

CITY COUNCIL MEETING

MUNICIPAL COMPLEX, EILEEN DONDERO FOLEY COUNCIL CHAMBERS, PORTSMOUTH, NH
DATE: MONDAY, DECEMBER 3, 2012 TIME: 7:00PM

AGENDA

• 6:15PM ANTICIPATED “NON-MEETING WITH COUNSEL RE: LITIGATION – RSA 91-A:2 I (c)

I. CALL TO ORDER [7:00PM or thereafter]

II. ROLL CALL

III. INVOCATION

IV. PLEDGE OF ALLEGIANCE

V. ACCEPTANCE OF MINUTES – SEPTEMBER 4, 2012 & SEPTEMBER 17, 2012

VI. PUBLIC COMMENT SESSION

VII. APPROVAL OF GRANTS/DONATIONS

(There are no items under this section of the agenda this evening)

VIII. CONSIDERATION OF RESOLUTIONS AND ORDINANCES

A. First Reading of Proposed Amendments to Chapter 10 - Zoning Ordinance, Article 6 – Overlay Districts, Section 10.633.20 – Exemptions from Certificate of Approval in the Historic District; and to Article 15 - Definitions, Section 10.1530 – Terms of General Applicability, Defining the term “Contributing Structure”

B. First Reading of Proposed Amendments to Chapter 10 – Zoning Ordinance, Article 5 – Dimensional and Intensity Standards, Section 10.535 – Exceptions to Dimensional Standards in the Central Business Districts, Relating to the Height Requirements in the CBA and CBB Districts; and to Article 15 – Definitions, Section 10.1530 – Terms of General Applicability, Relating to the Definitions of “Grade Plane” and “Street Wall”

C. Third and Final Reading of Proposed Ordinance amending Chapter 7, Article IX, Section 7.901 (E) – Penalties of the City Ordinances to amend Section 7.105 (A) Parking Violation – Expired Meter Fine Amount from \$10.00 to \$15.00

IX. CONSENT AGENDA

A MOTION WOULD BE IN ORDER TO ADOPT THE CONSENT AGENDA

A. Letter from John Martin, Seacoast Ride for Polycystic Kidney Disease (PKD), requesting permission to hold the 4th Annual Seacoast Bike Ride for PKD on Sunday, June 9, 2013 (***Anticipated action – move to refer to the City Manager with power***)

- B. Letter from Dawn M. Sawyer, Chief Michael Maloney Memorial Fund, requesting permission to hold the 2nd Annual Chief Michael Maloney Run/Walk on Sunday, April 28, 2013 (***Anticipated action – move to refer to the City Manager with power***)
- C. Request for License from Peter Mocklis owner of Look, for property located at 68 State Street for a projecting sign on a new bracket (***Anticipated action – move to accept the recommendation of the Planning Director with the aforementioned stipulations and approve the request of Peter Mocklis owner of Look for a projecting sign at property located at 68 State Street on a new bracket and, further, authorize the City Manager to execute License Agreements for this request***)

Planning Director’s Stipulations:

- ***The licenses shall be approved by the Legal Department as to content and form;***
- ***Any removal or relocation of the projecting signs, for any reason, will be done at no cost to the City; and***
- ***Any disturbance of a sidewalk, street or other public infrastructure resulting from the installation, relocation or removal of the projecting signs, for any reason, shall be restored at no cost to the City and shall be subject to review and acceptance by the Department of Public Works***

- D. Letter from Tracey Tucker, New Heights, requesting permission to hold the 4th Annual St. Paddy’s 5 Miler Road Race on Sunday, March 10, 2013 at the Pease Tradeport (***Anticipated action – move to refer to the City Manager with power***)

X. PRESENTATION & CONSIDERATION OF WRITTEN COMMUNICATIONS & PETITIONS

- A. Letter from Jean and Gordon Willis transferring ownership of Artwill Avenue to the City of Portsmouth (***Sample motion – move to refer to the Planning Board for report back***)

XI. REPORTS AND COMMUNICATIONS FROM CITY OFFICIALS

A. CITY MANAGER

Items Which Require Action Under Other Sections of the Agenda

1. First Reading of Proposed Resolution and Ordinance Amendments:
- 1.1 First Reading of Proposed Amendments to Chapter 10 - Zoning Ordinance, Article 6 – Overlay Districts, Section 10.633.20 – Exemptions from Certificate of Approval in the Historic District; and to Article 15 - Definitions, Section 10.1530 – Terms of General Applicability, Defining the term “Contributing Structure” (***Action on this item should take place under Section VIII of the Agenda***)

- 1.2 First Reading of Proposed Amendments to Chapter 10 – Zoning Ordinance, Article 5 – Dimensional and Intensity Standards, Section 10.535 – Exceptions to Dimensional Standards in the Central Business Districts, Relating to the Height Requirements in the CBA and CBB Districts; and to Article 15 – Definitions, Section 10.1530 – Terms of General Applicability, Relating to the Definitions of “Grade Plane” and “Street Wall” (**Action on this item should take place under Section VIII of the Agenda**)
2. Third and Final Reading of Proposed Resolution and Ordinance Amendments:
 - 2.1 Third and Final Reading of Proposed Ordinance amending Chapter 7, Article IX, Section 7.901 (E) – Penalties of the City Ordinances to amend Section 7.105 (A) Parking Violation – Expired Meter Fine Amount from \$10.00 to \$15.00 (**Action on this item should take place under Section VIII of the Agenda**)

City Manager’s Items Which Require Action

1. Report Back Re: Request by Christopher McInnis to Rezone Parcels at 678 and 680 Maplewood Avenue and 261 Myrtle Avenue from Single Residence B (SRB) to Business (B)
2. Memorial Bridge Illumination Trust
3. Request from McAuliffe Realty Trust for Restoration of Involuntarily Merged Lots Under RSA 674-39-aa
4. Adoption of 2013 Schedule of City Council Meetings and Work Sessions

Informational Items

1. Events Listing
2. Letter from Mayor’s Blue Ribbon Committee on Trees & Public Greenery Re: Everett Kern

B. MAYOR SPEAR

1. *Guidelines FY14 Budget (**Sample motion – move to instruct the City Manager to direct all departments to submit their operating budget with no more than a 4% increase over the FY13 budget**)
2. *Establish Blue Ribbon Committee on Efficiencies Part II Police/Fire Departments
3. Letter to Congressional Delegation Re: Proposed Legislation for Financial Reimbursement for Presidential Visits
4. Appointments to be Considered:
 - Alicia Weaver appointed to the Citizens Advisory Committee
 - John Pratt appointed to the Economic Development Commission
 - Reagan Ruedig appointed to the Historic District Commission

- Jody Record reappointment to the Board of Library Trustees
 - Philip Cohen reappointment to the Economic Development Commission
 - Charles LeMay reappointment to the Zoning Board of Adjustment
 - Patrick Moretti reappointment to the Zoning Board of Adjustment
 - David Witham reappointment to the Zoning Board of Adjustment
5. Appointments to be Voted:
- Marc Stettner appointed to the Peirce Island Committee
 - John Bosen appointed to the Economic Development Commission
 - Ernestine Greenslade appointed to the Library Board of Trustees
6. Resignation – Andrew Martin from the Blue Ribbon Committee on Sustainable Practices

C. ASSISTANT MAYOR LISTER

1. *Worth Lot and Parking Garage (***Sample motion – move that the City Council discontinue any further discussion about the development of the Worth Lot as a location for a parking garage and postpone any further discussion on a second garage in Portsmouth until June 2013 when other potential locations may be considered***)

D. COUNCILOR DWYER

1. *Update Re: African Burying Ground

XII. MISCELLANEOUS/UNFINISHED BUSINESS

XIII. ADJOURNMENT [AT 10:00PM OR EARLIER]

**KELLI L. BARNABY, CMC/CNHMC
CITY CLERK**

**Indicates Verbal Report*

INFORMATIONAL ITEMS

1. Notification that the Historic District Commission Minutes of July 11, 2012 meeting is available on the City's website for your review
2. Notification that the Historic District Commission Minutes of July 18, 2012 meeting is available on the City's website for your review
3. Notification that the Conservation Commission Minutes of September 12, 2012 meeting is available on the City's website for your review
4. Notification that the Zoning Board of Adjustment Minutes of June 19, 2012, Excerpt of September 18, 2012 Re: 37 Wholey Way, and Excerpt of September 25, 2012 Re: 3605 Lafayette Road are available on the City's website for your review

NOTICE TO THE PUBLIC WHO ARE HEARING IMPAIRED: Please contact Dianna Fogarty at 603-610-7270 one-week prior to the meeting for assistance.

CITY COUNCIL MEETING

MUNICIPAL COMPLEX
DATE: TUESDAY, SEPTEMBER 4, 2012

PORTSMOUTH, NH
TIME: 7:00 PM [or thereafter]

At 6:00 p.m., an Anticipated "Non-Meeting" with Counsel was held regarding Litigation RSA: 91-A:2, I (c).

I. CALL TO ORDER [7:00PM or thereafter]

Mayor Spear called the meeting to order at 7:20 p.m.

II. ROLL CALL

Present: Mayor Spear, Assistant Mayor Lister, Councilors Coviello, Kennedy, Novelline Clayburgh, Lown, Dwyer, Smith and Thorsen

III. INVOCATION

Mayor Spear asked everyone to join in a moment of Silent Prayer.

IV. PLEDGE OF ALLEGIANCE

Councilor Dwyer led the Pledge of Allegiance to the Flag.

PRESENTATION

1. Presentation to Retiring Police Chief David "Lou" Ferland

City Manager Bohenko presented Retired Police Chief David "Lou" Ferland with a City of Portsmouth Chair in recognition of his years of service to the City and his retirement. Retired Chief Ferland accepted the Chair with thanks and appreciation.

V. ACCEPTANCE OF MINUTES *(There are no minutes on for action this evening)*

VI. PUBLIC COMMENT SESSION

Bob Hassold asked the City Council to reconsider changing the parking fee back to a \$1.00. He said the City is not being friendly to its visitors. He recommended raising the parking ticket fine from \$10.00 to \$15.00 rather than increasing the meter rates.

Mary Lou McElwain said that Corey MacDonald is a well qualified candidate for Deputy Police Chief but expressed concern with his second profession as a lawyer. She questioned the potential effects that it could pose on Mr. MacDonald and the department and the time he would be able to devote.

VII. PUBLIC HEARING

- A. ORDINANCE AMENDING CHAPTER 7, ARTICLE III, SECTION 7.330 – NO PARKING – TANNER COURT

Mayor Spear read the legal notice, declared the public hearing open and called for speakers. With no speakers, Mayor Spear declared the public hearing closed.

VIII. APPROVAL OF GRANTS/DONATIONS

(There are no items under this section of the agenda)

IX. CONSIDERATION OF RESOLUTIONS AND ORDINANCES

- A. Acceptance of Petition and First reading of Resolution Authorizing a Bond Issue of up to One Million Six Hundred Thousand Dollars (\$1,600,000.00) to Pay for the Reconstructing of Commerce Way, and to Pay for all Costs Incidental and Related Thereto.

Councilor Novelline Clayburgh moved to accept the Petition from Commerce Way LLC for a Conditional Road Layout and Betterment Assessment as presented at the August 20, 2012 City Council meeting. Seconded by Assistant Mayor Lister and voted. Councilor Coviello abstained from voting.

City Manager Bohenko stated by voting on this the City Council does not commit to the total expenditure of funds until all documents have been executed.

Assistant Mayor Lister moved to pass first reading and schedule a public hearing and adoption of the proposed bonding resolution as presented at the September 17, 2012 City Council meeting. Seconded by Councilor Novelline Clayburgh and voted. Councilor Coviello abstained from voting.

- B. Second reading of Ordinance amending Chapter 7, Article III, Section 7.330 – No Parking – Tanner Court

Assistant Mayor Lister moved to pass second reading and schedule third and final reading of the proposed Ordinance amendment, as presented, at the September 17, 2012 City Council meeting. Seconded by Councilor Novelline Clayburgh.

Councilor Kennedy inquired if we are losing any parking spaces with this change. Councilor Smith stated he did not believe we were but if so, possibly one.

Motion passed.

X. CONSENT AGENDA

Councilor Smith moved to adopt the Consent Agenda. Seconded by Councilor Dwyer and voted.

- A Request for License from Jessica Todd owner of Jessica Todd Salon, for property located at 33 Deer Street for a projecting sign on a new bracket ***(Anticipated action – move to accept the recommendation of the Planning Director with the aforementioned stipulations and approve the request of Jessica Todd owner of Jessica Todd Salon for a projecting sign at property located at 33 Deer Street on a new bracket and, further, authorize the City Manager to execute License Agreements for this request)***

Planning Director's Stipulations:

- ***The licenses shall be approved by the Legal Department as to content and form;***
- ***Any removal or relocation of the projecting signs, for any reason, will be done at no cost to the City; and***
- ***Any disturbance of a sidewalk, street or other public infrastructure resulting from the installation, relocation or removal of the projecting signs, for any reason, shall be restored at no cost to the City and shall be subject to review and acceptance by the Department of Public Works***

- B. Request for License from Carla Kienzle owner of Ten Thousand Villages, for property located at 87 Congress Street for a projecting sign on an existing bracket ***(Anticipated action – move to accept the recommendation of the Planning Director with the aforementioned stipulations and approve the request of Carla Kienzle owner of Ten Thousand Villages for a projecting sign at property located at 87 Congress Street on an existing bracket and, further, authorize the City Manager to execute License Agreements for this request)***

Planning Director's Stipulations:

- ***The licenses shall be approved by the Legal Department as to content and form;***
- ***Any removal or relocation of the projecting signs, for any reason, will be done at no cost to the City; and***

- **Any disturbance of a sidewalk, street or other public infrastructure resulting from the installation, relocation or removal of the projecting signs, for any reason, shall be restored at no cost to the City and shall be subject to review and acceptance by the Department of Public Works**

- C. Request for License from Ed Szczepanik owner of Alex & Ani, for property located at 104 Congress Street for a projecting sign on an existing bracket **(Anticipated action – move to accept the recommendation of the Planning Director with the aforementioned stipulations and approve the request of Ed Szczepanik owner of Alex & Ani for a projecting sign at property located at 104 Congress Street on an existing bracket and, further, authorize the City Manager to execute License Agreements for this request)**

Planning Director's Stipulations:

- **The licenses shall be approved by the Legal Department as to content and form;**
 - **Any removal or relocation of the projecting signs, for any reason, will be done at no cost to the City; and**
 - **Any disturbance of a sidewalk, street or other public infrastructure resulting from the installation, relocation or removal of the projecting signs, for any reason, shall be restored at no cost to the City and shall be subject to review and acceptance by the Department of Public Works**
- D. Request for Approval of Pole License to install/replace 1 pole located on Maplewood Avenue **(Anticipated action – move to approve the aforementioned Pole License Agreement as recommended by the Public Works Department with the approval conditioned upon amendment of the license to allow for the collection of any lawfully assessed real estate taxes)**
- E. *Acceptance of Donation to the Coalition Legal Fund
- Town of Rye - \$5,000.00
- (Anticipated action – move to approve and accept the donation, as listed, to be placed in the Coalition Legal Fund)**
- F. Letter from Barbara Massar, Pro Portsmouth, requesting permission to hold First Night Portsmouth 2013 on Monday, December 31, 2012 **(Anticipated action – move to refer to the City Manager with power)**

XI. PRESENTATION & CONSIDERATION OF WRITTEN COMMUNICATIONS & PETITIONS

- A. Request from Deborah Bouchard-Smith, Scarecrows of the Port, seeking permission to install 30 scarecrows downtown on Friday, October 12, 2012 through Thursday, November 1, 2012

Councilor Novelline Clayburgh moved to refer to the City Manager with power. Seconded by Councilor Kennedy and voted. Councilor Smith abstained from voting.

XII. REPORTS AND COMMUNICATIONS FROM CITY OFFICIALS

A. CITY MANAGER

1. Approval of Proposed Employment Agreement for Deputy Chief of Police Corey MacDonald

City Manager Bohenko advised the City Council that the Police Commission is recommending approval of the Employment Agreement for Corey MacDonald as Deputy Police Chief.

Councilor Smith moved to approve the Employment Agreement between Corey MacDonald and the Portsmouth Board of Police Commissioners for a 5-year term commencing on September 1, 2012 and ending on August 31, 2017. Seconded by Assistant Mayor Lister.

Councilor Smith stated that the issue of Deputy Chief MacDonald having a law practice has been addressed.

Assistant Mayor Lister spoke regarding the length of time he has known Deputy Chief MacDonald and said he is pleased to welcome him as our new Deputy Police Chief.

Police Commissioner Howe reported that Deputy Chief MacDonald has been practicing law for the last 7 years and only takes civil cases. He also stated that Deputy Chief MacDonald has consulted with City Attorney Sullivan and if an issue arises with a case, it would be handled by one of his partners.

Councilor Coviello said he is separating his concerns from the person. He feels that Corey is an excellent candidate but his concern is with bringing him in at a Step C on the pay scale. He questioned whether the City would ever bring someone in at a Step A. Councilor Coviello said he is concerned with Corey having another profession and the level of commitment. He also stated it has the potential for a conflict of interest.

Councilor Lown said Corey MacDonald went to the Police Chief 10 years ago and stated that he wanted to become an attorney. He said he feels it has made Corey a better Officer, Captain, and now Deputy Chief. He said Corey has not been detracted from his former positions while practicing law.

Councilor Kennedy said she agrees with Councilor Lown. She said we have teachers, fire, police and other employees doing second jobs. She stated it is nice to see people stay in the community and work up the ladder. Councilor Kennedy also stated that the salary is comparable to other communities.

Councilor Thorsen said he is also concerned with Deputy Chief MacDonald having a second profession. He said people want leaders that are all-in committed. He stated that he does not agree with guaranteed raises, and on that basis he would not support the motion.

Councilor Dwyer stated that good issues have been raised. She said that the Police Commission has addressed the conflict of interest concerns. Councilor Dwyer also stated that the conflict of interest issues also extend to other attorneys in the firm as well.

Councilor Novelline Clayburgh said she would support the contract. She said it is a great advantage to have an attorney as Deputy Chief. She also said if a conflict is found there is a process to be followed by the Police Commission. Councilor Novelline Clayburgh reminded the Council that contract negotiations will be taking place in 2014 and she would like to address COLA and insurance.

Motion passed. Councilors Coviello and Thorsen voted opposed.

2. Proposed Agreement between Trustees of the Trust Fund and Prescott Park Arts Festival

City Attorney Sullivan addressed the proposed agreement. He spoke to the unique relationship between the Trustees of the Trust Fund, Prescott Park Arts Festival and the City of Portsmouth. He stated that this document is an annual update of the prior version. He indicated that buildings have been added and there is a provision to allow the Prescott Park Arts Festival and the Trustees of the Trust Fund to share expenses in the park and a requirement for an annual meeting of the Board of Directors. City Attorney Sullivan stated that the changes will not affect the operations of the park.

Councilor Lown moved to ratify the operating Agreement between the Trustees of the Trust Fund and the Prescott Park Arts Festival, as presented. Seconded by Councilor Smith.

Councilor Smith said he was a Trustee of the Trust Fund when this matter came forward. He stated it was brought forward because of the success of the Prescott Park Arts Festival. He said they were addressing issues of commercialism and cost sharing. This agreement is in its early stages and he will support it.

Motion passed.

3. Request for First Reading of Proposed Bonding Resolutions Re: Citywide and School Facilities Improvements
 - a) Resolution for Bond Authorization of up to \$2,267,000.00 for FY13 Citywide, Bridge, Street and Sidewalk Improvements
 - b) Resolution for Bond Authorization of up to \$500,000.00 for FY13 for School Facilities Improvements

City Manager Bohenko stated that this is a request for first reading to come forward. He advised the Council that the first Resolution is for the FY13 Citywide, Bridge, Street and Sidewalk Improvements. The second Resolution is for FY13 School Facilities Improvements. He indicated that these Resolutions require two readings with a two-thirds vote of the Council for adoption.

Councilor Lown moved to authorize the City Manager to bring back for first reading a Bond Resolution for Citywide Improvements in the amount of up to \$2,267,000.00 at the September 17, 2012 City Council meeting. Seconded by Assistant Mayor Lister and voted.

Councilor Lown moved to authorize the City Manager to bring back for first reading a Bond Resolution for School Facilities improvements in the amount of up to \$500,000.00 at the September 17, 2012 City Council meeting. Seconded by Councilor Novelline Clayburgh and voted.

4. Proposed Expansion of the Downtown Overlay District

City Manager Bohenko said this would expand the downtown Overlay District and stated additional staff time is needed. He recommended postponing consideration of this matter until after action has been taken on the separate proposal for rezoning of 143 Daniel Street.

Assistant Mayor Lister moved to postpone consideration of this matter until after action has been taken on the separate proposal for rezoning of 143 Daniel Street. Seconded by Councilor Novelline Clayburgh.

Councilor Lown said by delaying the vote on other areas he does not want someone coming forward taking advantage with an application for development under the current Zoning Ordinance. City Manager Bohenko said anything is possible. If someone is in the pipeline they would get the permit in before second reading.

Motion passed.

Councilor Smith asked City Manager Bohenko to bring the City Council up to date on the Presidential visit. City Manager Bohenko said a meeting was held regarding the upcoming visit. He said there will be multiple street closures and he was notified today that Superintendent McDonough will be closing schools.

Councilor Novelline Clayburgh asked what the cost would be for this visit. City Manager Bohenko advised that staff will be keeping track of the costs involved with the visit.

Councilor Lown said it is wonderful that the President is coming and asked if it is necessary for the street closures and the closing of schools. City Manager Bohenko said he does not have the expertise as to whether it is necessary or not, street closures are a secret service matter and schools are a decision made by the Superintendent.

Councilor Smith asked if we would be submitting a bill for this visit.

Councilor Smith moved to suspend the rules in order to take up this matter that is not on the agenda. Seconded by Councilor Lown and voted. Councilor Coviello voted opposed.

Discussion followed regarding this matter on whether to submit a bill for the costs involved as well as logistics involved in a Presidential visit.

Councilor Smith voted to direct the City Manager to bill for any expenses incurred by the Presidential visit to the campaign as well as any other Presidential candidates that come to the City before November 6, 2012. Seconded by Assistant Mayor Lister.

Mayor Spear passed the gavel to Assistant Mayor Lister.

Mayor Spear stated that people are looking at the Presidential visit as a monetary issue. He said we will benefit by seeing the candidates. He stated that we have been in an aggressive posture to protect the first in the nation Presidential Primary and invite them all to our community. When the President is a candidate there will be a great deal of costs associated with that and the benefits far outweigh the costs, in his opinion.

Assistant Mayor Lister returned the gavel to Mayor Spear.

Councilor Smith said he has invited all candidates to come into his place of business at no cost to the campaigns.

Assistant Mayor Lister stated that we all want to protect the budget. He said he is not pleased with the conversation. He said we are talking about money, and not how proud we are of our City.

