

**PORTSMOUTH POLICE COMMISSION**  
**MINUTES OF THE JANUARY 22<sup>ND</sup>, 2014 MEETING**

6:00 p.m. Public Session – Eileen Dondero Foley Council Chambers

John F. Golumb, Chairman  
Gerald W. Howe  
Brenna Cavanaugh

**I. CALL TO ORDER:** The January 22<sup>nd</sup>, 2014 monthly police commission public session was called to order at 5:05 p.m. in the William Mortimer Conference Room at the Portsmouth Police Department.

**Action: Commissioner Cavanaugh moved** to go into non-public session for the purpose of discussing personnel matters as per RSA 91-A:3, II.

**Seconded by Commissioner Howe.**

**On a Roll Call Vote:** The board voted unanimously to go into non-public session at 5:07 p.m.

**Chairman Golumb called the public session back to order at 6:05 p.m. in the Eileen Dondero Foley Council Chambers.**

**Present during the public session:** Commissioners Golumb, Howe, and Cavanaugh, Chief Stephen DuBois, Admin. Manager Karen Senecal, Exec. Assistant Kathleen Levesque, Officer Eric Krans and members of his family.

**II. PLEDGE OF ALLEGIANCE:** Chief DuBois led the Pledge of Allegiance.

**III. ACCEPTANCE OF THE MINUTES OF THE MEETING HELD ON:**  
December 18<sup>th</sup>, 2013

**Action: Commissioner Howe moved** to accept the minutes and place them on file.

**Seconded by Commissioner Cavanaugh.**

**On a Roll Call Vote:** The board voted to accept the minutes and place them on file.

**IV. PUBLIC COMMENT SESSION: None.**

**V. UNFINISHED BUSINESS: None**

**VI. NEW BUSINESS:**

**Personnel Items that require action:**

**Election of Commission Officers –**

**Action Commissioner Howe moved** that Commissioner Golumb be appointed chair of the commission and Commissioner Cavanaugh be appointed clerk of the commission.

**Seconded by Commissioner Cavanaugh**

**On a Roll Call Vote:** The board voted unanimously to appoint Commissioner Golumb chair and Commissioner Cavanaugh clerk for 2014.

**A. CHIEF OF POLICE:**

**1. Swearing in of Officer Eric Krans –** Chief DuBois administered the Oath of Commission to Officer Eric Krans. Officer Krans is a certified officer who has worked for the City of Rochester.

**2. Grants & Donations –**

**a. Action: Commissioner Cavanaugh moved** to accept a grant in the amount of \$833.33 from Police Standards & Training for Capt. Warchol to attend Leadership Seacoast, which runs from January through June 2014.

**Seconded by Commissioner Howe**

**On a Roll Call Vote:** The board voted unanimously to accept the grant and forward to the city council for their action.

**b. Action: Commissioner Cavanaugh moved** to accept a donation in the amount of \$500 from Newburyport Five Cent Savings Bank.

**Seconded by Commissioner Howe**

**On a Roll Call Vote:** The board voted unanimously to accept the donation and forward to the city council for their action.

**3. Permanent Status Appointment –** The commission voted to appoint Sgt. Goodwin to permanent status. Sgt. Goodwin has completed his probationary year following his promotion to sergeant last January.

**Action: Commissioner Howe moved** to appoint Sgt. Goodwin to permanent status based on his performance of duty over the past year, and on the evaluations submitted by his supervisors.

**Commissioner Cavanaugh did not second the motion, and voted ‘no’.**  
**Chairman Golumb seconded the motion.**

**On a Roll Call Vote:** The motion passed 2 to 1 to appoint Sgt. Aaron Goodwin to permanent status based on his performance and evaluations.

4. **Financial Report** – Admin. Manager Karen Senecal briefed the commission on the status of current expenditures and the percent expended vs. where we should be at this point in the fiscal year. While we are still tracking under budget, the gap is narrowing as we move toward the last quarter.

## **B. PATROL SERVICES DIVISION**

This report is contained in the commission's packet.

## **D. CITY PROSECUTOR REPORT**

This report is contained in the commission's packet.

## **VII. MISCELLANEOUS OTHER BUSINESS:**

**Action: Commissioner Howe moved** to accept the division reports and place one copy on file.

**Seconded by Commissioner Cavanaugh.**

**On a Roll Call Vote:** The board voted unanimously to accept the division reports and place one copy on file.

There being no further business before the commission, the chair asked for a motion to adjourn.

**Action: Commissioner Cavanaugh moved** the January 22<sup>nd</sup>, 2014 monthly police commission be adjourned.

**Seconded by Commissioner Howe.**

**On a Roll Call Vote:** The board voted unanimously in favor of the motion at 6:20 p.m.

## **VIII. NEXT MEETING: *WEDNESDAY, February 19<sup>th</sup>, in the Eileen Dondero Foley Council Chambers, Portsmouth City Hall. The public session will begin at 6:15 p.m. PLEASE NOTE THE POLICE COMMISSION WILL CONDUCT ITS PUBLIC HEARING ON THE FY'15 BUDGET AT 6:00 P.M. PRIOR TO THIS MONTHLY MEETING.***

*Kathe*

*Respectfully Submitted By Kathleen Levesque, Executive Assistant*

*Reviewed By Commissioner Cavanaugh, Clerk of the Commission*

*Brenna Cavanaugh*