

**ACTION SHEET  
HISTORIC DISTRICT COMMISSION  
PORTSMOUTH, NEW HAMPSHIRE  
1 JUNKINS AVENUE**

**EILEEN DONDERO FOLEY COUNCIL CHAMBERS**

**7:00 p.m.**

**September 5, 2012  
to be reconvened on September 12, 2012**

**MEMBERS PRESENT:** Chairman Richard Katz; Vice Chairman Joseph Almeida; Members; John Wyckoff, Tracy Kozak, City Council Representative Esther Kennedy; Planning Board Representative William Gladhill; Alternates George Melchior, Dan Rawling

**MEMBERS EXCUSED:**

**ALSO PRESENT:** Nicholas Cracknell, Planning Consultant

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**A work session was held from 6:30 – 7:00 p.m. to finalize the list of HDC exemptions. A motion was made, seconded, and passed unanimously to forward the list to the City Council for review and final approval.**

**I. OLD BUSINESS**

A. Approval of minutes – June 13, 2012

**It was moved, seconded, and passed unanimously to approve the minutes as presented.**

**II. PUBLIC HEARINGS**

1. Petition of **City of Portsmouth, owner**, for property located at **113 Mechanic Street**, wherein permission was requested to allow exterior renovations to an existing structure (install parapet wall, exterior lighting, and trellis to pump station) and allow a new free standing structure (install fencing) as per plans on file in the Planning Department. Said property is shown on Assessor Plan 103 as Lot 30 and lies within the Municipal and Historic Districts.

**After due deliberation, the Commission voted that the request be approved as presented with the following stipulations:**

- 1) That the parapet rail shall be red powdered coated steel.**
- 2) That the door light shall be a black anodized fixture and will also be dark sky compliant.**
- 3) That the four foot cedar fence shall be stained as presented.**

2. Petition of **Eleanor C. Bradshaw, owner**, for property located at **21 Humphrey's Court**, wherein permission was requested to allow demolition of an existing structure (demolish existing deck) and allow new construction to an existing structure (construct new deck) as per plans on file in the Planning Department. Said property is shown on Assessor Plan 101 as Lot 42 and lies within General Residence B and Historic Districts.

**After due deliberation, the Commission voted that the request be approved as presented.**

3. Petition of **Gregory R. and Mary D. Thomas, owners**, for property located at **303 Pleasant Street**, wherein permission was requested to allow exterior renovations to an existing structure (replace existing tin, asphalt, and slate roofing material with new copper and asphalt roofing material) and allow demolition of an existing structure (remove chimney) as per plans on file in the Planning Department. Said property is shown on Assessor Plan 109 as Lot 28 and lies within General Residence B and Historic Districts.

**After due deliberation, the Commission voted that the request be approved as presented with the following stipulations:**

- 1) **That all existing slate shall be repaired or replaced with new or restoration slate with the same size, color, profile, and style.**
- 2) **That the non-functioning chimney shall be repaired or restored.**
- 3) **That all tin roofing shall be replaced with flat seam copper or zinc material.**
- 4) **That a copper drip edge shall be used for the TPO roof replacement.**
- 5) **That all exterior building features shall be preserved and restored in kind.**

4. Petition of **David Bush, owner**, for property located at **34 Blossom Street**, wherein permission was requested to allow exterior renovations to an existing structure (remove and replace siding and trim) as per plans on file in the Planning Department. Said property is shown on Assessor Plan 111 as Lot 41 and lies within General Residence B and Historic Districts.

**After due deliberation, the Commission voted that the request be approved as presented.**

5. Petition of **Charles J. Silva, Jr. and Margaret M. Moran, owners**, for property located at **434 Marcy Street**, wherein permission was requested to allow exterior renovations to an existing structure (replace windows) as per plans on file in the Planning Department. Said property is shown on Assessor Plan 102 as Lot 41 and lies within General Residence B and Historic Districts.

**After due deliberation, the Commission voted that the request be approved as presented.**

6. Petition of **Peter H. Jarvis and Sons, LLC and Simeon P. Jarvis Revocable Trust 1999, owners**, for property located at **3 Congress Street and 20 High Street**, wherein permission was requested to allow exterior renovations to an existing structure (replace misc.

windows) as per plans on file in the Planning Department. Said property is shown on Assessor Plan 117 as Lot 14 and lies within Central Business B, Historic, and Downtown Overlay Districts.

**After due deliberation, the Commission voted that the request be approved as presented with the following stipulations:**

- 1) That on the Congress Street façade, the second floor windows shall be 2/2 glass double hung windows with a stud pocket.**
- 2) That on the High Street façade, a 7/8” putty mullion is used.**

7. Petition of **Jeffrey H. Marple Revocable Trust of 2001, Jeffrey H. Marple, trustee and owner**, for property located at **252 State Street**, wherein permission was requested to allow exterior renovations to an existing structure (replace existing gutters) as per plans on file in the Planning Department. Said property is shown on Assessor Plan 107 as Lot 72 and lies within Central Business B, Historic, and Downtown Overlay Districts.

**After due deliberation, the Commission voted that the request be approved as presented.**

8. Petition of **Peter W. and Janet D. Dinan, owners**, for property located at **278 Court Street**, wherein permission was requested to allow a new free standing structure (install condensing unit and fencing) as per plans on file in the Planning Department. Said property is shown on Assessor Plan 108 as Lot 13 and lies within Mixed Residential Office and Historic Districts.

**After due deliberation, the Commission voted that the request be approved as presented.**

9. Petition of **Port Walk Residential, LLC, owner**, for property located at **99 Hanover Street**, wherein permission is requested to allow exterior renovations to an existing structure (install two awnings, replace awnings) as per plans on file in the Planning Department. Said property is shown on Assessor Plan 125 as Lot 23 and lies within the Central Business B, Historic, and Downtown Overlay Districts.

**At the applicant’s request, the Commission voted to postpone the application to the October 3, 2012 meeting.**

10. Petition of **Constance L. Grasso Revocable Trust of 2008, Constance L. Grasso, trustee and owner**, for property located at **3 Hancock Street**, wherein permission was requested to allow exterior renovations to an existing structure (replace windows, replace sliding door) as per plans on file in the Planning Department. Said property is shown on Assessor Plan 103 as Lot 85 and lies within Mixed Residential Office and Historic Districts.

**After due deliberation, the Commission voted that the request be approved as presented with the following stipulations:**

- 1) **That the sliding door replacement has been removed from the application.**
- 2) **That the replacement windows shall have a true-divided (full-divided) light appearance with permanently affixed grids outside, between, and inside the window.**
- 3) **That a half screen will be used.**

### **III. ADJOURNMENT**

At 9:05 p.m., it was moved, seconded, and passed unanimously to adjourn the meeting.

Respectfully submitted,

Liz Good  
HDC Recording Secretary