

PORTSMOUTH SCHOOL DEPARTMENT
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Office of the
Superintendent of Schools

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MEMO

TO: Members of the Joint Loss - Workplace Safety Committee
Ken Linchey, Arthur Ashley, John Stokel, Karen Conway, Heather Marks, Matt
Dwyer, Deb Riso, Barbara Pamboukes and Dr. Gail Snow

FROM: Stephen Bartlett, Business Administrator

DATE: April 18, 2012

JOINT LOSS MANAGEMENT/WORKPLACE SAFETY COMMITTEE

Wednesday, April 18, 2012
Little Harbour School Conference Room
3:30 P.M. – 4:30 P.M.

MISSION: Under RSA 281 it is the purpose or mission of the *Joint Loss/Workplace Safety Committee* to:

- (a) Promote and monitor safety policies and procedures,
- (b) Identify workplace safety concerns and corrections and recommend improvements,
- (c) Encourage and develop appropriate workplace safety training and proper work practices,
- (d) Assist in managing joint loss risk control issues as they develop, and,
- (e) Address other workplace safety matters as required by State RSA.

AGENDA

1. CLEANING LETTER DISCUSSION
2. WALK THROUGH DISCUSSION
3. STAFF TRAINING NEEDS
4. OTHER
5. ADJOURNMENT