Councilor Novelline Clayburgh suggested that the City Council create a policy on how to deal with these types of visits and the expenses involved.

On a roll call 5-4, motion passed. Councilors Kennedy, Novelline Clayburgh, Lown, Smith and Thorsen voted in favor. Assistant Mayor Lister, Councilors Coviello, Dwyer and Mayor Spear voted opposed.

B. MAYOR SPEAR

1. Appointment to be Voted:

Trees and Public Greenery Blue Ribbon Committee

- Dennis Souto to the Trees and Public Greenery Blue Ribbon Committee

Councilor Smith moved to appoint Dennis Souto to the Trees and Public Greenery Blue Ribbon Committee. Seconded by Councilor Coviello and voted.

C. COUNCILOR LOWN

1. Housekeeping Ordinance Amendments

Councilor Lown said this is regarding outdated ordinances and having them brought forward for first reading at the September 17th meeting to decide whether to delete them from the ordinance book.

Councilor Lown moved to authorize the City Manager to bring back for first reading the amendments outlined in Councilor Lown's memorandum dated August 30, 2012 to the City's Code Ordinances at the September 17, 2012 meeting. Seconded by Councilor Smith and voted.

D. COUNCILOR DWYER

1. Request for First Reading of Ordinance Re: Downtown High Occupancy Meter Zones

Councilor Dwyer said that this memorandum follows up the discussion from the last meeting. She said that this is a proposal for a second adjustment to the Parking Ordinance which restores most meters to \$1.00 per hour with the exception of the high occupancy rate meters. She stated that this is consistent with the parking consultants recommendations.

Councilor Dwyer move to authorize the City Manager to bring back for first reading the attached proposed Ordinance at the September 17, 2012 City Council meeting. Seconded by Councilor Lown and voted.

2. *Middle School Update

Councilor Dwyer reported that the Middle School opened on time and the Joint Building Committee was thrilled. Students and parents came in the Friday before school opened to view the school. Councilor Dwyer stated that there are still items that need to be done. She informed the Council that the lockers have been installed and teachers were given keys today. She also said the gym floor will be in use Monday and that getting the buses off the street has worked well. Councilor Dwyer advised the City Council that work has been moved into the old section of the building and the Joint Building Committee will be meeting regularly to address any issues.

Mayor Spear congratulated Councilor Dwyer and the Joint Building Committee for the work they have done on this project.

E. COUNCILOR SMITH

1. Parking and Traffic Safety Committee – Shari Donnermeyer

Councilor Smith moved to suspend the rules in order to bring forward Shari Donnermeyer for appointment to the Parking and Traffic Safety Committee. Seconded by Assistant Mayor Lister.

Councilor Smith stated that the Council needs to vote on this appointment today for the new Parking and Traffic Safety Committee to move forward. He also stated that Ms. Donnermeyer is a great candidate for the Committee.

Mayor Spear said she is qualified, but he has not met her, and he makes that a practice. Therefore, he would like to meet her before acting upon this application. Mayor Spear asked City Attorney Sullivan what happens if there are only 8 members of the Parking and Traffic Safety Committee. City Attorney Sullivan stated until the civilians are appointed, the new Parking and Traffic Safety Committee does not take affect.

Motion passed.

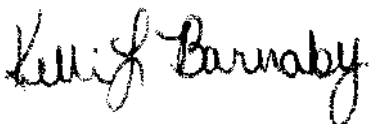
Councilor Smith moved to have Shari Donnermeyer appointed to the Parking and Traffic Safety Committee.

Motion to appoint Shari Donnermeyer to the Parking and Traffic Safety Committee was ruled out of order by Mayor Spear.

XIII. MISCELLANEOUS/UNFINISHED BUSINESS

XIV. ADJOURNMENT

At 9:10 p.m., Councilor Coviello moved to adjourn. Seconded and voted.



Kelli L. Barnaby, CMC/CNHMC
City Clerk

CITY COUNCIL MEETING

MUNICIPAL COMPLEX
DATE: MONDAY, SEPTEMBER 17, 2012

PORTSMOUTH, NH
TIME: 7:00 PM [or thereafter]

At 6:00 p.m., an Anticipated "Non-Meeting" with Counsel was held regarding Negotiations – RSA: 91-A:2, I (b-c).

I. CALL TO ORDER [7:00PM or thereafter]

Mayor Spear called the meeting to order at 7:00 p.m.

II. ROLL CALL

Present: Mayor Spear, Assistant Mayor Lister, Councilors Coviello, Kennedy, Novelline Clayburgh, Lown, Dwyer, Smith and Thorsen

III. INVOCATION

Mayor Spear asked everyone to join in a moment of Silent Prayer.

IV. PLEDGE OF ALLEGIANCE

Assistant Mayor Lister led the Pledge of Allegiance to the Flag.

PRESENTATION

1. Prescott Park Arts Festival Proposed Public-Private Partnership for Renovations to Pavilion Building in Prescott Park

Ben Anderson, Executive Director of the Prescott Park Arts Festival, began by recognizing the attendance of the full Board of Directors in the audience in support of the proposed Public-Private Partnership for Renovations to the Pavilion Building in Prescott Park. He then gave a brief history of the Prescott Park Arts Festival and reviewed the proposed renovations to the Pavillion Building. He explained that the renovations will bring the facilities up to par with the quality of events that are held at Prescott Park and allow for shorter waiting lines for the restrooms, healthier food choices at the concession and safer and more consolidated storage facilities.

City Manager Bohenko explained that the Arts Festival is looking for direction from the City Council on the support of the public-private partnership with matching funds that would come from the City's Urban Development Action Grant (UDAG) fund. He stated that the Trustees of the Trust Funds are supportive of this proposal and the Festival is looking for a long-term lease agreement with the City regarding the pavilion that would be required to satisfy the award of the Community Development Finance Authority tax credits for this project. These tax credits are contingent upon the Festival obtaining financial support from the City for this project, as well as a lease agreement for a minimum of twenty-five years, similar to the Discover Portsmouth Center in the old library. He concluded by stating that due to timing requirements relative to tax credits for this project and fundraising efforts, the group is seeking support from the City Council on this proposal.

Assistant Mayor Lister moved to authorize the City Manager to negotiate a 25 year lease with the Prescott Park Arts Festival for the use of the renovated pavilion building at Prescott Park. Motion seconded by Councilor Smith.

Councilor Dwyer stated this is a great partnership, but is surprised by the CDFA requirement of the City matching funding. Mr. Anderson stated he is unsure of why this is required but clarified that the pavilion is a City building. Councilor Dwyer asked if this was a requirement for the Discover Center. City Manager Bohenko stated that this was accomplished with in-kind services.

Councilor Smith, Assistant Mayor Lister, Councilor Novelline Clayburgh, Councilor Lown and Mayor Spear all thanked Ben Anderson and the Prescott Parks Arts Festival Board for their work and congratulated him on his recent recognition by the Portsmouth Rotary.

Motion passed.

V. ACCEPTANCE OF MINUTES (*There were no minutes on for action this evening*)

VI. PUBLIC COMMENT SESSION

Mayor Spear opened the public comment session.

Sue Polidura distributed a picture of the gravesite of John Langdon and stated that today is Constitution Day. She stated it is appropriate to speak to the condition of Mr. Langdons' burial site on this day as he was a signer of the Constitution. She stated that she is disappointed that this area is not maintained by the City as she feels that people visit Portsmouth for the history as well as the Arts. She provided further historical information of Mr. Langdon and asked that there be a plaque placed to recognize the historical importance of the site hopefully by next Constitution Day.

Seeing no one else wishing to speak, Mayor Spear closed the public comment session.

VII. PUBLIC HEARING

- A. RESOLUTION AUTHORIZING A BOND ISSUE OF UP TO ONE MILLION SIX HUNDRED THOUSAND DOLLARS (\$1,600,000.00) TO PAY FOR THE RECONSTRUCTING OF COMMERCE WAY, AND TO PAY FOR ALL COSTS INCIDENTAL AND RELATED THERETO

Economic Development Director Nancy Carmer and Public Works Director Steve Parkinson gave a brief presentation explaining the process described in RSA: 231:28 Conditional Layout for Existing Private Rights of Way, which is a mechanism by which the cost of improvements to a private roadway is financed by a general obligation bond issued by the City and repaid by assessments on the private property owners served by the road with 100% of the bond and road improvement costs being paid by the abutting property owners. The required public hearing was held at the August 20, 2012 City Council meeting and the required 10 day period allowed for abutters to object with no one coming forward to object. The next step is for the City to proceed with solicitation of bids and construction of the proposed road improvements with the road conveyed by deed to the City to become a City street.

Mayor Spear opened the public hearing:

Attorney Malcolm McNeill, representing Commerce Way LLC, stated that this is a mutually beneficial situation and a win/win. He stated this will result in more jobs, higher assessed values and more tax revenue. He stated there have been no abutters that have come forward to speak against the proposal. He concluded by asking the Council to approve the Bond Resolution.

Seeing no one else wishing to speak, Mayor Spear closed the public hearing.

VIII. APPROVAL OF GRANTS/DONATIONS

(There are no items under this section of the agenda)

IX. CONSIDERATION OF RESOLUTIONS AND ORDINANCES

- A. Resolution Authorizing a Bond Issue of up to Two Million Two Hundred Sixty Seven Thousand Dollars (\$2,267,000.00) for FY13 Citywide, Bridge, Street, and Sidewalk Improvements

Councilor Smith moved to pass first reading and schedule a public hearing and adoption of a Bond Resolution for Citywide Improvements in the amount of up to \$2,267,000.00 at the October 1, 2012 City Council meeting. Seconded by Councilor Novelline Clayburgh and voted.

- B. Resolution Authorizing a Bond Issue of up to Five Hundred Thousand Dollars (\$500,000.00) for FY13 School Facilities Improvements

Assistant Mayor Lister moved to pass first reading and schedule a public hearing and adoption of a Bond Resolution for School Facilities Improvements in the amount of up to \$500,000.00 at the October 1, 2012 City Council meeting. Seconded by Councilor Smith and voted.

- C. First reading of Various Housekeeping Amendments to the City's Code of Ordinances.
- Chapter 1, Article VI – RESIDENCY REQUIREMENTS – delete in its entirety
 - Chapter 3, Article I, Section 3.111 – HOGS – delete in its entirety
 - Chapter 5, Article I, Section 5.102 – RESIDENTS OF THE CITY – delete in its entirety
 - Chapter 5, Article I, Section 5.103 – AGE LIMIT – delete in its entirety
 - Chapter 6, Article VI – DANCING – delete in its entirety
 - Chapter 9, Article II – SUNDAY ORDINANCES – delete in its entirety

Councilor Coviello moved to pass first reading and schedule a public hearing and second reading for the proposed amendments, as presented, at the October 1, 2012 City Council meeting, seconded by Councilor Lown.

Councilor Kennedy stated that it is interesting to see the history of the City through these ordinances and cited several examples of laws that no longer apply that are still on the books. She stated that she is concerned with losing the history of Portsmouth by eliminating these items and not recording them in some way for people to be able to research if they were interested in doing so.

Councilor Dwyer stated she agrees with that idea but feels that the ordinances are meant to be enforceable and should reflect current laws.

Discussion ensued regarding the enforcement of the ordinances and the historical value with the Council consensus to ask City Attorney Sullivan to come back with a suggestion of how to preserve the removed ordinances.

Motion voted.

- D. First reading of Ordinance Amendment to Chapter 7, Article I, Section 7.102 – Parking Meter Zones
- Downtown High Occupancy Zone: Parking shall be at the rate of one dollar fifty cents (\$1.50) per hour in the following areas:
 1. Daniel Street, starting at Chapel Street through to Market Square
 2. Bow Street, starting at Chapel Street through to Market Street
 3. Congress Street, starting at Market Square through to Chestnut Street
 4. Pleasant Street, starting from Court Street through to Market Square
 5. Market Street, starting from Moffatt-Ladd House through to Market Square
 - Parking in all other parking meter zones shall be at the rate of one dollar (\$1.00 per hour)

Councilor Coviello moved to pass first reading, and schedule a public hearing and second reading for the proposed amendments, as presented, at the October 1, 2012 City Council meeting, seconded by Councilor Dwyer.

Councilors Kennedy, Smith, Thorsen and Assistant Mayor Lister stated they will vote to move this to a public hearing for public input, but are not in favor of the ordinance.

Motion voted.

- E. Adoption of Resolution Authorizing a Bond Issue of up to One Million Six Hundred Thousand Dollars (\$1,600,000.00) to Pay for the Reconstructing of Commerce Way, and to Pay for all Costs Incidental and Related Thereto

Councilor Smith moved that the Resolution Authorizing a Bond Issue of Up to One Million Six Hundred Thousand Dollars (\$1,600,000.00) to pay for the reconstructing of Commerce Way, and to pay for all costs incidental and related thereto is hereby adopted in accordance with its terms; and further moved that no bond should be issued pursuant to the said Resolution until;

- 1. All right, title and interest in Commerce Way shall have been conveyed by its current owner or owners to the City; and**
- 2. All legal requirements established by state law, including but not limited to RSA 231:28 through RSA 231:33, have been satisfied and an opinion to that effect has been received by the City Manager in written form from the City Attorney**

Seconded by Councilor Novelline Clayburgh.

Councilor Lown clarified that the City is bonding the project but the abutters will be incurring the costs of the road improvements.

Councilor Coviello stated that he will be abstaining from this issue.

Councilor Thorsen stated this was reviewed by the Economic Development Commission and the land is private but is being used as a public way. He stated that he feels the properties will assess at better values and the maintenance costs in the future will be covered by that increased value and is win/win.

Councilor Novelline Clayburgh thanked everyone involved stating that this will bring jobs to the City and is an alternative to the Pease Tradeport.

Motion passed on an 8-0 vote, Councilor Coviello abstained.

- F. Third and final reading of Ordinance amending Chapter 7, Article III, Section 7.330 – No Parking – Tanner Court

Councilor Smith moved to pass third and final reading of the proposed Ordinance amendment. Seconded by Assistant Mayor Lister and voted.

X. CONSENT AGENDA

Councilor Novelline Clayburgh moved to adopt the Consent Agenda as presented. Seconded by Assistant Mayor Lister and voted.

- A. *Acceptance of Donations to the Coalition Legal Fund
 - Town of Holderness - \$500.00
 - Town of Jackson - \$250.00

(Anticipated action – move to approve and accept the donation, as listed, to be placed in the Coalition Legal Fund)

- B. Letter from Marsie Silvestro, A Safe Place, requesting permission to hold a candle light vigil on Thursday, October 4, 2012 from 6:00 p.m. – 7:00 p.m. at the Vaughan Mall with amplification and a power source for people to speak (***Anticipated action – move to refer to the City Manager with power***)

XI. PRESENTATION & CONSIDERATION OF WRITTEN COMMUNICATIONS & PETITIONS

- A. Letter from Renee McCune, Portsmouth Lodge of Elks #97, regarding Portsmouth High School students safely running on Jones Avenue

Councilor Smith moved to refer to the Parking and Traffic Safety Committee for report back (and to the Superintendent of Schools and Recreation Board for informational purposes). Seconded by Councilor Lown and voted.

XII. REPORTS AND COMMUNICATIONS FROM CITY OFFICIALS

A. CITY MANAGER

1. Proposed Acceptance of Middle Road Bridge (NH Route 33) over Pan Am Railways

Councilor Coviello moved to accept the Middle Road Bridge (NH Route 33) over Pan Am Railways project. Seconded by Councilor Novelline Clayburgh and voted.

2. Proposed Amendments to the Zoning Ordinance Related to the Historic District

Councilor Kennedy moved to refer to the Planning Board for a report back to Council, seconded by Councilor Thorsen.

Councilor Coviello stated that there needs to be definitions included.

Councilor Kennedy explained that this process is ongoing and is being put in place for consistency in the zoning ordinance and to alleviate the caseload of the Historic District Commission and allow the Board to review larger projects within the district.

Councilor Smith stated he is concerned with Item 6, regarding satellite dishes, and wonders if people will have to go to the Historic District Commission now. Councilor Kennedy explained that this already exists in a different section of the ordinance, so therefore, people wouldn't have to appear before the HDC.

Councilor Dwyer stated that this is a great idea but wants to ensure that the Planning Board does review it, specifically Items 12 and 21.

Councilor Thorsen stated that he served as the Councilor representative to the HDC briefly before Councilor Kennedy was able to serve and hopes that this will make things more clear for residents and allow them to be better prepared when they do have to appear before the Historic District Commission.

City Manager Bohenko stated that Planning Director Taintor will note everyone's concerns to address with the Planning Board.

Motion voted.

3. Polling Hours for November 6, 2012 Presidential General Election

Councilor Smith moved to set the polling hours from 8:00 a.m. to 8:00 p.m. for the Presidential General Election, November 6, 2012, seconded by Councilor Novelline Clayburgh.

Councilor Kennedy expressed concern with the negativity that came about with the last election and asked that staffing levels be reviewed if necessary.

City Manager Bohenko explained that City Clerk Barnaby is the Elections agent of the Secretary of State for the City of Portsmouth and therefore, he will discuss with her any need for additional resources.

Councilor Lown and Councilor Thorsen both asked that the Council be updated with number of people turned away from voting at the November 6th General Election as a result of the new voter I.D. law.

Motion voted.

B. MAYOR SPEAR

1. Appointment to be Voted:

Parking and Traffic Safety Committee

- Shari Donnermeyer to the Parking and Traffic Safety Committee

Councilor Smith moved to appoint Shari Donnermeyer to the Parking and Traffic Safety Committee for a term of 3 years. Seconded by Councilor Novelline Clayburgh and voted.

XIII. MISCELLANEOUS/UNFINISHED BUSINESS

Councilor Coviello asked that the letter received today, September 17, 2012, from the Weinsteins regarding brick sidewalk replacement, be added to the next agenda in October.


Assistant Mayor Lister asked for an update on senior services. City Manager Bohenko stated that the City has executed a new transportation agreement with Wentworth Connections and they will be purchasing a new van. He stated that they are currently reviewing 8 applications for the senior services coordinator position. Councilor Smith asked who will own the van with City Manager Bohenko stating it will be owned 50/50.

Councilor Novelline Clayburgh asked the City Manager to comment on the issue raised by a resident during the public comment session regarding the John Langdon gravesite. City Manager Bohenko stated that he will discuss the issue with staff and feels that it needs to be addressed the right way with the right people.

XIV. ADJOURNMENT [AT 10:00PM OR EARLIER]

Councilor Smith moved to adjourn at 8:05 p.m., seconded by Assistant Mayor Lister and voted.

Respectfully submitted:

A handwritten signature in black ink, appearing to read 'V. French', written in a cursive style.

Valerie A. French
Deputy City Clerk

ORDINANCE #
THE CITY OF PORTSMOUTH ORDAINS

That the Ordinances of the City of Portsmouth, Chapter 10 – Zoning Ordinance, be amended to read as follows (deletions from existing language ~~stricken~~; additions to existing language **bolded**; remaining language unchanged from existing):

A. Proposed amendments to Article 6 – Overlay Districts, Section 10.633.20 – Exemptions from Certificate of Approval
(Proposed additions in **bold**; existing text to be deleted shown as ~~strikethrough~~)

10.633.20 Exemptions from Certificate of Approval

The following activities shall not require a Certificate from the Commission:

- (1) Ordinary maintenance and repair of any exterior architectural feature, which does not involve a change in design, materials or outer appearance thereof;
- (2) Painting or repainting structures without regard to color;
- (3) Maintenance and repair of fire walls, chimney repairs, entryway repairs, and deck repairs provided these are of the same design and material; ~~and the removal and replacement of shutters; [Note: moved to #4]~~
- (4) **Placement or replacement of shutters that are (1) constructed of wooden material, (2) one-half the width of the sash they are covering, (3) installed with hinges and dogs, and (4) louvered, paneled or constructed of boards as appropriate to the style of the building;**
- (5) Roofing or re-roofing of existing structures provided that the roof plane and material remain the same regardless of color;
- (6) ~~Satellite dish receivers less than or equal to 42 inches in diameter, and less than or equal to 4 feet in height;~~
- (6) Replacement of ~~an exterior doors, window, or storm window with the same materials, provided that~~ **(1) the same design and materials are used, or (2) materials are used that restore** the original architectural features, including, **but not limited to**, the number and arrangement of window lights, ~~are not altered; using true and non-removable divided lights, are used; and ensuring that~~ the size of the opening does not change;
- (7) ~~Mechanical equipment and ventilation terminators, when the volume or mass of an individual device does not exceed 27 cubic feet, or extend more than 4 feet above the roof plane, or extend more than one foot out from the wall plane, or vent into a public way. All other duct work or equipment feeds shall be located in the~~ **building's interior so as not to be visible; [Note: moved to #7-9]**

- (7) **Roof-mounted mechanical or electrical equipment and ventilation terminators on a single-family or two-family dwelling where the equipment (1) is not located on a roof surface that faces or is visible from a public way, (2) does not exceed 27 cubic feet, and (3) does not extend more than 3 feet above the roof plane;**
- ~~(8) Window-mounted portable air conditioning units; [Note: moved to #22]~~
- (8) **Wall-mounted mechanical or electrical equipment and ventilation terminators for a single-family or two-family dwelling where the equipment (1) is painted a similar color to match or blend with the wall color, (2) does not extend more than six inches out from the wall plane, and (3) does not vent directly into a public way; and where (4) all duct work or equipment feeds enter the building's interior at ground level so as not to be visible;**
- (9) **Ground-mounted mechanical or electrical equipment for a single-family or two-family dwelling where (1) the equipment is located behind the structure and is not in public view, and (2) all duct work or equipment feeds are located in the building's interior or immediately adjacent to the equipment;**
- (10) **Storm windows, storm doors, screen windows and screen doors, provided they are constructed with wood frames, with any metal or vinyl tracks concealed by the wood frames. Window guards provided they are constructed with bars or rods of wrought iron, or metal formed and painted to resemble wrought iron. Mesh guards are not exempt;**
- ~~(11) Chimney caps or bishop pots that do not extend more than 12 inches above the chimney, and that are constructed of masonry or bluestone, or of other material with a black, dark brown or copper finish;~~
- (12) **Gas and electric meters on a single-family or two-family dwelling if mounted on a wall not facing a public way;**
- (13) **Construction, alteration or demolition of any structure or element of a structure that the Code Official documents as being necessary to avoid an immediate health or safety emergency prior to the Commission convening a meeting to consider the matter. In such instance, the Code Official shall immediately notify the Commission of his action;**
- (14) **New signs and refacing of existing signs, except that new freestanding signs and signs requiring review and approval by the Board of Adjustment shall not be exempt;**
- (15) **Awning replacement if a canvas fabric is used and no alterations (including but not limited to the wall fittings and fastenings) are made to the structure;**
- (16) **Temporary tent or tensile structures;**

- (17) Accessible ramp systems on single-family or two-family dwellings provided the ramp and rail system consists of black metal modular components;
- (18) The replacement of wood or metal fencing (except for chain-link) on a property with a **contributing structure** provided the replacement fence is in the same location with the same height, material, and design;
- (19) The replacement of exterior lighting on a **contributing structure** provided the replacement lighting is in the same in location with the same height, material, and design;
- (20) The replacement or restoration of wood siding (including removal of non-wood materials) provided the replacement siding is the same exposure, material, and design;
- (21) Terraces, walks, driveways, and sidewalks and in-ground swimming pools provided that any such element is substantially at the existing grade plane of the property;
- (22) Building accessories and décor, such as window-mounted portable air conditioning units, play equipment, window boxes, mail boxes less than 18" in all dimensions, flags, hose reels, door bells and knockers, weathervanes, bells, wind chimes, birdfeeders, artwork, sculpture, and other similar exterior décor.
- (23) New or replacement piers, floats, docks or gangways for single-family and two-family dwellings provided any vertical handrail support systems are constructed with metal, wire, rope or wood.

