

Portsmouth Library Board of Trustees Minutes
Wednesday, February 20, 2013, 6:30 p.m., MacLeod Board Room

Present: Elly Abelson, John Weaver, Ernestine Greenslade, Kate Gill Kressley, Grace Lessner, Mary Olea, John O'Leary, Jody Record

Excused: John Crist

Staff: Mary Ann List, Steve Butzel

Secretary's Report. The minutes from the January 16, 2013 meeting were approved.

Financial Report. The Director reviewed the income/expenditure reports through January 2013. The Trustees Assets quarterly report was reviewed, and the next report will be reviewed at the April meeting.

Director's Report/Assistant Director's Report. The extensive slate of programs for all ages and exhibits was reviewed (see addendum to minutes). Staff evaluations are being completed, and the staffing organizational plan updated.

Budget. The library's budget is being submitted by the City Manager.

Staff activities. The Director reported on the follow staff activities:

- Mike Huxtable – featured in Herald as someone everyone knows
- Youth Services staff – Take Your Child to the Library Day Feb 2nd
- LYRASIS workshop – National eGathering
- Sherry Evans was on WSCA radio to discuss books with Finn Connell on Senior Magazine
- Mary Ann and Brinn Chute to WSCA to promote senior programs each month on Senior Magazine
- Sherry Evans and Cathy Okhuysen – senior book talks and will leave books there
- Kim McKee and Jennifer Moore – responsible for the NH Library Association website

Technology and digital literacy. The library's software and some technology are being upgraded. Integrated library software is going to be updated. Also, wireless printing function is coming (for inside and outside of building). A new class is being offered on using iMovie and the Mac classes are filling up regularly.

Circulation. The board reviewed the circulation statistics for major circulating collections and for downloadables, and discussed trends.

Building. Interior painting of the library continues. The HVAC system can be temperamental and Public Works is assisting with maintaining it. Snow clearing around the library has been a bit challenging this winter.

Trustees Activities / Reports / Discussion – none.

New Business – none.

Old Business – none.

Acceptance of Gifts and Grants – The board accepted a grant from the Rosamund Thaxter Foundation Grant \$1,000 for a local history portal on the website.

The meeting was adjourned at 8:40 PM.

Next regular Board meeting: March 20, 2013 at 6:30 PM.

Respectfully submitted,

Grace Lessner, Secretary

ADDENDUM
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Programs and Exhibits

Ongoing:

Book Discussions

Home by Toni Morrison – Feb. 25

Library Movies

Robot & Frank – February 21

Story Times, Toddler Times, Lap Times

Digital Literacy

Coming up in March:

March Movie Madness & Mayhem

“Outdoor Series” Native plants, Gardening, Bonsai

Splash! reception – March 16 (Sat)

New England Irish Harp Orchestra – March 17 (St. Patrick’s Day)

Teen Tech Week

Partnership programming:

Kid’s Chess Event – in cooperation with Portsmouth Rotary Jeremy Alex Fund – Feb 23

Gregory Crewdson Brief Encounters – film in cooperation with 3S Art Space – Feb 28

Healthy Eating – 8 week lunch time series in cooperation with Seacoast Family Food Pantry and Senior Services

Make Sure It’s Me– discussion of traumatic brain injury in cooperation with Act One Theater – March 18

Treaty of 1713 – programs in cooperation with Portsmouth Historical Society

Save the Date:

Strathspey and Reel with conductor Elias Abelson – May 23

Upcoming Exhibits:

March-April – Splash!

May – Recycled Art

June – NH Weavers Guild

August – NHAIA Awards in Architecture
and Artist Curated Book Displays