

**The Board of Fire Commissioners  
Portsmouth Fire Department**

Central Fire Station  
May 22, 2013

Portsmouth, NH  
1900 hours

**I. Call to Order:**

Chairman Richard Gamester called the meeting to order at 1900 hours and led Pledge of Allegiance. Along with Chairman Gamester, present were: Commissioners: Paul Wentworth and Michael Hughes; Assistant Chief Steven Achilles; Deputy Fire Chief Carl Roediger; Captain Michael Hogan; Firefighters: Rick Condon, Brian Ryll, Jon Gray, Wayne LaCaillade and Ian Mercaldi.

**II. Approval of Minutes of Previous Meeting:**

Motion, to approve the minutes of April 24, 2013, made by Chairman Gamester, seconded by Commissioner Hughes, unanimous.

**III. Public Comment Session: None.**

**IV. Recognition of Groups or Individuals:**

Assistant Chief recognized and introduced new firefighters Wayne LaCaillade and Ian Mercaldi. Swearing in of the new firefighters took place after introduction.

**V. Reports:**

**A. Fire Chief's Reports:**

Brief discussion took place on anticipated format changes in reporting that may help with performance measures. Assistant Chief reviewed the reports with Commission.

Motion, to approve Chief's Reports 13-034 through 13-038, was made by Commissioner Hughes, seconded by Chairman Gamester, unanimous.

**B. Staff Reports:**

Assistant Chief reported on operations and administration. New ambulance inspected and punch list of items created where it has been returned back to the dealer to address. Command Post (SCFOMAD) to be delivered tomorrow. The unit is funded through Homeland Security through Seacoast Chiefs and will be stored at station 2 and respond to events on an "as-needed" basis. Logistics are still to be worked out. iPad project still underway. Posted the

*Minutes from May 22, 2013 Continued:*

Deputy Chief of Operations position yesterday. Open until June 7<sup>th</sup>. Portsmouth Herald reported on PD saving a life in their "Kisses & Disses" section of the paper. Recognition made to our staff for doing an outstanding job on a 48-year old that had collapsed.

Deputy Roediger commented on the salary line for Fire Alarm and the division has been asked to move poles within the City which required moving fire alarm cables. As the project gets completed the division can bill entity. Several different building permits issued this past month: Sig Sauer building, Southgate plaza, 300 Constitution, 100 Arboritum which will be permitted and inspected by Newington but since Portsmouth provides fire coverage, we will be reviewing the fire alarm drawings and plans.

**VI. Old Business:** None.

**VII. Presentations of Written Communications:**

Chairman Gamester read thank you note from Dover Fire recognizing Capt. Germain and Asst. Chief Achilles read thank you note from Portsmouth Middle School.

Motion, to accept and place on file, made by Commissioner Hughes, seconded by Chairman Gamester, unanimous.

**VIII. New Business:**

Asst. Chief Achilles reported on a \$15,000 grant from the Our New Hampshire Heritage – a fund of Northeast Auctions of the New Hampshire Charitable Foundation for the restoration of the Kearsarge fire pumper by the Portsmouth Fire Department.

Motion, to accept \$15,000 grant from the Our New Hampshire Heritage-a fund of Northeast Auctions of the New Hampshire Charitable Foundation, made by Chairman Gamester, seconded by Commissioner Hughes, unanimous.

*Minutes from May 22, 2013 Continued:*

**IX. Public Hearings:** None.

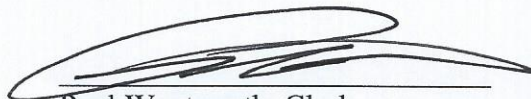
**X. Non-public Session:**

Motion to enter into Non-Public session to discuss personnel matter at 1755 hours, made by Chairman Gamester, seconded by Commissioner Wentworth, unanimous.

Motion to come out of Non-public with no votes taken at 1810 hours, made by Chairman Gamester, seconded by Commissioner Hughes, unanimous.

**XI. Adjournment:**

Motion to adjourn at 1815 hours made by Chairman Gamester, seconded by Commissioner Hughes, unanimous.

A handwritten signature in black ink, appearing to read "Paul Wentworth", written over a horizontal line.

Paul Wentworth, Clerk