

# MIDDLE SCHOOL JOINT BUILDING COMMITTEE

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DATE: JULY 30, 2014  
SUBJECT: **REGULAR JBC MEETING #88**  
LOCATION: PORTSMOUTH MIDDLE SCHOOL – MEDIA CENTER  
TIME: 7:00 P.M. OR SHORTLY THEREAFTER

## MINUTES

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- I. CALL TO ORDER – Co-Chair Legg called the meeting to order at 8:02 p.m.
- II. ATTENDANCE
  - CO-CHAIRS: LEGG AND DWYER
  - CITY COUNCIL APPOINTEES: NOVELLINE-CLAYBURGH
  - SCHOOL BOARD MEMBERS: STEVENS AND WALKER
  - CITIZEN MEMBERS: CARRIER, LIST AND MIDDLETON
  - NON-VOTING MEMBERS: CITY MANAGER BOHENKO, CLERK OF THE WORKS HARTREY AND BUSINESS ADMINISTRATOR BARTLETT
- III. ACCEPTANCE OF MINUTES
  - i. JUNE 25, 2014
    - MOTION: Motion to accept the minutes of June 25, 2014 by Ms. List
    - SECOND: Ms. Novelline-Clayburgh
    - DISCUSSION: none
    - VOTE: Unanimously Approved
- IV. CORRESPONDENCE –Several follow-up emails regarding the site elevation plan and completion date for the phys ed field.
- V. PUBLIC COMMENT - NONE
- VI. OLD BUSINESS
  - i. PARROTT AVE. CONSTRUCTION and SCHEDULE UPDATE –
    1. CUPOLA
      - Engineering – Completed over the weekend
      - Scaffolding will be installed 7.31.2014
      - Repair – 8.4.2014 thru 8.7.2014
      - Painting – 8.7.2014 thru 8.14.2014
      - Remove Stage – w/o 8.17.2014

2. FRONT ENTRY WALK OFF MATT  
Infill W/O - 7.7.2014  
Between the time when we confirmed lead times with the factory in June and when the infill was complete and the template sent at the beginning of July the factory in Canada was 4 weeks behind schedule.  
No other suitable substitutes  
Fill with plywood and install the same black walk-off matt material until permanent unit arrives in mid-September
3. BALANCING & COMMISSIONING  
7.31.2014 – Last day – Misc. Water Balance & AHU 5  
TAB Report mid next week  
GBCo coordinating with SMRT for the week of 8/11 and 8/18. 3-4 day effort per SMRT
4. FABRIC WRAPPED WOOD PANELS – STUDENT COMMONS  
Delivery/Commence Install – 8/18  
Work complete prior to students
5. SCHOOL STORE  
8.6.2014 – Confirmed install date  
Will remain on site to complete PL and install tactile tape at stairs
6. SEEDING/PLANTINGS/PAVING  
Once the decision on the loam is reached we will seed on August 15th as that is the first day of the late summer seeding season.  
Paving will be scheduled for a day in the next 2 weeks  
Filterra plantings are the only ones that remain. Final pavement and grass need to be established.
7. BAND ROOM DOOR  
Additional CMU Lintel Support – 8.6.2014.  
Complete demo in opening 8.7.2014 & 8.8.2014  
Stud and gyp entrance, install ceiling – w/o 8.11.2014  
Paint and Flooring in this area – w/o 8.18.2014
8. SEWER  
Repair needed to a pipe entering the grease interceptor.  
CSSI back on site 7.31.2014 for 3-4 days. This is part of what will be fixed.
9. WINDOW REPLACEMENT  
Custom parts ordered/Repair Punchlist parts have been on order.

Installation has been guaranteed to Gilbane from NH Glass the w/o  
8.11.2014. 4-5 days total

10. ROGERS STREET STAIRS

Sika product presented to JCJ. S. Burgess will review at the end of the  
week

Product available locally at AH Harris.

11. TECH ED ROOM CEILING

Working through tectum details

I will have one other option to JCJ no later than Friday

First part of the week it can be resolved and the materials will be installed.

12. FRONT ENTRANCE SIGNAGE

Approved by all parties on Monday

Letters take 4 weeks to fabricate

Installation first ½ of September

- ii. PUNCH LIST PROCESS/PROGRESS – Mr. Weathers will provide an updated version  
by Friday and keep the Mr. Hartrey and Mr. Bartlett updated weekly as to the  
progress.
- iii. BUILDING SETTLEMENT UPDATE – Co-chair Legg reported that the process is  
ongoing and a progress report will be made available to the JBC at the next meeting.

VII. NEW BUSINESS - none

VIII. MANIFEST

MOTION: Motion to accept the manifest in the amount of \$69,853.58 by Ms. Novelline-  
Clayburgh

SECOND: Ms. Stevens

DISCUSSION: NONE

VOTE: Unanimously Approved

IX. FUTURE AGENDA ITEMS – The next meeting is scheduled for Monday August 11 at  
City Hall instead of Wednesday the 13<sup>th</sup> at Portsmouth Middle School. September  
meetings are scheduled for the 10<sup>th</sup> and the 24<sup>th</sup>..

X. ADJOURNMENT – Motion to adjourn at 8:45 p.m. by Ms. Stevens, seconded by Ms.  
Walker.