

# MIDDLE SCHOOL JOINT BUILDING COMMITTEE

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DATE: AUGUST 27, 2014  
SUBJECT: **REGULAR JBC MEETING #89**  
LOCATION: SCHOOL BOARD CONFERENCE ROOM – CITY HALL 1<sup>ST</sup> FLOOR  
TIME: 7:00 P.M. OR SHORTLY THEREAFTER

## MINUTES

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- I. CALL TO ORDER – Co-Chair Dwyer called the meeting to order at 7:13 p.m.
- II. ATTENDANCE
  - CO-CHAIRS: LEGG AND DWYER
  - CITY COUNCIL APPOINTEES: NOVELLINE-CLAYBURGH
  - SCHOOL BOARD MEMBERS: STEVENS AND WALKER
  - CITIZEN MEMBERS: CARRIER AND LIST
  - NON-VOTING MEMBERS: SUPERINTENDENT MCDONOUGH,  
CLERK OF THE WORKS HARTREY,  
PRINCIPAL STOKEL AND BUSINESS  
ADMINISTRATOR BARTLETT
- III. ACCEPTANCE OF MINUTES
  - i. JULY 30, 2014
    - MOTION: Motion to accept the minutes of July 30, 2014 by Ms. Clayburgh
    - SECOND: Ms. Stevens
    - DISCUSSION: none
    - VOTE: Unanimously Approved
- IV. CORRESPONDENCE –Principal Stokel shared a memo sent out to all middle school personnel.
- V. PUBLIC COMMENT - NONE
- VI. OLD BUSINESS
  - i. PARROTT AVE. CONSTRUCTION & SCHEDULE UPDATE
    - 1. CUPOLA REPAIR – Painting will occur between September 8<sup>th</sup> and 12<sup>th</sup>. Staging will be removed BY September 15<sup>th</sup>.
    - 2. FRONT ENTRY WALK-OFF MATT – Permanent Installation mid-September
    - 3. BALANCING/COMMISSIONING – Report issued August 12. Valve corrections were required which were installed August 18. All balancing issues were corrected on August 22. Final report to be issued by September 2 and commissioning scheduled for the second shift in September.

4. FABRIC WRAP & WOOD PANELS – STUDENT COMMONS – Wood panels to be installed by September 2. Fabric panels are in production and will arrive September 29. Installation to be completed by October 13.
  5. SCHOOL STORE – Transaction window installed in September. A temporary panel will be provided until then.
  6. ROGERS STREET STAIRS – Sealant will be applied September 4 or 5.
  7. TECH-ED ROOM CEILING – Pros and Cons of different systems were discussed.
  8. PE FIELD REWORK- Completed
  9. DOORWAY 118 - Completed
  10. MAIN ENTRANCE SIGN – Signage to be installed the first half of September. Confirmed arrival date will be provided September 2.
  11. OTHER – Second Floor “Kid’s Room” excess noise solution could be a dropped ceiling with thicker tile.
- ii. PUNCH LIST PROGRESS – Major Contracting Left to Complete:
1. H. Carr – 50 Items
  2. King – 20 items
  3. Gemini – 15 Items
  4. Business Interiors – 15 Items
  5. Granite State Specialties – 15 Items
  6. Pond Cove – 10 Items
  7. CCSI – 10 Items
  8. Sagamore – 10 Items

Progress made within the last two weeks includes: NH Glass, Pond Cove, King Painting, Allegheny, Balancing Items, Progressive, Sagamore and Gemini Electric.

Requests were made to add several items to the punch list: such as the sundial.

Concern was expressed regarding the ground cover near the Connie Bean entrance, the small hill to the right of the main entry stairs, as well as the interface between the beams and the edge of the roof decking in stair 4.

iii. BUILDING SETTLEMENT UPDATE

Mr. Roberts indicated that the results of a review by third party engineering consultants and JSN, the structural engineer of record, confirm that the 1930’s renovation is approved for occupancy by staff and students. Additional

temporary shoring was added in two bathrooms. A letter from JSN accompanied by two photos of the work was given out to JBC members.

Principal Stokel indicated that his memo to staff regarding the work to date had not generated any comments.

VII. NEW BUSINESS - None

VIII. MANIFEST

MOTION: Motion to accept the manifest in the amount of \$18,205.00 by Ms. Novelline-Clayburgh

SECOND: Ms. Stevens

DISCUSSION: NONE

VOTE: Unanimously Approved

IX. FUTURE AGENDA ITEMS - Open House/Grand Opening Planning

X. ADJOURNMENT – Motion to adjourn at 8:08 pm by Ms. Stevens and seconded by Ms. Clayburgh.