



**BOARD OF DIRECTORS
Annual Meeting**

**July 21, 2014,
School Dept. Board Room, City Hall
6:30pm – 8:30pm**

I. Approval of June Minutes

Cathy made a motion to approve the minutes, Robin A. seconded and all voted in in favor of passing the minutes.

II. Director's Report

Nancy P. has sent out the fundraising letter to all people in our database.

To date we have received \$425.00 in donations.

We have received many returned letters with incorrect addresses or incorrect people.

Nancy had a conversation with AFTA about how we are using the information from the last survey. This was a mid-cycle conversation to see how they can improve things for the next AFTA survey.

III. Board Officers

Alan made a motion for Nicole Jacobson to join our board. Larry seconded and it was a unanimous vote.

Nancy C. would like to have a board orientation with any newish members.

Will be coordinated by Nancy P.

The 2015 slate of officers was offered to the board - Mike as President, Nicole as treasurer, Robin L-M as secretary, Member at Large Cathy Sununu.

Robin A. made the motion to accept this slate of officers, Alan seconded, and it was a unanimous vote in accepting the officers for the 2015 fiscal year.

IV. Fundraising Update & Brainstorm

Next fundraising committee will be discussing new ideas. They will bring the ideas to the board and we can discuss this at the next meeting.

V. PACA

PACA has received \$1000.00 in membership dues. They have also received 3 application letters for joining the steering committee. Nancy has sent out reminders to folks for generating more applications.

We are looking for about 6 -9 members for this steering committee.

*Art-Speak board members will be reaching out to the arts and culture community to see if anyone is interested in joining the steering committee of PACA.

VI. Budget

We had some expenses in May and June, as we were busy with events and mailings.

Nancy P. will be providing financial information for the PACA Steering Committee in the future.

Nicole will be meeting with Nancy P. and Terri on creating a 2015 budget and will have one ready for our next meeting.

Salary for Director of Art-Speak was discussed – Cathy made a motion to an increase from \$20.00 to \$25.00 per hour with an expectation of an estimated 15-25 hours per week per discretion of the board. Larry seconded and there was a unanimous vote.

*Next Ex Committee meeting will discuss how the Director will log the hours.

Alan made a motion to hire Nancy Pearson as the permanent director for Art-Speak for a one-year contract. Duncan seconded and the board was unanimous in their vote.

VII. Internal Communications Strategy

a. Tools

Google apps would be a good addition for the board in order share information and documents.

*Nancy P. will get an account set up and share the information with the board.

b. Decision-Making/Chain of Command

It was decided that if someone had information to bring to the attention of the board – it would first go to Nancy P. and then she will decide who the information should go to. This is instead of us all getting information that is particular to only one or two people.

VIII. Other

Directors and Officers Insurance

Is this something that our board needs to pursue? Nancy C. is looking into this.

Bylaws

*Robin A. will look over the bylaws to make sure they are up to date and following best practices for boards.

Next EC Meeting Aug. 12

Next Board Meeting Aug. 18