

MIDDLE SCHOOL JOINT BUILDING COMMITTEE

DATE: FEBRUARY 22, 2012
SUBJECT: **REGULAR JBC MEETING #49**
LOCATION: LITTLE HARBOUR BOARD ROOM
TIME: 6:30 P.M.

- I. CALL TO ORDER – The meeting was called to order by Co-Chair Dwyer at 6:35 p.m.
- II. ROLL CALL
CO-CHAIR DWYER AND CO-CHAIR LEGG
CITY COUNCIL MEMBERS SMITH AND CLAYBURGH
SCHOOL BOARD MEMBERS STEVENS AND WALKER
CITIZEN MEMBERS CARRIER AND LIST
NON-VOTING MEMBERS BUSINESS ADMINISTRATOR BARTLETT,
SUPERINTENDENT MCDONOUGH, PMS PRINCIPAL STOKEL AND
CLERK OF THE WORKS HARTREY
- III. ACCEPTANCE OF MINUTES –FEBUARY 8, 2012
MOTION: Motion to accept the minutes of February 8, 2012 by Mr. Smith
SECOND: Ms. Stevens
DISCUSSION: None
VOTE: Unanimously Approved
- IV. CORRESPONDENCE - NONE
- V. PUBLIC COMMENT - NONE
- VI. OLD BUSINESS
 - i. PARROTT AVE UPDATE – Mr. Weathers reported to be ahead of schedule by one week on the classroom addition. Waterproofing will be complete by end of week and the installation of the new windows will begin as soon as the brickwork has been washed. Shingle is nearing completion as well. Accessing the mechanical room and gym through one panel left outside youth rec. Concrete placement tomorrow. The bottom floor of building C and the entire back side of building D will receive concrete placement the week of February 27. Mr. Weathers is now focusing on the mechanical room. Clerk of the Works updated the committee on abutter concerns. Ms. List received a request from a neighbor who lives on Richards Avenue for updated information. Mr. Bartlett checked to make sure all minutes were available on line and Mr. Weathers reported that the Gilbane web site had been updated as well. Ms. List recommended that the Communication committee consider engaging the press, as interest in the project has picked up. Mr. Stokel has invited a local newspaper reporter to cover an 8th grade project called “The World of Work” where Mr. Weathers is attending as a guest speaker.

- ii. **TECHNOLGY UPDATE** – Mr. Bartlett reported that the Technology work group will have a March 6th meeting with Vanderweil Associates Consultant Mr. Mike Kerwin and JCJ Architecture Consultant Mr. Stephen Burgess. Following a two week test period for staff and students, the committee has narrowed down choices for each classroom. Mr. Kerwin is now working on a final equipment configuration list. Mr. Bartlett will provide committee members with this final report in advance of the March 14th meeting when consideration and approval will be voted on.
- iii. **CONSIDERATION AND APPROVAL OF FURNITURE, FIXTURES AND EQUIPMENT PLAN** – Co-Chair clarified that the committee’s role tonight is to approve the configuration and design scheme as presented by JCJ Architecture. In principal, the committee is approving choices, understanding that when final proposals are done, there may be alternate choices necessary. Ms. Emily Czarnecki presented JCJ’s final recommendations on all furniture, fixtures and equipment, as well as millwork that was included for state reimbursement purposes. Committee members followed up with questions and stated how pleased they were with the surfaces and fabrics chosen by JCJ. Color schemes and furniture are cohesive in color and design, allowing for flexibility from classroom to classroom as enrollment fluctuates from year to year. Ms. Czarnecki will now work with several national and state contracts to secure as many items as possible, reducing the cost further. Ms. Czarnecki’s goal is to provide Mr. Bartlett with final pricing by March 2nd. Mr. Bartlett clarified that, by purchasing through state or national contracts, many steps of the bidding process have already been satisfied and will cut the bidding timeframe down considerably.

MOTION: Motion to endorse JCJ Architecture’s FF&E configuration and design scheme and millwork as presented by Ms. Stevens.

SECOND: Ms. Clayburgh

DISCUSSION: None

VOTE: Unanimously Approved

MOTION: Motion to endorse the purchase of as much furniture as possible through state or national contracts which adhere to city purchasing parameters by Mr. Smith.

SECOND: Ms. Walker

DISCUSSION: None

VOTE: Unanimously Approved

VII. **NEW BUSINESS - NONE**

VIII. **MANIFEST**

MOTION: Motion to accept the manifest in the amount of \$2,225,316.87 by Ms. Stevens

SECOND: Ms. Walker

DISCUSSION: None

VOTE: Unanimously Approved

- IX. FUTURE AGENDA ITEMS –Field Opening Ceremony, School Board/JCJ Middle School Construction Site Tour and joint work session, Light Fixtures and “Rattle ware”.
- X. ADJOURNMENT Motion to adjourn at 8:00 p.m. by Mr. Smith and seconded by Ms. Stevens.