

Meeting Notice and Agenda

Portsmouth Public Library Board of Trustees

Date: **June 20, 2012**

Time: 6:30 p.m.

Place: MacLeod Board Room

- I. Call to Order
- II. Secretary's Report. Minutes of March 21, 2012 meeting.
- III. Financial Report
 - A. Income / Expenditure report through May 2012
 - B. Library Trustee Funds report
- IV. Director's Report/Assistant Director's Report
 - A. Library's Municipal Budget adopted by City Council May 21st (attached)
 - i. Operating Budget
 - ii. Technology in City IT Budget
 - B. Programs—Adult and Youth
 - i. <http://www.cityofportsmouth.com/library/lib-programs.htm>
 - ii. Notable Program Report
 - A. Thursday nights—movies, music
 - B. Women's clothing swap in cooperation with Portsmouth Sustainability Committee and Strawberry Banke
 - C. May Preservation Month programs
 - D. Transit of Venus with NH Astronomical Society
 - E. Saturday casual events—games, legos
 - F. Sunday afternoon family movies
 - C. Staff Activity
 - i. Cooperative work with Portsmouth Athenaeum, City Public Works—digital projects
 - ii. Steve Butzel presentations at Connecticut Library Association Conference and at NHLA Digital Summit
 - iii. Steve to American Library Association Annual Conference
 - iv. Youth Services Staff visiting all classes in Portsmouth Elementary Schools to promote Summer Reading Program
 - v. Marina Hale to permanent part-time in Youth Services
 - vi. Kyle Belmont resignation. Hiring part-time LAI in Circulation with Sunday schedule
 - vii. Pat Palmer retirement as of October 1st. Hiring Librarian II, Supervisor of Technical Services
 - viii. Ed Bridle 25 year anniversary with Public Works at the Library
 - D. Technology
 - i. Upgrade of public computers to Office 2010 with Microsoft grant through Tech Soup
 - ii. Staff training / public training
- V. Trustees Activities / Reports / Discussion
- VI. New Business
- VII. Old Business
- VIII. Acceptance of Gifts and Grants—none
- IX. Adjournment

Next Regular Full Board Meeting:

Please email Mary Ann List at malist@cityofportsmouth.com or Barbara Weismann bhweismann@cityofportsmouth.com or telephone Mary Ann at 766-1710 if you are not able to attend.