

**MINUTES OF THE
PARKING GARAGE SITE SELECTION COMMITTEE**

August 22, 2012

City Manager's Conference Room

7:30 a.m.

Members Present: Councilor Anthony Coviello, Councilor Christine M. Dwyer, Councilor Nancy Novelline-Clayburgh, John P. Bohenko, Steve Parkinson, Nancy Carmer, Nick Cracknell, Adam Cannon

City Manager Bohenko opened the meeting at 7:30 a.m. and introduced members of the Parking Garage Site Selection Committee. The purpose of this initial meeting was to evaluate sites for a potential future parking garage downtown and report back to the City Council in mid-October.

As the first order of business, Councilors nominated and unanimously voted Councilor Anthony Coviello as committee chairman.

Over the past two decades, the City has analyzed several potential sites downtown for a second parking structure. Some sites are subjects of feasibility reports with varying degrees of information about the site and its suitability for public parking. The Committee reviewed maps and some limited information the City has on file for the following five sites:

- 1) Bridge Street Municipal Lot
- 2) Worth Municipal Lot
- 3) Deer Street Lot (privately owned)
- 4) Parrott Avenue Municipal Lot
- 5) McIntyre Lot (federally owned)

It was agreed that, of these five sites, only the Bridge Street Lot, the Parrott Avenue Lot and the Worth Lot warranted further consideration at this point. In response to Chairman Coviello's solicitation of other potential public parking garage locations, Councilors suggested the following sites:

- 1) The surface lot adjacent to and behind the Fire Station 1 on Court Street
- 2) The Wright Avenue surface lot
- 3) The Masonic Lot
- 4) The employee parking lot at City Hall along Junkins Avenue

The Wright Avenue Lot was considered to be too small to meet the needs of a future parking garage and the City Hall Lot is too far from downtown. The committee decided that both the lot behind Fire Station 1 and the Masonic Lot warrant further consideration. City Manager Bohenko directed City staff to collect information about each site and report back at the next meeting. Staff will also research data available for traffic volume along Junkins Avenue, Middle Street, Maplewood Avenue and Daniel Street and any available data on garage users.

As a courtesy to the owners or abutters of the lots being considered, the owners/managers of the properties will be informed of the committee's evaluation process.

The next meeting will be for September 6th, 2012 at 7:30am in Conference Room A. At this meeting, the committee will further evaluate the Bridge Street, Parrott Avenue, Fire Station, Worth and Masonic lots. As there are already site concepts of the Parrott Avenue and Worth Lots, City staff will compile similar concepts for the Bridge Street, Fire Station, and Masonic lots.

The meeting adjourned at 8:45 AM.

Respectfully submitted,
Adam Cannon
Assistant Project Manager