B. Proposed amendment to Article 15 – Definitions, Section 10.1530 – Terms of General Applicability

Insert the following new definition:

Contributing structure

A structure identified as a contributing structure in "An Architectural Survey of the Historic District of Portsmouth, NH", dated June–September, 1982, prepared by the Portsmouth Advocates Inc., Woodard D. Openo, Survey Director.

The City Clerk shall properly alphabetize and/or re-number the ordinance as necessary in accordance with this amendment.

All ordinances or parts of ordinances inconsistent herewith are hereby deleted.

This ordinance shall take effect upon its passage.

APPROVED:

Eric Spear, Mayor

ADOPTED BY COUNCIL:

Kelli L. Barnaby, City Clerk

ZO amend HDC exemptions 121127.doc

ORDINANCE #
THE CITY OF PORTSMOUTH ORDAINS

That the Ordinances of the City of Portsmouth, Chapter 10 – Zoning Ordinance, be amended to read as follows (deletions from existing language stricken; additions to existing language **bolded**; remaining language unchanged from existing):

(1) Amend Article 5 – Dimensional and Intensity Standards, Section 10.530 – Business and Industrial Districts, as follows:

10.535 Exceptions to Dimensional Standards in the Central Business Districts

~~10.535.10 Central Business A – Building Height Setback from Street~~

~~In Central Business A, no portion of a building within 10 feet of a street right of way line shall exceed 40 feet in height.~~

10.535.10 Central Business A and B – Building Height and Step-Back Standards

In addition to the building height standards set forth in Section 10.531, the height of buildings in the Central Business A and B districts shall also meet the following standards:

10.535.11 Street Wall Elevation

The elevation of the street wall above the grade at any property line adjoining a street shall not exceed 40 feet in the Central Business A district and 50 feet in the Central Business B district.

10.535.12 Step-Back From Street Wall

The maximum elevation of any portion of a building shall be the actual street wall elevation plus one vertical foot in elevation for each horizontal foot of setback from the street wall.

10.535.13 Maximum Elevation

Within 100 feet of any street, the highest point of a building above the grade at the street line shall not exceed 50 feet in the Central Business A district and 60 feet in the Central Business B district.

(2) Amend Article 10 – Definitions, Section 10.1530 – Terms of General Applicability, as follows:

Grade plane

A reference plane representing the average of finished ground levels adjoining the building at all exterior walls. When the finished ground level slopes away from exterior walls, the reference plane shall be established by the lowest points within the area between the building and the lot line. **or, In all districts except the Central Business A and B districts,** when the lot line is more than 6 feet from the building the reference plane shall be established **by the lowest points** between the building and a point 6 feet from the building. (See also building height.)

Street wall

The main wall of a structure that is closest to and most nearly parallel with the adjacent street.

The City Clerk shall properly alphabetize and/or re-number the ordinance as necessary in accordance with this amendment.

All ordinances or parts of ordinances inconsistent herewith are hereby deleted.

This ordinance shall take effect upon its passage.

APPROVED:

Eric Spear, Mayor

ADOPTED BY COUNCIL:

Kelli L. Barnaby, City Clerk

ORDINANCE #

THE CITY OF PORTSMOUTH ORDAINS

That Chapter 7, Article IX, Section 7.901 – PENALTIES of the Ordinances of the City of Portsmouth be amended to read as follows (deletions from existing language ~~stricken~~; additions to existing language **bolded**; remaining language unchanged from existing):

Section 7.901 PENALTIES

- E. Notwithstanding any other provisions of this Ordinance, any person violating the following sections of this Chapter or any rule made by the Chief of Police pursuant thereto, shall forfeit to the City of Portsmouth within forty-eight (48) hours of such violation the amount designated below. In the event that the forfeiture amounts not made within thirty (30) calendar days of the violation, then the forfeiture shall be twice the sum listed below. In the event of failure to make such forfeiture, said person shall be subject to a fine of not more than \$100.00 upon conviction therefore in the Portsmouth District Court. (Amended 9/6/94)

<u>Section</u>	<u>Parking Violation</u>	<u>Fine Amount</u>
7.105 (A)	Expired Meter (Adopted 6/28/04)	\$10.00 \$15.00
7.315 (A)	Parking Within an Intersection	\$25.00
7.315 (B)	Parked in Crosswalk	25.00
7.315 (C)	Blocking Fire Hydrant	25.00
7.315 (D)	Parked Within 15 Feet of Fire Station Driveway (Amended 6/28/04)	15.00
7.315 (E)	Parked Blocking Driveway	25.00
7.315 (F)	Parked on Sidewalk (Amended 11/18/2002)	25.00
7.315 (G)	Obstructing Traffic During Construction Activity (Amended 6/28/04)	15.00
7.315 (H)	Double Parking (Amended 6/28/04)	15.00
7.315 (I)	Violating Traffic Signs Prohibiting Parking	25.00
7.315 (J)	Parked, Wrong Direction (Amended 6/28/04)	15.00
7.316	Back to Curb (Amended 6/28/04)	15.00
7.319	Distance from Curb (Amended 6/28/04)	15.00
7.320	Obstructing Street	25.00
7.324	One Hour Parking (Amended 6/28/04)	15.00
7.325	30 Minute Parking (Amended 6/28/04)	15.00
7.326	15 Minute Parking (Amended 6/28/04)	15.00
7.327	Limited Parking - Two Hours (Amended 6/28/04)	15.00
7.330	Parked in No Parking Area	20.00
7.331	Parking Too Close to Intersection	20.00
7.601	Trucks, Vans & Other Commercial Delivery Vehicles on Certain Streets During Certain Hours	25.00
7.602	Truck Loading/Unloading Zones Established (10/20/2003)	25.00

The City Clerk shall properly alphabetize and/or re-number the ordinances as necessary in accordance with this amendment.

All ordinances or parts of ordinances inconsistent herewith are hereby deleted.

This ordinance shall take effect upon passage.

APPROVED:

Eric Spear, Mayor

ADOPTED BY COUNCIL:

Kelli L. Barnaby, City Clerk

**CITY OF PORTSMOUTH
LEGAL DEPARTMENT
MEMORANDUM**

DATE: October 4, 2012
TO: JOHN P. BOHENKO, CITY MANAGER
FROM: ROBERT P. SULLIVAN, CITY ATTORNEY
RE: CHAPTER 7 ORDINANCE



During the City Council meeting of October 1, 2012, the Council requested an ordinance change with respect to the fine charged for Expired Meter Violation from \$10 to \$15. Attached is the requested ordinance.

attachment

Parking Omnibus:

	All Meters @ \$1.50	Just High Occupancy @ \$1.50	Difference
Parking Meters (change to \$1.50 per hr)	458,950	191,800	(267,150)
Increase Parking Limit from 2Hr to 3 Hrs	(61,000)	(61,000)	-
First hour Free in Garage	(343,750)	(343,750)	-
Residence Free on Sunday (use 20% resident usage)	(30,000)	(30,000)	-
Total Change Without Expired Meter Violation Fee Increase	24,200	(242,950)	(267,150)
Increase Expired Meter fine from \$10 to \$15 (and late fine from \$25 to \$30)	253,125	253,125	
Total Change With Expired Meter Violation Fee Increase	277,325	10,175	(267,150)



City Council
City of Portsmouth
One Junkins Avenue
Portsmouth, NH 03801

November 5, 2012

Dear Council Members,

I am writing to request the use of the Little Harbour School, 50 Clough Dr. Portsmouth, for the start and finish of the 4th Annual Seacoast Bike Ride for PKD. This bike ride is a fundraising event and is planned to take place at 8:30 AM on Sunday June 9, 2013.

For the past three years, my family has organized this event to raise funds to support the PKD Foundation. The PKD Foundation's mission is to "promote programs of research, advocacy, education, support and awareness in order to discover treatments and a cure for polycystic kidney disease and improve the lives of all it affects." (www.pkdcure.org).

Most riders will arrive between 7:30 and 8:00AM to register. We expect that there will be approximately 100 cyclists. They will park their cars and unload their bicycles at the Little Harbor School. We are planning a staggered start at around 8:30am to avoid any possible traffic nuisances and for the safety of riders. The map for this ride is attached. (From the school following route 1B to 1A and turning back on the same route at North Beach, N. Hampton, a total ride of 36 miles). All riders should have finished by 12:30pm and will plan to have clean up completed by 2:00pm.

I thank you for your consideration regarding the use of the school to help us with this fundraiser for the PKD Foundation.

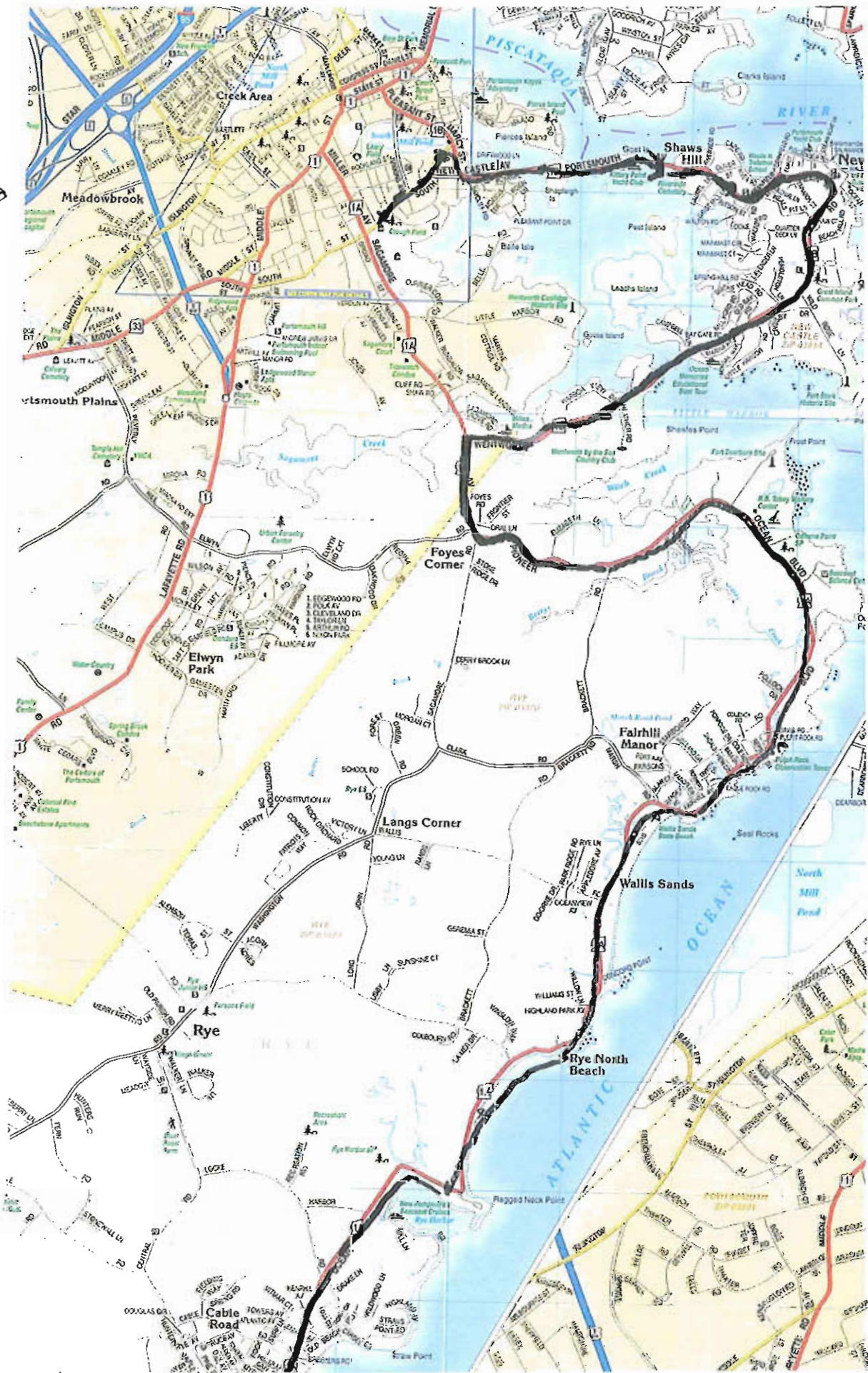
Sincerely,

A handwritten signature in black ink that reads "John J. Martin".

John Martin
Founder
Seacoast Ride For PKD

CC: John Bohenko, City Manager

Start/Finish →





Portsmouth City

Seabrook

Rye

	Interstate/Limited Access Highway		Large Hermit
	State Route		Small Hermit
	U.S. Route		Town Boundary
	Major Local Road		County Boundary
	Local Road		State Boundary
	Railroad		ZIP Boundary (approximate)
	Airport, Large		Park
	Airport, Military		Recreational Land Use
	Airport, Small		Cemetery
	Boat Launch/Marina		Commercial/Industrial
	Brewery		Industrial Land Use
	Campground		Fire Station
	Cemetery		Hospital
	College		Library
	Fairground		Museum
	Ferry/Boat		Post Office
	Fishing		Police
	Forest		School
	Fun Site		Town Hall
	Golf Course		Other Place of Interest
	Hiking		Rock
	Historic Site		
	Hotel		
	Hunting		
	Ice Skating		
	Industrial Park		
	Natural Area		
	Park		
	Rest Area		
	Shopping		
	Sports Field		
	Stadium		
	Theatre		
	Wild Area		

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CHIEF MICHAEL MALONEY MEMORIAL FUND

HONOR. REMEMBER. SUPPORT.

November 15, 2012

Portsmouth City Council
1 Junkins Ave
Portsmouth, NH 03801



To Whom it May Concern;

I am the Secretary of the Chief Michael Maloney Memorial Fund and am requesting permission for the 2nd Annual Chief Michael Maloney Run/Walk and a meeting with the City Council. The last year's run was a show of solidarity between law enforcement and community members in the Seacoast. The run is Point to Point, starting at the Portsmouth Police Department and ending at the Greenland Police Department.

The details of the run are as follows:

Date:	Sunday, April 28, 2013
Time:	Set-up time 5:30 am Race start time 10:00 am
Locations:	Starting Line, Portsmouth Police Department, Junkins Ave Finish Line, Greenland Police Department, Portsmouth Ave
Parking:	Portsmouth High School
Transportation:	Shuttle to starting line, and then from finish line to parking at High School.
Road Closures:	Junkins Ave at Start time, for approximately 20 minutes to allow for race participants to line up in the road and move onto the course.
Course:	See Attached Course.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read 'Dawn M. Sawyer', with a long horizontal line extending to the right.

Dawn M. Sawyer
Secretary
Chief Michael Maloney Memorial Fund
603-502-4611

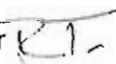
Enclosures

Chief Michael Maloney Run/Walk Course

April 28, 2012

0 mi	<u>Junkins Ave at Portsmouth Police Department</u>
0.05 mi	<u>Head southeast on Junkins Ave toward Lincoln Ave</u>
0.13 mi	<u>Head southwest on South St toward Brackett Ln</u>
0.42 mi	<u>Head southwest on South St toward Broad St</u>
0.8 mi	<u>Head west on South St toward Summit Ave</u>
1.03 mi	<u>Head west on South St toward Monroe St</u>
1.17 mi	<u>Continue onto NH-33 W/Middle Rd Continue to follow NH-33 W</u>
3.02 mi	<u>Slight right onto Greenland Rd</u>
3.15 mi	<u>Head southwest on Greenland Rd</u>
3.36 mi	<u>Head southwest on Greenland Rd toward Portsmouth Ave</u>
3.55 mi	<u>Turn right onto Portsmouth Ave</u>
4.11 mi	<u>Head southwest on Portsmouth Ave toward Newington Rd</u>
4.87 mi	<u>Head southwest on Portsmouth Ave toward NH-33 E/Greenland Rd</u>
5.28 mi	<u>Head west on NH-151 S/Portsmouth Ave toward Post Rd Continue to follow Portsmouth Ave</u>
5.59 mi	<u>Turn Right Continue to follow Portsmouth Ave</u>
5.66 mi	<u>Destination Greenland Police Department</u>

M E M O R A N D U M

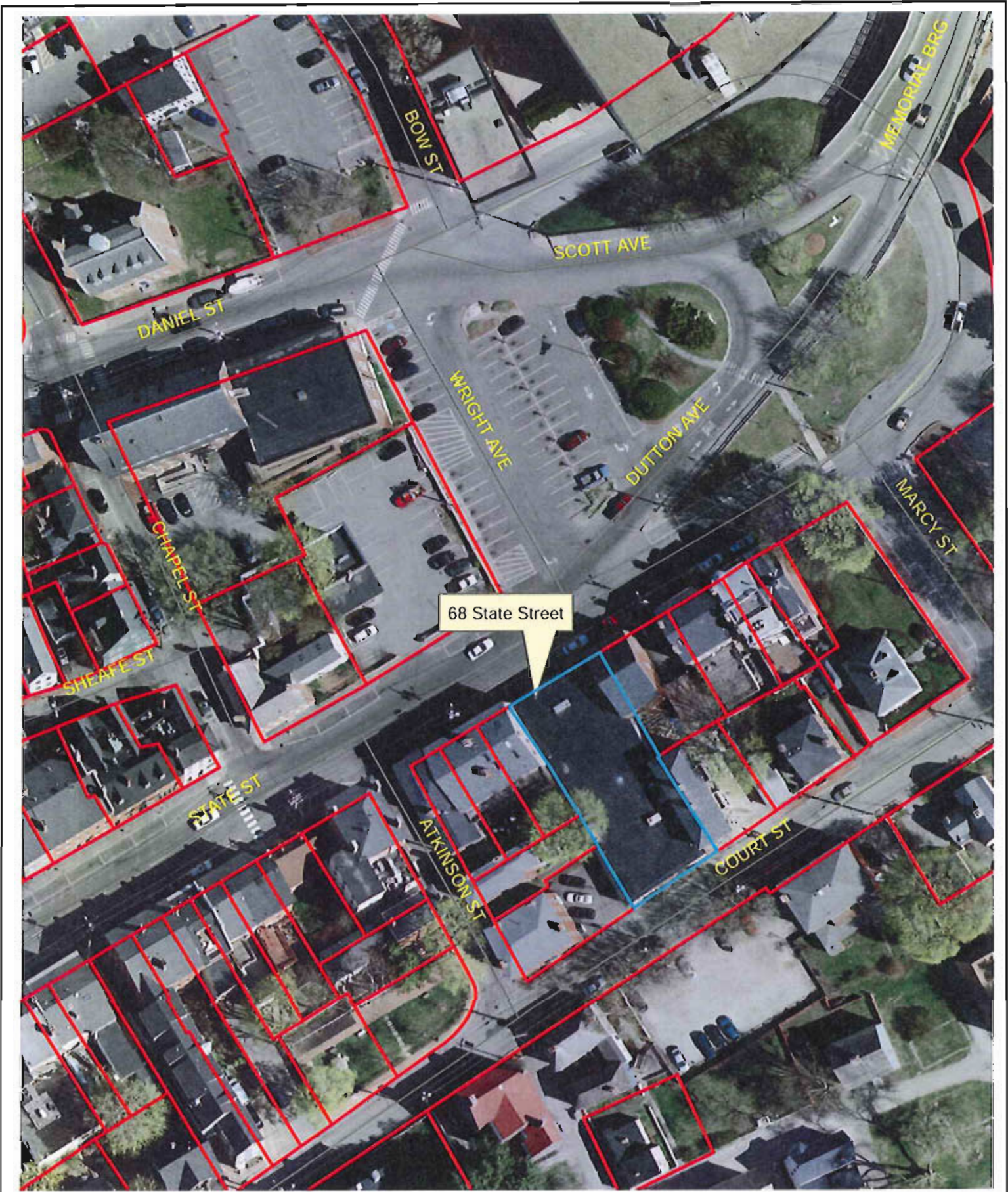
TO: John P. Bohenko, City Manager
FROM: Rick Taintor, Planning Director 
DATE: November 27, 2012
RE: City Council Referral – Projecting Sign
Address: 68 State Street
Business Name: Look
Business Owner: Peter Mocklis

Permission is being sought to install a projecting sign on a new bracket, as follows:

Sign dimensions: 34" x 24"
Sign area: 5.66 sq. ft.
Height from sidewalk to bottom of sign: 9'0"
Maximum protrusion from building: 40 in.

The proposed sign complies with zoning requirements. If a license is granted by the City Council, no other municipal approvals are needed. Therefore, I recommend approval of a revocable municipal license, subject to the following conditions:

1. The license shall be approved by the Legal Department as to content and form;
2. Any removal or relocation of the projecting sign, for any reason, shall be done at no cost to the City; and
3. Any disturbance of a sidewalk, street or other public infrastructure resulting from the installation, relocation or removal of the projecting sign, for any reason, shall be restored at no cost to the City and shall be subject to review and acceptance by the Department of Public Works.



