

**MIDDLE SCHOOL  
JOINT BUILDING COMMITTEE**

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DATE: NOVEMBER 19, 2014  
SUBJECT: **REGULAR JBC MEETING #93**  
LOCATION: PORTSMOUTH MIDDLE SCHOOL – MEDIA CENTER  
TIME: 7:00 P.M. OR SHORTLY THEREAFTER

**MINUTES**

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- I. CALL TO ORDER – Co-Chair Dwyer called the meeting to order at 7:10 p.m.
- II. ATTENDANCE CO-CHAIRS: DWYER  
CITY COUNCIL APPOINTEES: NOVELLINE-CLAYBURGH  
SCHOOL BOARD MEMBERS: WALKER  
CITIZEN MEMBERS: CARRIER, LIST AND MIDDLETON  
NON-VOTING MEMBERS: BUSINESS ADMINISTRATOR  
BARTLETT, CITY MANAGER  
BOHENKO, CLERK OF THE WORKS  
HARTREY, PRINCIPAL STOKEL
- III. ACCEPTANCE OF MINUTES
  - i. OCTOBER 22, 2014  
MOTION: Motion to accept the minutes of October 22, 2014 by Ms. Clayburgh  
SECOND: Mr. Middleton  
DISCUSSION: None  
VOTE: Unanimously Approved
- IV. CORRESPONDENCE – NONE
- V. PUBLIC COMMENT- NONE
- VI. OLD BUSINESS
  - i. UPDATE ON PROGRESS OF PUNCHLIST & UNCOMPLETED WORK –  
Mr. Hartrey provided an update on the progress of the punch lists. Consolidation of four existing punch lists is underway. Progress has been very slow. The major items are related to the commissioning of the hvac, mechanical and electrical systems. The list should be down to 30 and 50 items by the end of the week.  
  
The major work to be completed is comprised of the 1) tech ed ceilings, which have to be done during a vacation period 2) The sundial for the courtyard 3) Installation of the dedication plaque and the tv screen in the foyer 4) the therapy rope swing.
  - ii. The work on identifying the source of several roof leaks continues. Several of them will have to wait for Additional rain events to confirm completion.

VII. NEW BUSINESS

- i. There are 6 items outlined in ATP's a being out of scope by Gilbane. Mr. Hartrey will review the cost of said items with JCJ before they are incorporated into a change order.

MOTION: Motion to request the six out of scope ATPS to be included in a change order pending pricing review by Ms. Walker

SECOND: Ms. Clayburgh

DISCUSSION: None

VOTE: Unanimously Approved

- ii. Information was presented regarding entering in to a relationship with the firm of Haley & Aldrich for the purpose of interpreting the building settlement measurements for a period of two years to average between \$500 and \$600 per month.

MOTION: Motion to to enter into said relationship with Haley & Aldrich by Ms. Clayburgh

SECOND: Ms. Walker

DISCUSSION: None

VOTE: Unanimously Approved

VIII. MANIFEST

MOTION: Motion to accept a manifest in the amount of \$168,937.31 by Mr. Carrier

SECOND: Ms. Clayburgh

DISCUSSION: NONE

VOTE: Unanimously Approved

IX. FUTURE AGENDA ITEMS - Meeting scheduled for December 17th

- X. ADJOURNMENT – Motion to adjourn at 7:40 p.m.