

**ACTION SHEET  
HISTORIC DISTRICT COMMISSION  
PORTSMOUTH, NEW HAMPSHIRE  
1 JUNKINS AVENUE**

**EILEEN DONDERO FOLEY COUNCIL CHAMBERS**

**7:00 p.m.**

**August 1, 2012**

**MEMBERS PRESENT:** Chairman Richard Katz; Vice Chairman Joseph Almeida;  
Members; John Wyckoff, Tracy Kozak, City Council  
Representative Esther Kennedy; Planning Board  
Representative William Gladhill; Alternate Dan Rawling

**MEMBERS EXCUSED:** Alternate George Melchior

**ALSO PRESENT:** Nicholas Cracknell, Planning Consultant

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A work session was held prior to the meeting from 6:30 – 7:00 p.m. to discuss HDC exemptions.

**I. OLD BUSINESS**

A. Approval of minutes – May 30, 2012

**It was moved, seconded, and passed unanimously to approve the minutes as presented.**

Approval of minutes – June 6, 2012

**It was moved, seconded, and passed unanimously to approve the minutes as presented.**

**II. PUBLIC HEARINGS**

1. Petition of **34 Hunking, LLC, owner**, for property located at **34 Hunking Street**, wherein permission was requested to allow exterior renovations to an existing structure (complete exterior renovation) as per plans on file in the Planning Department. Said property is shown on Assessor Plan 102 as Lot 9 and lies within General Residence B and Historic Districts.

**After due deliberation, the Commission voted to approve the request as presented.**

2. Petition of **Lawrence M. Brewer, owner**, for property located at **37 South School Street**, wherein permission was requested to allow exterior renovations to an existing structure (replace windows) as per plans on file in the Planning Department. Said property is shown on Assessor Plan 101 as Lot 72 and lies within General Residence B and Historic Districts.

**After due deliberation, the Commission voted to approve the request as presented with the following stipulations:**

- 1) **That a 5/8" spacer bar and muntins shall be used on the front and side windows of the house. The rear windows may match the existing window design.**
- 2) **That the window sash glass shall be in the same plane as the existing window sash glass.**
- 3) **That any gap between the replacement window and the trim and casing shall be either caulked or trimmed.**

### **III. WORK SESSIONS**

A. Work Session requested by **Craig W. Welch and Stefany A. Shaheen, owners**, for property located at **77 South Street**, wherein permission was requested to allow new construction to an existing structure (changes to a previously approved addition) and allow exterior renovations to an existing structure (changes to a previously approved addition). Said property is shown on Assessor Plan 102 as Lot 48 and lies within General Residence B and Historic Districts. *(This item was postponed at the July 18, 2012 meeting to the August 1, 2012 meeting.)*

**At the applicants' request, the application was withdrawn from consideration at this time.**

B. Work Session requested by **Edmund C. Tarbell, owner**, and **Shawn Donovan, applicant**, for property located at **75 & 77 Court Street**, wherein permission was requested to allow demolition of an existing structure (demolish carport). Said property is shown on Assessor Plan 116 as Lot 20 and lies within Mixed Residential Office and Historic Districts.

**The Commission recommended a public hearing.**

C. Petition of **Lawrence P. McManus and Mary Elizabeth Herbert, owners**, and **David Lovelace, applicant**, for property located at **40 Pleasant Street**, wherein permission was requested to allow exterior renovations to an existing structure (replace window with a door, install granite steps). Said property is shown on Assessor Plan 107 as Lot 81 and lies within Central Business B, Historic, and Downtown Overlay Districts.

**The Commission recommended a public hearing.**

D. Petition of **Mara K. Khavari, Suzanne M. Brown, and A.T. Michael MacDonald, owners**, for property located at **46 Mayfield Ave.** wherein permission is requested to allow demolition of existing structure (demolish barn). Said property is shown on Assessor Plan 116 as Lot 52 and lies within Mixed Residential Office and Historic Districts.

**At the applicants' request, the application was withdrawn from consideration at this time.**

#### **IV. WORK SESSION/PUBLIC HEARING**

3. Petition of **Parade Office, LLC, owner**, for property located at **195 Hanover Street**, wherein permission was requested to allow amendments to a previously approved design (misc. changes to various building elevations, crosswalks, and landscaping) as per plans on file in the Planning Department. Said property is shown on Assessor Plan 125 as Lot 1 and lies within Central Business B, Historic, and Downtown Overlay Districts. *(This item was postponed at the July 18, 2012 meeting to a work session/public hearing at the August 1, 2012 meeting.)*

**After due deliberation, the Commission voted to approve the request as presented with the following stipulations:**

- 1) The color of the material on the 5<sup>th</sup> floor of Façade 7 shall be changed to Sherwin Williams, #6061Tambark.**
- 2) That the project shall maintain the 2<sup>nd</sup> and 3<sup>rd</sup> floor façade above the porte cochere as originally approved and the original canopy will be pulled in to match the projection shown on the revised canopy in size and detail.**

Following the completion of the review of applications, the Commission reconvened the prior work session to continue discussion on HDC exemptions.

#### **V. ADJOURNMENT**

At 10:15 p.m., it was moved, seconded, and passed unanimously to adjourn the meeting.

Respectfully submitted,

Liz Good  
HDC Recording Secretary