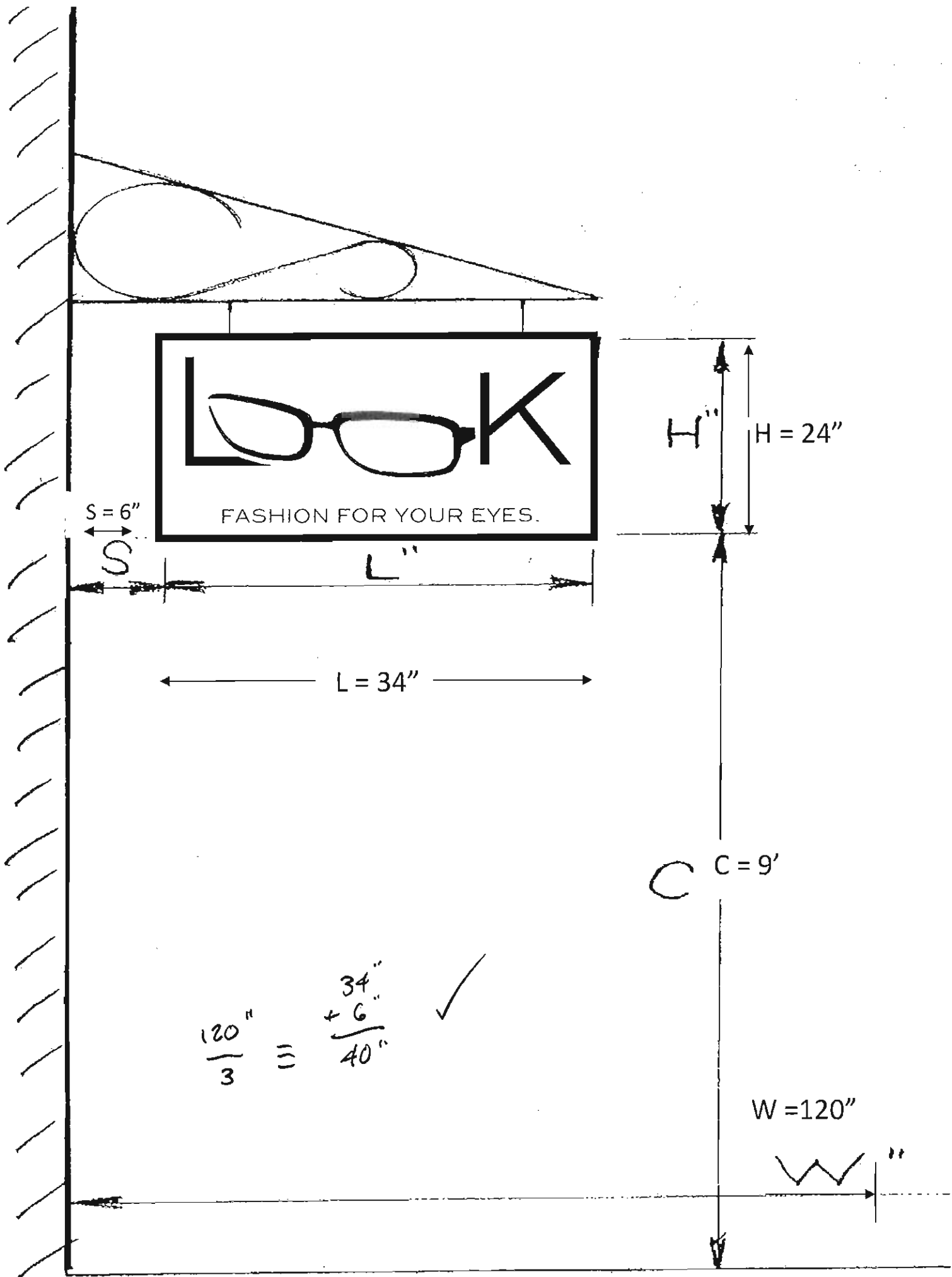
68 State Street



Request for Projecting Sign License 68 State Street

LOOK
68 State Street
1 Projecting Sign







November 8, 2012

John Bohenko, City Manager
City of Portsmouth
1 Junkins Ave.
Portsmouth, NH 03801

Re: Fund Raiser Event – March 10th at the Pease Tradeport

Dear Mr Bohenko and the City Council,

This letter is to formally seek permission to hold our fourth annual road race on Sunday, March 10th 2013 at the Pease Tradeport. This event, called the St. Paddy's 5 Miler, is again being hosted by Paddy's American Grille and will be a critically needed fund raising event for New Heights's, the Seacoast's largest, most comprehensive out-of-school program for young people (those entering 6th grade to those in 12th.) New Height's mission is to help teens make a successful transition to adulthood. They do this by providing teens with health-related opportunities and programs that foster respect for themselves, others, and the environment. 100% of the revenue raised goes directly to New Heights.

We have received formal permission for this event from David Mullins, the Executive Director of the Pease Development Authority. See attached "Right of Entry" document. We have tremendous community support and safety for our participants and the public is our highest priority. We work closely with the PDA and the Portsmouth Police Dept to assume a well managed event. The event is formally sanctioned by USA Track & Field and carries \$3,000,000 in general liability insurance coverage.

Details:

- Date & Time: Sunday March 10th, 2013 – 10:30 AM start
- Beneficiary: New Heights, Adventures for Teens
- PDA's "Right-of-Entry" – Received
- Course – Approved by the PDA, USATF Sanctioned (map attached)
- Event Insurance – \$3,000,000 general aggregate limit.
- Host Location– Paddy's American Grille, 27 American Grille, contact: Karen Belanger, General Mgr.
- Safety – Police & EMT's will be contracted, large team of volunteers confirmed

Thank you for your consideration, we look forward to a safe and successful morning on Sunday, March 10th.

Sincerely,

Tracey Tucker, Executive Director -New Heights

cc: Todd Hanson, Race Director & Portsmouth Resident

October 2012

To: Attorney Robert Sullivan

Portsmouth City Council

Portsmouth, NH 03801

RE: Artwill Avenue

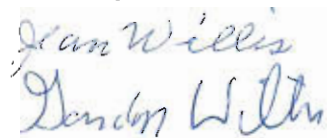
To Attorney Sullivan and the Portsmouth City Council,

After careful consideration and discussion among Mr. Bob Hopley and Mr. Kevin Lalakis of Artwill Avenue and Fr. Robert Archon of St. Nicholas Church, we have decided to proceed with the transfer of ownership of Artwill Avenue from Jean Willis to the City of Portsmouth. Again, we would like to express our wishes for Artwill Avenue.

1. All parties agree that Artwill Avenue should remain a dead end street with no outlet to preserve the character of our neighborhood.
2. We ask that consideration be given for the original 50 foot boundary between 437 Lafayette Road and St. Nicholas Church in the restoration of Artwill Avenue.

Attached to this letter are the signatures of all of the parties involved in the transfer. We greatly appreciate the opportunity to improve the status of Artwill Avenue. We believe that ownership by the City would be in the best interests of all concerned.

Sincerely,

The image shows two handwritten signatures in blue ink. The first signature is "Jean Willis" and the second is "Gordon Willis".

Mrs. Jean Willis

Mr. Gordon Willis

436-0765

September 3, 2012

Jean Willis

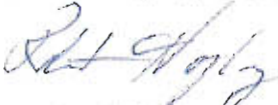
437 Lafayette Rd.

Portsmouth NH 03801

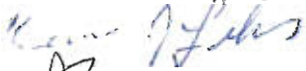
To Mayor Spear and the Portsmouth City Council

As discussed, we, the undersigned request and consent the transfer of Artwill Avenue to the City of Portsmouth.

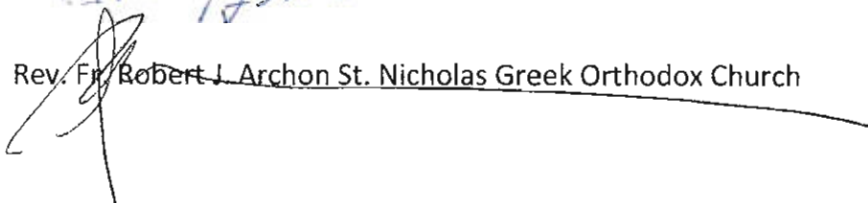
1. Robert Hopley 34 Artwill Avenue



2. Kevin Lilakis 36 Artwill Avenue



3. Rev. Fr. Robert J. Archon St. Nicholas Greek Orthodox Church




4. Jean & Gordon Willis 437 Lafayette Road



**CITY OF PORTSMOUTH
PORTSMOUTH, NH 03801**

Office of the City Manager

Date: November 29, 2012
To: Honorable Mayor Eric Spear and City Council Members
From: John P. Bohenko, City Manager 
Re: City Manager's Comments on December 3, 2012 City Council Agenda

6:15 p.m. – Non-meeting with counsel.

For details on this matter, please refer to the confidential envelope inserted in the inside pocket of your binder.

Items Which Require Action Under Other Sections of the Agenda:

1. **First Reading of Proposed Resolution and Ordinance Amendments:**
 - 1.1 **First Reading of Proposed Amendments to Chapter 10 - Zoning Ordinance, Article 6 – Overlay Districts, Section 10.633.20 – Exemptions from Certificate of Approval in the Historic District; and to Article 15 Definitions, Section 10.1530 – Terms of General Applicability, Defining the term “Contributing Structure”.** As a result of the November 13th City Council meeting, under Section VIII of the Agenda, I am bringing back for first reading the attached **proposed Ordinance amendments** to Chapter 10 - Zoning Ordinance relative to Exemptions from Certificate of Approval in the Historic District.

At its meeting on September 17, 2012, the City Council referred a proposed Zoning Ordinance amendment to the Planning Board for report back. The proposed amendment concerns exemptions from the requirement to obtain Historic District Commission approval for maintenance and repair work, and for other minor changes meeting specific performance standards set forth in the proposed amendments.

Section 10.633.20 of the Zoning Ordinance lists specific activities that are exempt from the requirement to obtain a Certificate of Approval from the Historic District Commission.

The changes proposed by the HDC are designed to:

- Streamline the current permitting process,
- Remove ambiguity and clarify the current exemptions, and
- Refine and develop new performance standards for many of the listed exemptions.

The HDC believes that the proposed amendments will significantly reduce its caseload and also reduce the cost and time burden to homeowners making minimal improvements. It will thus afford the HDC more time to carefully review larger projects within the Historic District.

At its meeting on October 18, 2012, the Planning Board voted unanimously to recommend that the City Council enact the proposed amendments, as set forth in the attached ordinance.

I would recommend the City Council move to pass first reading and schedule a public hearing and second reading of the proposed Ordinance, as presented, at the December 17, 2012 City Council meeting. Action on this item should take place under Section VIII of the Agenda.

- 1.2 **First Reading of Proposed Amendments to Chapter 10 – Zoning Ordinance, Article 5 – Dimensional and Intensity Standards, Section 10.535 – Exceptions to Dimensional Standards in the Central Business Districts, Relating to the Height Requirements in the CBA and CBB Districts; and to Article 15 – Definitions, Section 10.1530 – Terms of General Applicability, Relating to the Definitions of “Grade Plane” and “Street Wall”.** As you will recall, at the November 13th City Council meeting the Council referred a proposed Zoning Ordinance amendment to modify the requirements for building height in the Central Business Districts, to the Planning Board for report back to the City Council. Under Section VIII of the Agenda, I am bringing back for first reading the **attached proposed Ordinance amendment to Chapter 10 - Zoning Ordinance.**

The proposed amendment would modify the existing building height provisions for the Central Business Districts in three ways:

- a) Define "street wall" as the wall of the building along the street edge and establish maximum street wall heights that are 10 feet lower than the maximum height for the district.
- b) Establish a "stepback" provision under which allowable building height increases with distance from the street. (These first two changes will replace a "building height setback" provision that was enacted in 2007 for the CBA District only.)

- c) Require that no portion of a building be higher above the street grade than the nominal maximum building height (50 feet in the CBA District and 60 feet in the CBB district.)

Finally, the draft amendment amends the definition of "grade plane" for buildings in the Central Business Districts. The current definition allows buildings that are set back more than 6 feet from a lot line to measure building height in relation to the finished grade within 6 feet from the property line. Buildings in the Central Business Districts have used this provision to artificially increase building height by modifying the grade to create an elevated podium.

The Planning Board reviewed the proposed amendment at its meeting on November 15, 2012, and voted to recommend enactment of the amendment with one modification, to apply the maximum height in item (c) above only within 100 feet of a street line. The attached draft ordinance incorporates that change.

I would recommend the City Council move to pass first reading and schedule a public hearing and second reading of the proposed Ordinance, as presented, at the December 17, 2012 City Council meeting. Action on this item should take place under Section VIII of the Agenda.

2. **Third and Final Reading of Proposed Resolution and Ordinance Amendments:**

- 2.1 **Third and Final Reading of Proposed Ordinance amending Chapter 7, Article IX, Section 7.901 (E) – Penalties of the City Ordinances to amend Section 7.105 (A) Parking Violation Expired Meter Fine Amount from \$10.00 to \$15.00.** As a result of the November 13th City Council meeting, under Section VIII of the Agenda, I am bringing back for third and final reading the **attached proposed Ordinance** amending Chapter 7, Article IX, Section 7.901(E) – Penalties of the City Ordinances to amend Section 7.105 (A) Parking Violation Expired Meter Fine Amount from \$10.00 to \$15.00.

I would recommend the City Council move to pass third and final reading of the proposed Ordinance, as presented. Action on this item should take place under Section VIII of the Agenda.

Consent Agenda:

1. **Request for License to install Projecting Sign.** Attached under Section IX of the Agenda is the following request for a projecting sign license (see attached memorandum from Rick Taintor, Planning Director):

➤ Peter Mocklis, owner of Look for property located at 68 State Street.

I would recommend the City Council move to approve the aforementioned Projecting Sign License as recommended by the Planning Director and, further, authorize the City Manager to execute a License Agreement for this request. Action on this matter should take place under Section IX of the Agenda.

City Manager's Items Which Require Action:

1. **Report Back Re: Request by Christopher McInnis to Rezone Parcels at 678 and 680 Maplewood Avenue and 261 Myrtle Avenue from Single Residence B (SRB) to Business (B).** As you will recall, at the October 22, 2012 City Council meeting, the Council referred the aforementioned request to the Planning Board for report back to the City Council. Attached is a memorandum from Rick Taintor, Planning Director, outlining this matter.

The Planning Board held a public hearing on this request at its meeting on November 15, 2012. Approximately 10 Myrtle Avenue residents expressed opposition to the rezoning proposal because of the potential impact of commercial development on noise, traffic and safety in the neighborhood.

Following the public hearing, the Planning Board voted unanimously to recommend that the City Council not vote to rezone the land as requested.

Therefore, I would recommend the City Council move to accept the Planning Board's recommendation to not vote to rezone the land as requested.

2. **Memorial Bridge Illumination Trust.** As you will recall, at the November 13th City Council meeting, a presentation was made by the Memorial Bridge Illumination Committee regarding their fundraising efforts to provide support for the illumination of the new bridge. In order to proceed with this project, it is recommended that the City Council establish a Memorial Bridge Illumination Trust through the Portsmouth Trustees of the Trust Funds (see attached copy of the Trust). The Trust would receive all donations for both the capital portion of this proposed illumination project as well as the operational costs. If approved by the City Council, I along with the Illumination Committee will request the Town of Kittery's support for this document.

I would recommend the City Council move to authorize the City Manager to negotiate and execute a Memorial Bridge Illumination Trust in substantial conformance with the document which has been provided to the City Council.

3. **Request from McAuliffe Realty Trust for Restoration of Involuntarily Merged Lots Under RSA 674-39-aa.** As you will recall, the City Council referred [the attached letter dated September 17, 2012 from Attorney James E. Ritzo on behalf of McAuliffe Realty Trust](#), to the Legal Department for report back. The request was to restore four lots, merged by City action, to their premerger status. This is the third request submitted to the Council under a new statute enacted in 2011; and Attorney Ritzo submitted the request using a form that the Planning Department developed for this purpose.

The property that is the subject of this request is located at 452-460 Richards Avenue and is shown on Assessors Map 112 as Lot 6. [Attached is a memorandum from Rick Taintor, Planning Director and Robert Sullivan, City Attorney](#), which outlines the requirements under RSA 674-39-aa, the property description and request and their conclusion. Also, [attached to the memorandum are the orthophoto with parcel lines, RSA 674-39-aa, "Restoration of Involuntarily Merged Lots", sample "Notice to Owner" and an aerial.](#)

After reviewing this matter, it is the recommendation of the Planning Director and City Attorney that the City Council deny the request of McAuliffe Realty Trust to "unmerge" the lots at 452-460 Richards Avenue. This recommendation is based in part on the fact that previous owners of the parcel have submitted applications for building permits and variances describing the lot as a single parcel.

It should be noted that if the City Council accepts this recommendation the property owner has an option under the statute of appealing that decision to the Board of Adjustment.

Therefore, I would recommend the City Council move to accept the recommendation of the Planning Director and City Attorney to deny the request of McAuliffe Realty Trust to "unmerge" the lots at 452-460 Richards Avenue.


4. **Adoption of 2013 Schedule of City Council Meetings and Work Sessions.** [Attached for your review and approval is a proposed schedule](#) for City Council Meetings and Work Sessions for calendar year 2013. Please note the change made to the all day Budget Work Session on a Saturday, April 6, 2013.

May I have your approval on this schedule.

Informational Items:

1. **Events Listing.** For your information, [attached is a copy of the Events Listing](#) updated after the last City Council meeting on November 13, 2012. In addition, this now can be found on the City's website.
2. **Letter from Mayor's Blue Ribbon Committee on Trees & Public Greenery Re: Everett Kern.** For your information, [attached is a letter from the Mayor's Blue Ribbon Committee on Trees & Public Greenery](#) thanking Everett Kern, former Public Works General Forman, for his years of service.

MEMORANDUM

TO: John P. Bohenko, City Manager
FROM: Rick Taintor, Planning Director 
DATE: November 20, 2012
RE: City Council Referral – Request by Christopher McInnis to Rezone
Parcels at 678 and 680 Maplewood Avenue and 261 Myrtle Avenue
from Single Residence B (SRB) to Business (B)

Christopher McInnis, as Trustee of Airgead Realty Trust, Portsmouth City Realty Investment Trust and Talam Realty Trust, has requested that three parcels at 678 and 680 Maplewood Avenue and a portion of a third parcel at 261 Myrtle Avenue be rezoned from Single Residence B (SRB) to Business (B). On October 22, 2012, the City Council voted to refer this request to the Planning Board for a report back.

The three subject parcels are outlined on the attached orthophoto from the City's GIS system, and the proposed rezoning is shown on the attached "Zone Line Relocation Exhibit" prepared by Altus Engineering, Inc. The area proposed to be rezoned totals 3.74 acres in area, including 3.48 acres of private land and 11,214 sq. ft. of City right-of-way. The parcel at 678 Maplewood Ave. contains two dwelling units, but the remainder of the land is vacant. The two larger parcels abut Interstate 95, and a PSNH power line easement bisects the land.

The existing SRB zoning permits single-family dwellings on lots with at least 15,000 sq. ft. of area and 80 feet of continuous street frontage. The maximum development potential under the existing zoning is probably 6 or 7 single-family dwellings, for a net increase of 4 or 5 dwelling units (including replacement of the existing dwelling units).

The Business district allows a greater intensity of land use than the SRB district, as shown in the following table:

	SRB	B
Minimum lot area per dwelling unit	15,000 sf	2,500 sf
Minimum yards (setbacks)		
Front	30'	20'
Side	10'	15'
Rear	30'	15'
Minimum open space	40%	15%
Maximum structure height	35'	50'
Maximum building coverage	20%	35%

As the table indicates, rezoning to the Business (B) district would significantly increase the development potential of these parcels. Compared to the SRB district, the B district allows taller buildings and more building coverage, and requires less open space and less lot area per dwelling unit.

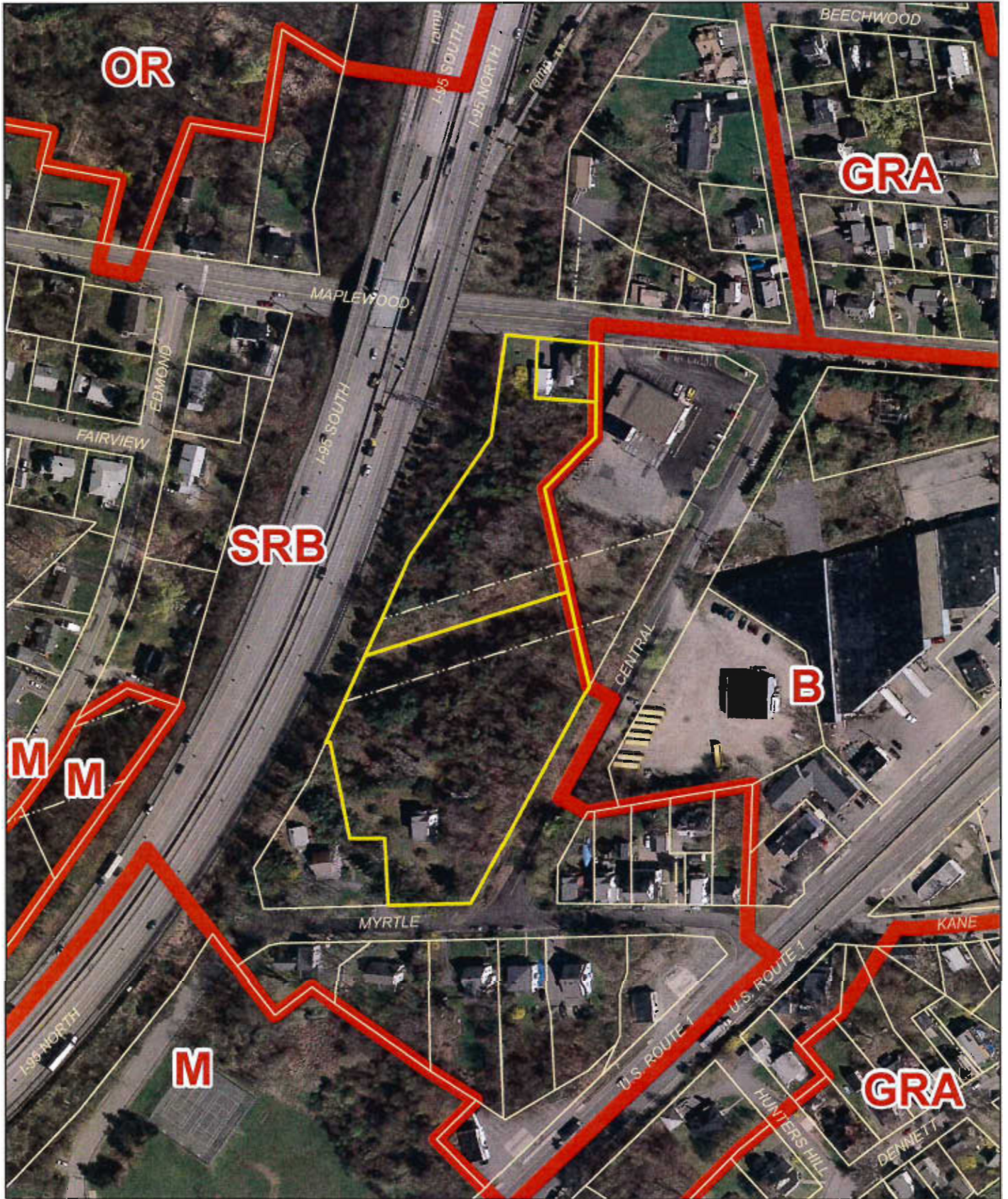
The B district allows a wide range of nonresidential uses, and also allows multifamily dwellings when part of a mixed-use development in which at least one-third of the floor area is nonresidential. The allowed residential density in the B district is one dwelling unit per 2,500 sq. ft. of lot area, or 17.4 units per acre. Furthermore, development in the Business district is not limited to one dwelling unit per lot as in the SRB district, allowing more flexibility of site design.

