

PORTSMOUTH POLICE COMMISSION
MINUTES OF THE DECEMBER 18TH, 2013 MEETING

6:00 p.m. Public Session – Eileen Dondero Foley Council Chambers

John F. Golumb, Chairman
Gerald W. Howe
John C. Russo

I. CALL TO ORDER: The December 18th, 2013 monthly police commission public session was called to order at 5:11 p.m. in the William Mortimer Conference Room at the Portsmouth Police Department.

Action: Commissioner Russo moved to go into non-public session for the purpose of discussing personnel matters as per RSA 91-A:3, II.

Seconded by Commissioner Howe.

On a Roll Call Vote: The board voted unanimously to go into non-public session at 5:12 p.m.

Chairman Golumb called the public session back to order at 6:02 p.m. in the Eileen Dondero Foley Council Chambers.

Present during the public session: Commissioners Golumb, Howe, and Russo, Chief Stephen DuBois, Admin. Manager Karen Senecal, Exec. Assistant Kathleen Levesque

II. PLEDGE OF ALLEGIANCE: Commissioner Russo led the Pledge of Allegiance.

III. ACCEPTANCE OF THE MINUTES OF THE MEETING HELD ON:
November 20th, 2013

Action: Commissioner Howe moved to accept the minutes and place them on file.

Seconded by Commissioner Russo.

On a Roll Call Vote: The board voted to accept the minutes and place them on file.

IV. IV. PUBLIC COMMENT SESSION:

Public comment is limited to three minutes per person.

a. Mr. Harold Whitehouse, 58 Humphreys Court, spoke about Commissioner Russo's long tenure and service to the Portsmouth Police Department and to the citizens of Portsmouth. Mr. Whitehouse said he always found Commissioner Russo to be informed and fair in the execution of his office, and thanked the commissioner for his service.

V. UNFINISHED BUSINESS: None

VI. NEW BUSINESS:

A. POLICE COMMISSION:

a. **Personnel Items that require action: None.**

B. CHIEF OF POLICE:

1. **Letter of Thanks** from Mr. Than Meyer of The Chase Home for the work of Officer Eric Kinsman and K-9 Titan in conducting a drug search of the Chase Home.
2. **Presentation to Commissioner Russo** – Chief DuBois presented the outgoing commissioner with a plaque that will hang on the Auxiliary Unit's Meeting Room door. The meeting room has been named, "The John C. Russo Auxiliary Room" in honor of Commissioner Russo's 48 years of service to the police department, first as the Auxiliary Unit Commander, and then as a Police Commissioner.
3. **Financial Report** – Karen Senecal updated the commission on the budget; we are currently 2% under forecast, and overtime is tracking 1% under forecast. The five new SUVs are at the dealership getting outfitted. Karen asked if the Chief wanted to update the commission briefly on the status of the space needs study.

Chief DuBois said he and Karen met with the architect to review the space needs study prepared for us by the architectural firm. The specs and recommendations will be ready for presentations sometime in January.

The commission asked questions on other specific operating lines items.

C. PATROL SERVICES DIVISION

This report is contained in the commission's packet.

D. CITY PROSECUTOR REPORT

This report is contained in the commission's packet.

VII. MISCELLANEOUS OTHER BUSINESS:

Action: Commissioner Howe moved to accept the division reports and place one copy on file.

Seconded by Commissioner Russo.

On a Roll Call Vote: The board voted unanimously to accept the division reports and place one copy on file.

Chairman John Golumb turned the remainder of the meeting over to Commissioner Russo for some final remarks. Commissioner Howe then made his remarks thanking Commissioner Russo for his service. Commissioner Howe said he enjoyed working with John, even when they have not seen eye-to-eye on certain things. He said he and John have always had good discussions and worked things out for the benefit of the department. Commissioner Golumb added that he has enjoyed the friendship that has developed with Commissioner Russo over the years of working with him, and also complimented Commissioner Russo for his readiness to discuss areas where there was a difference of opinion.

There being no further business before the commission, the chairman asked for a motion to adjourn.

Action: Commissioner Russo moved the December 18th, 2013 monthly police commission meeting be adjourned.

Seconded by Commissioner Howe.

On a Roll Call Vote: The board voted unanimously in favor of the motion at 6:25p.m.

VIII. NEXT MEETING: **Next Meeting – WEDNESDAY, January 22nd, in the Eileen Dondero Foley Council Chambers, Portsmouth Police Department. The public session will begin at 6:00 p.m.**

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Respectfully Submitted By Kathleen Levesque, Executive Assistant

Reviewed By Commissioner Howe, Clerk of the Commission

Gerald W. Howe