

Portsmouth Library Board of Trustees Minutes
Wednesday, January 16, 2013, 6:30 p.m., MacLeod Board Room

Present: Elly Abelson, John Crist, Ernestine Greenslade, Kate Gill Kressley, Grace Lessner, John O'Leary, Jody Record, John Weaver

Excused: Mary Olea

Staff: Mary Ann List, Steve Butzel

Secretary's Report. The minutes from the December 19, 2012 meeting were approved.

Financial Report. The Director reviewed the income/expenditure reports through December 2012. The Trustees Assets quarterly report was reviewed, and the next report will be reviewed at the April meeting.

Director's Report/Assistant Director's Report. The current and upcoming slate of programs for all ages and exhibits was reviewed. Story times, toddler times, and lap times are resuming. Weekend movie matinees (Saturday and Sunday) have been added. Staff evaluations are being conducted, along with a review of the continuing goals and objectives.

Budget. The Library's budget was submitted to Finance on January 24th, as well as recommendations for digital literacy staffing for FY14.

Technology. The library's various types of technology are in the process of being upgraded. Integrated library software is going to be updated and there will be additional functionality. Also, wireless printing function is coming (for inside and outside of building); customers will pay and then pick up their printing. The timing mechanism for logging into use computers will also be updated.

Building. Interior painting of the library got underway in January; the work is being done in the evenings.

Trustees Activities / Reports / Discussion – none.

New Business – none.

Old Business – none.

Acceptance of Gifts and Grants – The board accepted an unrestricted gift of \$35 from Evelyn S. Karu.

The meeting was adjourned at 7:15 PM.

Next regular Board meeting: February 20, 2013 at 6:30 PM.

Respectfully submitted,

Grace Lessner, Secretary