No specific development proposal has been submitted to the Planning Department, so the potential impact of the proposed rezoning must be estimated based on the standards in the Zoning Ordinance. Based on the dimensional and intensity standards cited above, the theoretical maximum density for the three subject parcels (not considering any site-specific limitations such as lot configuration or topography) would allow up to 65 dwelling units. Assuming an average floor area of 800 sq. ft. per dwelling unit, the maximum mixed-use buildout on these three parcels would be 78,000 sq. ft. of floor area in 3- or 4-story buildings, including 26,000 sq. ft. of commercial space.

The Planning Board held a public hearing on this request at its meeting on November 15, 2012. Approximately 10 Myrtle Avenue residents expressed opposition to the rezoning proposal because of the potential impact of commercial development on noise, traffic and safety in the neighborhood.

Following the public hearing, the Planning Board voted unanimously to recommend that the City Council not vote to rezone the land as requested.

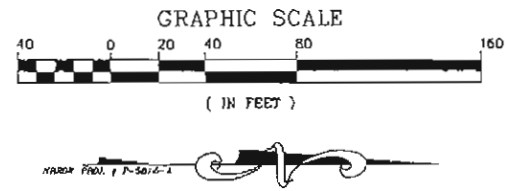
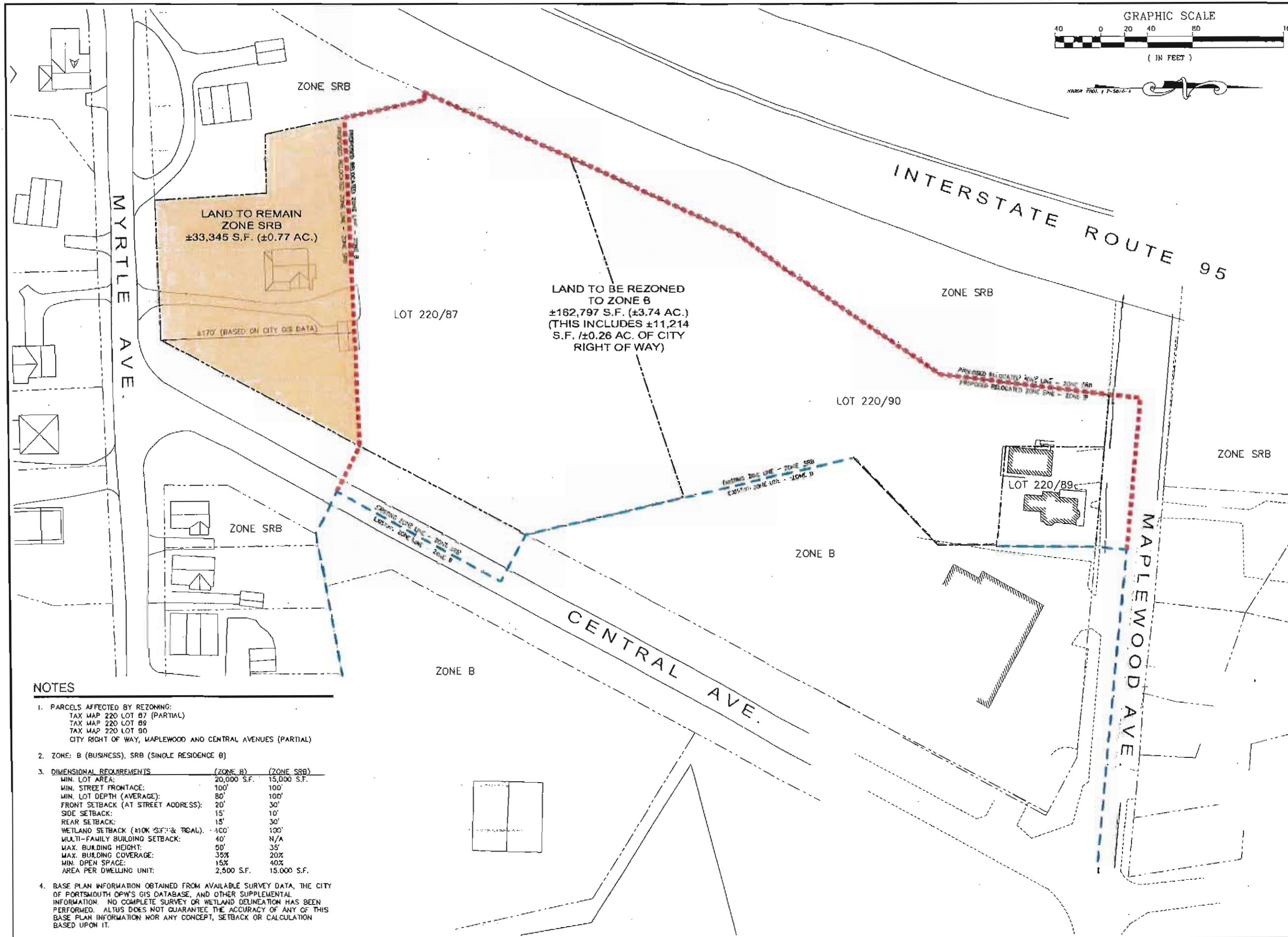
Request by Christopher McInnis to Rezone Land
From Single Residence B (SRB) to Business (B)



Maplewood Avenue / Central Avenue



0 100 200 300 400 Feet



ENGINEER:
ALTUS
 ENGINEERING, INC.
 133 COURT STREET PORTSMOUTH, NH 03801
 (603) 433-2335

ISSUED FOR: CITY COUNCIL
 ISSUE DATE: OCTOBER 17, 2012

REVISIONS

NO.	DESCRIPTION	BY	DATE
0	CITY COUNCIL	EBB	10/17/12

DRAWN BY: EBS
 APPROVED BY: EDW
 DRAWING FILE: 4481-C01.dwg

SCALE:
 22" x 34" - 1" = 40'
 11" x 17" - 1" = 80'

OWNER:
 MAP 220, LOTS 89
 AIRGEAD REALTY TRUST
 MAP 220, LOT 87
 CATHERINE T. MORETTI
 VERONICA J. MORETTI
 MAP 220 LOT 90
 PORTSMOUTH CITY
 REALTY INVESTMENT
 TRUST

APPLICANT:
 TALAM REALTY TRUST
 1 JUNIPER ROAD
 NORTH HAMPTON, NH 03861

TITLE:
 ZONE LINE
 RELOCATION
 EXHIBIT
 SHEET NUMBER:
EXHIBIT-A

NOTES

- PARCELS AFFECTED BY REZONING:
 TAX MAP 220 LOT 87 (PARTIAL)
 TAX MAP 220 LOT 89
 TAX MAP 220 LOT 90
 CITY RIGHT OF WAY, MAPLEWOOD AND CENTRAL AVENUES (PARTIAL)
 - ZONE: B (BUSINESS), SRB (SINGLE RESIDENCE B)
 - DIMENSIONAL REQUIREMENTS
- | | (ZONE B) | (ZONE SRB) |
|---------------------------------------|-------------|-------------|
| MIN. LOT AREA: | 20,000 S.F. | 15,000 S.F. |
| MIN. STREET FRONTAGE: | 100' | 100' |
| MIN. LOT DEPTH (AVERAGE): | 80' | 100' |
| FRONT SETBACK (AT STREET ADDRESS): | 20' | 30' |
| SIDE SETBACK: | 15' | 10' |
| REAR SETBACK: | 15' | 30' |
| WETLAND SETBACK (100% S.F. & BEYOND): | 100' | 100' |
| MULTI-FAMILY BUILDING SETBACK: | 40' | N/A |
| MAX. BUILDING HEIGHT: | 50' | 35' |
| MAX. BUILDING COVERAGE: | 35% | 20% |
| MIN. OPEN SPACE: | 15% | 40% |
| AREA PER DWELLING UNIT: | 2,500 S.F. | 15,000 S.F. |
- BASE PLAN INFORMATION OBTAINED FROM AVAILABLE SURVEY DATA, THE CITY OF PORTSMOUTH DPW'S GIS DATABASE, AND OTHER SUPPLEMENTAL INFORMATION. NO COMPLETE SURVEY OR WETLAND DELINEATION HAS BEEN PERFORMED. ALTUS DOES NOT GUARANTEE THE ACCURACY OF ANY OF THIS BASE PLAN INFORMATION NOR ANY CONCEPT, SETBACK OR CALCULATION BASED UPON IT.

P4481

MEMORIAL BRIDGE ILLUMINATION TRUST

The Town of Kittery, a Maine municipal corporation with a principal place of business at 200 Rogers Road Extension, Kittery, County of York and State of Maine 03904 (hereinafter "Town") and the City of Portsmouth municipal corporation with a principal place of business at 1 Junkins Avenue, Portsmouth, County of Rockingham, State of New Hampshire 03801(hereinafter "City") and its Trustees of Trust Funds, Charter Officers of the City with a principal place of business of Prescott Park, Shaw Building, Marcy Street, Portsmouth, County of Rockingham and State of New Hampshire 03801 (hereinafter "Trustees") enter this Trust agreement for the purposes and under the terms and conditions contained herein.

WHEREAS, the Town and the City desire to provide for the acquisition, installation, operation and maintenance of illumination equipment to light the Memorial Bridge connecting the Town and the City; and

WHEREAS, a source of funding is necessary on an ongoing basis for those purposes; and

WHEREAS, the Trustees of Trust Funds are established by the Charter of the City of Portsmouth for the purpose of administering Trust Funds of the City.

NOW THEN, the Town, City and Trustees agree as follows:

1. There is hereby established a trust to be held by the Trustees and entitled the "Memorial Bridge Illumination Trust" (hereinafter "Trust").
2. The Trustees shall accept any funds from any source allocated and paid to the Trust for the purpose described above and shall hold, invest, reinvest and expend such funds in accordance with the terms and conditions established herein.
3. The funds in the Trust shall be held by the Trustees of Trust Funds of the City of Portsmouth to be invested and reinvested by the Trustees without

restriction against pooling the assets of this Trust with any other trust funds held by the Trustees or the City, so long as the funds are subject of separate accounting.

4. The Trustees shall expend any funds held in the Trust, regardless of whether designated as principle, income or otherwise, on receipt of written certification provided by the City Manager of the City of Portsmouth requesting payment of such funds and certifying that the funds to be paid from the Trust for the purpose of acquisition, installation, operation or maintenance of illumination equipment to light the Memorial Bridge.
5. The Town and the City agree to fund the Trust on an equal basis from time-to-time as necessary in order to maintain sufficient funds in the trust to accomplish its purposes.
6. This Trust may be dissolved at any time upon a written finding by the City Council of the City of Portsmouth that it is no longer necessary to accomplish the purposes for which it has been established. Upon such dissolution by the City Council any funds remaining in the Trust shall be distributed in accordance with the direction of the City Council for purposes which benefit the Memorial Bridge or the area in the general vicinity of the Memorial Bridge for public viewing or access.

TOWN OF KITTERY

Dated: _____

Robert Markel, Town Manager

By vote of the Town Council dated
_____.

THE CITY OF PORTSMOUTH

Dated: _____

John P. Bohenko, City Manager

Pursuant to vote of the City Council on
_____.

TRUSTEES OF TRUST FUNDS

Dated: _____

Phyllis Eldridge, Chair

Dated: _____

Thomas Watson, Trustee

Dated: _____

Dana Levenson, Trustee



MEMORANDUM

TO: John P. Bohenko, City Manager
FROM: Rick Taintor, Planning Director
Robert P. Sullivan, City Attorney
DATE: November 27, 2012
RE: Request from McAuliffe Realty Trust for Restoration of Involuntarily Merged Lots Under RSA 674:39-aa



In a letter dated September 17, 2012, James E. Ritzo on behalf of McAuliffe Realty Trust has requested that the City Council restore four lots, merged by City action, to their premerger status. This is the third request submitted to the Council under a new statute enacted in 2011; and Attorney Ritzo submitted the request using a form that the Planning Department developed for this purpose.

Statutory Requirements

The statute, RSA 674:39-aa, assigns the responsibility for "restoration of involuntarily merged lots" to the City Council. The statute distinguishes between "involuntary" and "voluntary" mergers as follows:

- "Involuntary merger" and "involuntarily merged" mean lots merged by municipal action for zoning, assessing, or taxation purposes without the consent of the owner.
- "Voluntary merger" and "voluntarily merged" mean a merger under RSA 674:39-a, or any overt action or conduct that indicates an owner regarded said lots as merged such as, but not limited to, abandoning a lot line.

The statute states that "The municipality shall have the burden of proof to show that any previous owner voluntarily merged his or her lots."

Unlike other situations where lots are proposed to be merged or separated, there is no role for the Planning Board in this process. The law also does not allow any discretion by the City Council: if the merged lots meet the criteria in the statute, the Council must vote to restore them to their premerger status. The decision of the Council may be appealed to the Zoning Board of Appeals, but no standards for such appeals are set forth in the statute.

Property Description and Request

The property that is the subject of this request is located at 452-460 Richards Avenue and is shown on Assessors Map 112 as Lot 6. The Assessors Map indicates that the existing lot contains 0.599 acre (26,092 sq. ft.), has 200 feet of frontage on Richards Avenue and is between 128 and 133 feet deep. The lot is located in the General Residence A zoning district, which requires a minimum lot area of 7,500 sq. ft., 100 feet of continuous street frontage, and 70 feet of lot depth.

The lot currently contains three residential structures containing a total of five dwelling units, representing one dwelling unit per 5,218 sq. ft. of lot area. The existing development thus exceeds the maximum allowed residential density in the GRA district (one unit per 7,500 sq. ft.).

The request submitted by Attorney Ritzo includes the 1981 deed by which the McAuliffe Realty Trust acquired the property from Leonard W. and Margaret R. McAuliffe. That deed describes the property as two parcels, each of which is described by reference to two smaller lots. The four premerger lots, which were created by a subdivision plan recorded in 1898, were assembled by a previous owner in 1929 and 1932. The individual premerger lots range in area between 6,379 and 6,522 sq. ft., so variances would be required to establish any new use on those lots. The exhibit submitted with Attorney Ritzo's letter shows the merged parcel being divided into two lots, each containing two of the four premerger lots.

As to the question of whether or not the lots in this case were voluntarily or involuntarily merged, the evidence is in conflict. For example, by deeds in the chain of title dated 1981, 1986 and 2011 the entirety of the property at issue is described as either "two parcels" or "two tracts". However, records in the Inspection Department demonstrate a series of building permit applications submitted by owners of the property commencing in 1979 and continuing until 1997 which describe the entirety of the property at issue as a single lot. It was based upon the applications describing the property as a single lot that several variances and building permits were issued allowing construction of additional dwelling units, modifications to the buildings and a new pool. Although all lots appear as one on City the tax maps, no specific act of involuntary merger by the City has been shown. Thus, it is debatable whether the municipality had involuntarily merged the lots or whether the property owners in the chain of title regarded the lots as merged into a single lot.

Conclusion

A voluntary merger will be deemed to have occurred if at any point in the past there has been, "any overt action or conduct that indicates an owner regarded [the] lots as merger", RSA 674:39-aa (l) (c). Based upon that provision of state law, it is our conclusion that the lots at issue have been voluntarily merged by individuals appearing previous in the chain of title to the present owners. We further feel that this conclusion is required in light of the development pattern of the property which has been developed in such a way as to preclude separate use of the two parcels or tracts sometimes described in the deeds. Currently there are three principal residential structures situated on one of the original parcels or tracts, which only makes planning sense in terms of density and lot coverage if the both tracts were considered one lot. It can be readily assumed that the Board of Adjustment would not have granted the variances which allowed this development pattern to occur but for the fact that the prior owner presented the entirety of the land as a single parcel.

Based on the foregoing it is our recommendation that the City Council deny the request of McAuliffe Realty Trust to "unmerge" the lots at 452 – 460 Richards Avenue.

It should be noted that if the City Council accepts this recommendation the property owner has an option under the statute of appealing that decision to the Board of Adjustment.

Attachments:

- Letter from James E. Ritzo dated September 17, 2012 with attached deed
- Orthophoto with parcel lines
- RSA 674:39-aa, "Restoration of Involuntarily Merged Lots"
- Sample "Notice to Owner"

cc: James E. Ritzo, Esq.

THE LAW OFFICES
OF
JAMES E. RITZO, P.A.

ATTORNEYS AT LAW
(603) 436-1123

P.O. BOX 1137
PORTSMOUTH NEW HAMPSHIRE 03802-1137
EMAIL ritzonhlaw@yahoo.com
FAX (603) 422-7727

125 Islington St.
Portsmouth, NH
03801

100 Clough Dr.
Portsmouth, NH
03802-1137

September 17, 2012

City Council
City of Portsmouth
1 Junkins Avenue
Portsmouth, NH 03801

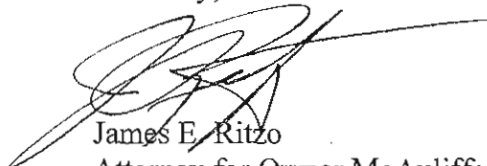
Re: Restoration of Involuntarily Merged Lots
452-60 Richards Avenue, Portsmouth, NH
Assessors Map 33, Lots 46, 47, 48 and 49

Dear Mayor Spear and Members of the City Council:

The lots referenced above were involuntarily merged by municipal action without the consent of the owner prior to September 18, 2010. I certify that no owner in the chain of title voluntarily merged the lots, including by any overt action or conduct that indicated that an owner regarded said lots as merged (such as, but not limited to, abandoning a lot line).

In accordance with RSA 674:aa, I hereby request that these lots be restored to their premerger status and that all zoning and tax maps be updated to identify the premerger boundaries of said lots or parcels as recorded at the Rockingham County Registry of Deeds.

Sincerely,



James E. Ritzo
Attorney for Owner McAuliffe Realty Trust

JER
Attachments: Deed and Plan

cc: Leonard McAuliffe

KNOW ALL MEN BY THESE PRESENTS, That Leonard W. McAuliffe & Margaret R. McAuliffe, of Portsmouth, County of Rockingham and State of New Hampshire,

for consideration paid, grant to McAuliffe Realty Trust, of 452-60 Richards Avenue, Portsmouth, County of Rockingham and State of New Hampshire,

with warranty covenants

~~xxxxxx with right of xxxxxxxx~~

Two certain parcels of land, together with the buildings thereon, situate in Portsmouth, County of Rockingham and State of New Hampshire, bounded and described as follows:

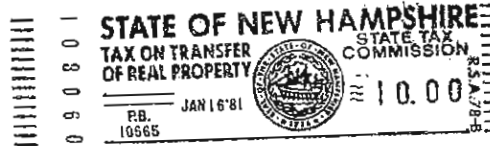
PARCEL I:

A certain parcel of land with the buildings thereon, situate on the Westerly side of Richards Avenue in said Portsmouth, being Lots No. 15 and 16 on a Plan of Lots made by L.E. Scruton, recorded in Rockingham Registry of Deeds in Book 539, Page 481 and being more particularly bounded and described as follows: Easterly by Richards Avenue one hundred (100) feet; Southerly by the parcel below described one hundred thirty (130) feet; Westerly by Lots No. 3 and 4 on said plan one hundred (100) feet, and Northerly by Lot No. 17 on said plan one hundred twenty-eight (128) feet, more or less.

PARCEL II:

Also another certain parcel of land in said Portsmouth, on the Westerly side of Richards Avenue, known as Lots No. 13 and 14 on a plan of land made by L.E. Scruton, C.E. dated 1898, recorded in Rockingham Records, Book 539, Page 481, further bounded and described as follows: Easterly by said Richards Avenue one hundred (100) feet; Southerly by Lot No. 12, on said plan one hundred thirty-three (133) feet; Westerly by Lots 1 and 2 on said plan one hundred (100) feet; and Northerly by Lot No. 15 on said plan one hundred thirty (130) feet, being the first parcel above described.

Meaning and intending to convey the same premises conveyed to these grantors by deed of Otis H. Vaughn and Jean D. Vaughn dated January 16, 1981 and recorded prior hereto in the Rockingham County Registry of Deeds.



We, being _____, wife/husband ~~xxxxxx~~, release to said grantee _____, all rights of dower, curtesy and homestead and other interests therein.

Witness, our hands and seals this 16th day of January, 1981

[Handwritten signatures]

Leonard W. McAuliffe

Margaret R. McAuliffe

State of New Hampshire

Rockingham ss.:

January 16 A.D. 1981

Personally appeared Leonard W. McAuliffe & Margaret R. McAuliffe known to me, or satisfactorily proven, to be the persons whose name s subscribed to the foregoing instrument and acknowledged that they executed the same for the purposes therein contained.

Before me,

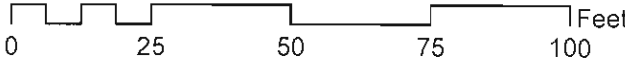
JAN 16 10 59 AM '81

01009

Request for Restoration of Involuntarily Merged Lots



452-460 Richards Avenue



TITLE LXIV PLANNING AND ZONING

CHAPTER 674 LOCAL LAND USE PLANNING AND REGULATORY POWERS

Regulation of Subdivision of Land

Section 674:39-aa

674:39-aa Restoration of Involuntarily Merged Lots. –

I. In this section:

(a) "Involuntary merger" and "involuntarily merged" mean lots merged by municipal action for zoning, assessing, or taxation purposes without the consent of the owner.

(b) "Owner" means the person or entity that holds legal title to the lots in question, even if such person or entity did not hold legal title at the time of the involuntary merger.

(c) "Voluntary merger" and "voluntarily merged" mean a merger under RSA 674:39-a, or any overt action or conduct that indicates an owner regarded said lots as merged such as, but not limited to, abandoning a lot line.

II. Lots or parcels that were involuntarily merged prior to September 18, 2010 by a city, town, county, village district, or any other municipality, shall at the request of the owner, be restored to their premerger status and all zoning and tax maps shall be updated to identify the premerger boundaries of said lots or parcels as recorded at the appropriate registry of deeds, provided:

(a) The request is submitted to the governing body prior to December 31, 2016.

(b) No owner in the chain of title voluntarily merged his or her lots. If any owner in the chain of title voluntarily merged his or her lots, then all subsequent owners shall be estopped from requesting restoration. The municipality shall have the burden of proof to show that any previous owner voluntarily merged his or her lots.

III. All decisions of the governing body may be appealed in accordance with the provisions of RSA 676.

IV. Any municipality may adopt local ordinances, including ordinances enacted prior to the effective date of this section, to restore previously merged properties that are less restrictive than the provisions in paragraph I and II.

V. The restoration of the lots to their premerger status shall not be deemed to cure any non-conformity with existing local land use ordinances.

VI. Municipalities shall post a notice informing residents that any involuntarily merged lots may be restored to premerger status upon the owner's request. Such notice shall be posted in a public place no later than January 1, 2012 and shall remain posted through December 31, 2016. Each municipality shall also publish the same or similar notice in its 2011 through 2015 annual reports.

