

**ACTION SHEET  
HISTORIC DISTRICT COMMISSION  
PORTSMOUTH, NEW HAMPSHIRE  
1 JUNKINS AVENUE**

**EILEEN DONDERO FOLEY COUNCIL CHAMBERS**

**7:00 p.m.**

**January 4, 2012**

**MEMBERS PRESENT:** Chairman Richard Katz; Vice Chairman Joseph Almeida;  
Members; John Wyckoff, Tracy Kozak, City Council  
Representative Anthony Coviello; Planning Board Representative  
William Gladhill; Alternate George Melchior

**MEMBERS EXCUSED:** Elena Whittaker

**ALSO PRESENT:** Nicholas Cracknell, Planning Consultant

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**At 7:00 p.m., Vice Chairman Katz called the meeting to order.**

**I. NEW BUSINESS**

1. Election of officers for 2012 – Chairman, Vice Chairman

**Vice Chairman Richard Katz and Commissioner Joe Almeida were unanimously elected to the positions of Chairman and Vice Chairman respectively.**

2. Discussion – possible meeting with DOT representatives concerning Memorial Bridge project

**The Commission voted unanimously to forgo a special meeting with DOT representatives. It was decided that the Commissioners would individually attend the upcoming DOT Open House on January 12, 2012 if they wished to learn more about the project.**

**II. OLD BUSINESS**

- A. Approval of minutes – November 9, 2011

**It was moved, seconded, and passed unanimously to approve the minutes as presented.**

**III. PUBLIC HEARINGS**

1. Petition of **Strawbery Banke, Inc., owner**, for property located at **80 Atkinson Street**, wherein permission was requested to allow exterior renovations to an existing structure (replace one window) as per plans on file in the Planning Department. Said property is shown on Assessor Plan 104 as Lot 7 and lies within Mixed Residential Office and Historic Districts.

**After due deliberation, the Commission voted that the request be approved as presented.**

2. Petition of **Strawbery Banke, Inc., owner**, for property located at **72-74 Jefferson Street**, wherein permission was requested to allow new free standing structures (install fencing, install A/C condenser, and relocate existing transformer) as per plans on file in the Planning Department. Said property is shown on Assessor Plan 104 as Lot 7 and lies within Mixed Residential Office and Historic Districts.

**After due deliberation, the Commission voted that the request be approved as presented.**

3. Petition of **Linda Prebble McVay and John Frank McVay, owners**, for property located at **42 Hunking Street**, wherein permission was requested to allow new construction to an existing structure (install railings) as per plans on file in the Planning Department. Said property is shown on Assessor Plan 102 as Lot 8 and lies within General Residence B and Historic Districts.

**After due deliberation, the Commission voted that the request be approved as presented.**

#### IV. WORK SESSIONS

A. Petition of **30 Maplewood, LLC, owner**, for property located at **30 Maplewood Avenue**, wherein permission was requested to allow new construction to an existing structure (add third floor to existing structure) as per plans on file in the Planning Department. Said property is shown on Assessor Plan 125 as Lot 2 and lies within Central Business B, Historic, and Downtown Overlay Districts. *(This item was postponed at the December 14, 2011 meeting to the January 4, 2012 meeting.)*

**The Commission voted to postpone the application to a time uncertain which would require the applicant to reapply.**

B. Work Session requested by **North Mill Realty Trust, owner**, for property located at **319 Vaughan Street**, wherein permission is requested to allow exterior renovations to an existing structure (add window and door) as per plans on file in the Planning Department. Said property is shown on Assessor Plan 124 as Lot 9 and lies within Central Business A, Historic, and Downtown Overlay Districts.

**The Commission voted to postpone the application to the February 1, 2012 meeting.**

C. Work Session requested by **General Porter Condominium Association, owner**, for property located at **32 Livermore Street**, wherein permission was requested to allow new

construction to an existing structure (rebuild rear dormer) and allow exterior renovations to an existing structure (add period shutters) and allow new free standing structures (add fence post and fencing, change driveway column details). Said property is shown on Assessor Plan 109 as Lot 20 and lies within General Residence B and Historic Districts.

**The Commission recommended a site walk and another work session.**

**V. ADJOURNMENT**

**At 9:00 p.m., it was moved, seconded, and passed unanimously to adjourn the meeting.**

Respectfully submitted,

Liz Good  
HDC Recording Secretary