

**PORTSMOUTH POLICE COMMISSION**  
**MINUTES OF THE MARCH 13<sup>TH</sup>, 2013 MEETING**

5:00 p.m. Non-Public Session – Wm. Mortimer Conference Room, PPD

6:00 p.m. Public Session – Wm. Mortimer Conference, Room, PPD

John F. Golumb, Chairman

Gerald W. Howe

John C. Russo

- I. **CALL TO ORDER:** The chairman called the March 13<sup>th</sup>, 2013 monthly police commission public session to order at 5:10 p.m. in the William Mortimer Conference Room at the Portsmouth Police Department.

**Action: Commissioner Howe moved** to go into non-public session for the purpose of discussing personnel matters as per RSA 91-A:3, II.

**Seconded by Commissioner Russo.**

**On a Roll Call Vote:** The board voted unanimously to go into non-public session at 5:11 p.m.

**Chairman Golumb called the public session back to order at 5:59 p.m. in the Wm. Mortimer Conference Room of the Police Department.**

**Present during the public session:** Commissioners Golumb, Howe, and Russo, Chief Stephen DuBois, Deputy Chief Corey MacDonald, Admin. Manager Karen Senecal, Exec. Assistant Kathleen Levesque

- II. **PLEDGE OF ALLEGIANCE:** Chief DuBois led the Pledge of Allegiance.

- III. **ACCEPTANCE OF THE MINUTES OF THE MEETING HELD ON:** February 20<sup>th</sup>, 2013.

**Action: Commissioner Russo moved** to accept the minutes and place them on file.

**Seconded by Commissioner Howe.**

**On a Roll Call Vote:** The board voted to accept the minutes and place them on file.

- IV. **PUBLIC COMMENT SESSION: No Comments**

**V. UNFINISHED BUSINESS: None**

**VI. NEW BUSINESS:**

**A. POLICE COMMISSION: No new business**

**B. CHIEF OF POLICE:**

1. **Financial Report** – Karen Senecal gave an abbreviated report to the commission on the percentage of the budget expended to date. She said that with 69% of the budget expended, we are currently tracking about 3% under budget. Karen answered questions from the commission regarding different line items.
2. **Miscellaneous Admin. Items** – Karen reported on the rat problem, indicating we continue to make progress, but are not at a point where we can declare that they're gone from the building.

**C. PATROL SERVICES DIVISION**

This report is contained in the commission's packet.

**D. CITY PROSECUTOR REPORT**

This report is contained in the commission's packet.

**VII. MISCELLANEOUS OTHER BUSINESS:**

**Action: Commissioner Howe moved** to accept the division reports and place one copy on file.

**Seconded by Commissioner Russo.**

**On a Roll Call Vote:** The board voted unanimously to accept the division reports and place them on file.

The Chair gave out the date and time of the next monthly meeting.

There being no further business before the commission, the chairman asked for a motion to adjourn.

**Action: Commissioner Russo moved** the March 13<sup>th</sup>, 2013 meeting of the police commission be adjourned.

**Seconded by Commissioner Howe.**

**On a Roll Call Vote:** The board voted unanimously in favor of the motion at 6:15 p.m.

**VIII. NEXT MEETING:** Next Meeting – *WEDNESDAY, April 17<sup>th</sup>, 2013 in the Eileen Dondero Foley Council Chambers, Portsmouth City Hall. The public session will begin at 6:00 p.m.*

*Kathe*

*Respectfully Submitted By Kathleen Levesque, Executive Assistant  
Reviewed By Commissioner Howe, Clerk of the Commission*

Gerald W. Howe