Restoration of Involuntarily Merged Lots Under RSA 674:39-aa
Sample Notice to Owner

[Date]

[Property Owner]

[Address]

[City, State Zip]

RE: Restoration of Involuntarily Merged Lots
[Street address of lots to be restored]
Assessors Map ____, Lots ____ and ____

Dear _____:

The City Council considered your request dated _____, 2012 to restore the lots referenced above to their premerger status, and voted on _____, 2012 to **deny** the request because the statutory criteria for such restoration under RSA 674:39-aa are not met.

Sincerely,

John P. Bohenko
City Manager

cc: Rick Taintor, Planning Director

**DRAFT OF 2013 SCHEDULE OF CITY COUNCIL MEETINGS
AND WORK SESSIONS**

Regular Meetings - 7:00 p.m.

January 7 and 22 (Tuesday)

February 4* and 19** (Tuesday)

*Includes Public Hearing on CIP

**Adoption of CIP

March 4 and 18

April 1, April 10*(Wednesday) and April 15

*FY14 Budget Public Hearing

May 6* and 20

*Adoption of FY14 Budget

June 3 and 17

July 15 (One meeting in July)

August 5 and 19

September 3 (Tuesday) and 16

October 7 and 21

November 7* (Thursday) and 18

* Canvass of the Vote

December 2 and 16

Work Sessions - 6:30 p.m.

January 28 (CIP)

March 13 (Wednesday)

(FY14 Water/Sewer Budget Presentations)

April 6 (Saturday) Budget Presentations

April 16 (Tuesday) Budget Discussion

April 29 (Final Budget Review, if needed)

Run: 11/26/12
3:10PM

Event Listing by Date

Page: 1

Starting Date: 11/13/2012

Ending Date: 9/30/2013

Start End	Type Description	Location	Requestor	Vote Date
11/14/2012 12/24/2012	FUND Lt. Erin Rischawy, Assistant Corps Officer is the contact for this event. Bell Ringing will begin on November 14th and end on December 24th in Market Square.	Market Square	Salvation Army	//
11/22/2012 11/22/2012	ROAD RACE Doug Bates is the contact for this event. This event is part of the Road Race Series. The event begins at 8:30 a.m.	Prescott Park	GPCC - Seacoast Rotary Club -	12/19/2011
12/ 1/2012 12/ 1/2012	FESTIVAL Pat Remick is the contact for this event. This event is at 5:00 p.m. in Market Square.	Market Square	Tree Lighting	//
12/ 1/2012 12/ 1/2012	PARADE Pat Remick is the contact for this event. This event starts at 6:00 p.m. at 800 Islington Street - up Islington Street - cross over to Congress Street thru Market Square - turn onto Pleasant Street - ends the parking lot at the corner of Junkins and Parrott Avenue.	Islington Street to Market Square	Holiday Parade	//
12/ 1/2012 12/ 1/2012	ROAD RACE Patti Maccabe is the contact for this event. Her cell number is 603-867-9799. This event begins and ends at Little Harbour School, registration begins at 9:00 a.m. and race starts at 10:00 a.m.	Little Harbour School - start and finish	Arthritis Foundation	10/ 1/2012
12/31/2012 12/31/2012	FESTIVAL Barbara Massar is the contact for this event.	Market Square	Pro Portsmouth	9/ 4/2012
1/ 1/2013 1/ 1/2013	ROAD RACE Doug Bates is the contact for this event. This event is part of the Road Race series.	Little Harbour School	GPCC - Great Bay Servies	12/19/2011
5/ 5/2013 5/ 5/2013	FESTIVAL Barbara Massar is the contact for this event. This event takes place in various locations downtown.	Downtown - Various locations	Children's Day	9/ 4/2012
5/11/2013 5/11/2013	ROAD RACE Jacqui Bryan (498-2988) and Marci Francis ((802)683-9187) are the contacts for this event. This event begins and ends at Strawberry Banke.	Strawbery Banke	Susan G. Komen for the Cure	10/22/2012
6/ 8/2013 6/ 8/2013	ROAD RACE Barbara Massar is the contact for this event. This event begins and ends at Market Square.	Downtown	Market Square Road Race	9/ 4/2012
6/22/2013 6/22/2013	MUSIC Barbara Massar is the contact for this event. This is part of the Summer in the Streets series which begins at 5:00 p.m. and ends at 9:30 p.m.	Pleasant Street	Pro Portsmouth - Summer in the	9/ 4/2012
6/29/2013 6/29/2013	MUSIC Barbara Massar is the contact for this event. This is part of the Summer in the Streets series that starts at 5:00 p.m. to 9:30 p.m.	Pleasant Street	Pro Portsmouth - Summer in the	9/ 4/2012

Event Listing by Date

Starting Date: 11/13/2012

Ending Date: 9/30/2013

Start End	Type Description	Location	Requestor	Vote Date
7/ 6/2013 7/ 6/2013	MUSIC Barbara Massar is the contact for this event. This is part of the Summer in the Streets series begins at 5:00 p.m. and ends at 9:30 p.m.	Pleasant Street	Pro Portsmouth - Summer in the	9/ 4/2012
7/13/2013 7/13/2013	MUSIC Barbara Massar is the contact for this event. This is part of the Summer in the Streets series which begins at 5:00 p.m. and ends at 9:30 p.m.	Pleasant Street	Pro Portsmouth - Summer in the	9/ 4/2012
7/20/2013 7/20/2013	MUSIC Barbara Massar is the contact for this event. This is part of the Summer in the Streets series which begins at 5:00 p.m. and ends at 9:30 p.m.	Pleasant Street	Pro Portsmouth - Summer in the	9/ 4/2012
7/27/2013 7/27/2013	MUSIC Barbara Massar is the contact for this event. This event is part of the Summer in the Streets series which begins at 5:00 p.m. and ends at 9:30 p.m.	Pleasant Street	Pro Portsmouth - Summer in the	9/ 4/2012
8/ 3/2013 8/ 3/2013	MUSIC Barbara Massar is the contact for this event. This event is part of the Summer in the Streets series which begins at 5:00 p.m. and ends at 9:30 p.m.	Pleasant Street	Pro Portsmouth - Summer in the	9/ 4/2012
9/21/2013 9/22/2013	TOUR Caroline Amport Piper (603-686-4338) and Dave Anderson are the contacts for this event. This is a two-day event from 11:00 a.m. to 3:00 p.m. both days.	South End	Friends of the South End	10/22/2012
9/28/2013 9/28/2013	ROAD RACE Karen Butz Webb, Executive Director is the contact for this event. This event begins and ends at Portsmouth High School. E-mail address for information is: projectsafetyassociation@gmail.com	Portsmouth High School	Project Safety Association	10/22/2012

Mayor's Blue Ribbon Committee on Trees & Public Greenery
Portsmouth Municipal Complex
1 Junkins Avenue
Portsmouth, NH 03801
peter.loughlin@pjllaw.com

*"There is not a village in America, however badly planned at first,
or ill-built afterwards, that may not be redeemed, in a great measure,
by the aid of shade trees in the streets ... and it is never too late
or too early to project improvements of this kind."*

Andrew Jackson Downing (1815-1852)

November 19, 2012

The Honorable Eric Spear, Mayor
Portsmouth Municipal Complex
1 Junkins Avenue
Portsmouth, NH 03801

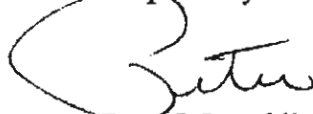
Re: Everett Kern

Dear Mayor Spear and Members of the City Council:

At its November 14th meeting, the Mayor's Blue Ribbon Committee on Trees & Public Greenery asked that I write to you concerning Everett Kern.

As you know, Everett recently retired after a career of exceptional service to the City. For the past 9 years, Everett has been the liaison between the Trees & Greenery Committee and the Public Works Department and has overseen the removal and planting of all trees by the City. There has never been a single project that Everett has not been willing to undertake on behalf of the Trees & Greenery Committee, and undertake it with enthusiasm and dedication. Everett has been a tremendous asset to the Committee, just as he has been a tremendous asset for, and credit to, the City of Portsmouth for over 26 years. The Trees & Greenery Committee wishes to publicly thank Everett for his service.

Respectfully submitted,



Peter J. Loughlin, Chairman

PJL/dea

Cc: Mayor's Blue Ribbon Committee on Trees & Public Greenery

Tree Comm\2012\2012-11-19 Ltr to Spear Re Kern



CITY OF PORTSMOUTH

Municipal Complex
1 Junkins Avenue
Portsmouth, New Hampshire 03801
(603) 610-7200
Fax (603) 427-1526

Eric A. Spear
Mayor

November 27, 2012

U.S. Senator Kelly Ayotte
144 Russell Senate Office Building
Washington DC, 20510

U.S. Senator Jeanne Shaheen
520 Hart Senate Office Building
Washington, DC 20510

Congresswoman-elect Carol Shea-Porter
PO Box 453
Rochester, NH 03866

Dear Senator Ayotte, Senator Shaheen and Congresswoman-elect Shea-Porter:

When President and Mrs. Obama and Vice President and Mrs. Biden traveled to Portsmouth for their September 7th presidential campaign rally, it cost \$30,003.24 for the additional Police, Fire and Public Works personnel necessary to ensure a safe and orderly event. The additional Police security represented more than half of that at \$15,386.18.

Numerous other New Hampshire communities have experienced similar expenses that must be borne by their taxpayers when a sitting president visits their cities and towns. While it is an honor to have the president in our communities during the election cycle or outside of it, the cost for additional security and related expenses for these unanticipated events can severely strain municipal budgets. If the presidential campaigns or the White House do not reimburse the communities, taxpayers are forced to pay the bill.

We urge you to propose and champion legislation to require that communities be reimbursed for additional security required for presidential visits. Because the president is accompanied by Secret Service members with security requirements that extend beyond a typical candidate's campaign visit, these events create even more costs.

While there often are economic benefits associated with the president's visit, disadvantages include interruptions in local business, parking restrictions, closed roads, inconvenienced residents, and the redirection of municipal resources that were not anticipated when our budgets were created. This means our taxpayers often must bear the costs rather than the multimillion-dollar presidential campaign that directly benefits.

Thank you in advance for your consideration.

Very truly yours,

Eric Spear
Mayor

On behalf of the Portsmouth City Council:
Robert J. Lister, Assistant Mayor
Anthony Coviello, City Councilor
Esther E. Kennedy, City Councilor
Nancy Novelline Clayburgh, City Councilor
Brad Lown, City Councilor
M. Christine Dwyer, City Councilor
Kenneth E. Smith, City Councilor
Jack Thorsen, City Councilor

ES/jed

Citizens Advisory Committee APPLICATIONS

TO BE CONSIDERED:

- Alicia Weaver as a regular member

INFORMATIONAL:

- Alison Hamilton

CITIZENS ADVISORY COMMITTEE

Bailey, Algene	12/5/2005
Carmody, Constance	12/3/2007
Emerson, Nancy, Chair	1/18/1994
Langley, Lynne	1/6/1997
Layton, Robert	1/5/1976
Pecunies, Jean	10/29/1974
Rooney, Dani, Vice Chair	2/2/1998
Thorpe, William E.	2/2/1998



CITY OF PORTSMOUTH, N.H.
BOARDS AND COMMISSIONS

APPOINTMENT APPLICATION

Instructions: Please print or type and complete all information.
Please submit resume' along with this application.

Committee: Citizens Advisory Committee Initial applicant

Name: Alicia Weaver Telephone: 603-373-8926

Could you be contacted at work? YES NO If so, telephone# _____

Street address: 248 Beverly Hill Rd. Unit 1 Portsmouth NH

Mailing address (if different): _____

Email address (for clerk's office communication): ambweaver4@gmail.com

How long have you been a resident of Portsmouth? 3 1/2 yrs.

Occupational background:

Non-profit fundraising + marketing.

Please list experience you have in respect to this Board/Commission:

Worked for a domestic violence agency in NH
for 3 years. The agency was also a recipient
of CDBG funds.

OVER

Have you contacted the chair of the Board/Commission to determine the time commitment involved? YES/NO

Would you be able to commit to attending all meetings? YES/NO

Reasons for wishing to serve: _____

I am interested in the programs + projects of the Community Development Office. I would also like to have a better connection to the community.

Please list any organizations, groups, or other committees you are involved in:

Seacoast Mothers Association
Corpus Christi Parish

Please list two character references not related to you or city staff members:
(Portsmouth references preferred)

1) Mollie Mulligan Thornton St. Portsmouth 603-502-8082 (cell)
Name, address, telephone number

2) Brian Semprini 248 Beverly Hill Rd. Unit 2 Portsmouth 603-682-0559
Name, address, telephone number

BY SUBMITTING THIS APPLICATION YOU UNDERSTAND THAT:

1. This application is for consideration and does not mean you will necessarily be appointed to this Board/Commission; and
2. The Mayor will review your application, may contact you, check your references, and determine any potential conflict of interests; and
3. This application may be forwarded to the City Council for consideration at the Mayor's discretion; and
4. If this application is forwarded to the City Council, they may consider the application and vote on it at the next scheduled meeting.
5. Application will be kept on file for one year from date of receipt.

Signature: Alicia M. Newman Date: 11/23/12

If you do not receive the appointment you are requesting, would you be interested in serving on another board or commission? Yes X No _____

Please submit application to the City Clerks Office, 1 Jenkins Avenue, Portsmouth, NH 03801
6/27/2012

Alicia M. Weaver

248 Peverly Hill Rd. Unit 1 Portsmouth, NH 03801 781-354-0139

ambweaver4@gmail.com

Relevant Work Experience

HAWC (Healing Abuse Working for Change)

Assistant Director of Development

December 2008 – June 2010

- ♦ In addition to responsibilities below, as Coordinator of Communications & Events, supervised Volunteer Coordinator on walk and holiday store responsibilities.
- ♦ Assisted Director of Development and Executive Director with preparation, materials and data entry pertaining to HAWC's Capital Campaign.
- ♦ Oversaw agency name change and logo contest.
 - Managed Logo Selection Committee to evaluate and select contest winner.
 - Updated all materials and website with new branding.

Coordinator of Communications & Events

June 2007 – December 2008

- ♦ Responsible for overseeing all operations, marketing and fundraising for annual Walk for HAWC.
 - In 2008, exceeded fundraising goal of \$150,000 by almost \$50,000.
- ♦ Chaired Sponsorship Committee for annual Walk for HAWC.
- ♦ Responsible for all media relations and press communications for the agency.
- ♦ Worked with graphic designer on all materials for walk: program book, t-shirt, billboards, posters, brochure.
- ♦ Wrote and sent two monthly e-newsletters (for agency and for agency's consignment store).
- ♦ Coordinated and wrote semi-annual (paper) newsletter.
- ♦ Assisted with other HAWC events, i.e. Holiday Store, Volunteer Appreciation Dinner.
- ♦ Maintained agency website.
- ♦ Created and maintained agency's Facebook page.
- ♦ Processed and managed all gift entries in database and sent all thank you letters to donors.

Junior Achievement, Marketing Manager

August 2005 – June 2007

- ♦ Responsible for all marketing materials distributed from the JA Boston office.
- ♦ Coordinated, promoted and organized the JA Bowlathon fundraiser with a goal of \$160,000.
 - Reached goal in first year and exceeded by \$40,000 in second year.
- ♦ Coordinated, promoted and organized the first JA Stock Market Challenge fundraiser.
- ♦ Assisted Marketing Director with other fundraising special events (Golf Classic and Gala Dinner).
- ♦ Responsible for promoting JA and its events through the media.
- ♦ Maintained internal database regarding special events fundraising and Board Member participation.
- ♦ Oversaw publication of JA's Annual Report.

Community Involvement

Seacoast Mother's Association

Member, Events Committee & Meals Program

July 2010 - present

Education

College of the Holy Cross

Bachelor of Arts Degree in French, Spanish minor
Pi Delta Phi - National French Honor Society

*Worcester, MA
May 2000*

Institut Catholique de Paris

Intensive summer writing class conducted in French

*Paris, France
Summer 1998*

Skills

Languages: fluent in French, proficient in Spanish

Computer Skills: Comfortable and experienced with all standard office software, as well as Dreamweaver, Peoplesoft, Raiser's Edge, Donor Perfect, Publisher, Constant Contact, Firstgiving, Network for Good.



6 12 11 W 11:13
MAY 19 2012

CITY OF PORTSMOUTH, N.H. BOARDS AND COMMISSIONS

APPOINTMENT APPLICATION

*Instructions: Please print or type and complete all information.
Please submit resume' along with this application.*

Committee: Citizens Advisory Committee
Community Development Block Initial applicant grant

Name: Alison Hamilton Telephone: 436-6029

Could you be contacted at work? YES/NO If so, telephone# Retired

Street address: 61 Lawrence St., Portsmouth

Mailing address (if different): _____

Email address (for clerk's office communication): iverlei2@comcast.net

How long have you been a resident of Portsmouth? 38 years

Occupational background:
Taught 6th grade at Portsmouth
Middle School from 1995-2007.
1978-1995 - Housewife and mother
of two children.

Please list experience you have in respect to this Board/Commission:
None

OVER

Have you contacted the chair of the Board/Commission to determine the time commitment involved? YES/NO

Would you be able to commit to attending all meetings? YES/NO

Reasons for wishing to serve: This will enable me to give back to the community I have lived in for almost 40 years.

I look forward to being a part of helping organizations realize their full potential.

Please list any organizations, groups, or other committees you are involved in:

I'm a member of several long standing social groups, book clubs, etc.

Please list two character references not related to you or city staff members:
(Portsmouth references preferred)

1) Peter Loughlin 336 Thaxter Rd. Portsmouth 436-7962
Name, address, telephone number

2) Terie Norelli 35 Middle Rd. Portsmouth 436-2108
Name, address, telephone number

BY SUBMITTING THIS APPLICATION YOU UNDERSTAND THAT:

1. This application is for consideration and does not mean you will necessarily be appointed to this Board/Commission; and
2. The Mayor will review your application, may contact you, check your references, and determine any potential conflict of interests; and
3. This application may be forwarded to the City Council for consideration at the Mayor's discretion; and
4. If this application is forwarded to the City Council, they may consider the application and vote on it at the next scheduled meeting.
5. Application will be kept on file for one year from date of receipt.

Signature: Alison Hamilton Date: _____

If you do not receive the appointment you are requesting, would you be interested in serving on another board or commission? Yes No

Please submit application to the City Clerks Office, 1 Junkins Avenue, Portsmouth, NH 03801

6/27/2012

ECONOMIC DEVELOPMENT COMMISSION APPLICATIONS

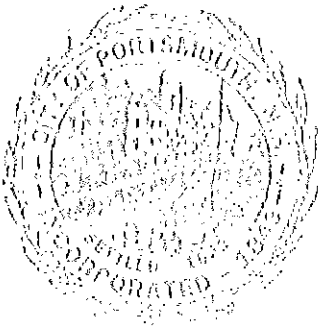
TO BE CONSIDERED:

- John Pratt as a Regular member

INFORMATIONAL:

- NO OTHER APPLICATIONS ON FILE AT THIS TIME

ECONOMIC DEVELOPMENT COMMISSION		
(Vacancy)	Allison, Tim (Resignation Submitted)	10/1/2013
Carmer, Nancy, Economic Dev. Ex-Officio City Manager, Ex-Officio		
Cohen, Philip	11 Porpoise Way	10/1/2012
Cyr, Joshua	263 Hanover St.	10/1/2013
	Destefano, Lisa	
(Vacancy)	(Resignation Submitted)	10/1/2014
Dwyer, M. Christine, Council Rep.	600 Broad St.	12/31/2013
Eaton, Everett, Chair	155 Pinehurst Rd.	10/1/2014
Gregg, Eric	1 Harbour Place #5C	10/1/2014
Levenson, Dana	6 Currier Cove	10/1/2013
Marchewka, Robert Mayor, Ex-Officio	327 Sagamore Ave.	10/1/2012
Thorsen, Jack, Council Rep.	34 Hunking St.	12/31/2013
Zolla, Ron	1 Michael Succi Drive	10/1/2013



CITY OF PORTSMOUTH, N.H.
BOARDS AND COMMISSIONS

APPOINTMENT APPLICATION

Instructions: Please print or type and complete all information.
Please submit resume' along with this application.

JAN - 9 2012

Committee: Economic Development

Initial applicant

Name: John Pratt Telephone: 430-4458

Could you be contacted at work? YES / NO If so, telephone # 430-4458

Street address: 520 F.W. Hartford Dr.

Mailing address (if different): _____

Email address (for clerk's office communication): johnjpratt@gmail.com

How long have you been a resident of Portsmouth? 3+ years

Occupational background:

39 years in banking

Served as President/CEO of two banks

Please list experience you have in respect to this Board/Commission:

Served as member + chairman of Kittery ZBA

Served as member of Coos Economic Development corp board

Significant business development background

OVER
➔

Have you contacted the chair of the Board/Commission to determine the time commitment involved? YES/NO

Would you be able to commit to attending all meetings? YES/NO

Reasons for wishing to serve: _____

Interest in appropriate growth of local economy with long term vision

Please list any organizations, groups, or other committees you are involved in:

See attached

Please list two character references not related to you or city staff members:

1) Greg Whalen 674-7800 NAI Norwood, 100 Market St., Portsmouth
Name, address, telephone number

2) George Bald 271-2629 State of NH DRED 172 Pembroke Rd
Name, address, telephone number PO Box #1856, Concord

BY SUBMITTING THIS APPLICATION YOU UNDERSTAND THAT:

1. This application is for consideration and does not mean you will necessarily be appointed to this Board/Commission; and
2. The Mayor will review your application, may contact you, check your references, and determine any potential conflict of interests; and
3. This application may be forwarded to the City Council for consideration at the Mayor's discretion; and
4. If this application is forwarded to the City Council, they may consider the application and vote on it at the next scheduled meeting.
5. Application will be kept on file for one year from date of receipt.

Signature:  Date: 1-9-12

If you do not receive the appointment you are requesting, would you be interested in serving on another board or commission? Yes ___ No X

Please submit application to the City Clerks Office, 1 Junkins Avenue, Portsmouth, NH 03801

6/17/2009

RESUME submitted was labeled "Confidential" and is NOT attached

HISTORIC DISTRICT COMMISSION APPLICATIONS

TO BE CONSIDERED:

- Reagan Ruedig as an Alternate member

INFORMATIONAL:

- Jonathan Sobel
- Martin Ryan

HISTORIC DISTRICT COMMISSION			
Almeida, Joseph (Vice Chair)	33 Blossom St.		6/1/2013
Katz, Richard J. (Chair)	59 Kensington Rd.	R	6/1/2014
	41 Pickering		
Kennedy, Esther, Council Rep.	Avenue		12/31/2013
Kozak, Tracy	28 Walden St.	R	6/2/2013
Gladhill, William, Planning Board Rep.	12 Barberry Lane		N/A
Melchior, George	1061 South St.	R	6/1/2015
Rawling, Daniel (Alternate)	411 Middle St.		6/1/2013
Wyckoff, Jonathan M.	135 Sparhawk St.	R	6/1/2013
Vacancy (Alternate)			6/1/2012

ead



CITY OF PORTSMOUTH, N.H. BOARDS AND COMMISSIONS

APPOINTMENT APPLICATION

*Instructions: Please print or type and complete all information.
Please submit resume' along with this application.*

FEB 17 2012
Initial applicant

Committee: Historic District Commission

Name: Reagan B. Ruedig Telephone: 603-373-8391

Could you be contacted at work? YES/NO If so, telephone # 646-342-9275 (cell)

Street address: 27 Rock Street, Portsmouth, NH 03801

Mailing address (if different): _____

Email address (for clerk's office communication): rbaydoun@gmail.com

How long have you been a resident of Portsmouth? 2 years (since 12/15/2009)

Occupational background:

Architectural Conservator, 2007-2009, in the Boston area.

