel Award, Summer 2002

Graduated Cum Laude, Duke University, May 2001



CITY OF PORTSMOUTH, N.H.
BOARDS AND COMMISSIONS

APPOINTMENT APPLICATION ^{DEC 19 2011}

*Instructions: Please print or type and complete all information.
Please submit resume' along with this application.*

Committee: Historic District Commission Initial applicant

Name: Martin L. Ryan Telephone: 603-502-8635

Could you be contacted at work? YES/NO If so, telephone # Yes- 207-438-5537

Street address: 221 Woodbury Avenue

Mailing address (if different): _____

Email address (for clerk's office communication): mlr_email@yahoo.com

How long have you been a resident of Portsmouth? 17 years

Occupational background:

I am a licensed Architect in the State of NH and Massachusetts
I am currently working for the Portsmouth Naval Shipyard as the
Architecture Department Head. I have owned my own practice for
several years in the City of Portsmouth serving several non-profit
agencies in the region. Prior to my own practice I was employed by
two different local architectural firms. I have spent the last 22
years working in the field of architecture.

Please list experience you have in respect to this Board/Commission:

I have never presented any project to the Portsmouth HDC though I'm
very familiar with the hearing process and keep current with the
issues before the board. I have brought business to
other town's commissions, such as Belmont, MA and Exeter, NH. I was
a presenter at the Portsmouth HDC Architectural Symposium in 2005
representing Driver-Ryan Architects.



Have you contacted the chair of the Board/Commission to determine the time commitment involved? YES/NO YES

Would you be able to commit to attending all meetings? YES/NO Yes

Reasons for wishing to serve: _____

I have been a resident and home owner in Portsmouth since 1995. I recognize that the City possess a wide and unique architectural heritage that needs to be properly preserved while the city needs to continue to grow and remain viable. I believe I have the experience, education and judgment necessary to serve on this commission.

Please list any organizations, groups, or other committees you are involved in:

I have served on the Portsmouth Listens Group.

~~I am a member of NCARB~~

A member of NICET

A former member of the AIA, Baltimore Chapter.

Please list two character references not related to you or city staff members:

1) Joe Almeida, 33 Blossom St. Portsmouth 603-502-8605

Name, address, telephone number

2) Rachel Hopkins, 9 Middle Road, Portsmouth 603-427-5105

Name, address, telephone number

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5. Application will be kept on file for one year from date of receipt.

Signature: _____

Date: 12/15/11

If you do not receive the appointment you are requesting, would you be interested in serving on another board or commission? Yes _____ No not at this time.

Please submit application to the City Clerks Office, 1 Junkins Avenue, Portsmouth, NH 03801

MEMORANDUM

TO: John P. Bohenko, City Manager
FROM: Liz Good, Planning Department
SUBJECT: Conservation Commission Minutes
DATE: September 13, 2012

Please be advised that the approved minutes from the August 8, 2012 Conservation Commission meeting are now available on the City's website for your review.

MEMORANDUM

TO: John Bohenko, City Manager
FROM: Mary E. Koepenick, Planning Department *MES/K*
SUBJECT: Board of Adjustment Minutes
DATE: September 21, 2012

The approved Minutes of the following Board of Adjustment meetings are now available for review on the City's website:

May 22, 2012