

# MIDDLE SCHOOL JOINT BUILDING COMMITTEE

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DATE: SEPTEMBER 10, 2014  
SUBJECT: **REGULAR JBC MEETING #90**  
LOCATION: PORTSMOUTH MIDDLE SCHOOL, MEDIA CENTER  
TIME: 7:00 P.M. OR SHORTLY THEREAFTER

## MINUTES

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- I. CALL TO ORDER – Co-Chair Legg called the meeting to order at 7:19 p.m.
- II. ATTENDANCE
  - CO-CHAIRS: DWYER AND LEGG
  - CITY COUNCIL APPOINTEES: NOVELLINE-CLAYBURGH AND SMITH
  - SCHOOL BOARD MEMBERS: STEVENS AND WALKER
  - CITIZEN MEMBERS: LIST
  - NON-VOTING MEMBERS: SUPERINTENDENT MCDONOUGH,  
CLERK OF THE WORKS HARTREY,  
PRINCIPAL STOKEL AND BUSINESS  
ADMINISTRATOR BARTLETT
- III. ACCEPTANCE OF MINUTES
  - i. AUGUST 27, 2014
    - MOTION: Motion to accept the minutes of August 27, 2014 by Ms. Clayburgh
    - SECOND: Mr. Smith
    - DISCUSSION: None
    - VOTE: Unanimously Approved
- IV. CORRESPONDENCE – None
- V. PUBLIC COMMENT - None
- VI. OLD BUSINESS
  - i. PARROTT AVE. CONSTRUCTION & SCHEDULE UPDATE
    - Mr. Hartrey reviewed the list provided by Mr. Weathers on 8/27 and noted several missed deadlines, including:
      - Completion of the grease trap is still contested
      - Cupola repair work taken over by the school’s subcontractor was complete and the painting, which is part of the construction manager’s contract, could commence
      - Rogers avenue stair resurfacing has not been accepted

ii. PUNCH LIST PROGRESS

On September 10, 2014, Mr. Hartrey walked the building with Mr. Linchey and Mr. Burgess from JCJ to review all punch list items. Progress has been made on electrical items, lightning protection and painting.

Mr. Smith inquired about landscaping progress and was told that the team is not happy with the planting progress.

Co-chair Legg asked Mr. Stokel if the security setup was working at appropriate levels. Mr. Stokel stated that it was and that the school's subcontractor will be making final modifications soon.

In answer to a question regarding traffic flow by Co-chair Dwyer, Mr. Stokel explained that the new (un)loading and drop off/pick up procedures are working extremely well.

- VII. NEW BUSINESS – Co-chair Dwyer announced that the JBC had retained the services of Haley & Aldrich, as a 3<sup>rd</sup> party geotechnical engineering consultant to assist with analysis of building settlement issues. They will be paid using existing project funds and are scheduled to provide a report in October.

VIII. MANIFEST

MOTION: Motion to accept a manifest in the amount of \$45,250.00, contingent on final approval of the requisition review team, by Mr. Smith

SECOND: Ms. Clayburgh

DISCUSSION: NONE

VOTE: Unanimously Approved

MOTION: Motion to accept a manifest in the amount of \$16,565.81 by Mr. Smith

SECOND: Ms. Stevens

DISCUSSION: NONE

VOTE: Unanimously Approved

Co-Chair Dwyer explained that the JBC is holding a considerable amount of Gilbane retainage, which will be released on a case-by-case basis as required documentation and releases are received.

- IX. FUTURE AGENDA ITEMS - The September 24th meeting is cancelled. Next meetings October 8<sup>th</sup> and October 22<sup>nd</sup>.

- X. ADJOURNMENT – Motion to adjourn at 7:35 pm