Historic Preservationist, 2010-current, in the state of New Hampshire.

Please list experience you have in respect to this Board/Commission:

Intern at the Philadelphia Historical Commission while in graduate school.

Historian/preservationist working on sites throughout the state of New Hampshire.

Served on the Buildings and Grounds Committee for the John Paul Jones house for the

Portsmouth Historical Society, on the Board of Trustees since Dec. 2011.



Have you contacted the chair of the Board/Commission to determine the time commitment involved? YES/NO NO

Would you be able to commit to attending all meetings? YES/NO NO

Reasons for wishing to serve: To contribute to the preservation community in Portsmouth and the city's future development.

Please list any organizations, groups, or other committees you are involved in:

Board of Trustees for the Portsmouth Historical Society, Building and Grounds Committee for the John Paul Jones House (Historical Society)

Please list two character references not related to you or city staff members:

1) Lynne Monroe, 5 Hobbs Road, Kensington, NH 603-778-1799
Name, address, telephone number

2) John Mayer, 68 Cabot Street, Portsmouth, NH 603-422-9551
Name, address, telephone number

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5. Application will be kept on file for one year from date of receipt.

Signature: Reagan B. Brudney Date: 2/17/2012

If you do not receive the appointment you are requesting, would you be interested in serving on another board or commission? Yes ___ No X

Please submit application to the City Clerks Office, 1 Junkins Avenue, Portsmouth, NH 03801

REAGAN BAYDOUN RUEDIG

27 Rock Street, Portsmouth, NH 03801
tel. 646-342-9275 rbaydown@gmail.com

EDUCATION

- University of Pennsylvania**, School of Design Philadelphia, PA 2005-2007
MSHP, concentration in Site Management
- New York University**, Institute of Fine Arts New York, NY 2001-2004
MA in Art History and Archaeology, concentration in
Ancient Greek Architecture
- Duke University**, College of Arts and Sciences Durham, NC 1997-2001
BA in Art History, minor in Classical Archaeology,
certificate in Markets and Management
-

EMPLOYMENT

- Preservation Company**, Kensington, NH *Historian*. 2010-present
Preservation consulting work including Section 106 compliance review, National Register
Nominations, individual and historic district determinations of eligibility, and Historic Structure
Reports. Projects located throughout the state of New Hampshire and southern Maine.
- Building Conservation Associates, Inc.**, Dedham, MA *Architectural Conservator*. 2007-2009
Completed exterior conditions surveys and interior finishes analyses, prepared construction
documents using AutoCAD, performed mortar and paint analyses, monitored construction projects,
assisted in the writing of specifications for construction.
- Samothrace Excavations, New York University,** *Preservation Management Consultant*. 2008
Institute of Fine Arts, Samothrace, Greece *Archaeologist, Architectural Draftsman*. 2004
Documented site conditions, drafted reports and recommendations for site preservation management,
and collaborated on conservation treatment of archaeological monuments at the Sanctuary of the
Great Gods on Samothrace. Archaeological responsibilities included architectural drawings, pottery
drawings, assisting in preparation of publication.
- University of Pennsylvania Museum of Archaeology and** *Architectural Draftsman*. 2007
Anthropology, Philadelphia, PA/Arcadia, Greece
Documented architectural fragments and remains in situ by hand and drafted field drawings of
architectural fragments into AutoCAD as part of the architectural team at for the Mt. Lykaion
Excavation and Survey Project in Arcadia, Greece.
- Preservation Alliance of Greater Philadelphia/** *Samuel S. Fels Fund Intern*. 2006
Philadelphia Historical Commission
Surveyed neighborhoods for nomination for Philadelphia Register Historic District with experimental
digital methods, researched and prepared nomination forms, and helped develop handbook for
district nominations.
- Metropolitan Museum of Art, Department of** *Collections Management Assistant*. 2004-2005
Greek and Roman Art, New York, NY
Managed and expanded database of the Greek and Roman collection, worked with curators to write
and generate new descriptive material for the new installation of South Italian and Roman art (open
April 2007), research and editorial assistant.

City College, City University of New York

Adjunct Professor. 2004

Lectured two semesters of the Greek and Roman Art undergraduate/graduate course.

Pratt Institute, Brooklyn, NY

Visiting Instructor. 2003, 2004

Lectured two semesters of the Survey of Western Art I undergraduate course.

Institute for Aegean Prehistory, Greenwich, CT

Library/Research Assistant. 2002-2004

Edited and researched articles for publication by the Institute.

Aphrodisias Excavations, New York University,

Archaeologist, Sculpture Team Member. 2002

Institute of Fine Arts, Aphrodisias, Turkey

Responsibilities included overseeing the excavation of 2 trenches, recording excavation and producing reports, recording and drawing archaeological finds, and writing catalogue entries for sculpture in the museum.

Agora Excavations, American School of Classical Studies in Athens, Greece

Excavator. 2001

Responsibilities included physical excavation work and assisting in pottery analysis.

COURSEWORK AND PROJECTS

The Plastic Club of Philadelphia: a Site Management Study and Building Analysis: Master's Thesis in Historic Preservation, a study in site management approaches to a local Philadelphia art club.

The Jacob Rittenhouse House Summary Building Report: Conditions Assessment Report on a historic house in Philadelphia for a Building Pathology course with Michael C. Henry.

Preservation Management Plan for Historic RittenhouseTown, Inc.: Preservation Plan for an historic site in Philadelphia for a Studio course in preservation planning with Randall Mason and Carol Franklin.

The Woodlands: A Report on Architectural Investigations and Archival Research: Report on an historic house in Philadelphia for an Architectural Archaeology course with John Milner.

Conservation and Management Plan, Gordion, Turkey: Preservation Plan for the archaeological site of Gordion for a Conservation of Archaeological Sites course with Frank Matero.

Character Analysis and Furnishing Plan for James Dundas Pratt and the Estate of Whitehall: Report and historic interior furnishing plan for an American Domestic Interiors course with Gail C. Winkler.

Feasibility Study Report: Feasibility assessment and analysis for rehabilitation of a historic building in Philadelphia for an Economics of Preservation course with Donovan Rypkema.

SKILLS AND TRAINING

Conservation: Materials science, porosity/water absorption analysis, paint and mortar analysis techniques, salt analysis.

Computer Skills: AutoCAD, Microsoft Word, Excel, Access, FileMaker Pro, TMS, Adobe Photoshop, Illustrator, InDesign, GoLive, GIS/ArcView, and others.

Fine Arts: Drawing and drafting, sculpting, printmaking, photography.

AWARDS

Fellowship, NYU Institute of Fine Arts: Leo and Karen Gutmann Foundation Award, Fall 2002

Shelby White and Leon Levy Summer Travel Award, Summer 2002

Graduated Cum Laude, Duke University, May 2001



CITY OF PORTSMOUTH, N.H. BOARDS AND COMMISSIONS

APPOINTMENT APPLICATION

DEC 19 2011

*Instructions: Please print or type and complete all information.
Please submit resume' along with this application.*

Committee: Historic District Commission Initial applicant

Name: Martin L. Ryan Telephone: 603-502-8635

Could you be contacted at work? YES/NO If so, telephone # Yes- 207-438-5537

Street address: 221 Woodbury Avenue

Mailing address (if different): _____

Email address (for clerk's office communication): mlr_email@yahoo.com

How long have you been a resident of Portsmouth? 17 years

Occupational background:

I am a licensed Architect in the State of NH and Massachusetts
I am currently working for the Portsmouth Naval Shipyard as the
Architecture Department Head. I have owned my own practice for
several years in the City of Portsmouth serving several non-profit
agencies in the region. Prior to my own practice I was employed by
two different local architectural firms. I have spent the last 22
years working in the field of architecture.

Please list experience you have in respect to this Board/Commission:

I have never presented any project to the Portsmouth HDC though I'm
very familiar with the hearing process and keep current with the
issues before the board. I have brought business to
other town's commissions, such as Belmont, MA and Exeter, NH. I was
a presenter at the Portsmouth HDC Architectural Symposium in 2005
representing Driver-Ryan Architects.



Have you contacted the chair of the Board/Commission to determine the time commitment involved? YES/NO YES

Would you be able to commit to attending all meetings? YES/NO Yes

Reasons for wishing to serve: _____

I have been a resident and home owner in Portsmouth since 1995. I recognize that the City possess a wide and unique architectural heritage that needs to be properly preserved while the city needs to continue to grow and remain viable. I believe I have the experience, education and judgment necessary to serve on this commission.

Please list any organizations, groups, or other committees you are involved in:

I have served on the Portsmouth Listens Group.

~~I am a member of NCARB~~

A member of NICET

A former member of the AIA, Baltimore Chapter.

Please list two character references not related to you or city staff members:

1) Joe Almeida, 33 Blossom St. Portsmouth 603-502-8605

Name, address, telephone number

2) Rachel Hopkins, 9 Middle Road, Portsmouth 603-427-5105

Name, address, telephone number

BY SUBMITTING THIS APPLICATION YOU UNDERSTAND THAT:

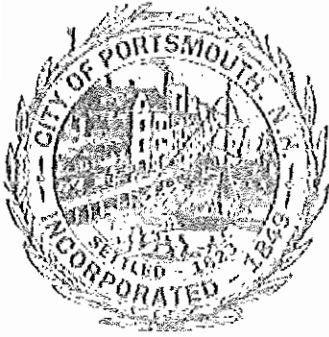
1. This application is for consideration and does not mean you will necessarily be appointed to this Board/Commission; and
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3. This application may be forwarded to the City Council for consideration at the Mayor's discretion; and
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5. Application will be kept on file for one year from date of receipt.

Signature: _____

Date: 12/15/11

If you do not receive the appointment you are requesting, would you be interested in serving on another board or commission? Yes _____ No not at this time.

Please submit application to the City Clerks Office, 1 Junkins Avenue, Portsmouth, NH 03801



CITY OF PORTSMOUTH, N.H.
BOARDS AND COMMISSIONS

received
2/24/12

APPOINTMENT APPLICATION

Instructions: Please print or type and complete all information.
Please submit resume' along with this application.

Committee: HISTORIC DISTRICT COMMISSION Initial applicant

Name: JONATHAN W. SOBEL Telephone: 603 703 3979

Could you be contacted at work? YES / NO If so, telephone # 603 432 0590

Street address: 49 SHEAFE ST. PORTSMOUTH

Mailing address (if different): SAME

Email address (for clerk's office communication): JWSOBEL@GMAIL.COM

How long have you been a resident of Portsmouth? 6+ yrs

Occupational background:

PHYSICIAN - ORTHOPAEDIC

WOODWORKER - DESIGN-BUILD CONTRACTOR

(FAMILY BUSINESS)

PRINCIPLE - SNH REALTY TRUST LLC (NOTE: NO HOLDINGS IN PORTSMOUTH)

Please list experience you have in respect to this Board/Commission:

1980-1990's BUILDING-CONSTRUCTION

NANTUCKET HISTORIC DISTRICT GUIDELINES

2006-2008 HISTORIC DISTRICT-PORTSMOUTH

CONSTRUCTION

MEDICAL DIRECTOR / BOARD MEMBER MULT.

MEDICAL BUSINESSES

I HAVE READ THE HDC RULES & PROC'S AND ARTICLE 6 ZONING ORDINANCE PORTSMOUTH OVER

Have you contacted the chair of the Board/Commission to determine the time commitment involved? YES NO

Would you be able to commit to attending all meetings? YES NO

Reasons for wishing to serve: I have experience in the development of standards of care/ construction, and am committed to the preservation of historic Portsmouth. I believe new written guidelines for development must be addressed by the HDC.

Please list any organizations, groups, or other committees you are involved in:

My current participation is with medical - professional groups/businesses and I am responsible for Quality Review, design - protocol implementation, and compliance documentation for medical companies.

Please list two character references not related to you or city staff members:

1) Mr. Mark BODI - 124 STATE ST, PORTS, 422-6797
Name, address, telephone number

2) Mr. Neal Oulette - 124 Kensington Rd Ports.
Name, address, telephone number 422-7308

BY SUBMITTING THIS APPLICATION YOU UNDERSTAND THAT:

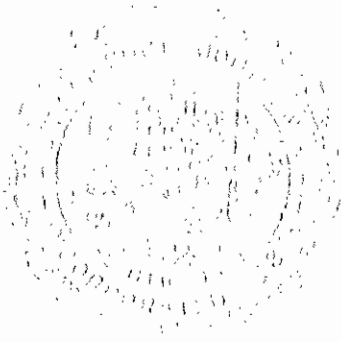
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5. Application will be kept on file for one year from date of receipt.

Signature: John W. Sobel

Date: 2/23/2012

If you do not receive the appointment you are requesting, would you be interested in serving on another board or commission? Yes No

Please submit application to the City Clerks Office, 1 Jenkins Avenue, Portsmouth, NH 03801



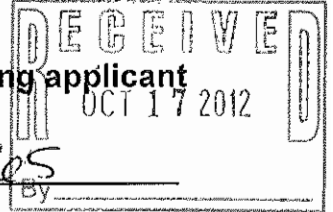
CITY OF PORTSMOUTH, N.H. BOARDS AND COMMISSIONS

APPOINTMENT APPLICATION

Instructions: Please print or type and complete all information
Please submit resume' along with this application

Committee: Library trustee

Renewing applicant



Name: Jody Record Telephone: 908-9965

Could you be contacted at work? YES/ NO - If so, telephone # 862-1462

Street address: 162 Backland St #1 Portsmouth

Mailing address (if different): _____

Email address (for clerk's office communication): jody.record@unh.edu

How long have you been a resident of Portsmouth? 40+ years

Occupational background:

writer/editor
journalist

Would you be able to commit to attending all meetings? YES/ NO

Reasons for wishing to continue serving: passion for libraries as gathering, educational hub of a community.



Please list any organizations, groups, or other committees you are involved in:

Blue Ocean Society

Please list two character references not related to you or city staff members:

(Portsmouth references preferred)

1) Phyllis Eldridge, South St, Portsmouth ⁴³¹⁻²¹⁹⁷
Name, address, telephone number ₁₂₂₃

2) Groes Fleischer Trest Rd, Portsmouth
Name, address, telephone number

BY SUBMITTING THIS APPLICATION YOU UNDERSTAND THAT:

1. This reappointment application is for consideration and does not mean you will necessarily be reappointed to this Board/Commission; and
2. The Mayor will review your application, may contact you, check your references, and determine any potential conflict of interests; and
3. This application may be forwarded to the City Council for consideration at the Mayor's discretion; and
4. If this application is forwarded to the City Council, they may consider the application and vote on it at the next scheduled meeting.
5. Application will be kept on file for one year from date of receipt.

Signature: Sody Record Date: _____

CITY CLERK INFORMATION ONLY:

New Term Expiration Date: 10-1-15

Annual Number of Meetings: 9 Number of Meetings Absent: 1
₍₂₀₁₁₎

Date of Original Appointment: 1-8-2007

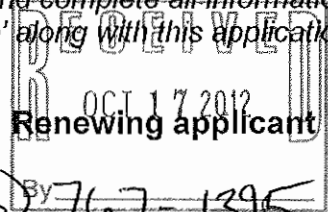
Please submit application to: City Clerk's Office, 1 Junkins Avenue, Portsmouth, NH 03801



CITY OF PORTSMOUTH, N.H. BOARDS AND COMMISSIONS

APPOINTMENT APPLICATION

Instructions: Please print or type and complete all information
Please submit resume along with this application



Committee: Economic Development Commission

Name: Philip C. Cohen

Telephone: (603) 767-1395

Could you be contacted at work? YES/ NO - If so, telephone # 603 384-6705

Street address: 114 Crescent Way, Portsmouth, NH 03801

Mailing address (if different): _____

Email address (for clerk's office communication): Cohen.philip@gmail.com

How long have you been a resident of Portsmouth? 6 years

Occupational background:

VP/Commercial real estate lender at People's United Bank for 7+ years, active community/board member and founder of small local business, The Daily Portsmouth, which is an active entity in the arts community.

Would you be able to commit to attending all meetings? YES/ NO

Reasons for wishing to continue serving: To continue my contributions regarding commercial real estate advocacy, artistic/business perspective, and to educate my colleagues & community members on needs, policies, etc. and how the City is affected when these change from an economic perspective.



Please list any organizations, groups, or other committees you are involved in:

- The Housing Partnership (board member)
- NH Art Association (board member)
- NH Film Festival (volunteer)
- Atlantic Heights Area Neighborhood Assoc (past Chair)
- Real Estate Finance Assoc. (member)

Please list two character references not related to you or city staff members:
(Portsmouth references preferred)

- 1) Kathleen Hayes, 325 State St. Portsmouth, NH 334-6723
Name, address, telephone number
- 2) Zac Gregg, 155 Fleet St. Portsmouth, NH 766-1906
Name, address, telephone number

BY SUBMITTING THIS APPLICATION YOU UNDERSTAND THAT:

- 1. This reappointment application is for consideration and does not mean you will necessarily be reappointed to this Board/Commission; and
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Signature: [Handwritten Signature] Date: 9/30/2012

CITY CLERK INFORMATION ONLY:

New Term Expiration Date: 10-1-2016

Annual Number of Meetings: 8 Number of Meetings Absent: 0
2011

Date of Original Appointment: 5-1-2011

Please submit application to: City Clerk's Office, 1 Junkins Avenue, Portsmouth, NH 03801

CITY OF PORTSMOUTH, N.H.
BOARDS AND COMMISSIONS

APPOINTMENT APPLICATION

Instructions: Please print or type and complete all information
Please submit resume' along with this application

Committee: Zoning Board of Adjustment

RECEIVED
Renewing applicant
OCT 28 2012
By

Name: Charles LeMay Telephone: 603-498-9122

Could you be contacted at work? YES/NO - If so, telephone # Yes, call # above

Street address: 774 Middle Street Unit 2

Mailing address (if different): _____

Email address (for clerk's office communication): clemay.ports@comcast.net

How long have you been a resident of Portsmouth? 11 Years

Occupational background:

Principal Electrical Engineer at IWalk. I have been an electrical engineer for 30+ years.

Would you be able to commit to attending all meetings? YES/NO Yes

Reasons for wishing to continue serving: I have served on the Portsmouth ZBA for the past 5 years. Prior to moving to Portsmouth 11 years ago, I had been a member of the Atkinson, NH ZBA for about 15 years, serving as Chairman for 10 of those years. I believe I can bring an understanding of the issues and an objectivity to bear on the questions before the ZBA, and feel that this is one of the best ways I can serve the community.

6/27/2012

OVER
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Please list any organizations, groups, or other committees you are involved in:
No other civic committees.

Please list two character references not related to you or city staff members:
(Portsmouth references preferred)

1) Mr. David Witham, c/o David Witham Architecture, 800 Islington St. (603) 436-4933

Name, address, telephone number

2) Dr. Brain Maguire, 774 Middle St. 603-964-6300 (ofs)

Name, address, telephone number

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5. Application will be kept on file for one year from date of receipt.

Signature: _____

Date: _____

CITY CLERK INFORMATION ONLY:

New Term Expiration Date: 12-1-2017

Annual Number of Meetings: 19 Number of Meetings Absent: 2

Date of Original Appointment: 3-19-2007

Please submit application to: City Clerk's Office, 1 Junkins Avenue, Portsmouth, NH 03801

CHARLES R. LEMAY

774-2 Middle Street • Portsmouth, New Hampshire 03801
clemay.ports@comcast.net • 603 498 9122 (mobile)

SENIOR TECHNOLOGY LEADERSHIP

Proven Technical, Innovation, and Leadership Expertise

Senior Electrical Engineer with extensive experience in creating effective and practical solutions to satisfy real-world needs. A hands-on professional skilled as a leader of engineers and developer of innovative products, from conception through production. Mentoring / visionary management style with excellent communication skills.

Technical Highlights:

- Patient monitors
 - FDA Regulated Industry
 - Lithium Ion Battery Power
 - Low Power Design
 - Precision analog design
 - C Language
 - LabVIEW (G Language)
 - Portable Instruments
 - Power system design
 - IEC60601-3rd edition
 - MSP430 Microcontrollers
 - Medical Equipment
-

PROFESSIONAL EXPERIENCE

DRAEGER MEDICAL, Andover, MA

10/2003 – 12/2011

A division of Draegerwerk AG, one of the world's leading manufacturers of medical equipment

Principal Electrical Engineer

Key Hardware Contributor for Draeger's Infinity series of patient monitors

- Broad responsibility for all aspects of analog design, including power train, patient connected circuitry (ECG, SpO₂, etc.), EMC & regulatory compliance and architectural details in Draeger's flagship patient monitors.
- Member of global team tasked with developing company-wide design guidelines for compliance with new IEC60601-3rd edition patient safety standards.
- Designed an innovative interconnection backbone technology (US Patent 7,676,571) used by Draeger groups worldwide to implement the company's "Integrated Care Area" concept. This intelligent cabling system manages power, control, and Ethernet functionality over a single, "hot-plug and play" network and dynamically adapts to the connected equipment.
- Created a new low-noise method of driving pulse oximetry (SpO₂) excitation LEDs (US Patent 7,619,904). Developed novel, low power, low-noise signal detection and filtering circuitry for SpO₂ photodetector application.

QCSOLUTIONS INC., N. Billerica, MA

5/2000 – 6/2003

Manufacturer of state-of-the-art surface characterization tools for the semiconductor industry

VP Engineering & Chief Engineer

Recruited to lead and grow an engineering team of 10. Helped organize and staff a production group, with a total of 22 reports. Slashed direct labor production cost by 1/3 with design improvements and streamlining of production processes.

- Conceived a new vision for a superior product architecture incorporating feedback from other engineering disciplines. Achieved buy-in at all levels from the Board of Directors through the production workforce, and ultimately championed its development.
- Improved product quality by focusing on fundamental workmanship issues and creating sophisticated software tools to automate complex production processes.

ANALOGIC CORPORATION, Peabody, MA

1/1998 – 5/2000

The leading developer and manufacturer of complete innovative systems for medical and security imaging

Senior Project Manager

Realized a complete design concept for a telemedicine home health care patient monitor consisting of a PC workstation used by a caregiver to visit recovering patients remotely via videophone. Medical instrumentation at the patient's end is operated remotely by the caregiver, and results are directly entered into the patient's medical records.

