

TRUSTEES OF THE TRUST FUNDS  
CITY OF PORTSMOUTH, NEW HAMPSHIRE  
MINUTES OF SEPTEMBER 12, 2013 MEETING

A regular meeting of the Trustees of the Trust Funds for the City of Portsmouth, New Hampshire was held on September 12, 2013 at the 4<sup>th</sup> Floor Law Library at Portsmouth City Hall. The meeting was called to order at 7:30 a.m.

Present were Trustees Phyllis Z. Eldridge, Dana S. Levenson and Thomas R. Watson. Also present were Peter Torrey, David Allen, Michael Warhurst, Robert Sullivan, Ben Anderson, Robert Shouse and Claudette Barker.

The minutes of the August 22, 2013 meeting were reviewed and, upon motion duly made and seconded, approved.

Payroll and operating expense checks were reviewed and signed.

Mr. Torrey presented his financial report for the period ending August 31, 2013. He distributed and led a discussion of the revenue & expense summary and the Prescott Trust Fund balance sheet for that period. Mr. Torrey also presented an overview of the Marine Maintenance Trust Fund for the same period.

Mr. Warhurst presented his Park Report. He distributed a written request for a memorial bench in memory of Rachel Marie Reed. After a review of the proposed inscription, the Trustees unanimously approved the request.

Mr. Warhurst also provided an update on an earlier proposal by filmmaker James Zibailo to conduct filming in the Park in conjunction with his new film, "*Respiration*". The filming, which will employ a free walking camera, will occur on Sunday, September 15<sup>th</sup>.

Mr. Sullivan reported that the City Council has now formally designated the parking spaces on Water Street and the parking lot at the northern edge of Prescott Park as areas for overflow city parking. He indicated that, at the present time, this designation will have no impact on their current use. However, it is likely that that status will change at some point in the future.

Ms. Barker and Mr. Anderson appeared on behalf of Prescott Park Arts Festival. They reported on a very successful summer for the Festival. They particularly highlighted the success of the youth acting camp. Ms. Barker reported that PPAF believes that it has now satisfied each of the conditions set forth in the letters sent by the City Attorney on behalf of the Trustees during the summer. She inquired if the Trustees were of a similar understanding. The Trustees referred her to the City Attorney who is handling the complaints on their behalf.

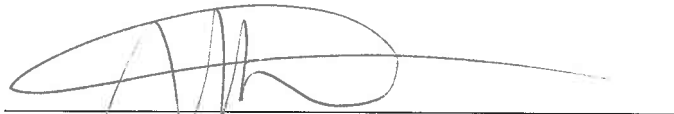
Ms. Eldridge reported on the receipt of a letter from William Hodgdon who has served as program advisor for the Phyllis Hodgdon Memorial Fund for several years. Mr. Hodgdon wrote that he will be unable to continue in that role. After further discussion, the Trustees requested that Attorney Sullivan review and distribute copies of the trust documents for discussion at a

future meeting on how Mr. Hodgdon's replacement or an alternative method of providing for the lectures should be determined.

The Trustees then unanimously voted to go into non-public session for purposing of discussing a legal issue. After that discussion, the Trustees unanimously voted to return to public session.

The chair reported that the next meeting will take place on September 26, 2013.

There being no further business, upon motion duly made and seconded, the meeting was adjourned at 9: 21 a.m.



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Thomas R. Watson, Secretary