



**November 17, 2014 Board Meeting
School Department Board Room, City Hall
6:30-8:30pm**

I. Approval of Oct. Minutes

Cathy S made a motion to accept the minutes, Alan seconded and all approved.

II. Budget Report

Nicole reviewed the budget for the board. Nicole and Nancy have straightened out communication process with Terry, will now use appropriate memo to submit changes to the budget in writing. Nicole and Nancy will work to re-categorize some expenses and have a revised budget by next board meeting.

III. Director's Report

Nancy has had meetings with the development committee, subcommittee meetings with PACA, and monthly tourism meetings. Mike and Nancy have scheduled to sit down with the City Manager to have a conversation. Nancy, Cathy and Mike are meeting with the City Planner to discuss the next 10-year plan and the Cultural Plan. The Mayor signed a proclamation for the Giving Tuesday event, which is the Tuesday after Thanksgiving.

Nancy met with a young woman who would like to get more involved in the arts and culture of Portsmouth and Nancy invited her to a Board Meeting.

Cathy gave an update of the Charrette on the North End that was held last week.

IV. Citywide Arts & Culture Campaign

Duncan gave us a review of what's been happening with this campaign. An initial committee has been invited to participate. The following have accepted:

- Mike
- Duncan
- Nancy
- Phillip Cohen
- Crystal Paradis
- Ken Dodge
- Seth Hoffman
- Matt Talbot

There is a nice mix of people with varied backgrounds. Next step is to have a kick off meeting to set the schedule and goals for the campaign.

V. PACA

Nancy P gave us an update of the meeting on 11/17/14. Subcommittee participants on membership and the calendar gave recommendations on their respective committees.

Art-Speak sent out a survey in Oct and there was not a great response. Nancy gave us the data from the surveys that were filled out.

There was some enthusiasm for collective buying or shared services. There will be some follow up on this issue.

Will discuss next steps at the December meeting.

VI. Arts Awards

There is a proposed budget for the event. The committee has a list of recommended sponsor levels and benefits.

The committee has created a timeline for the event and reviewed this with the board.

Robin A gave us an update from the last meeting.

The committee will do some more work on this event and give us a report at our next board meeting.

VII. By-Laws

Robin A has submitted the bylaws with notes and recommends to the board. This board will take a look and get comments back to Nancy P.

VIII. Other

Nancy will look into the Art-Speak name registration with the state. Nancy and Nicole will also look into having our name registered without the hyphen – ArtSpeak.

Next EC Meeting: Dec. 9

Next Board Meeting: Dec. 15