



**February 17, 2014 Board Meeting
Calypso Communications Conference Room
121 Bow St. Unit 6, Portsmouth
6:30-8:30pm**

I. Approval of January Minutes

***Strategic Planning Meeting -Tuesday March 3rd at Larry's 206 Old Rd in Eliot**
Cathy approved the Jan. minutes and Mike seconded it. Unanimous approval.

II. Financial Report- Nancy

We have only spent money on the director's salary. Little Green Light (LGL) (donor software) bill will be coming in. Some subscription renewals will be coming in as well. Alan made a motion to accept the report, Robin A. seconded. Unanimous approval.

III. FY '15 Budget Sub Committee-Nancy

We do not need to form this committee til after our **strategic planning meeting**.

IV. Director's Report- Emma

Duncan was thanked formally by the board for helping with the logo. Our website is now live. It is in the process of getting some revisions.

Bank account will be with Optima. There are some logistics involved.

990's have been signed and sent.

Renewed our membership for the NH Center for Non Profits. Emma has also signed up for a membership to an online grant-writing program.

Emma has written a press release that will be sent in shortly to the press.

The information packets about Art-Speak have been sent to the city council and the school board. We will be following up with individual members shortly.

***Our CC and spread sheets lists need to be uploaded to LGL so we can get started on a fundraising campaign.**

Cosigners for checking account – Emma, Nancy P and Robin L-M.

The threshold that a second signature will be needed is anything over \$350.00

Robin A made a motion for the approval of a second signature for expenditures over \$350 and Cathy seconded the motion. Unanimous approval.

The money being distributed into the new account is money that we have fundraised during our AFTA campaign.

V. Public Art – Cathy

Cathy updated us on the Middle School JBC percent for art project.

The public art committee will be meeting soon and we can update the board with more info next month.

A small group is meeting with the developer Harbor Corps., The Whole Foods project in the north end, to talk about art in public. They reached out to Art-Speak to have a meeting.

VI. Website, Next Steps- Nancy

***What are some ways that we can launch our website to get some exposure to the community at large? RETREAT TOPIC**

VII. Portsmouth Forward

This group has mentioned public art and Art-Speak in their blogs.

Robin L-M and Cathy will introduce ourselves to this group to share information about the upcoming public art guidelines.

VIII. Retreat

***Nancy will draft an agenda.**

IX. Vacations – Nancy, Emma, others?

Emma and Nancy will both be away next week.

X. Other

Michael M. has resigned as his father is ill and he needs to help care for him.

XI. Alliance update

There is a meeting tomorrow night. There are few things that will be discussed.

Robin A. said there is a new roll out for grants from the NH Charitable Foundation. She emailed the info to Emma.

***Emma will find out what the date is for the new grant cycle.**

***Emma needs to update the group at large as to what's been happening with the Alliance meetings.**

***Emma should also send out a CC to ask for more participation.**