

PORTSMOUTH POLICE COMMISSION
MINUTES OF THE May 22nd, 2013 MEETING

5:00 p.m. Non-Public Session – Wm. Mortimer Conference Room, PPD
6:00 p.m. Public Session – Eileen Dondero Foley Council Chambers, Portsmouth City Hall

John F. Golumb, Chairman
Gerald W. Howe
John C. Russo

- I. **CALL TO ORDER:** The chairman called the May 22nd, 2013 monthly police commission public session to order at 5:02 p.m. in the William Mortimer Conference Room at the Portsmouth Police Department.

Action: Commissioner Howe moved to go into non-public session for the purpose of discussing personnel matters as per RSA 91-A:3, II.

Seconded by Commissioner Russo.

On a Roll Call Vote: The board voted unanimously to go into non-public session at 5:03 p.m.

Chairman Golumb called the public session back to order at 6:03 p.m. in the Eileen Dondero Foley Conference Room of Portsmouth City Hall.

Present during the public session: Commissioners Golumb, Howe, and Russo, Chief Stephen DuBois, Deputy Corey MacDonald, Admin. Mgr. Karen Senecal, Exec. Assistant Kathleen Levesque

- II. **PLEDGE OF ALLEGIANCE:** Deputy MacDonald led the Pledge of Allegiance.

- III. **ACCEPTANCE OF THE MINUTES OF THE MEETING HELD ON:**
April 24th, 2013.

Action: Commissioner Howe moved to accept the minutes and place them on file.

Seconded by Commissioner Russo.

On a Roll Call Vote: The board voted to accept the minutes and place them on file.

- IV. **PUBLIC COMMENT SESSION: No Comment**

V. UNFINISHED BUSINESS: None

VI. NEW BUSINESS:

A. POLICE COMMISSION:

Chairman Golumb suspended the agenda and turned the meeting over to the Chief to cover agenda items under, “VI. NEW BUSINESS, A. CHIEF OF POLICE”; Items 1 & 2 were covered, then items 4 and 3 in that order.

B. CHIEF OF POLICE:

1. **Recognition of Officers Kiberd and Houde** for their actions on the afternoon of February 20th, 2013, that resulted in the arrest of thieves and the recovery of stolen property.
2. **Recognition of Infinite Imaging** for their generosity and support of the Portsmouth Police Department.
3. **Letter of Thanks from Exeter Police Chief Richard Kane** for the assistance of Officer Scott Pearl and K-9 Bruin in apprehending the suspect in a hit and run motor vehicle accident that occurred in Exeter.
4. **Grants and Donations –**
 - a. ICAC Equipment awarded to the Portsmouth Police Department from the successful prosecution of an ICAC case originally investigated by Portsmouth Detective Tim Cashman.

Action: Commissioner Howe moved to accept the ICAC Equipment award from the Epsom Police Department.

Seconded by Commissioner Russo.

On a Roll Call Vote: The board voted unanimously to accept the equipment for use by the ICAC Task Force Headquarters in Portsmouth.

- b. A grant in the amount of \$4,680 from the NH Department of Highway Safety for the “Join the NH Clique” seat belt campaign.

Action: Commissioner Howe moved to accept the grant in the amount of \$4,680 from the NH Department of Highway Safety.

Seconded by Commissioner Russo.

On a Roll Call Vote: The board voted unanimously to accept the grant and forward to the city council for their action.

- c. A donation in the amount of \$250 from Mr. & Mrs. David Brown to the Explorer Cadet Academy program.

Action: Commissioner Howe moved to accept the donation of \$250 from Mr. & Mrs. Brown in support of the Explorer Cadet Academy program.

Seconded by Commissioner Russo.

On a Roll Call Vote: The board voted unanimously to accept the donation and forward to the city council for their action.

- 5. Financial Report** – Admin. Mgr. Karen Senecal updated the commission on how the department budget is tracking as we approach the end of year closeout.

Chairman Golumb thanked the Chief for his report and returned to the agenda.

A. POLICE COMMISSION:

1. Personnel items that require action.

Action: Commissioner Russo moved to accept the resignation of Auxiliary Officer Adam Gaudreault.

Seconded by Commissioner Howe.

On a Roll Call Vote: The Board voted unanimously to accept the resignation of Officer Gaudreault with regret.

Action: Commissioner Russo moved to accept the resignation of Dispatcher Jessica Malcolmson.

Seconded by Commissioner Howe.

On a Roll Call Vote: The Board voted unanimously to accept the resignation of Dispatcher Jessica Malcolmson with regret.

Commissioner Howe thanked both of these employees for their service.

C. PATROL SERVICES DIVISION

This report is contained in the commission's packet.

D. CITY PROSECUTOR REPORT

This report is contained in the commission's packet.

VII. MISCELLANEOUS OTHER BUSINESS:

Action: Commissioner Howe moved to accept the division reports and place one copy on file.

Seconded by Commissioner Russo.

On a Roll Call Vote: The board voted unanimously to accept the division reports and place them on file.

There being no further business before the commission, the chairman asked for a motion to adjourn.

Action: Commissioner Russo moved the May 22nd, 2013 meeting of the police commission be adjourned.

Seconded by Commissioner Howe.

On a Roll Call Vote: The board voted unanimously in favor of the motion at 6:18 p.m.

VIII. NEXT MEETING: Next Meeting – *WEDNESDAY, June 19th, 2013 in the Eileen Dondero Foley Council Chambers, Portsmouth City Hall. The public session will begin at 6:00 p.m.***

****NOTE:** Please check the city's website to confirm date and location of the police commission meetings for the summer months of June, July, & August.

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*Respectfully Submitted By Kathleen Levesque, Executive Assistant
Reviewed By Commissioner Howe, Clerk of the Commission*

Gerald W. Howe