- Negotiated detailed product specification with the customer
- Planned system architecture, budgets, staffing, and schedules
- Created proof-of-concept system for demonstration purposes

Developed CompactPCI boards for data acquisition and signal processing applications

- Developed a 3U format dual DSP board using Analog Devices' SHARC processor, including the high-speed design and software architecture
- Supervised development of and provided technical guidance for other engineers developing boards for the CompactPCI program

ACUMENTRICS CORPORATION, Westwood, MA

5/1997-1/1998

Producer of advanced power generation and power protection technologies

Principal Engineer

Engineered controller hardware and firmware for an intelligent uninterruptible power supply used for bank ATMs. Supervised all aspects of development of the product including production test and subcontractor relationships.

LEMAY & ASSOCIATES, Plaistow, NH

1993 - 5/1997

Owner / Consultant

Provided product specification assistance, firmware, embedded controller hardware, and application software.

- | | | |
|---------------------|----------------------|--------------------|
| • Automated Testing | • Laser IC Trimmer | • Precision Analog |
| • Data Conversion | • Multiprocessor | • 8051 • 68HC12 |
| • Entrepreneur | • PIC Microprocessor | • 68HC11 • 6303 |

ALLIANCE MICROSYSTEMS, Wakefield, MA

1988 - 1993

Startup formed to provide OEM product development services

Co-founder, Vice President of Engineering

Won Electronic Design News Product of the Year Award in 1990, for the design of a state-of-the-art 5½ digit Digital Multimeter. Direct contributor to the following developments (highlights):

- Low-cost 5½ digit Digital Multimeter
- 8 channel ATE power supply
- IEEE 488.2 / SCPI / TMSL language parser
- 4-20mA current-loop powered flow meter

PRIOR DESIGN ENGINEERING EXPERIENCE

- | | | |
|-----------------------------------|--------------------|---------------------------|
| • Precision gauging equipment | • Project engineer | • Mass flow panel meter |
| • Nuclear Data Acquisition system | • PC adapter cards | • Tapeless CNC controller |

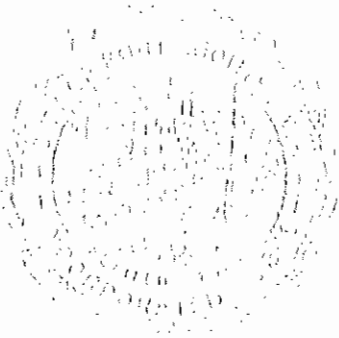
EDUCATION

Bachelor of Science in Electrical Engineering, University of New Hampshire

Technical and managerial professional seminars. Recent highlights include: IEC60601 3rd edition by UL, Failure Mode And Effects Analysis by WPI, EMC design by Silent Solutions.

PATENTS

4 utility patents issued for Draeger Medical - Two as indicated above plus two additional related to device cabling and connectivity. Additional patents are in disclosure stage.



CITY OF PORTSMOUTH, N.H. BOARDS AND COMMISSIONS

APPOINTMENT APPLICATION

Instructions: Please print or type, and complete all information
Please submit resume along with this application

Committee: ZBA

RECEIVED
OCT 18 2012
Renewing applicant
BY

Name: Patrick Moretti Telephone: 603-436-2264

Could you be contacted at work? YES/NO - If so, telephone # 603 436-7480

Street address: 63 Clinton St Portsmouth, NY 03801

Mailing address (if different): _____

Email address (for clerk's office communication): PMORETTI@RicciLumber.com

How long have you been a resident of Portsmouth? 35yr +

Occupational background:

General manager of Ricci Lumber

Would you be able to commit to attending all meetings? YES NO 90%

Reasons for wishing to continue serving: _____

Having been an alternate for my entire term, it has
A great learning experience. Now that I am getting
up to speed with the procedures and policies, I feel
I am can contribute more as I get more time on
the board, hopefully not always having to sit out

OVER
➔

Please list any organizations, groups, or other committees you are involved in:

NH Home Builders Association
Various groups through our business
NRLA

Please list two character references not related to you or city staff members:

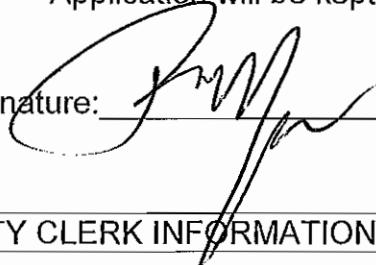
(Portsmouth references preferred)

1) Ed Hayes 105 Broad St Portsmouth, NH 603-436-2980
Name, address, telephone number

2) John Ricci Tolt Rd Portsmouth, NH 603-234-9932
Name, address, telephone number

BY SUBMITTING THIS APPLICATION YOU UNDERSTAND THAT:

1. This reappointment application is for consideration and does not mean you will necessarily be reappointed to this Board/Commission; and
2. The Mayor will review your application, may contact you, check your references, and determine any potential conflict of interests; and
3. This application may be forwarded to the City Council for consideration at the Mayor's discretion; and
4. If this application is forwarded to the City Council, they may consider the application and vote on it at the next scheduled meeting.
5. Application will be kept on file for one year from date of receipt.

Signature:  Date: 10/16/12

CITY CLERK INFORMATION ONLY:

New Term Expiration Date: 12-1-2017
Annual Number of Meetings: 4 (2011) Number of Meetings Absent: 1 (2011)
Date of Original Appointment: 8-1-2011

Please submit application to: City Clerk's Office, 1 Junkins Avenue, Portsmouth, NH 03801

Patrick O. Moretti

63 Clinton St - Portsmouth, NH 03801

(603)433-2264 - Cell (603)817-6501

patmoretti@comcast.net

Education

Golden Gate University Pease-Business
NHCC Stratham - Business Computer Management
Dale Carnegie - Communications & Human relations
Industry lead education - NRLA/WWPA/BROSCO/Etc.
Portsmouth High School Honors Graduate

Achievements

V2 Advisory Council - Activant Computer Systems
Emco Advisory Council - BP Building Products
Portsmouth Herald Contributor - Building/Construction Q&A articles
Servistar NH committee Leader - Advertising and product selection
PHS Vocational Advisory Council - Helping guide teachers and students

Working with Local and Civic groups

Talents

Marketing Experience - Website Management
Marketing Strategies
Event Concept and Execution
Loyalty building programs
Advertising in all types of Media
Management Experience - Personnel decisions
Negotiating with vendors and customers
Communicating verbally and written
Inventory Control/Ordering/Purchasing
Pricing Management
Customer service and relations
Product selection and merchandising
Store design, improvement, maintenance
Managing and supervising associates
Working closely with the owner
Interact with company software provider
Additional Experience - Multiple business software packages
Company systems management including network, phone and video
Computer implementation/repair
Blueprint reading/takeoffs
Published Articles
Developed Company Safety Program
Developed Company Handbook
CDL-B License

Other Details

Diversions - Art, Photography, Sports, Family, Travel, Building, Landscaping, computing

Summary

Dedicated team member eager to provide whatever support the business environment demands and the ownership requires. Having learned and worked at every position in a retail operation, my experience gives me the unique ability to adapt to any emerging situation. With a proven track record of increasing sales, profits, and customer loyalty, my passion is to help build a winning team with a commitment to optimizing a company's success.

Proficiencies

- Engineered Products and Design
- Blueprint Design and Takeoff
- Computer Network and Management
- Personnel Administration
- Advertising and Marketing
- Product Knowledge and Procurement
- Merchandising and Product Placement
- Customer Relations
- Instruction for Associate Growth
- Procedural Development

Experience

Co-Operative Heating Service Portsmouth, NH Apprentice 1973-1980

Having been working with my father since a very young age, I was officially hired as a part time employee the summer of 74. My job was to run pipe and wire during the installation of boilers and electrical panels. Other tasks were to assemble motor units for the circulators and blower units, cut tin for duct work and clean up the jobsites. This job taught me constructive thinking, problem solving, practical math skills and how to work with my hands. When I began college I left the company as a regular employee, but continued to fill in when I was needed and available. The company closed its doors in 1982 because of a terminal illness with the owner.

Ricci Supply Co Inc Portsmouth, NH Associate and Manager 1977-Present

Hired as a part time employee while I attended to college, within a year I was working fulltime for the company and going to school at night. Initially my job was stocking shelves in the hardware department, but moved into sales within 6 months. Over the next five years I was promoted through multiple jobs including lead CDL driver, Yard Foreman, Head Purchaser, Store Manager, IT Manager and finally General Manager and Vice President. On my watch, the company has grown from a small local operation to a nationally recognized building materials supplier. This was accomplished by developing innovative marketing ideas to drive customers in the door while maintaining a consistently well trained staff.

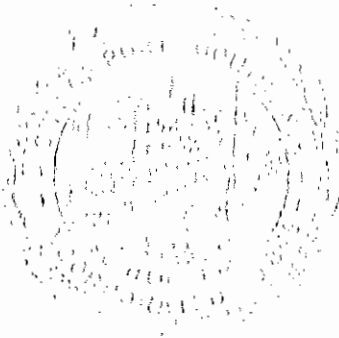
Other Experiences

Izzy's Corner Grocery - Portsmouth, NH Stock Clerk 1973-1975

Two Brewers Steakhouse - Portsmouth, NH Fry Cook 1975

Rose's Corner Grill - Portsmouth, NH Part-time Cook 1976-1977

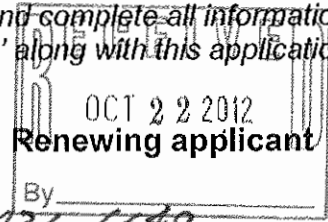
Rockingham Community Action Program - Summer Councilor of 1976 & 1977



CITY OF PORTSMOUTH, N.H.
BOARDS AND COMMISSIONS

APPOINTMENT APPLICATION

Instructions: Please print or type and complete all information
Please submit resume' along with this application



Committee: BOA

Name: DAVID WITHAM Telephone: 436. 6649

Could you be contacted at work? YES/NO - If so, telephone # 436. 4933

Street address: 238 WALKER BUNGALOW RD

Mailing address (if different): _____

Email address (for clerk's office communication): withamarchitecture@gmail.com

How long have you been a resident of Portsmouth? 25 YRS

Occupational background:
ARCHITECTURE

Would you be able to commit to attending all meetings? YES/NO

Reasons for wishing to continue serving:
PRESSURE FROM CITY HALL TO STAY ON
AND I ENJOY COMMUNITY SERVICE



Please list any organizations, groups, or other committees you are involved in:

PORTSMOUTH LITTLE LEAGUE


Please list two character references not related to you or city staff members:
(Portsmouth references preferred)

1) JOE ALMEIDA, BLOSSOM STREET
Name, address, telephone number

2) BRAD LOWN, BRACKET RD
Name, address, telephone number

BY SUBMITTING THIS APPLICATION YOU UNDERSTAND THAT:

1. This reappointment application is for consideration and does not mean you will necessarily be reappointed to this Board/Commission; and
2. The Mayor will review your application, may contact you, check your references, and determine any potential conflict of interests; and
3. This application may be forwarded to the City Council for consideration at the Mayor's discretion; and
4. If this application is forwarded to the City Council, they may consider the application and vote on it at the next scheduled meeting.
5. Application will be kept on file for one year from date of receipt.

Signature:  Date: 10-18-12

CITY CLERK INFORMATION ONLY:

New Term Expiration Date: 12-1-2019
Annual Number of Meetings: 14 (2011) Number of Meetings Absent: 1
Date of Original Appointment: 5-21-2001

Please submit application to: City Clerk's Office, 1 Junkins Avenue, Portsmouth, NH 03801

original sent down to city clerk



CITY OF PORTSMOUTH, N.H. BOARDS AND COMMISSIONS

[Handwritten mark]

received
10/12/12

APPOINTMENT APPLICATION

Instructions: Please print or type and complete all information.
Please submit resume' along with this application.

Committee: Pierce Island

Initial applicant

Name: Marc Stettner Telephone: 603-431-2577

Could you be contacted at work? YES/NO If so, telephone # 207-438-3989

Street address: 91 Fairview Ave

Mailing address (if different): _____

Email address (for clerk's office communication): IJF6COD@Mindspring.com

How long have you been a resident of Portsmouth? 12 yrs ~~_____~~

Occupational background:

Naval Architect (Shipyard)
3rd Mate US Merchant Marine

Please list experience you have in respect to this Board/Commission:

OVER

Have you contacted the chair of the Board/Commission to determine the time commitment involved? YES/NO

Would you be able to commit to attending all meetings? YES/NO

Reasons for wishing to serve: The island is a very good
Recreation area in the city and I wish
To preserve and improve the area.

Please list any organizations, groups, or other committees you are involved in:

Please list two character references not related to you or city staff members:
(Portsmouth references preferred)

1) Chet Zawacki, Port Jefferson NH 631-473-9415
Name, address, telephone number

2) Bob Nixon, Mason NH (603) 654-2285
Name, address, telephone number

BY SUBMITTING THIS APPLICATION YOU UNDERSTAND THAT:

1. This application is for consideration and does not mean you will necessarily be appointed to this Board/Commission; and
2. The Mayor will review your application, may contact you, check your references, and determine any potential conflict of interests; and
3. This application may be forwarded to the City Council for consideration at the Mayor's discretion; and
4. If this application is forwarded to the City Council, they may consider the application and vote on it at the next scheduled meeting.
5. Application will be kept on file for one year from date of receipt.

Signature: Mare Stettin Date: 10/12/12

If you do not receive the appointment you are requesting, would you be interested in serving on another board or commission? Yes No

Please submit application to the City Clerks Office, 1 Junkins Avenue, Portsmouth, NH 03801
6/27/2012

EL



CITY OF PORTSMOUTH, N.H. BOARDS AND COMMISSIONS

APPOINTMENT APPLICATION

*Instructions: Please print or type and complete all information.
Please submit resume' along with this application.*

Committee: Economic Development Initial applicant

Name: John K. Bosen Telephone: 205 5171

Could you be contacted at work? YES NO If so, telephone # 427 5500

Street address: 76 Sunset Rd Ports

Mailing address (if different): _____

Email address (for clerk's office communication): Jboseng@boselandassociates.com

How long have you been a resident of Portsmouth? Born in Ports, Graduated Ports high
moved back to town 12/2011

Occupational background:

Lawyer

Please list experience you have in respect to this Board/Commission:

I was chairman of the Chamber in 2000 and
worked with Commission in that capacity

OVER
➔

Have you contacted the chair of the Board/Commission to determine the time commitment involved? YES/ NO

Would you be able to commit to attending all meetings? YES/ NO

Reasons for wishing to serve: I would like to be engaged
in serving the city in this capacity and hopefully
my local background and work experience will
be an asset to the commission

Please list any organizations, groups, or other committees you are involved in:

Portsmouth Chamber of Commerce
St. Nicholas Greek Orthodox Church
Service Dog Project
Seacoast Repertory Theater

Please list two character references not related to you or city staff members:
(Portsmouth references preferred)

- 1) Everett Eaton 155 Pinhurst Rd Portsmouth 430-3808
Name, address, telephone number
- 2) Ruth Griffin 479 Richards Ave Portsmouth 436-5272
Name, address, telephone number

BY SUBMITTING THIS APPLICATION YOU UNDERSTAND THAT:

1. This application is for consideration and does not mean you will necessarily be appointed to this Board/Commission; and
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5. Application will be kept on file for one year from date of receipt.

Signature: [Signature] Date: 9/24/12

If you do not receive the appointment you are requesting, would you be interested in serving on another board or commission? Yes No

Please submit application to the City Clerks Office, 1 Junkins Avenue, Portsmouth, NH 03801
6/27/2012

received
9/13/11

September 10, 2011

Mayor Thomas G. Ferrini

Portsmouth City Hall

1 Jenkins Ave.

Portsmouth, NH 03801

Dear Mayor Ferrini,

I am submitting my resume and an application for the open position on the Library Board of Trustees. A resident of Portsmouth for the past 27 years, I am a frequent user of the library who greatly appreciates what it brings to our wonderful community and would welcome the opportunity to serve on the board.

If you have any questions after reading my application and my resume, please feel free to contact me on my cell phone, 603 438-8915.

Sincerely,



Ernestine (Ernie) Greenslade

20 T.J. Gamester Ave.

Portsmouth, NH 03801



CITY OF PORTSMOUTH, N.H. BOARDS AND COMMISSIONS

APPOINTMENT APPLICATION

*Instructions: Please print or type and complete all information.
Please submit resume' along with this application.*

Committee: Library Board of Trustees Initial applicant

Name: Ernestine Greenslade Telephone: 603 438 8915

Could you be contacted at work? YES NO If so, telephone # 978 556-3862

Street address: 20 T.J Gamester Ave.

Mailing address (if different): _____

Email address (for clerk's office communication): egreenslade@comcast.net

How long have you been a resident of Portsmouth? 27 years

Occupational background:

public relations, higher education

Please list experience you have in respect to this Board/Commission:

I served on the Prescott Park Arts Festival board for six years so have experience serving on a board. Also, as part of my job, I attend all meetings of the Northern Essex Community College Board of Trustees and write a report for faculty and staff. Additionally, I should mention that I was a member of the committee that planned the library opening gala.

Have you contacted the chair of the Board/Commission to determine the time commitment involved? YES/NO

Would you be able to commit to attending all meetings? YES/NO

Reasons for wishing to serve: I've always loved libraries and Portsmouth has a library that we can be very proud of. With the growing popularity of e-readers and the exciting partnerships and programming that I've seen at the library in recent years, I feel this would be an ideal time to get more involved.

Please list any organizations, groups, or other committees you are involved in:

Prescott Park Arts Festival Advisory Board

Please list two character references not related to you or city staff members:

- 1) Glicka Kaplan, 200 FW Hartford Dr. 603 431-5536
Name, address, telephone number
- 2) Valerie Fagin, 75 Gates St, 603 436-6655
Name, address, telephone number

BY SUBMITTING THIS APPLICATION YOU UNDERSTAND THAT:

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5. Application will be kept on file for one year from date of receipt.

Signature: Ernestine Greenstone Date: 9/10/11

If you do not receive the appointment you are requesting, would you be interested in serving on another board or commission? Yes No

Please submit application to the City Clerks Office, 1 Junkins Avenue, Portsmouth, NH 03801

Ernestine Greenslade

20 T.J. Gamester Avenue, Portsmouth, NH 03801
603 438-8915 / egreenslade@comcast.net

PROFESSIONAL EXPERIENCE

Director of Public Relations, Northern Essex Community College
Haverhill and Lawrence, MA 1986 to present

- **Media Relations:** Responsible for all media relations including promotion of academic programs, the Corporate and Community Education Center, the creative arts series, and institutional advancement initiatives. Have extensive print, broadcast, and online media contacts throughout the Merrimack Valley, Southern New Hampshire and Boston
- **Social Media:** As part of the college's social media team, drafted a social media content plan for the college's Facebook and Twitter accounts and contribute social media content on a regular basis. Also created and manage the college's online newsroom (<http://departments.necc.mass.edu/newsroom/>)
- **Special Events:** Conceptualize, develop, and manage college special events, including goal setting, budget creation, and program development. Currently providing leadership for the college's 50th anniversary celebration, a year-long series of events designed to build awareness of the college among key audiences
- **Community Relations:** Partnering with the academic area of the college, launched a speakers bureau in 2009, featuring college faculty and staff who are willing to speak to nonprofit groups including schools, libraries, and senior citizens. Responsible for developing content for the speakers' bureau website and marketing and managing the program. In just two years, more than 50 speaking engagements have been scheduled (<http://www.necc.mass.edu/community-engagement/speakers-bureau/>)
- **Marketing:** Serve as a member of the college's marketing communications team, providing input on college's website, advertising, and branding

Marketing Consultant, Massachusetts Colleges Online

2004-2009

- On a freelance basis, developed statewide media campaigns, researched and placed advertising, and created content for an online newsletter for this consortium including MA state colleges and community colleges

Assistant Director of Public Affairs, New England Conservatory

Boston, MA 1983-1986

- Coordinated and promoted special events such as concert series, competitions, major appointments and the XIII International Viola Congress. Edited 12-page quarterly alumni publication, including layout and design. Responsible for recruitment advertising budget

COMMUNITY INVOLVEMENT AND AFFILIATIONS

- Advisory Board Member, Prescott Park Arts Festival, 2008 to present
- Board Member, Prescott Park Arts Festival, 2002 to 2008
Chaired annual fundraiser which raised \$18,000 for the organization and served as chair of the Nominating Committee
- Board Member, Portsmouth Education Partnership (PEP), 2000-2002
Worked with nine-member board to develop and fund after-school enrichment programs at Portsmouth's three elementary schools
- Member, Yankee Chapter, Public Relations Society of America (PRSA) and National Council of Marketing and Public Relations (NCMPR)

AWARDS

Paragon Award (First Place), Media Success Story, NCMPR

Third Place Award, College Video, National Council of Marketing and Public Relations (NCMPR)

EDUCATION

B.A. Mass Media/Management, Marietta College, Marietta, OH

Master's in Marketing, Southern New Hampshire University (anticipated date of graduation: May, 2012)

received
11/19/12

November 16th, 2012

Dear Mayor Spear,

I am writing to formally step down from the Sustainability Committee. I have appreciated and valued my time on the committee, and thank you for the opportunity to serve. I'm so grateful to be a citizen of this amazing city and I look forward to enjoying what Portsmouth has to offer as well as to continue to give back to the community in other ways.

Sincerely,

Andrew J. Martin

Drew Martin

MEMORANDUM

TO: John P. Bohenko, City Manager
FROM: Liz Good, Planning Department
SUBJECT: Historic District Commission Minutes
DATE: November 8, 2012


Please be advised that the approved minutes from the July 11, 2012 Historic District Commission meeting are now available on the City's website for your review.

MEMORANDUM

TO: John P. Bohenko, City Manager
FROM: Liz Good, Planning Department
SUBJECT: Historic District Commission Minutes
DATE: November 8, 2012

Please be advised that the approved minutes from the July 18, 2012 Historic District Commission meeting are now available on the City's website for your review.

MEMORANDUM

TO: John P. Bohenko, City Manager
FROM: Liz Good, Planning Department 
SUBJECT: Conservation Commission Minutes
DATE: November 15, 2012

Please be advised that the approved minutes from the September 12, 2012 Conservation Commission meeting are now available on the City's website for your review.

MEMORANDUM

TO: John Bohenko, City Manager
FROM: Mary E. Koepenick, Planning Department *M. E. Koepenick*
SUBJECT: Board of Adjustment Minutes
DATE: November 26, 2012

The approved Minutes of the following Board of Adjustment meetings are now available for review on the City's website:

June 19, 2012

Excerpt of Minutes, September 18, 2012, 37 Wholey Way

Excerpt of Minutes, September 25, 2012, 3605 Lafayette Road