

**The Board of Fire Commissioners
Portsmouth Fire Department**

Central Fire Station
March 20, 2013

Portsmouth, NH
1900 hours

- I. Call to Order:**
Chairman Richard Gamester called the meeting to order at 1903 hours and led Pledge of Allegiance. Along with Chairman Gamester, present were: Commissioner Paul Wentworth; Chief Christopher LeClaire; Assistant Chief Steven Achilles; Deputy Fire Chief Carl Roediger.
- II. Approval of Minutes of Previous Meeting:**
Motion, to approve the minutes of February 20, 2013, made by Commissioner Wentworth, seconded by Chairman Gamester, unanimous.
- III. Public Comment Session:** None.
- IV. Recognition of Groups or Individuals:** None.
- V. Reports:**
 - A. Fire Chief's Reports:**
Brief discussion took place on report 13-020, Expenditure Status report. Chief noted the budget is \$14,000 in the red and we are closely monitoring and managing it.

Motion, to approve Chief's Reports 13-017 through 13-021, was made by Commissioner Wentworth, seconded by Chairman Gamester, unanimous.
 - B. Staff Reports:**
Asst. Chief Achilles presented the Fire Tablet, discussed new hires, and protective clothing.

Deputy Chief Roediger reported on the downtown occupancy checks March 17, 2013 and is actively reaching out to businesses and restaurants.
- VI. Old Business:** None.
- VII. Presentations of Written Communications:**
Chairman Gamester read thank you notes from NH National Guard and Keepers of the Faith Youth Group.

Minutes from March 20, 2013 Continued:

Motion, to accept and place on file, made by Commissioner Wentworth, seconded by Chairman Gamester, unanimous.

VIII. New Business: None.

IX. Public Hearings: None.

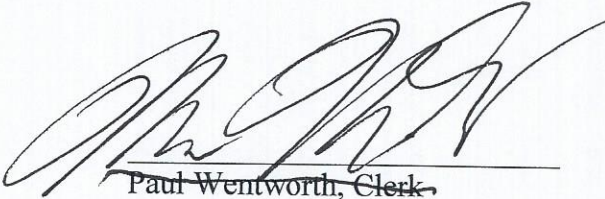
X. Non-public Session:

Motion, to enter into Non-public session at 1930 hours to discuss personnel matters, made by Commissioner Wentworth, seconded by Chairman Gamester, unanimous.

Motion, to come out of Non-public session with no votes taken at 2013 hours, made by Chairman Gamester, seconded by Commissioner Wentworth, unanimous.

XI. Adjournment:

Motion to adjourn at 2015 hours made by Commissioner Wentworth, seconded by Chairman Gamester, unanimous.


Paul Wentworth, Clerk
Michael Hughes