

**ACTION SHEET**

**PLANNING BOARD  
PORTSMOUTH, NEW HAMPSHIRE**

**CITY HALL, MUNICIPAL COMPLEX, 1 JUNKINS AVENUE**

**7:00 P.M.**

**OCTOBER 31, 2013**

**MEMBERS PRESENT:** John Ricci, Chairman; John Rice, Vice-Chairman; Nancy Novelline Clayburgh, City Council Representative; David Allen, Deputy City Manager; Richard Hopley, Building Inspector; William Gladhill; Colby Gamester; Elizabeth Moreau, Michael Barker; and Jay Leduc, Alternate;

**MEMBERS EXCUSED:**

**ALSO PRESENT:** Rick Taintor, Planning Director

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**I. OLD BUSINESS**

A. Proposed amendments to the Zoning Ordinance to implement form-based zoning in the downtown area. The proposed amendments include:

- (1) Inserting a new Article 5A – Character Districts, as set forth in the draft ordinance consisting of proposed ordinance text (dated October 4, 2013), and proposed illustrations, maps and tables; and
- (2) Making conforming amendments to other sections of the Zoning Ordinance (dated October 3, 2013), including Sections 10.410 (Establishment and Purpose of Districts), 10.420 (District Location and Boundaries), 10.640 (Downtown Overlay District), 10.1230 (Sign Districts) and 10.1520 (Definitions – Terms with Specialized Applications).

(This item was postponed at the October 24, 2013, Planning Board meeting.)

**Voted to:**

- A) Recommend that the Zoning Ordinance be amended by inserting a new Article 5A – Character Districts, as set forth in the draft dated October 31, 2013, with the amendments that were discussed at this meeting by the Board:
  - On Map 10.5A21B (Special Requirements: Specific Building Height Requirement Areas), insert “\*\*” at the end of the title to refer to the second footnote, and change “Hop” to “Hip” in that footnote.
  - In Section 10.5A13.31, change “Without limiting the foregoing, the following provisions of the Zoning Ordinance shall not apply within the Character-Based Zoning Area.” to “Provisions of the Zoning Ordinance that do not apply within the Character-Based Zoning Area include, but are not limited to, the following:”

- In Section 10.5A13.32, change “Without limiting the foregoing, the following provisions of the Zoning Ordinance shall apply within the Character-Based Zoning Area:” to “Provisions of the Zoning Ordinance that apply within the Character-Based Zoning Area include, but are not limited to, the following:”
- Delete Section 10.5A31.13 (“Construction of any new street, or extension or change of the design or alignment of any existing street.”).

B) Recommend that the Zoning Ordinance be amended as set forth in the document titled “Form-Based Zoning: Conforming Amendments to Other Sections of the Zoning Ordinance,” dated October 17, 2013.

C) Recommend that the City Council adopt the “Interim Architectural Design Guidelines”, as set forth in the draft dated October 31, 2013.

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**IV. ADJOURNMENT**

A motion to adjourn at 7:50 pm was made and seconded and passed unanimously.

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Respectfully submitted,

Jane M. Shouse  
Acting Secretary for the Planning Board