

TO: JOHN P. BOHENKO, CITY MANAGER

FROM: VALERIE A. FRENCH, DEPUTY CITY CLERK

RE: ACTIONS TAKEN BY THE PORTSMOUTH CITY COUNCIL MEETING HELD ON DECEMBER 17, 2012, EILEEN DONDERO FOLEY COUNCIL CHAMBERS, MUNICIPAL COMPLEX, ONE JUNKINS AVENUE, PORTSMOUTH, NEW HAMPSHIRE

PRESENT: MAYOR SPEAR, ASSISTANT MAYOR LISTER, COUNCILORS COVIELLO, KENNEDY, NOVELLINE CLAYBURGH, LOWN, DWYER, SMITH AND THORSEN

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1. Presentations – 2012 Portsmouth High School Football Division III State Champions and Portsmouth High School Holiday Brass Ensemble – Due to inclement weather and the cancellation of school, the scheduled presentations were cancelled. Mayor Spear recognized the accomplishments of the Portsmouth High School Football State Champions.
 2. Acceptance of Minutes – October 1, 2012, October 22, 2012 and November 13, 2012 – Voted to approve and accept the minutes of the October 1, 2012, October 22, 2012 and November 13, 2012 City Council meetings.
 3. Public Comment Session – There were three speakers: Tom Carroll (Scrap Metal Issue), Julie Ross (21 Brewster Street) and Arthur Clough (City Hall Hours and employee contracts)
 4. Public Hearing – Proposed Ordinance Amending Chapter 10, Zoning Ordinance, Article 6 – Overlay Districts, Section 10.633.20 – Exemptions from Certificate of Approval in the Historic District; and to Article 15 – Definitions, Section 10.1530 – Terms of General Applicability, Defining the Term “Contributing Structure”– The Mayor opened the public hearing and seeing **no one wishing to speak**, closed the public hearing. **Voted** to pass second reading and schedule a third and final reading of the proposed Ordinance, as presented, at the January 7, 2013 City Council Meeting.
 5. Acceptance of Grant for Art-Speak - \$500.00 - **Voted** to approve and accept the Grant to Art-Speak to be used for operational support of Art-Speak, as presented.
 6. First Reading of Proposed Ordinance Amending Chapter 10, Zoning Ordinance, Article 5 – Dimensional and Intensity Standards, Section 10.535 – Dimensional Standards in the Central Business Districts, Relating to the Height Requirements in the CBA and CBB Districts - **Voted** to pass first reading and schedule a public hearing and second reading of the proposed Ordinance, as presented, at the January 7, 2013 City Council meeting.
 7. Consent Agenda –**Voted** to adopt the Consent Agenda.
 - A. Letter from Donald Allison, Eastern States 20 Mile, requesting permission to hold the annual Eastern States 20 Mile Road Race on Sunday, March 30, 2013
(Anticipated action – move to refer to the City Manager with power)

- B. *Acceptance of Donation to the Coalition Legal Fund
- Town of Center Harbor - \$500.00
(Anticipated action – move to approve and accept the donation, as listed, to be placed in the Coalition Legal Fund)
- C. Letter from Doug Bates, President of Greater Portsmouth Chamber of Commerce requesting permission to hold the Portsmouth Community Road Race Series 5K Races for 2013 and January of 2014:
- Thursday, August 1st at 6:00 p.m. – Portsmouth Rotary Club Thunder Chicken – Peirce Island - Prescott Park Course
 - Saturday, September 21st at 9:00 a.m. – BreastCancerStories.org – Little Harbour School Course
 - Saturday, October 12th at 9:00 a.m. – Community Child Care – West Road-Banfield Course
 - Thursday, November 28th at 8:30 a.m. – Seacoast Rotary Club Turkey Trot – Peirce Island – Prescott Park Course
 - Wednesday, January 1, 2014 – Great Bay Services – Little Harbour School Course
- (Anticipated action – move to refer to the City Manager with power)**
8. Letter from Aphrodite Georgopoulos and Louis Georgopoulos regarding zoning of property located at 1900 Lafayette Road - **Voted** to refer to the Planning Board for report back. *Councilor Lown abstained.*
9. Letter from Attorney John E. Lyons Jr., regarding commercial water deduct meters – **Voted** to refer to staff for review as part of water/sewer rate study.
10. Letter and Petition from Islington Creek Neighborhood Associate Re: 21 Brewster Street – **Voted** to refer to the City Manager for report back.
11. Spinnaker Point Field House Management Agreement – **Voted** to authorize the City Manager to negotiate and execute an amendment to the Spinnaker Point Field House Management Agreement which will have the effect of extending indefinitely the period of time under which up to 300 non-residents may be added to the membership of the Spinnaker Point Recreation Center or the total number of members of the Spinnaker Point Recreation Center equals 1,900 members, whichever occurs first. *Councilor Lown abstained.*
12. Connie Bean Trust – **Voted** to authorize the City Manager to submit the trust to the Rockingham County Probate Court and execute this Trust instrument if the form of the Trust is approved by the Rockingham County Probate Court.
13. Consideration of Appointments of Elizabeth Moreau as an alternate to the Planning Board, Karina Quintans (current alternate) as a regular member to the Planning Board; and Thomas Watson reappointment to the Trustees of the Trust Fund – The aforementioned appointments were considered and will be voted at the January 7, 2013 City Council Meeting.

14. Appointments to be voted - **Voted** to appoint Alicia Weaver to the Citizens Advisory Committee, John Pratt to the Economic Development Commission, term to expire 10/01/2014; Reagan Ruedig appointed as an alternate to the Historic District Commission, term to expire 06/01/2015; Jody Record reappointed to the Library Board of Trustees, term to expired 10/01/2015; Philip Cohen reappointed to the Economic Development Commission, term to expire 10/01/2016; and Charles LeMay, Patrick Moretti and David Witham reappointed to Zoning Board of Adjustment with terms to expired 12/01/2017*.
15. Resignations – **Voted** to accept with thanks and appreciation for service the resignations of Skye Maher from the Blue Ribbon Committee on Sustainable Practices, Joe Couture from the Portsmouth Housing Endowment Fund and MaryLiz “ML” Geffert from the Planning Board, who has chosen not to be reappointed when current term ends 12/31/2012.
16. Bow Street Parking License - **Voted** to extend the Valet Parking Contract of Atlantic Parking Services for Bow Street until June 30, 2013.
17. Budget Options Re: Retirement – **Voted** 8-1 to request the City Manager to report back with options to handle the anticipated increases due to Retirement costs. *Councilor Coviello voted opposed.*
18. Adjournment – At 8:40 p.m., voted to adjourn.

Respectfully submitted by:



Valerie A. French
Deputy City Clerk

**Please note: term expiration of ZBA members corrected 01/18/2013.*