

TO: JOHN P. BOHENKO, CITY MANAGER

FROM: VALERIE A. FRENCH, DEPUTY CITY CLERK

RE: ACTIONS TAKEN BY THE PORTSMOUTH CITY COUNCIL MEETING HELD ON MARCH 18, 2013, EILEEN DONDERO FOLEY COUNCIL CHAMBERS, MUNICIPAL COMPLEX, ONE JUNKINS AVENUE, PORTSMOUTH, NEW HAMPSHIRE

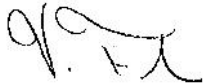
PRESENT: MAYOR SPEAR, ASSISTANT MAYOR LISTER, COUNCILORS COVIELLO, KENNEDY, NOVELLINE CLAYBURGH, LOWN, DWYER, SMITH AND THORSEN

-
1. Work Session – Request for Additional Appropriation for Middle School Project – A work session was held at 6:00 p.m. regarding Request for Additional Appropriation for Middle School Project.
 2. Proclamation – Music in Our Schools Month – Assistant Mayor Lister read the proclamation declaring the Month of March “Music in Our Schools” Month which was presented to PHS Performing Arts Department Head Steve Cirillo who accepted the Proclamation with thanks and appreciation.
 3. Presentation – Report Back Regarding Recreation Department Transition from Old Connie Bean Center to New Connie Bean Center. – Recreation Director Rus Wilson and Middle School Principal John Stokel gave a brief update of the transition of the Connie Bean Center and the positive impact on both recreation programs and school physical education and after school programs.
 4. Acceptance of Minutes – **Voted** to approve and accept the Minutes of March 4, 2013 City Council meeting.
 5. Public Comment Session – There were four speakers: Tom Carroll (City Complaint Letter to Pease Development Authority), Bob Hassold and Natalie Hassold (Worth Parking Lot) and Bob Shouse (Middle School funding and Parking issues)
 6. Middle School Project RE: Additional Appropriation - **Voted** to suspend the rules in order to take up Item XI.C.1., Councilor Dwyer Item regarding Middle School Project RE: Additional Appropriation. **Voted** to bring back for first reading a Bonding Resolution up to \$3.3 million dollars at the April 1, 2013 meeting.
 7. Acceptance of COAST Community Funds Grant Award – **Voted** to approve and accept the COAST Community Funds Grant Award and further, authorize the City Manager to execute the agreement.
 8. First Reading of Proposed Amendments to Chapter 10 – Zoning Ordinance – Article 12 - Signs - **Voted** to pass first reading and schedule a public hearing and second reading on the proposed Ordinance at the April 1, 2013 City Council Meeting.

9. First Reading of Proposed Amendments to Chapter 10 – Zoning Ordinance – Article 5 – Dimensional and Intensity Standards and Article 15 - Definitions - **Voted 8-1** to pass first reading and schedule a public hearing and second reading on the proposed Ordinance at the April 1, 2013 City Council Meeting. *Councilor Kennedy voted opposed.*
10. First Reading of Proposed Amendments to Chapter 10 – Zoning Ordinance – Article 6 – Overlay Districts, Section 10.630 – Historic District and Section 10.635.2 – Work Sessions - **Voted** to pass first reading and schedule a public hearing and second reading on the proposed Ordinance at the April 1, 2013 City Council Meeting.
11. Consent Agenda –**Voted** to adopt the Consent Agenda.
 - A. Letter from Jill Teeters, March of Dimes, requesting permission to hold the 2013 Seacoast March for Babies on Saturday, May 18, 2013 from 9:00 a.m. to 1:00 p.m. (**Anticipated action – move to refer to the City Manager with power**)
 - B. Letter from Kathie Lynch, Portsmouth Little League, Inc., requesting permission to install temporary signage to be located at the Plains and Hislop Park baseball fields during the 2013 baseball season (**Anticipated action – move to refer to the City Manager with power**)
 - C. Request for Approval of Pole License to install 6 poles on Islington Street in conjunction with the NH DOT’s Islington/By-Pass Bridge replacement (**Anticipated action – move to approve the aforementioned Pole License Agreement as recommended by the Public Works Department with the approval conditioned upon amendment of the license to allow for the collection of any lawfully assessed real estate taxes**)
 - D. 2013 Omnibus Sidewalk Obstruction Renewals – See Attached Listings (**Anticipated action – move to refer to the City Manager with power**)
 - E. Letter from Robert L. Sutherland, Jr., St. John’s Lodge requesting permission to hold the 5k “Out of Hibernation” Road Race on Saturday, April 13, 2013 (**Anticipated action – move to refer to the City Manager with power**)
12. City Council Policy No. 2010-02 – Pertaining to Sidewalk Materials on Richards Avenue – **Voted 8-1** to approve use of brick sidewalks in the area from Middle Street to Parrott Avenue with all property owners agreeing to pay the difference in costs from concrete to brick over a period of 5 years. *Councilor Coviello voted opposed. Councilor Dwyer requested the Sidewalk Policy issue be revisited at a future date to be determined.*
13. Request for License Agreement Re: 135 Bow Street, Harbour Place, Insurcomm – **Voted** to authorize the City Manager to negotiate and enter into a License Agreement with Insurcomm to work on the fire project at 135 Bow Street, Harbour Place.
14. Request for License Agreement Re: 110 State Street, Insurcomm –**Voted** to authorize the City Manager to negotiate and enter into a License Agreement with Insurcomm to work on the fire project at 110 State Street.

15. Work Session Re: Neighborhood Commercial Use – City Manager Bohenko announced that the Work Session regarding Neighborhood Commercial Use will be held at 6:30 p.m. prior to the Regular Meeting on April 1, 2013.
16. Work Session and Special Meeting Re: Water/Sewer – (Not on Agenda) - Mayor Spear announced that he has called a Work Session and Special Meeting regarding Water/Sewer to be held on Monday, April 8, 2013 at 6:30 p.m. *Further details to be announced.*
17. Report Back Re: Wright Avenue Parking Lot – Councilor Kennedy and Councilor Dwyer requested an update and review of the design of the area at a future date to be determined.
18. Appointments to be Considered – Ruth Griffin reappointment to the Portsmouth Housing Authority and Shelley Saunders reappointment as an alternate member to the Conservation Commission were considered and will be voted at the April 1, 2013 City Council meeting.
19. Citizens Committee for the 2023 Quadricentennial Celebration – **Voted** to form a Council Committee for the 2023 Quadricentennial Celebration.
20. Adjournment – At 9:40 p.m., voted to adjourn.

Respectfully submitted by:



Valerie A. French
Deputy City Clerk