

TRUSTEES OF THE TRUST FUNDS
CITY OF PORTSMOUTH, NEW HAMPSHIRE
MINUTES OF SEPTEMBER 26, 2013 MEETING

A regular meeting of the Trustees of the Trust Funds for the City of Portsmouth, New Hampshire was held on September 26, 2013 at the 4th Floor Law Library at Portsmouth City Hall. The meeting was called to order at 7:30 a.m.

Present were Trustees Phyllis Z. Eldridge and Thomas R. Watson. Also present were Peter Torrey, Michael Warhurst, Robert Sullivan, Benjamin Anderson, Claudette Barker, David Allen, Kim McNamara and Jane Nelson.

The minutes of the September 12, 2013 meeting were reviewed and, upon motion duly made and seconded, approved.

Payroll and operating expense checks were reviewed and signed.

Jane Nelson addressed the Trustees with respect to her concerns about noise, parking and lack of proper maintenance and trash removal in the Park associated with Prescott Park Arts Festival. She reported that she lives on Gates Street and can regularly hear the sound generated by the Festival. She reported that the noise level appears to have increased this summer. She also expressed her concern about the lack of maintenance and trash removal by the Festival and the effect that the increasingly well-attended Festival shows have on parking ability in the surrounding neighborhoods. She reported that she has submitted her concerns in a letter to the City on September 11, 2013. She expressed her opinion that she is not alone in having concerns and complaints about noise, trash and parking associated with the Festival.

Mr. Sullivan responded by stating that the City takes her complaints seriously and, in fact, responded the same day the complaint was received by sending a team of City employees from different departments to the Park to assess the situation and take corrective action. Mr. Sullivan assured Ms. Nelson that the City intends to insure that the health issues associated with the failure to remove trash will not be repeated. On behalf of PPAF, Ms. Barker apologized to Ms. Nelson and indicated that PPAF intends to address her concerns as the Festival plans for next season. As part of the Festival's capital campaign, it hopes to acquire sound equipment which allows for sound to be directed to the audience area instead of disbursed generally as the existing, aging sound equipment currently does. Ms. McNamara thanked Ms. Nelson for her complaint. She indicated that the Health Department does not have a mechanism in place that allows for that Department to conduct inspections of City properties in the absence of a complaint. Mr. Watson thanked Ms. Nelson for bringing these issues to the Trustees' attention. He noted that some of these concerns (noise, trash removal, etc.) will be taken into consideration as the Trustees negotiate next year's operating agreement with PPAF. Other concerns (parking in neighborhood streets) are beyond the reach of the Trustees. Ms. Barker also stated that the Festival would consider retaining a site manager whose job it was to handle all issues relating to the site on performance days.

Mr. Torrey presented his financial report for the Trustees. He presented and led a discussion of a cash deposit summary for all cash held in the various funds under the Trustees' supervision. Mr. Torrey also presented for execution a request for wire transfer of a scholarship

to American University. Finally, Mr. Torrey led a discussion on the Trustees' scheduled appearance before the City Council on October 7, 2013.

Mr. Warhurst presented his Park Report. He reported on the receipt of a request to use the Park by Kelley Marggraf for a private event on October 28th. However, the request is lacking any details sufficient to allow for the Trustees to make an informed decision. The Trustees asked Mr. Warhurst to request that the applicant provide further details concerning the proposed use for consideration at their next meeting.

Mr. Warhurst reported on the receipt of a request from Claudette Barker for a memorial bench in memory of her father Rocco J. Moretta. The proposed inscription was presented to the Trustees. After further discussion, it was unanimously voted to approve the request subject to the usual conditions and payment of fee.

Mr. Warhurst reported on a recent meeting with regard to the proposed upgrade of electrical service to the new docks. It was noted that there is currently some issues requiring resolution before a 240 amp service can be supplied to the docks. Mr. Allen reported that that solution is currently in the works.

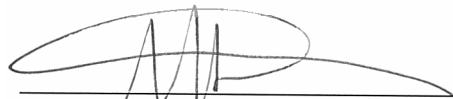
Mr. Warhurst gave an update on the conflicting use of Four Tree Island by two separate wedding parties recently, one of which did not have access to the pavilion as originally planned. After further discussion, the Trustees unanimously voted to refund to that party its \$250.00 use fee.

Mr. Warhurst presented quotes to the Trustees for laying sod in the heavily trafficked lawn areas adjacent to the PPAF stage. He noted, however, that it is too late in the year to lay sod in 2013. The Trustees indicated interest in considering this option earlier in the fall of 2014.

Ms. Barker and Mr. Anderson, on behalf of PPAF, expressed their continued interest in working with the Trustees in solving the issues associated with PPAF's use of the Park as an entertainment venue. Ms. Barker stated that PPAF is willing to pick up the cost of sodding the lawn area, as proposed by Mr. Warhurst. Mr. Watson indicated his interest in hearing some creative ideas for resolutions from PPAF so that the Trustees are not put in the position of having to impose their own solutions. Mr. Anderson indicated that PPAF is already working with an architect toward working out design improvements to minimize the adverse impacts.

The chair reported that the next meeting will take place on October 10, 2013.

There being no further business, upon motion duly made and seconded, the meeting was adjourned at 9:10 a.m.



Thomas R. Watson, Secretary