

## *Meeting Notice and Agenda*

### **Portsmouth Public Library Board of Trustees**

Date: **March 21, 2012**  
Time: 6:30 p.m.  
Place: MacLeod Board Room

- I. Call to Order
- II. Introduction of New School Board Appointee to Library Board
- III. Secretary's Report. Minutes of February 15, 2012 meeting.
- IV. Financial Report
  - A. Income / Expenditure report through February 2012
  - B. Library Trustee Funds report
- V. Director's Report/Assistant Director's Report
  - A. Programs—Adult and Youth
    - i. <http://www.cityofportsmouth.com/library/lib-programs.htm>
    - ii. Story times in 2-week planning period. Programs resume April 2.
    - iii. Summer Reading Program planning—The Night Sky
  - B. HVAC Work
  - C. Report from Public Library Association Conference
    - i. The biennial PLA Conference--largest conference devoted to public library professionals. 200 education programs; authors; and exhibits
  - D. Staff Activity
    - i. Mike Huxtable's 30-year anniversary with the City is March 21<sup>st</sup>
    - ii. Steve to Computers in Libraries Conference March 21-March 23
      - A. At Computers in Libraries 2012, the focus is on practices and techniques, technology, and the "secret sauce" or "extra" that creates innovative libraries.
    - iii. Jennifer Moore taking Lyrasis class on digital collections
    - iv. New Teen Web Page designed by Marina Hale  
<http://www.cityofportsmouth.com/library/teens/index.htm>
    - v. Cross Training in all departments continues.
  - E. Recovery from Server Crash
    - i. All Library File Conversions
    - ii. Recovery Plan for Reconstruction of Original Databases
- VI. Trustees Activities / Reports / Discussion
  - A. Annual Review of Meeting Room Policy
- VII. New Business
- VIII. Old Business
- IX. Acceptance of Gifts and Grants—none
- X. Adjournment

Next Regular Full Board Meeting:

Please email Mary Ann List at [malist@cityofportsmouth.com](mailto:malist@cityofportsmouth.com) or Barbara Weismann [bhweismann@cityofportsmouth.com](mailto:bhweismann@cityofportsmouth.com) or telephone Mary Ann at 766-1710 if you are not able to attend.

