

TRUSTEES OF THE TRUST FUNDS
CITY OF PORTSMOUTH, NEW HAMPSHIRE
MINUTES OF JULY 26, 2013 MEETING

A regular meeting of the Trustees of the Trust Funds for the City of Portsmouth, New Hampshire was held on July 26, 2013 at the 4th Floor Law Library at Portsmouth City Hall. The meeting was called to order at 7:30 a.m.

Present were Trustees Phyllis Z. Eldridge, Dana S. Levenson and Thomas R. Watson. Also present were Michael Warhurst, Robert Sullivan, David Allen, Ben Anderson, Claudette Barker, Brian Goetz and David Moore.

The minutes of the July 15, 2013 meeting were reviewed and, upon motion duly made and seconded, were approved.

Payroll and operating expense checks were reviewed and signed.

Brian Goetz, Deputy Director of Public Works for the City of Portsmouth, addressed the Board on the progress of the Pierce Island waste water facility upgrade project. As matters currently stand, the City anticipates beginning construction in March 2015 and completing the work two years later. Mr. Goetz discussed the efforts being made by the City to minimize the impacts of the construction upon surrounding properties and events, including Prescott Park, while complying with the Consent Decree deadlines and holding the line on spending.

Mr. Anderson provided an update on Prescott Park Arts Festival at the mid-point of its season. He noted that attendance and concession revenue are behind last year's numbers, primarily due to adverse weather this year.

David Moore provided an update of the South Dock Replacement Project. He reported that the City has met with Appledore Engineering and reached an agreement on a contract for Appledore to develop the designs for the new docks and prepare and submit applications for necessary permits. The contract price is \$29,665 and anticipated permitting fees are \$1,500 for a total of \$31,165. Mr. Moore also presented a proposed design development and construction schedule which would allow for construction to occur in February and March of 2014 with completion prior to April 1, 2014. After further discussion, the Trustees unanimously approved expending \$31,165 from the marine maintenance fund for the design and permitting work.

Mr. Warhurst next provided his report on the Park. He noted that a meeting of city officials and PPAF representatives is scheduled for Monday, July 29, 2013 to discuss final planning issues associated with the construction of the new concession building this fall. He also reported on the progress of work currently being performed on the Shaw Building and that work has commenced on the replacement of the roofs on the last two shelters on Four Tree Island where the roofs have yet to be replaced.

Mr. Warhurst reported that issues have arisen with respect to the use of the parking spaces on Water Street which have been aggravated during the period of time that work on the Shaw Building has taken place. Mr. Sullivan clarified that Water Street, notwithstanding its name, is not a public street or right-of-way. Rather, it is more in the nature of a city-owned


parking lot. He also noted that the city's Traffic and Safety Committee is currently looking at Water Street and may make recommendations for its regulation to the City Council in the future.

Mr. Allen reported that the opening of the new Memorial Bridge is now scheduled for the morning of August 8th. He reported that a request has been received to close off the north parking lot at Prescott Park to the general public and allow it be used by dignitaries attending the ceremony prior to and during the event. After further discussion, it was unanimously resolved to grant that request.

Mr. Sullivan reported that he received some suggestion from PPAF in response to his letter of July 17, 2013 that PPAF was unwilling to comply with the policy adopted by the Trustees in May that no blankets be left unattended in the front of the stage prior to 3:00 p.m. on the day of stage events. After a prolonged discussion on the subject, the Trustees resolved to provide the Board of Directors of PPAF with a final warning on the need to comply with the rule by August 3, 2013 and of the Trustees' intent to post signage in the Park advising the public of the rule and providing for the removal of all blankets, tarps and other such items left on site contrary to the rule, commencing on that date.

The chair reported that the next meeting will take place on August 8, 2013.

There being no further business, upon motion duly made and seconded, the meeting was adjourned at 9:27 a.m.

A handwritten signature in black ink, appearing to read 'T. Watson', is written over a horizontal line. The signature is stylized with a large loop at the beginning and a long tail extending to the right.

Thomas R. Watson, Secretary